Adding Publications to Your ORCID Record

This guide shows you four ways to add publications into your ORCID record.

(1) **Send Scopus publications into your ORCID record**

a. If you are doing this as Part 2 of the University’s ORCID Creation and Integration exercise, please make use of the Scopus Author Profile link provided on the page with personalized links generated for you. (Go back to the Library’s email and login to this page again if this page has been closed). You may want to refer to the corresponding user guide for Part 2: Integrating ORCID with Scopus Author ID”. OR,

b. If it is not the scenario described in “a”, you may start the process in your ORCID record. Login to your ORCID record and do the following:

   (i) Under the “Works” session, mouse over “+ Add works” and click on “Search & link”

   ![Search & link](image)

   (ii) Choose “Scopus to ORCID” from the “LINK WORKS” menu.

   (iii) You will then see the Scopus|ORCID wizard. Follow the step-by-step instructions to finish the process and send your Scopus publications to ORCID.

   **(Note:** If you have multiple author profiles in the Scopus database because of name variants, you will need to first make use of the wizard to locate all your publications which have been scattered under different Scopus Author IDs.)

(2) **Send publications from your ResearcherID account to your ORCID record**

a. In your ORCID record, under the “Works” session, mouse over “+ Add works”, click on “Search & link”.

b. Select “ResearcherID” from the “LINK WORKS” menu.

c. On the ORCID authorization page, click “Authorize” to continue.

d. On the ResearcherID page, choose the second option “Send ResearcherID publications to my ORCID record” and click “Go”.

![ResearcherID](image)
e. Check against individual items (OR select all articles from the list by checking the “Select Page” box), then click the “Send” button.

f. Click “Authorize” on the ORCID authorization page that follows.

g. You will see a message in red saying “XX record(s) sent to ORCID”.

h. Go your ORCID record and click the button on the browser to update the page. Then, inspect the publication lists. Records imported from ResearcherID account will be indicated in the source.

i. For records that ORCID recognizes as duplicates (by comparing the identifiers, e.g. DOI), it will merge the records. When you click the “Preferred source (of x)” link, all the sources will be shown. You can set your preferred source.

j. For duplicate entries that are not merged by ORCID (because they don’t have the same identifiers, e.g. DOI, click the trash icon to delete them.

(3) Add publications or other works manually into your ORCID record

a. In your ORCID record, your publication list (under the label “Works”), under the tab “+Add works”, select “Add manually”.
b. On the “ADD WORK” form, pick a work category which can be *Publication, Conference, Intellectual Property* and *Others*. For each of the work category, you can select different work types from the pull down menu under “Work type”.

![ADD WORK Form](image)

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c. After selecting the work type, fill out the rest of the form accordingly.

(4) **Add publications from your Google Scholar Citations profile (importing Bib TeX files into ORCID)**

If you have a Google Scholar Citations profile, you can export a list of publications from your profile to a BibTeX file and then import it into your ORCID record.

ORCID has prepared a very comprehensive guide for this, refer to it. ([http://support.orcid.org/knowledgebase/articles/390530](http://support.orcid.org/knowledgebase/articles/390530))

(5) **Manage your publication list**

Make use of the different icons in the entry box of each publication to manage your publication list.

![Publication Management](image)