

City University of Hong Kong

Calendar

2008–2009



香港城市大學
City University
of Hong Kong



香港城市大學
City University
of Hong Kong

CALENDAR

2008-2009

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City University of Hong Kong

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University Motto 校訓

敬業樂群

Officium Et Civitas

The first two Chinese words “敬業” suggest the respect for one’s professional knowledge; they encompass the requirement to combine academic professionalism and career ethics as called for in the modern era. The last two words “樂群” emphasise the relationship between the individual and society; they encourage personal growth and development, and advocate group spirit and the need to care for society.

Officium et Civitas is the Latin translation of the motto. *Officium* captures the rich connotations of the word “業” and denotes a high-minded sense of duty, including high office, with a very positive moral connotation. *Civitas* refers to both town/city and “union of citizens (commonwealth)”, a spirit embraced by the word “群”, which is most appropriate for City University.

Vision

City University of Hong Kong
aspires to be internationally recognised as a leading
university in the Asia-Pacific region.

Mission

The mission of City University of Hong Kong is to nurture and develop the talents of students and to create applicable knowledge in order to support social and economic advancement.

1. The University offers professionally oriented programmes to provide students with quality higher education of international standing.
2. The University strives to create a learning ambience with diverse cultural backgrounds and to enhance students' acquisition of useful knowledge, communicative skills and analytical abilities through innovative pedagogy and a holistic learning environment. It values the development of both an international outlook and a familiarity with the Chinese culture among students.
3. The University anticipates and responds to the needs of industry, commerce and the community by engaging in applied research, and uses the results of such work to directly benefit Hong Kong and beyond. The University concentrates resources to achieve excellence in selected areas of research.
4. The University considers research and teaching as inextricably linked. Research informs teaching, which includes the provision of research opportunities to our students so that they can contribute to the development of the community.
5. The University enhances its strength through pursuing collaboration in teaching and research with other institutions of higher education.
6. The University encourages staff and students to contribute to community service through strong partnerships with Government, business, industry, professional and other sectors of the community.

Foreword

This *Calendar* provides information on the academic profile and activities of City University of Hong Kong.

The information in this *Calendar* was correct at the time of printing (August 2008), but is subject to continuous revision. Programmes offered and course information in 2008–2009 are listed on the following web sites:

- Programmes offered:
http://www.cityu.edu.hk/arro/catalogue/archive200809/course_program_index.htm
- Course information:
http://www.cityu.edu.hk/arro/catalogue/archive200809/course_index.htm

A handwritten signature in black ink, appearing to read 'Paul Lam', with a stylized, cursive script.

Professor Paul Lam Kwan-sing
Acting Vice-President (Undergraduate Education)

August 2008

Abbreviations Used in this Calendar

Programmes

AA	Associate of Arts
ABA	Associate of Business Administration
ALS	Associate of Legal Studies
ASc	Associate of Science
ASocSc	Associate of Social Sciences
BA(Hons)	Bachelor of Arts with Honours Degree
BBA(Hons)	Bachelor of Business Administration with Honours Degree
BEng(Hons)	Bachelor of Engineering with Honours Degree
BSoc(Hons)	Bachelor of Science with Honours Degree
BSocSc(Hons)	Bachelor of Social Sciences with Honours Degree
BSW(Hons)	Bachelor of Social Work with Honours Degree
D	Diploma
HD	Higher Diploma
LLB(Hons)	Bachelor of Laws with Honours Degree
LLM	Master of Laws
MA	Master of Arts
MBA	Master of Business Administration
MEng	Master of Engineering
MFA	Master of Fine Arts
MPhil	Master of Philosophy
MSc	Master of Science
PCLL	Postgraduate Certificate in Laws
PGC	Postgraduate Certificate
PGD	Postgraduate Diploma
PhD	Doctor of Philosophy

Public Examinations

GCEAL	General Certificate of Education Examination Advanced Level
GCE AS Level	General Certificate of Education Examination, Advanced Supplementary Level
GCEOL	General Certificate of Education Examination Ordinary Level
GCSE	General Certificate of Secondary Education Examination
HKALE	Hong Kong Advanced Level Examination
HKALE AS Level	Hong Kong Advanced Level Examination, Advanced Supplementary Level
HKCEE	Hong Kong Certificate of Education Examination
HKHLE	Hong Kong Higher Level Examination

Organisations

CityU/City HK	City University of Hong Kong
CUHK	The Chinese University of Hong Kong
HKBU	Hong Kong Baptist University
HKU	The University of Hong Kong
HKUST	The Hong Kong University of Science and Technology
PolyU	The Hong Kong Polytechnic University
UGC	University Grants Committee
JUPAS	Joint University Programmes Admissions System

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The University



Introduction

Quality Education

City University of Hong Kong (CityU) is committed to providing quality higher education to its students. We strive to produce a new breed of graduates who will excel in their professions and possess a broad knowledge base to cope with the challenges of a changing world.

The educational philosophy of the University emphasises whole person development so that students will receive ample opportunities to nurture both the “breadth” (analytical and problem-solving skills, knowledge of the world) and “depth” (subject knowledge and professional skills) of their minds. The University also expects its graduates to have a high proficiency of English and Chinese languages, as well as a good understanding of different cultures.

The University has a strong team of experienced academic staff with diverse research interests and professional expertise. Supported by top quality teaching and research facilities, CityU provides students with an excellent environment for learning and research. The physical environment, infrastructure and teaching facilities have been adapted from time to time to create an ambiance that encourages intellectual curiosity, social interaction, self-expression and mutual support.

The University is proactive in reaching out to society and the world. It has built up strong links with local and overseas universities and organisations to develop collaboration in teaching and research. It has also developed close links with industry and commerce for consultancy and technology transfer.

CityU feels the pulse of society and is quick to respond to its needs. While the University sees undergraduate education as its core competence, it also places due emphasis on developing part-time programmes, especially at the postgraduate level, to meet the growing demands of life-long learners in an ever-changing society.

The University has achieved phenomenal growth since its establishment in 1984. To date, it has a student population of 24,960 enrolled in over 184 programmes at the associate degree, undergraduate and postgraduate levels.

Academic Organisation

The wide range of programmes is offered by three Faculties: Business, Humanities and Social Sciences, Science and Engineering, the School of Creative Media, the School of Law, and the Community College of City University. All bachelor's degree and postgraduate programmes are organised under the Faculties and the Schools. The School of Creative Media, the School of Law, the Division of Building Science and Technology and the Community College of City University run associate degree programmes. The Chow Yei Ching School of Graduate Studies strengthens the operation and development of all postgraduate programmes and fosters an ambiance for graduate studies. The School of Continuing and Professional Education helps fulfil the University's role as a centre for life-long education by providing continuing educational opportunities for the community through self-financing degree, certificate and short programmes.

Introduction

The overall academic organisation structure is set out below:

Faculty of Business	Departments :	Accountancy Economics and Finance Information Systems Management Management Sciences Marketing
Faculty of Humanities and Social Sciences	Departments :	Applied Social Studies Asian and International Studies Chinese, Translation and Linguistics English Media and Communication Public and Social Administration
Faculty of Science and Engineering	Departments :	Biology and Chemistry Building and Construction Computer Science Electronic Engineering Manufacturing Engineering and Engineering Management Mathematics Physics and Materials Science Division of Building Science and Technology
School of Creative Media		
School of Law		
Chow Yei Ching School of Graduate Studies		
School of Continuing and Professional Education		
Community College of City University	Divisions :	Commerce Computer Studies Language Studies Social Studies

Principal Officers of the University

Chancellor

The Honourable Donald Tsang Yam-kuen

GBM

Chief Executive of the Hong Kong Special Administrative Region

Pro-Chancellor

Dr Norman Leung Nai-pang

GBS, LLD, JP

Chairman of the Council

Mr Chung Shui-ming

GBS, JP

Deputy Chairman of the Council

(Vacant)

Treasurer

Mr Raymond Or Ching-fai

JP

President

Professor Way Kuo

Honorary Award Holders of the University

Honorary Founding Fellow

Chung Sze-yuen (November 1986)

Honorary Doctor of Business Administration

Chung Sze-yuen (November 1989)

Lee Quo-wei (November 1990)

Cheng Yick-chi (November 1993)

Wong Po-yan (November 1993)

Alice Cheng (May 1995)

Liu Hongru (May 1996)

John E Strickland (May 1996)

Ho Tim (November 1997)

Raymond Ho Chung-tai (November 1999)

David Eldon (November 2003)

Peter Woo Kwong-ching (November 2004)

Honorary Doctor of Engineering

Cheng Hon-kwan (May 1996)

Lu Yongxiang (November 1997)

Henry T Yang (November 2005)

Honorary Doctor of Laws

John J Swaine (November 1993)

Woo Po-shing (May 1995)

Lu Ping (November 1998)

Henry Tang Ying-yen (November 2003)

Norman Leung Nai-pang (November 2004)

Xiao Yang (November 2004)

Honorary Doctor of Letters

Fong Yun-wah (November 2000)

Chow Yun-fat (November 2001)

Zhang Yimou (November 2005)

Liu Changle (November 2006)

Elizabeth Wang Ming-chun (November 2007)

Honorary Doctor of Science

Run Run Shaw (December 1988)

Wu Wenjun (May 1995)

Stephen Smale (November 1997)

Eric Albert Ash (November 1998)

Pierre-Louis Lions (November 1999)

Xie Shengwu (November 1999)

Alfred Cho (November 2000)

Zhou Guangzhao (November 2000)

Harold W Kroto (November 2001)

Xu Zhihong (November 2001)

Qu Geping (November 2002)

Andrew Yao Chi-chih (November 2003)

Zhang Junsheng (November 2003)

John Chen Sau-chung (November 2004)

Xu Guanhua (November 2006)

Rosie Young Tse-tse (November 2006)

Claude Cohen-Tannoudji (November 2007)

Honorary Doctor of Social Science

David Akers-Jones (November 1993)

Pamela Youde (May 1995)

Cha Chi-ming (May 1996)

Li Ka-shing (November 1998)

Oswald Victor Cheung (November 1999)

Payson Cha Mou-sing (November 2001)

Myles Brand (November 2002)

William Mong Man-wai (November 2002)

Chung Chi-yung (November 2004)

Honorary Award Holders of the University

Ronald Arculli (November 2005)

Rita Fan Hsu Lai-tai (November 2005)

Chan Sui-kau (November 2007)

Gordon Wu Ying-sheung (November 2007)

Honorary Fellow

Edward Cheng Wai-sun (June 2008)

Karl C Kwok (June 2008)

John Lee Luen-wai (June 2008)

Marina Wong Yu-pok (June 2008)

City University of Hong Kong Ordinance

Part I Preliminary

1. Short Title

This Ordinance may be cited as the City University of Hong Kong Ordinance.

2. Interpretation

In this Ordinance, unless the context otherwise requires:

“Chancellor” (監督) means the Chancellor of the University established by section 4 and includes a person acting as the Chancellor;

“Convocation” (評議會) means the Convocation of the University established by section 17B;

“Council” (校董會) means the Council of the University established by section 9;

“Court” (顧問委員會) means the Court of the University established by section 8A;

“Deputy President” (常務副校長) means the Deputy President of the University appointed under section 14 and includes a person acting as the Deputy President;

“Faculty” (學院) means a faculty of the University established under section 17A and includes an equivalent body established under that section;

“President” (校長) means the President of the University appointed under section 14 and includes a person acting as the President;

“Pro-Chancellor” (副監督) means the Pro-Chancellor of the University appointed under section 4 (4) and includes a person acting as the Pro-Chancellor;

“Senate” (教務會) means the Senate of the University established by section 17;

“Statutes” (規程) mean the statutes of the University made by the Council under section 21A;

“University” (大學) means the City University of Hong Kong established by section 3.

(repealed)

Part II The City University

3. Establishment, incorporation and objects of the University

- (1) There is hereby established a corporation to be known as “City University of Hong Kong” (“香港城市大學”), which shall, in that name, be a body corporate with perpetual succession and be capable of suing and being sued.

- (2) The objects of the University, shall, subject to this Ordinance, be to provide for studies, training and research and development in technology, engineering, science, commerce, arts and other subjects of learning.

4. Chancellor

- (1) There is a Chancellor of the University who is the head of the University.
- (2) The Chief Executive is the Chancellor.
- (3) The Chancellor may confer degrees and other academic awards in the name of the University including honorary degrees and honorary awards.
- (4) The Chancellor may, on the recommendation of the Council, appoint a person to be the Pro-Chancellor for a term to be determined by the Chancellor.
- (5) The Pro-Chancellor may with the authority of the Chancellor exercise the powers and perform the duties of the Chancellor.

5. Seal of the University

The University shall have a common seal, and the affixing of the seal shall:

- (a) be authorized or ratified by resolution of the Council; and
- (b) be authenticated by the signature of any two members of the Council, authorized by the Council either generally or specially to act for that purpose.

6. Documents of the University

- (1) The University may make and execute any document in the performance or exercise of its functions or powers or in connection with any matter reasonably incidental to or consequential upon the performance or exercise of its functions or powers.
- (2) Any document purporting to be duly executed under the seal of the University shall be admitted in evidence and shall, unless the contrary is proved, be deemed to have been duly executed.

7. The powers of the University

Subject to Section 8, the University shall have power to do all such things as are necessary for, or incidental or conducive to, or connected with, the furtherance of its functions and may in particular, but without prejudice to the generality of the foregoing:-

- (a) acquire, take on lease, purchase, hold and enjoy property of any description and sell, let or otherwise dispose of or deal with the same in such manner and to such extent as the law would allow if the property were held by a natural person in the same interest;
 - (aa) confer degrees and academic awards including honorary degrees and honorary awards;
- (b) (repealed)
- (c) erect, provide, equip, maintain, alter, remove, demolish, replace, enlarge, improve, keep in repair and regulate the buildings, premises, furniture and equipment and all other property;
- (d) set terms of remuneration and conditions of service for staff;

- (e) (repealed)
 - (f) provide appropriate amenities, (including residential accommodation, facilities for social activities and physical recreation), for its students and persons in its employment;
 - (g) receive and expend funds;
 - (h) invest its funds in such manner and to such extent as it thinks necessary or expedient;
 - (i) borrow money in such manner and on such securities or terms as it thinks expedient;
 - (j) apply for and receive any grant in aid for its functions on such conditions as it thinks fit;
 - (k) engage any professional or expert person to advise it on any matter;
 - (l) fix and collect fees and charges for courses of study, facilities and other services provided by it, and specify conditions for the use of such facilities and services;
 - (m) reduce, waive or refund fees and charges so fixed, generally or in any particular case or class of case;
 - (n) receive and solicit gifts, whether on trust or otherwise, on its behalf and act as trustee of moneys or other property vested in it on trust;
 - (o) (repealed)
 - (p) employ staff, advisers and consultants, on a full time or part time basis;
 - (q) provide financial assistance by way of grant or loan in pursuance of its objects;
 - (r) enter into a contract, partnership or other form of joint venture with other persons;
 - (s) acquire, hold and dispose of interests in other corporate bodies and take part in forming corporate bodies;
 - (t) provide for profit or otherwise advisory, consultancy, research and other related services.
8. (repealed)

Part II A

The Court

8A. The Court

- (1) There is to be a Court of the University which is the supreme advisory body of the University.
- (2) The Court shall consist of the Chancellor as chairman and such other persons as the statutes specify.
- (3) The Court has the following functions:
 - (a) to receive an annual report from the President;
 - (b) to consider reports made to it by the Council;

- (c) to discuss any motion on general University policy;
- (d) to raise funds at the request of the University to further the University's objects;
- (e) to promote the interests of the University in Hong Kong and elsewhere.

Part III

The Council

9. Establishment of the Council

- (1) There is hereby established a Council, to be known as the Council of City University of Hong Kong.
- (2) The Council is the supreme governing body of the University.
- (3) The Council may exercise the powers, and shall perform the duties, of the University.

10. Membership of the Council

- (1) The Council shall consist of the following members:
 - (a) the President;
 - (b) the Deputy President;
 - (c) (repealed)
 - (d) (repealed)
 - (e) (repealed)
 - (f) not more than 15 members who are not students or employees of the University of whom:
 - (i) not more than 8 are appointed by the Chief Executive on the recommendation of the Council; and
 - (ii) 7 are appointed by the Chief Executive;
 - (g) an academic member of the Senate nominated by the Senate and appointed by the Council;
 - (h) 2 members of staff elected from among their number and appointed by the Council;
 - (i) the Chairman of the Convocation;
 - (j) the President of the Students' Union; and
 - (k) 1 postgraduate student elected from among postgraduate students and appointed by the Council.
- (2) (a) The Chief Executive shall appoint from the members appointed under subsection (1)(f):
 - (i) one member as Chairman;
 - (ii) one member as Deputy Chairman; and
 - (iii) one member as Treasurer.

- (b) The Deputy Chairman shall act as the Chairman if the Chairman is absent from Hong Kong or is, for any other reason, unable to act as Chairman.
 - (c) If for any period both the Chairman and Deputy Chairman are unable by reason of absence from Hong Kong or incapacity to perform the functions of their respective offices, or if for any period both of those offices are vacant, the members may appoint one of the members appointed under subsection (1)(f) to act as Chairman during that period.
- (3) (repealed)
- (3A) A member of the Council appointed under subsection (1)(f):
- (a) shall be appointed for a period of 3 years or such lesser period as the Chief Executive may in any particular case appoint, but may from time to time be reappointed;
 - (b) may at any time by notice in writing to the Chief Executive resign from the Council.
- (3B) A member appointed by the Council under subsection (1)(g), (h) or (k):
- (a) shall be appointed for a period of 3 years or such lesser period as the Council may in any particular case appoint, but may from time to time be reappointed;
 - (b) shall cease to be a member of the Council:
 - (i) when he ceases to meet the criteria of eligibility for nomination by the body that nominated him; or
 - (ii) when he ceases to be a member of the body that elected him;
 - (c) may at any time by notice in writing to the Chairman of the Council resign from the Council.
- (4) Upon the expiry of the appointment of any member, other than an ex officio member, whether by effluxion of time or as a result of resignation or otherwise, the procedure for a new appointment, or reappointment, as the case may be, shall be as if the position thus vacated were being filled for the first time.
- (5) The provisions of this section are without prejudice to section 42 of the Interpretation and General Clauses Ordinance (Cap. 1).
11. Meetings and procedure of the Council
- (1) Meetings of the Council shall be held at such times and places as the Chairman may appoint.
 - (2) One half of the number of members for the time being shall form a quorum at a meeting of the Council.
 - (3) (a) If a member has an interest in any matters to be considered at a meeting of the Council and is present at such meeting, he shall as soon as possible after the commencement of the meeting disclose to the Council the fact and nature of the interest and shall, if required by the Council, withdraw from the meeting while the Council is considering the matter and in any case shall not vote thereon.

- (b) In this subsection “interest” (利害關係) includes a pecuniary interest.
 - (4) A meeting of the Council may be adjourned by the Chairman or the person presiding or, where the Council so resolves, by the Council.
 - (5) Subject to this Ordinance, the Council may determine its own procedure.
12. Transaction of business by circulation papers
- The Council may transact any of its business by circulation of papers, and a resolution in writing which is approved in writing by a majority of the members shall be as valid and effectual as if it had been passed at a meeting of the Council.
13. Committees generally
- (1) The Council may create and appoint such committees for any general or special purposes as it thinks fit and any such committee may consist partly of persons who are not members of the Council.
 - (2) The chairman of any committee appointed under subsection (1) shall be appointed by the Council from among the members of the Council.
 - (3) Subject to subsection (4), the Council may in writing, with or without restrictions or conditions as it thinks fit, delegate any of its powers and duties to any committee appointed under subsection (1).
 - (4) The Council shall not delegate to any committee appointed under subsection (1) the power:
 - (a) to approve the terms and conditions of service of any class of persons in the employment of the University;
 - (b) (repealed)
 - (c) to authorize the preparation of the statements required under section 19(2);
 - (d) to make statutes under section 21A;
 - (e) to appoint the President and the Deputy President or to remove the President and the Deputy President from office or to approve the duties of the President and the Deputy President.
 - (5) Subject to the directions of the Council, each committee may determine its own procedure at its meetings.

Part IV

President, Deputy President and other staff

14. Appointment of President and other staff
- (1) The Council
 - (a) shall appoint a President who, subject to the control of the Council, is vested the management, conduct and administration of the University, and the welfare and discipline of staff and students;

- (b) may appoint a Deputy President who shall undertake such duties as the President may direct;
 - (c) may appoint other persons as employees of the University.
 - (2) The President and Deputy President are appointed by resolution of the Council passed by the votes of not less than three quarters of its members for the time being.
 - (3) The President or Deputy President may be removed from office on the ground of his misconduct, incompetence, inefficiency or other good cause by resolution of the Council passed by the votes of not less than three quarters of its members for the time being.
 - (4) The Council may appoint any person to act as President during the incapacity or absence from Hong Kong of the President or if that office is or becomes vacant for any reason.
 - (5) The Council may appoint any person to act as Deputy President during the incapacity or absence from Hong Kong of the Deputy President or if that office is or becomes vacant for any reason.
15. Power of the Council to delegate to the President
- (1) The Council may in writing, with or without restrictions or conditions as it thinks fit, delegate to the President its powers and duties.
 - (2) The Council shall not delegate to the President the power to:
 - (a) approve terms and conditions of service of any class of persons in the employment of the University;
 - (b) authorize the preparation of the statements required under section 19(2);
 - (c) make statutes under section 21A;
 - (d) appoint an acting President and Deputy President.

16. Power of the President to delegate

- (1) Subject to subsection (2), the President may in writing, with or without restrictions or conditions as he thinks fit, delegate, to such persons or committee of persons as he thinks fit, his powers and duties, including any power or duty of the Council delegated to him under section 15.
- (2) The power conferred by this section on the President to delegate any power or duty of the Council delegated to him under section 15, and the exercise by any person or committee of persons of any such power or duty delegated by the President under this section, shall be subject to any restriction or condition imposed in respect thereof by the Council under section 15.

Part V

Senate, Faculties and Convocation

17. Senate of the University

- (1) There is established a Senate, which is the supreme academic body of the University, to:

- (a) plan, develop, and maintain the academic programmes offered by the University;
 - (b) direct and regulate the teaching and research at the University;
 - (c) regulate the admission of persons to approved programmes of study and their attendance at the programmes;
 - (d) regulate the examinations leading to the degrees and other academic awards of the University;
 - (e) decide on the award of degrees and other academic awards of the University, other than honorary degrees and other honorary awards.
- (2) The Council may make statutes to determine the membership and procedures of the Senate.

17A. Faculties, etc.

- (1) The Council on the recommendation of the Senate may establish faculties and other equivalent bodies.
- (2) A faculty is administered by a board of the faculty.
- (3) The Council may make statutes to determine the membership of the board of each faculty.

17B. Convocation

There is established a Convocation of the University whose constitution and membership may be set by statute made by the Council.

17C. Senate and faculty committees

The Senate and the board of a faculty may set up committees and, subject to the statutes, may determine the membership and procedures of a committee.

Part VI

Reports and Financial Statements

18. (repealed)

19. Accounts

- (1) The University shall maintain proper accounts and records of all income and expenditure.
- (2) After the end of a financial year, the University shall prepare statements of income and expenditure for the financial year and of the assets and liabilities of the University on the last day of the financial year.
- (3) The University may fix a period to be its financial year.

20. Auditors

- (1) The University shall appoint auditors, who shall be entitled at any time to have access to all books of account, vouchers and other financial records of the University and to require such information and explanations thereof as they think fit.

- (2) The auditors shall audit the financial statements prepared under section 19(2) and shall report thereon to the University.

21. Report to the Chancellor

The University shall not later than 6 months after the end of a financial year, or such longer period as the Chancellor may allow in a particular year, submit to the Chancellor

- (a) a report on the activities of the University;
- (b) copies of the financial statements prepared under section 19(2);
- (c) a copy of the auditors' report made under section 20(2).

Part VIA
Statutes

21A. Statutes

The Council may make statutes for the administration of the University and for matters that this Ordinance provides for inclusion in a statute.

Part VII
General

22. (repealed)

23. Unauthorized use of title

- (1) No person shall incorporate or form, or be a director, office bearer or organiser of, work in connection with, or be a member of, any company, body corporate, firm or organisation which -
 - (a) falsely purports or holds itself out to be:
 - (i) the University or any branch or part thereof; or
 - (ii) connected or associated with the University in any manner whatsoever; or
 - (b) with intent to deceive or mislead, uses the title "City University of Hong Kong" or "香港城市大學" or a title in any language which so closely resembles the title "City University of Hong Kong" or "香港城市大學" as to be capable of deceiving or misleading any person into believing that the company, body corporate, firm or organisation is:
 - (i) the University or any branch or part thereof; or
 - (ii) connected or associated with the University in any manner whatsoever.
- (2) Any person who contravenes subsection (1) shall be guilty of an offence and shall be liable on conviction to a fine of HK\$10,000.

24. (repealed)

Statutes of the University

Statute 1: Interpretation

In these Statutes, unless the context otherwise requires:

1. ‘Academic staff’ means the full-time teaching and research staff of the University appointed on Academic and Equivalent Administrative Staff terms of service;
2. ‘Academic year’ means such period not exceeding twelve consecutive months, and ‘semester’ means such part of an academic year, as the Senate shall determine from time to time;
3. ‘Chairman’ means any person who chairs a meeting and the word shall be taken as gender neutral. Use of alternative terms, for example ‘Chairperson’, ‘Chair’, ‘Chairlady’ shall be at the absolute discretion of the person chairing the meeting;
4. ‘Course’ means the basic units of instruction into which students are registered and for which grades may be assigned;
5. ‘Member of staff’ means any person who is in the full-time employment of the University excluding those appointed on temporary terms of service;
6. ‘Ordinance’ means the City University of Hong Kong Ordinance;
7. ‘Polytechnic’ means City Polytechnic of Hong Kong;
8. ‘Professor (Chair)’ means any person appointed as a Professor of the University within the professorial salary range, and excludes Emeritus Professors, Honorary Professors, Visiting Professors and Adjunct Professors;
9. ‘Programme’ means the structured academic programme leading to a named award of the University into which students are registered;
10. ‘Regulation’ means any regulation made pursuant to the Ordinance or these Statutes;
11. ‘Student’ means any student registered on a programme of study leading to the degrees or other academic awards of the University as approved by the Senate;
12. ‘University’ ‘Chancellor’, ‘Pro-Chancellor’, ‘Statutes’, ‘Court’, ‘Council’, ‘Convocation’, ‘Senate’, ‘Faculty’, shall have respectively the same meaning as they have in the Ordinance;
13. Reference to faculties includes equivalent bodies as defined by Senate;
14. Reference to academic departments includes equivalent bodies as defined by Senate;
15. Words used throughout the Statutes are gender neutral;
16. Words in the singular shall include the plural, and vice-versa; and
17. Words defined in the Ordinance shall have the same meaning in the Statutes.

Statute 2: Making and Revision of the Statutes

1. Under the Ordinance, the Council may make Statutes for the administration of the University and for matters that the Ordinance provides for inclusion in a Statute.
2. The Council shall appoint a Committee on Statutes comprising an equal number of members from the Council, the Senate, and the Management Board for the purpose of considering proposals to make new Statutes, or to revise existing Statutes.

3. The approval by the Council of any proposal to introduce new Statutes, or to revise existing Statutes, must be passed by the votes of not less than three quarters of the members present and voting.

Statute 3: Principal Officers of the University

1. The following shall be the Principal Officers of the University:
 - (1) The Chancellor, who, when present, shall preside at meetings of the Court and at Congregations of the University.
 - (2) The Pro-Chancellor, who shall be appointed by the Chancellor for a term to be determined by the Chancellor, and who, on the authorisation of the Chancellor and on the Chancellor's behalf, may exercise any of the powers or perform any of the duties conferred or imposed on the Chancellor by the Ordinance.
 - (3) The Chairman of the Council, the Deputy Chairman, and the Treasurer, who shall be appointed by the Chief Executive from among those members of the Council appointed under subsection 10(1)(f) of the Ordinance, and who shall discharge such functions as may be determined by Statute or by the Council.
 - (4) The President, who shall be appointed for such period and on such terms as may be determined by the Council.
2. One of the Principal Officers shall preside at Congregations of the University in the absence of both the Chancellor and Pro-Chancellor.
3. The Chairman of the Council shall have the authority:
 - (1) to consider and take action on behalf of the Council when a meeting of the Council is not imminent on any matter normally considered by the Council, with the exception of matters which are precluded from delegation by the Ordinance;
 - (2) to appoint Acting President and Acting Deputy President.
4. Should the position of the Chairman of the Council fall vacant, the Deputy Chairman shall act as Chairman and assume the duties of the Chairman until a new appointment is made.
5. The President shall:
 - (1) undertake such duties as may be determined by the Ordinance and supplemented by Statute or by the Council, and shall have a general responsibility to the Council for maintaining and promoting the efficiency and good order of the University, and to the Senate for the academic leadership of the University;
 - (2) have authority to make appointments of staff up to and including the rank of Vice-President.

Statute 4: Powers of the Council

1. The Council is the supreme governing body of the University and, as such, may exercise all powers conferred and shall perform all of the duties imposed on the University by the Ordinance. It shall have power to do all such things as are necessary for, or incidental or conducive to, or connected with, the furtherance of the University's objectives, and in particular those set out in Section 7 of the Ordinance.
2. The Council shall also have the power to:

- (1) recommend to the Chancellor the appointment of a Pro-Chancellor;
 - (2) appoint the President by a resolution passed by not less than three quarters of its members for the time being;
 - (3) authorise or ratify the affixing to documents of the Common Seal of the University;
 - (4) appoint auditors.
3. In addition to the particular powers set out in Sections 1 and 2 above, the Council may also discharge the following in accordance with the terms of the relevant section of the Ordinance:
- (1) appoint a Deputy President by resolutions passed by not less than three quarters of its members for the time being;
 - (2) appoint an acting President or an acting Deputy President, as necessary, and delegate such appointment to the Council Chairman;
 - (3) remove from office the President or the Deputy President on grounds of misconduct, incompetence, inefficiency or other good cause, by resolution passed by not less than three quarters of its members for the time being;
 - (4) appoint other persons as employees of the University;
 - (5) make and execute any document in the performance or exercise of the University's objectives or powers, or in connection with any matter incidental to or consequential upon the performance or exercise of the same;
 - (6) make Statutes;
 - (7) create and appoint committees for any general or special purposes as it thinks fit;
 - (8) delegate in writing, with or without restrictions or conditions as it thinks fit, any of its power and duties to any person or committee, subject to the restrictions imposed by the Ordinance;
 - (9) establish Faculties and other equivalent bodies on the recommendation of the Senate;
 - (10) provide for by Regulations any matters which it is empowered to regulate by the Ordinance or the Statutes.

Statute 5: The Court

1. The Court shall discharge the functions assigned to it under Section 8A of the Ordinance.
2. The membership of the Court shall comprise:
 - (a) the Principal Officers of the University;
 - (b) the Deputy President, the Vice-Presidents, the Deans and their equivalent;
 - (c) the Members of the Council;
 - (d) the Members of the Senate;
 - (e) not more than 20 members, appointed by the Chancellor, on the recommendation of the Council.
3. The Secretary to the Court shall be appointed by the President.
4. The Chancellor shall preside at meetings of the Court. In the absence of the Chancellor, the Pro-Chancellor or, in his absence, the Chairman of the Council, shall preside.

5. Ex officio members shall continue as members so long as they hold the office by virtue of which they are members of the Court.
6. Members appointed under Section 2(e) shall hold office for three years or a lesser period as determined by the Chairman of the Court and shall be eligible for re-appointment.
7. Vacancies shall be filled as they occur or as soon thereafter as may be convenient, and such persons appointed shall normally hold office for the unexpired term of the person replaced.
8. Any member of the Court other than an ex officio member may resign in writing addressed to Secretary to the Court.
9. The Court shall meet at least once in each academic year, although the Chairman of the Court may convene a meeting at any time.
10. One-fourth of the membership of the Court for the time being shall form a quorum for meetings.
11. The President may require any member of the University to be present at a meeting of the Court for the purpose of providing supplementary information on matters being considered by the meeting. Such persons shall not have the right to vote, nor shall they form part of the quorum required for the meeting.

Statute 6: The Senate

1. Subject to the provisions of the Ordinance, the Senate shall have the power:
 - (1) to make decisions on the award of degrees and other academic awards of the University other than honorary degrees or other honorary awards;
 - (2) with respect to Associate Degree programmes offered by the Community College of City University (the College) leading to awards of the University, to make arrangements with the College Academic Board to maintain the academic standards and assure the quality of these programmes and to decide, on behalf of Senate, the awards of Associate Degree to students of the College who successfully complete programme requirements;
 - (3) to plan, approve, develop, maintain, regulate and promote all teaching, programmes of study, research and other academic work in the University, and to formulate policies accordingly;
 - (4) to approve the discontinuation of any programme of study;
 - (5) to advise the Council on any matter which is relevant to the educational work of the University;
 - (6) to make recommendations to the Council on the establishment of Faculties and other equivalent bodies, and to approve the establishment of academic departments;
 - (7) to make recommendations to the Management Board or the Council, as appropriate, on the criteria and methodologies for the allocation of resources to support the academic work of the University, and on the development and operation of required facilities;
 - (8) to prescribe the requirements for admission as a student of the University;
 - (9) to regulate the conditions for the conferment of academic awards, other than honorary degree and honorary awards, of the University;
 - (10) to regulate all examinations and assessments conducted by the University;
 - (11) to terminate a student's programme of study on academic grounds;

- (12) to deprive, for reasons which the Senate shall deem to be good cause, any graduate of an academic award conferred by the University or the Polytechnic and/or to revoke any certification granted;
 - (13) to advise the President on the welfare and discipline of students in the University;
 - (14) to regulate the institution of scholarships, bursaries, prizes and other similar awards;
 - (15) to nominate to membership of the Council, as provided for in Section 10(1) of the Ordinance;
 - (16) to advise the Council on any matter which may be referred to the Senate by the Council;
 - (17) to report to the Council as necessary;
 - (18) to refer any matter to a Faculty Board or an equivalent body for consideration and report;
 - (19) to appoint committees, working parties and similar bodies for the purpose of discharging the powers conferred on the Senate, and to approve their terms of reference and membership;
 - (20) generally to take all necessary action to discharge the powers and duties conferred on the Senate by the Council or to further the purposes of the Senate set out in Section 17 of the Ordinance.
2. The Senate shall comprise:
- (1) the President, who shall be the chairman;
 - (2) the Deputy President;
 - (3) the Vice-Presidents;
 - (4) the Chief Information Officer;
 - (5) the Executive Director (CityU Extension);
 - (6) the Dean of Graduate Studies;
 - (7) the Dean of Student Learning;
 - (8) the Deans of Faculties, and such office holders in an equivalent body of the University as are determined by the Senate;
 - (9) the Principal of the Community College of City University;
 - (10) the Heads of academic departments or such office holders in an equivalent body of the University as are determined by the Senate;
 - (11) all Professors (Chair) who are not otherwise members;
 - (12) the Librarian;
 - (13) the Director of the School of Continuing and Professional Education;
 - (14) one member of the full-time academic staff of each academic department or equivalent body of the University as determined by the Senate, elected by and from among their number in that department or equivalent body, as appropriate;
 - (15) one member of the full-time academic staff of each school as defined by the Senate to be equivalent to a faculty, elected by and from among their number in that school;
 - (16) one member of the full-time staff elected by and from among Instructors II / Instructors I / Tutors / Senior Tutors / Teaching Fellows / Senior Teaching Fellows in academic

departments, schools, centres or equivalent body of the University as determined by the Senate;

- (17) two students nominated by the Students' Union;
 - (18) one postgraduate student nominated by the CityU Postgraduate Association.
3. The Secretary of the Senate shall be appointed by the President.
 4. One half of the number of members for the time being shall form a quorum at a meeting of the Senate.
 5. The Senate shall meet at least once each semester, or more frequently as determined by the President or by a majority of its members for the time being. The dates of Ordinary meetings shall be specified in the University website. Members shall receive advance notice of any Special meeting.

Statute 7: The Management Board

1. The Management Board shall be established by the Council to provide assistance to the President on matters relating to the management of the University. In particular the Board will assist the President:
 - (a) to make recommendations to the Council regarding the internal management structure of the University;
 - (b) to develop a strategic plan for the University and monitor the implementation of the plan;
 - (c) to formulate and update policies, as appropriate, relating to administrative matters concerning staff, students, accommodation, security and safety, financial control, and external relations, taking into account the integration of such policies with any academic policies;
 - (d) to oversee all budgeting and resource allocation matters;
 - (e) to plan, co-ordinate and oversee all new activities of the University;
 - (f) to oversee performance evaluation and monitoring procedures.
2. The Management Board shall have the following powers and responsibilities:
 - (a) to receive information relating to the University's investments;
 - (b) to receive information on capital projects undertaken by the University;
 - (c) to advise the Council on any matter which may be referred to the Board by the Council;
 - (d) to make recommendations to the Council on the rules of procedure for committees of the Council;
 - (e) to report to the Council as necessary;
 - (f) to refer any matter, as appropriate, to the Senate, a Faculty Board and/or its equivalent and other committees for consideration and report;
 - (g) to receive reports on a regular basis, as appropriate, from committees of the Management Board and, as directed by the President, from administrative offices;
 - (h) to ensure that a manual of delegated authorities, responsibilities and accountabilities of respective positions and bodies in the University is issued and maintained;

- (i) to appoint committees, working parties and similar bodies for the purpose of discharging the powers conferred on the Board by the Council and to agree their terms of reference and membership.
- 3. The Management Board shall comprise:
 - (a) the President, who shall be the chairman;
 - (b) the Deputy President;
 - (c) the Vice-Presidents;
 - (d) the Deans of Faculties or equivalent bodies;
 - (e) the Dean of Graduate Studies;
 - (f) the Dean of Student Learning;
 - (g) such heads or other members of staff as determined by the President.
- 4. One half of the members for the time being shall form a quorum. No meeting shall be held if more than half of the substantive members are represented by staff discharging their office temporarily on an acting basis.

Statute 8: The Boards of the Faculties or equivalent bodies as defined under Statute 6, section 1(6)

8(A): The Boards of the Faculties

- 1. Within the policies, procedures and priorities established by the Senate, a Faculty Board shall have the power:
 - (1) to advise the Senate, Dean, or Heads of academic departments of the Faculty, as appropriate, on all matters pertaining to the planning, development, implementation and monitoring of the academic work of the Faculty;
 - (2) to be responsible for the establishment, maintenance and monitoring of academic standards in the Faculty, in particular through:
 - (a) the submission of proposals to the Senate for approval of all new programmes of study planned to be introduced in the Faculty and for the discontinuation of existing programmes of study;
 - (b) the monitoring and review of undergraduate programmes of study in the Faculty, and reporting thereon annually to the Senate;
 - (c) the monitoring and review of research studies and taught postgraduate programmes in the Faculty, and reporting thereon annually through the Board of Graduate Studies to the Senate;
 - (d) deciding on the minimum requirements for entry to particular programmes of study in the Faculty, including the identification of qualifications deemed to be equivalent, or appropriate, for entry;
 - (e) guidance to the Heads of academic departments of the Faculty on the implementation of Academic Regulations;
 - (f) the establishment of Examination Boards to review the results of assessments conducted in respect of programmes of study in the Faculty;

- (3) to determine recipients of prizes, scholarships, bursaries and similar awards pertaining to the Faculty;
 - (4) to establish such committees as the Board deems appropriate to assist in the exercise of its objectives and/or in support of the academic and research work of the Faculty;
 - (5) to consider and make recommendations on all matters which may be referred to it by the Senate, President or Dean of the Faculty;
 - (6) to exercise such additional responsibilities and powers as may be assigned to it by the Senate from time to time.
2. The Boards of the Faculties shall comprise:
- (1) the Dean of the respective Faculty, who shall be the chairman;
 - (2) the Associate Deans of the respective Faculty, if any;
 - (3) the Heads of academic departments of the Faculty;
 - (4) all Professors (Chair) who are not otherwise members;
 - (5) not less than three members of the full-time academic staff, other than the ex officio members, of each academic department of the Faculty, elected by and from the full-time academic staff of that department;
 - (6) two to four members of the full-time academic staff of academic departments outside the Faculty concerned, or of the staff of the Library, and academic support offices or centres, appointed by the Board, such that no department or centre or office shall be represented by more than one member;
 - (7) one student from each academic department of the Faculty elected by and from the students in that department.
3. The Faculty Secretary shall be the Secretary to the Board.
4. One half of the number of members for the time being shall form a quorum at a meeting of the Faculty Board.

8(B): The Board of the School of Law

1. Within the policies, procedures and priorities established by the Senate, the School Board shall have the power:
 - (1) to advise the Senate or Dean of the School, as appropriate, on all matters pertaining to the planning, development, implementation and monitoring of the academic work of the School;
 - (2) to be responsible for the establishment, maintenance and monitoring of academic standards in the School, in particular through:
 - (a) the submission of proposals to the Senate for approval of all new programmes of study planned to be introduced in the School and for the discontinuation of existing programmes of study;
 - (b) the monitoring and review of undergraduate programmes of study in the School, and reporting thereon annually to the Senate;
 - (c) the monitoring and review of research studies and taught postgraduate programmes in the School, and reporting thereon annually through the Board of Graduate Studies to the Senate;

- (d) deciding on the minimum requirements for entry to particular programmes of study in the School, including the identification of qualifications deemed to be equivalent, or appropriate, for entry;
 - (e) guidance to the Dean on the implementation of Academic Regulations;
 - (f) the establishment of Examination Boards to review the results of assessments conducted in respect of programmes of study in the School.
- (3) to determine recipients of prizes, scholarships, bursaries and similar awards pertaining to the School;
 - (4) to establish such committees as the Board deems appropriate, to assist in the exercise of its objectives and/or in support of the academic work of the School;
 - (5) to consider and make recommendations on all matters which may be referred to it by the Senate, President or Dean of the School;
 - (6) to exercise such additional responsibilities and powers as may be assigned to it by the Senate from time to time.
2. The Board of the School of Law shall comprise:
- (1) the Dean of the School, who shall be the chairman;
 - (2) Associate Dean(s), if any;
 - (3) all full-time academic staff of the School;
 - (4) two to four members of the full-time academic staff of departments outside the School of Law, or of the staff of academic support offices or centres other than the Library, appointed by the Board, such that no department or centre or office shall be represented by more than one member;
 - (5) up to seven members appointed by the Board of the School of Law for a term of two years and including a representative from various segments of the legal profession, namely barristers, solicitors, the Judiciary, the Legal Department, the Legal Aid Department and the Consumer Council, and such other organisations as the Board may determine from time to time;
 - (6) the member of the University Library staff in charge of the Law Section of the University Library;
 - (7) four students elected by and from the students of the School of Law.
3. The School Secretary shall be the Secretary to the Board of the School of Law.
4. One half of the number of members for the time being shall form a quorum at a meeting of the Board of the School of Law.

8(C): The Board of the School of Creative Media

- 1. Within the policies, procedures and priorities established by the Senate, the School Board shall have the power:
 - (1) to advise the Senate or Dean of the School, as appropriate, on all matters pertaining to the planning, development, implementation and monitoring of the academic work of the School;
 - (2) to be responsible for the establishment, maintenance and monitoring of academic standards in the School, in particular through:

- (a) the submission of proposals to the Senate for approval of all new programmes of study planned to be introduced in the School and for the discontinuation of existing programmes of study;
 - (b) the monitoring and review of associate and bachelor's degree programmes in the School, and reporting thereon annually to the Senate;
 - (c) the monitoring and review of research studies and taught postgraduate programmes in the School, and reporting thereon annually through the Board of Graduate Studies to the Senate;
 - (d) deciding on the minimum requirements for entry to particular programmes of study in the School, including the identification of qualifications deemed to be equivalent, or appropriate, for entry;
 - (e) guidance to the Dean on the implementation of Academic Regulations;
 - (f) the establishment of Examination Boards to review the results of assessments conducted in respect of programmes of study in the School.
- (3) to determine recipients of prizes, scholarships, bursaries and similar awards pertaining to the School;
 - (4) to establish such committees as the School Board deems appropriate, to assist in the exercise of its objectives and/or in support of the academic work of the School;
 - (5) to consider and make recommendations on all matters which may be referred to it by the Senate, President or Dean of the School;
 - (6) to exercise such additional responsibilities and powers as may be assigned to it by the Senate from time to time.
2. The Board of the School of Creative Media shall comprise:
- (1) the Dean of the School, who shall be the chairman;
 - (2) Associate Dean(s), if any;
 - (3) all full-time academic staff of the School;
 - (4) two to four members of the full-time academic staff of departments outside the School of Creative Media, or of the staff of academic support offices or centres, appointed by the Board, such that no department or centre or office shall be represented by more than one member;
 - (5) up to four students elected by and from the students of the School of Creative Media.
3. The School Secretary shall be the Secretary to the Board of the School of Creative Media.
4. One half of the number of members for the time being shall form a quorum at a meeting of the Board of the School of Creative Media.

Statute 9: Board of Graduate Studies

1. Within the policies, procedures and priorities established by the Senate and subject to the general oversight of the Senate, the Board of Graduate Studies shall:
- (1) review and make recommendations on the Academic Regulations, Rules and Procedures governing all postgraduate programmes and studies;
 - (2) develop, implement, monitor and review policy pertaining to postgraduate work;

- (3) establish and maintain academic standards of all postgraduate programmes;
 - (4) provide guidance and advice to Faculty/School Boards and the Examination Boards and Panels for all postgraduate programmes on the implementation of regulations and on individual cases where necessary and approve recommendations relating to examinations on behalf of the Senate;
 - (5) advise and make recommendations to the Senate for the introduction of new postgraduate programmes;
 - (6) submit an annual report to the Senate on matters relating to the Board's business during the year;
 - (7) advise the Senate on any matter which may be referred to it by the Senate;
 - (8) appoint sub-committees, working parties and similar bodies for the purpose of discharging its duties, and approve their terms of reference and membership.
2. The membership of the Board shall comprise:
- (1) the Dean of Graduate Studies who shall be the Chairman;
 - (2) the Deputy Chairman shall be the Associate Dean (School of Graduate Studies);
 - (3) the Deputy President;
 - (4) the Chairman of the Senate's Research Committee;
 - (5) Chairmen of Faculty/School Graduate Studies Committees;
 - (6) two members appointed from each Faculty Graduate Studies Committee;
 - (7) one member appointed from each School Graduate Studies Committee;
 - (8) five members appointed from and by the Senate;
 - (9) three postgraduate students, one of whom is to be the President of the CityU Postgraduate Association, appointed by the Board in consultation with the CityU Postgraduate Association.
3. The period of office of members shall be two years, except for members in category 9 whose term shall be one year. The membership in categories 6 to 8 above shall allow for overlapping periods to ensure continuity.
4. A person appointed by the Dean of Graduate Studies shall be the Secretary to the Board.

Statute 10: The Convocation

1. Subject to the provisions in the Ordinance, the Convocation shall have the following objectives:
 - (1) to strengthen the relationship among members of the Convocation and between the Convocation and the University;
 - (2) to promote good relations between the University and the general public;
 - (3) to discuss any matter relating to the development of the University including any matter referred to it by the Council and to make recommendations to the Council;
 - (4) to promote the objectives and activities of the University.

2. Each graduate on receipt of an academic award granted by the University or the Polytechnic, in accordance with the Academic Regulations as approved by the Senate, shall be a member of the Convocation.
3. Emeritus Professors and honorary award recipients on whom the titles have been conferred by the University shall be members of the Convocation.
4. A register containing the names of all members of the Convocation shall be kept by the Secretary of the Convocation.
5. A member may at any time by giving notice in writing to the Secretary of the Convocation resign from membership of the Convocation.
6. There shall be a Standing Committee of the Convocation which shall be the executive body of the Convocation.
7. There shall be a Chairman of the Convocation who shall at the same time be Chairman of the Standing Committee.
8. The Convocation shall, from its own members, elect a Chairman and not more than four Vice-Chairmen who shall respectively hold office for a period of two years. A retiring Chairman or Vice-Chairman shall be eligible for re-election except for the retiring Chairman who has, at the time of such retirement, held an office for two consecutive full terms.
9. In case of a vacancy in the office of the Chairman arising from other than expiry of the term of office of a retiring Chairman, the Convocation shall elect one of its members at a special or the next annual general meeting to fill the vacancy. The person so elected shall hold office for the remainder of the term for which his/her predecessor was appointed.
10. In the absence of the Chairman, one of the Vice-Chairmen shall be appointed by the Chairman to act on his behalf. If the Chairman fails to appoint an acting Chairman, the Standing Committee shall appoint one of the Vice-Chairmen to act as the Chairman.
11. Subject to the Ordinance and this Statute, the Convocation may appoint committees for any general or special purposes as it thinks fit, and to approve their terms of reference and membership.
12. The Convocation shall meet at least once in each calendar year and at such other times as it may determine.
13. Thirty members of the Convocation shall form a quorum for meetings.
14. The Secretary of the Convocation shall be appointed by the President.

Statute 11: Emeritus Professors

1. On the recommendation of the Senate, the Council may confer the title of Emeritus Professor upon any Professor (Chair) of the University on retirement from office and after being employed in the service of the University for not less than ten years, of which at least five shall have been as a full-time Professor (Chair), and who in the opinion of the Senate has made a distinguished contribution to his chosen academic field.
2. Emeritus Professors shall be members of Convocation, and shall rank in precedence before Professors (Chair) of the University on any ceremonial or official occasion. In addition, they shall have the right to use University facilities, and be eligible to apply for office facilities within the University.

3. Emeritus Professors shall not be entitled, solely by virtue of that title, to be a member of any other body of the University, or to exercise any administrative or executive functions, except as specified in this Statute.
4. Emeritus Professors may be requested to represent the University, or to carry out duties on the University's behalf, either in Hong Kong or elsewhere.

Statute 12: Honorary Awards and Award Holders

1. Honorary awards may be conferred by the Chancellor from time to time on the recommendation of the Honorary Awards Committee.
2. The Chancellor may confer the following honorary awards in the name of the University:

Honorary Doctor of Business Administration	(Hon DBA)
Honorary Doctor of Engineering	(Hon DEng)
Honorary Doctor of Laws	(Hon LLD)
Honorary Doctor of Letters	(Hon DLitt)
Honorary Doctor of Science	(Hon DSc)
Honorary Doctor of Social Science	(Hon DSocSc)
3. The Honorary Awards Committee shall determine which of the honorary awards to be conferred under section (2).
4. The criteria for the award of an honorary doctorate shall be distinctive contributions to learning, to the development of the University, or to the well-being of society in general.
5. The Certification of an honorary award conferred by the Chancellor shall be in Chinese and in English and shall record the full name of the recipient and the title of the award. It shall be authenticated by the signature of the Chancellor of the University, the Chairman of the Council and the President.
6. The recipient of an honorary award conferred by the Chancellor shall sign his name in the Register of Honorary Awards.
7. The holders of such honorary awards shall rank in precedence before the Emeritus Professors of the University on ceremonial occasions, and shall be members of the Convocation. They shall also have the right to use all University facilities.

Statute 13: The Community College of City University (hereinafter referred to as "the College")

1. The Community College of City University (the College) shall be established by the Council of the University as a company limited by guarantee.
2. The Objects of the College shall be:
 - (a) to provide educational programmes leading to the award of the Associate Degree of the City University of Hong Kong;
 - (b) to provide full-time and mixed mode educational programmes leading to the award of undergraduate degrees of other educational institutions;
 - (c) to provide educational programmes which fulfill the entry requirements to Associate Degree programmes of the City University of Hong Kong;

- (d) to provide other programmes of study, whether or not leading to formal awards, for the benefit of the community.
- 3. Members of the College shall be the City University of Hong Kong, and the members of the Executive Committee of the Council of the University. Additional members can be admitted by the Board of Management in accordance with the Memorandum and Articles of Association of the College.
- 4. There shall be a Board of Management of the College appointed by the Members.
- 5. The Board of Management shall be responsible for:
 - (a) determining the strategic direction of the College;
 - (b) determining its management structure;
 - (c) overseeing its contractual and business matters;
 - (d) advising the Principal on the management and operations of the College;
 - (e) ensuring that the operation of the College is consistent with its self-financing status.
- 6. The Board of Management shall comprise not fewer than six and not more than nine members including:
 - (a) the Chairman who shall be a member of the Council of the University;
 - (b) the Vice-Chairman who shall be the Deputy President of the University;
 - (c) two external members who may or may not be members of Council of the University;
 - (d) the Director of Finance of the University;
 - (e) the Principal of the College.
- 7. Any new members shall be appointed where necessary by the Members of the College.
- 8. 'Director of Finance' should be interpreted as the senior staff member of the University responsible for managing its financial affairs.
- 9. The Board of Management shall create and appoint committees for any general or specific purposes as it thinks fit.
- 10. There shall be an Academic Board of the College established by the Board of Management.
- 11. The Academic Board shall be responsible for:
 - (a) planning, developing and maintaining the Associate Degree programmes of the University run by the College and for deciding on the awards for students studying these programmes;
 - (b) directing and regulating the teaching at the College;
 - (c) regulating the admission of persons to the approved programmes run by the College;
 - (d) regulating the examinations leading to the awards of the University.
- 12. The Academic Board, under the delegated authority from the University Senate, takes full responsibility for the academic management of the CityU award-bearing Associate Degree programmes offered by the College.
- 13. The delegation covers:
 - (a) approving academic plans, student intakes and enrolments, and discontinuation of programmes subject to the agreement of the Board of Management of the College;

- (b) approving entrance requirements and maintaining an appropriate academic standard at entry;
 - (c) approving the curriculum of new programmes;
 - (d) approving changes to programmes;
 - (e) approving academic regulations for student progress through programmes of study, assessment of students, and requirements for graduation;
 - (f) establishing principles and policies for the assurance of the academic standards and quality of programmes of study;
 - (g) deciding, on behalf of Senate, awards of Associate Degree for students successfully completing their programmes.
14. The delegation of authority from Senate is conditional upon the College subscribing to quality assurance principles, policies and practices consistent with those of the University, and the submission of an annual report to Senate which should include the development of the Associate Degree programmes and any changes made to the academic policies of the College.
15. The Senate reserves the right to conduct periodic academic audits on the Associate Degree programmes and, if necessary, rescind its authorisation if not satisfied as to quality.
16. The constitution of the Academic Board shall be as follows:
- (a) the Principal, who shall be the Chairman;
 - (b) all Heads of Divisions;
 - (c) Secretary of Senate;
 - (d) Secretary of Quality Assurance Committee;
 - (e) two members of the full-time academic staff of each Division elected by and from among their number in that Division;
 - (f) one student from each Division, elected by and from among their number in that Division;
 - (g) up to three members from academic support units of the University.
17. The Secretary of the Academic Board shall be appointed by the Principal.
18. The Academic Board shall have the power to co-opt additional members.
19. The terms of office shall be two years for elected staff and nominated members, and a term of one year for the student members. The Academic Board shall meet at least once each semester or more frequently as determined by the Principal, or by a majority of its members. One half of the number of members shall form the quorum at a meeting of the Academic Board.
20. The Board of Management shall ensure that the College maintains financial accounts for its operations and shall submit its audited Annual Financial Report to the Council of the University.
21. The Board of Management shall submit an Annual Report to the Council of the University giving details of the activities of the College.
22. At the Congregations of the College, the Chairman of the Board of Management may preside.

The Council

Membership of the Council

Chairman

Appointed under University Ordinance sections 10(1)(f)(ii) and 10(2)(a)(i):

Mr Chung Shui-ming, *GBS, JP*

Deputy Chairman

Appointed under University Ordinance sections 10(1)(f) and 10(2)(a)(ii):

(Vacant)

Treasurer

Appointed under University Ordinance sections 10(1)(f)(i) and 10(2)(a)(iii):

Mr Raymond Or Ching-fai, *JP*

President

Appointed under University Ordinance section 10(1)(a):

Professor Way Kuo

Members

Appointed under University Ordinance section 10(1)(b):

Deputy President

Professor David Tong Shuk-yin

Appointed under University Ordinance section 10(1)(f)(i):

Ms Maggie Chan man-ki

Ms Dilys Chau Suet-fung

Mr Vincent Chow Wing-shing, *BBS, JP*

Mr Joseph Lee Chung-tak, *BBS, JP*

Mr Armstrong Lee Hon-cheung

Dr Dennis Sun Tai-lun, *BBS, JP*

Mr Yeung Ka-sing, *SBS, MBE, JP*

Appointed under University Ordinance section 10(1)(f)(ii):

Mr Rex Auyeung Pak-kuen

Mr David Fong Man-hung, *JP*

Mr Herman Hu Shao-ming, *JP*

Dr Leung Wing-tai

Mr Wong Kai-man, *BBS, JP*

Appointed under University Ordinance section 10(1)(g):

Professor Roderick Wong Sue-cheun

Appointed under University Ordinance section 10(1)(h):

Dr Fung Wai-wah

Mr Mak Hoi-wah

Appointed under University Ordinance section 10(1)(i):

Chairman of the Convocation

Mr Patrick Lee Chung-wah

Appointed under University Ordinance section 10(1)(j):

President of the Students' Union

Mr Andy Chu Ka-kit

Appointed under University Ordinance section 10(1)(k):

Miss Mandi Leung Hay-man

Secretary to Council

Mr John Dockerill

Council Committees

Executive Committee

1. Terms of Reference

- 1.1 To review the work of the standing committees of Council and to consider committee reports and papers before they are presented to the full Council;
- 1.2 To consider and take action on behalf of the Council, when a meeting of the Council is not imminent, on any matter normally considered by the Council, with the exception of matters which are precluded from delegation by the Ordinance. Such action shall be reported at the next regular meeting of the Council;
- 1.3 To deal on behalf of the Council with all contractual matters personal to the post of President and Deputy President, and to make recommendations to the Council where appropriate; and
- 1.4 To advise the Council on any matters referred to it by the Council or any committees of the Council.

2. Constitution

Chairman

Chairman of the Council

Members

Officers of the University

Deputy Chairman of the Council

Treasurer

President

Standing Committee Chairmen unless included in the above

Audit Committee

Committee on Statutes

Community Relations Committee

Finance Committee

Human Resources Committee

Strategic Development Committee

Secretary

Secretary to Council

Audit Committee

1. Terms of Reference

The following Terms of Reference and associated responsibilities of the Audit Committee cover all the operations of the University and the Group including wholly owned and subsidiary companies:

Council Committees

- 1.1 To monitor the executive decisions of the management of the University in relation to the mission and strategic directions set by the Council;
- 1.2 To monitor compliance with the agreed procedures of the University;
- 1.3 To commission value for money audits as appropriate;
- 1.4 To approve the annual work plan of the Internal Audit unit and to review the Unit's reports and findings;
- 1.5 To make recommendations to the Council on the appointment of Auditors and to oversee the annual financial audit of the University accounts;
- 1.6 To review and advise the Council on the procedures that are in place to prevent and to investigate fraud and any other financial irregularities; and
- 1.7 To review regularly the risk management policies of the University.

2. Constitution

Chairman

Lay member of Council

Members

Five lay members of Council

One external member

In attendance

Director of Finance

Director of Internal Audit Office

Secretary

Secretary to Council

Community Relations Committee

1. Terms of Reference

- 1.1 To approve strategies to communicate the work and achievements of the University to the community;
- 1.2 To assist the management in establishing a positive "image" of the University in the community;
- 1.3 To establish channels of communication with potential employers of the graduates of the University;
- 1.4 To initiate campaigns to raise funds to support the work of the University; and
- 1.5 To seek donations on behalf of the University.

2. Constitution

Chairman

Lay member of Council

Members

Four lay members of Council
President
Deputy President
Chairman of the Convocation
Senate staff representative on Council
Student representative on Council
Postgraduate student representative on Council

In attendance

Vice-President (Administration)
Vice-President (Undergraduate Education)
Secretary to Council

Co-Secretaries

Director of Communications
Director of Development and Alumni Relations Office

Finance Committee

1. Terms of Reference

- 1.1 To advise and recommend to Council the long range financial planning for the University and all matters within the jurisdiction of the Council which have important financial implications;
- 1.2 To recommend to Council the annual and triennial budgets of the University;
- 1.3 To oversee the preparation of, and to submit for Council's approval, the annual audited financial reports of the University and the audited consolidated financial reports of the University and its subsidiary companies;
- 1.4 To oversee the formulation and review the investment policies and strategies, including borrowing of monies for any purpose, appointment of fund managers, and to monitor the performance of fund managers and investment;
- 1.5 To monitor the Board of Trustees' management of the superannuation schemes and to be responsible for the organisation and management of any superannuation arrangements agreed by Council;
- 1.6 To oversee the financial management policies and procedures of the University and to monitor their effectiveness; and
- 1.7 To approve the establishment of subsidiaries and associated companies of the University, to oversee the establishment of "spin-off" companies under CityUE Group and to review their performance and possible disestablishment.

2. Constitution

Chairman

Treasurer

Members

Four lay members of Council
One external member

President
Deputy President
One staff representative on Council

In attendance

Vice-President (Administration)
Secretary to Council

Secretary

Director of Finance

Honorary Awards Committee

1. Terms of Reference

- 1.1 To make recommendations to the Chancellor for the conferment of honorary awards, including honorary degrees, in the name of the University; and
- 1.2 To determine the individual titles of honorary awards to be conferred.

2. Constitution

Chairman

Chairman of the Council

Members

Members of the Executive Committee
Two academic staff nominated by the Senate

Secretary

Secretary to Council

Human Resources Committee

1. Terms of Reference

- 1.1 To recommend to Council the manpower planning policies of the University;
- 1.2 To recommend to Council the conditions of service and remuneration packages for the various categories of staff in the University;
- 1.3 To approve the procedures for the appointment of employees of the University;
- 1.4 To approve procedures and policies for the evaluation of staff performance;
- 1.5 To approve the disciplinary procedures of the University; and
- 1.6 To recommend to Council procedures for redundancy and voluntary departure schemes.

2. Constitution

Chairman

Lay member of Council

Members

Four lay members of Council

Council Committees

One external member
President
Deputy President
One staff representative on Council

In attendance

Vice-President (Administration)
Secretary to Council

Secretary

Director of Human Resources

Committee on Statutes

1. Terms of Reference

- 1.1 To review the University Statutes and to recommend any changes or additions to Council for approval; and
- 1.2 To propose any changes to the City University Ordinance required as a result of modifications to the Statutes.

2. Constitution

Chairman

A member of the Council from amongst those appointed under section 10(1)(f) of the University Ordinance

Members

One Council member
Two Senate members
Two Management Board members

Secretary

Secretary to Council

Strategic Development Committee

1. Terms of Reference

- 1.1 To prepare and review the mission and core values of the University for the Council's consideration;
- 1.2 To work with the President to prepare the draft strategic plan for the Council's approval;
- 1.3 To work with the President to prepare the master plan for the development of the University campuses;
- 1.4 Together with the President, to review, from time to time, the organisational philosophy and structure of the University;
- 1.5 To formulate the methodology for resource allocation within the University;
- 1.6 To recommend to the Council the levels of delegation within the University;

- 1.7 To review, and recommend to Council, the long term overall deployment of resources, both recurrent and capital funding, and to ensure that the deployment of these resources is consistent with the strategic objectives of the University; and
- 1.8 To review plans for the development of the outreach activities of the University, including continuing education, consultancy, etc.

2. Constitution

Chairman

Chairman of the Council

Members

Treasurer
Four lay members of Council
President
Deputy President
Senate staff representative on Council
Student representative on Council

In attendance

Vice-President (Administration)
Vice-President (Undergraduate Education)

Secretary

Secretary to Council

Advisory Committee for Graduate Employment

1. Terms of Reference

- 1.1 To advise the President, the Council and the Senate, as appropriate, on matters relating to student employment and graduate employment;
- 1.2 To promote employment opportunities for the University's graduates by maintaining appropriate liaison with the Hong Kong community;
- 1.3 To advise the President and the Student Development Services, as appropriate, on careers counselling activities; and
- 1.4 To present an annual report to the Council and to the Senate on the activities of the Advisory Committee.

2. Constitution

Chairman

A prominent figure from commerce/industry

Members

One representative from each of the following designated public bodies concerned with graduate employment, namely:
Hong Kong Government, Civil Service Bureau
Employers' Federation of Hong Kong
Federation of Hong Kong Industries
Hong Kong General Chamber of Commerce

Council Committees

Hong Kong Council of Social Service
Chinese Manufacturers' Association of Hong Kong
Chinese General Chamber of Commerce
Hong Kong Institute of Human Resource Management

Up to five individuals from local industry and commerce, invited in their personal capacity, preferably Personnel Managers

A member of the University Council selected from amongst those appointed under section 10(1)(f) of the University Ordinance

A representative from the City University of Hong Kong Convocation

Director of Student Affairs, The Hong Kong Polytechnic University

Seven University staff, namely:

President (Deputy Chairman of the Committee)

Three academic Heads of Departments, nominated by the President and appointed by the Senate

Dean of Student Learning

Director of Student Development Services

Director of Career and Internship Office

Two students nominated by the Students' Union

One postgraduate student nominated by the CityU Postgraduate Association

Secretary

A staff member of the Career and Internship Office nominated by the Dean of Student Learning

The Senate

1. Terms of Reference

Subject to the provisions of the Ordinance, the Senate shall have the power:

- 1.1 to make decisions on the award of degrees and other academic awards of the University other than honorary degrees or other honorary awards;
- 1.2 with respect to Associate Degree programmes offered by the Community College of City University (the College) leading to awards of the University, to make arrangements with the College Academic Board to maintain the academic standards and assure the quality of these programmes and to decide, on behalf of Senate, the awards of Associate Degree to students of the College who successfully complete programme requirements;
- 1.3 to plan, approve, develop, maintain, regulate and promote all teaching, programmes of study, research and other academic work in the University, and to formulate policies accordingly;
- 1.4 to approve the discontinuation of any programme of study;
- 1.5 to advise the Council on any matter which is relevant to the educational work of the University;
- 1.6 to make recommendations to the Council on the establishment of Faculties and other equivalent bodies, and to approve the establishment of academic departments;
- 1.7 to make recommendations to the Management Board or the Council, as appropriate, on the criteria and methodologies for the allocation of resources to support the academic work of the University, and on the development and operation of required facilities;
- 1.8 to prescribe the requirements for admission as a student of the University;
- 1.9 to regulate the conditions for the conferment of academic awards, other than honorary degree and honorary awards, of the University;
- 1.10 to regulate all examinations and assessments conducted by the University;
- 1.11 to terminate a student's programme of study on academic grounds;
- 1.12 to deprive, for reasons which the Senate shall deem to be good cause, any graduate of an academic award conferred by the University or the Polytechnic and/or to revoke any certification granted;
- 1.13 to advise the President on the welfare and discipline of students in the University;
- 1.14 to regulate the institution of scholarships, bursaries, prizes and other similar awards;
- 1.15 to nominate to membership of the Council, as provided for in Section 10(1) of the Ordinance;
- 1.16 to advise the Council on any matter which may be referred to the Senate by the Council;
- 1.17 to report to the Council as necessary;
- 1.18 to refer any matter to a Faculty Board or an equivalent body for consideration and report;

- 1.19 to appoint committees, working parties and similar bodies for the purpose of discharging the powers conferred on the Senate, and to approve their terms of reference and membership;
- 1.20 generally to take all necessary action to discharge the powers and duties conferred on the Senate by the Council or to further the purposes of the Senate set out in Section 17 of the Ordinance.

2. Constitution

Chairman

President

Ex Officio Members

Deputy President

Vice-Presidents

Chief Information Officer

Executive Director (CityU Extension)

Dean of Graduate Studies

Dean of Student Learning

Deans of Faculties, and such office holders in an equivalent body of the University as are determined by the Senate

Principal of Community College of City University

Heads of academic departments or such office holders in an equivalent body of the University as are determined by the Senate

All Professors (Chair) who are not otherwise members

Librarian

Director of School of Continuing and Professional Education

Elected Members

One member of the full-time academic staff of each academic department or equivalent body of the University as determined by the Senate, elected by and from among their number in that department or equivalent body, as appropriate.

One member of the full-time academic staff of each school as defined by the Senate to be equivalent to a faculty, elected by and from among their number in that school.

One member of the full-time staff elected by and from among Instructors II / Instructors I / Tutors / Senior Tutors / Teaching Fellows / Senior Teaching Fellows in academic departments, schools, centres or equivalent body of the University as determined by the Senate.

Nominated Members

Two students nominated by the Students' Union

One postgraduate student nominated by the CityU Postgraduate Association

In Attendance

Director of Admissions Office

Director of Chinese Civilisation Centre

Director of Computing Services

Director of Education Development Office

Director of Research Grants Office

Director of Student Development Services

Head of English Language Centre

Secretary to Council

Secretary to Management Board

The Senate

Senior Coordinator (Academic Planning) and Secretary to Academic Policy Committee

Secretary

The Secretary of the Senate shall be appointed by the President.

Senate Committees

Academic Policy Committee

1. Terms of Reference

1.1 To advise the Senate on:

- 1.1.1 the development, implementation, monitoring and review of those matters of academic policy affecting the University as a whole;
 - 1.1.2 the criteria and methodologies for the allocation of resources required to support the academic work of the University;
 - 1.1.3 policy for the development and operation of facilities required to support the academic work of the University;
 - 1.1.4 the formulation of guidelines on the regulatory framework for the design and structure of programmes, levels of awards, and the admission and assessment of students.
- 1.2 On the basis of such policies and procedures as are agreed by the Senate, to prepare for submission to the Senate the University's triennial academic development proposals, to review these proposals annually, and to recommend modifications to the Senate for approval.
- 1.3 To appoint sub-committees, working parties and similar bodies for the purpose of discharging the duties of the Committee, and to approve their terms of reference and membership.
- 1.4 To report on its business to the Senate at such intervals as the Senate may decide.

2. Constitution

Chairman

Deputy President

Deputy Chairman

Elected by and from among members

Ex Officio Members

President
Vice-President for Undergraduate Education
Vice-President for Research / Dean of Graduate Studies
Dean of Student Learning
Deans of Faculties
Dean of School of Creative Media
Dean of School of Law

Members

Three members nominated by and from the Senate

In Attendance

Vice-President for Administration
Chief Information Officer

Director of Academic Regulations and Records Office

Secretary

The Secretary shall be nominated by the Chairman of Senate.

Board of Graduate Studies

1. Terms of Reference

Subject to the general oversight of the Senate, the Board of Graduate Studies shall:

- 1.1 review and make recommendations on the Academic Regulations, Rules and Procedures governing all postgraduate programmes and studies;
- 1.2 develop, implement, monitor and review policy pertaining to postgraduate work;
- 1.3 establish and maintain academic standards of all postgraduate programmes;
- 1.4 provide guidance and advice to Faculty/School Boards and the Examination Boards and Panels for all postgraduate programmes on the implementation of regulations and on individual cases where necessary and approve recommendations relating to examinations on behalf of the Senate;
- 1.5 advise and make recommendations to the Senate for introduction of new postgraduate programmes;
- 1.6 submit an annual report to the Senate on matters relating to the Board's business during the year;
- 1.7 advise the Senate on any matter which may be referred to it by the Senate;
- 1.8 appoint sub-committees, working parties and similar bodies for the purpose of discharging its duties, and approve their terms of reference and membership.

2. Constitution

Chairman

Dean of Graduate Studies

Deputy Chairman

Associate Dean (Chow Yei Ching School of Graduate Studies)

Members

- (a) Deputy President
- (b) Chairman of Research Committee
- (c) Chairmen of Faculty/School Graduate Studies Committees
- (d) Two members appointed from each Faculty Graduate Studies Committee
- (e) One member appointed from each School Graduate Studies Committee
- (f) Five members appointed from and by the Senate
- (g) Three postgraduate students, one of whom is to be the President of the CityU Postgraduate Association, appointed by the Board in consultation with the CityU Postgraduate Association

Secretary

A person appointed by the Dean of Graduate Studies

In Attendance

Director of Academic Regulations and Records Office
Director of Research Grants Office
Director of Student Development Services

The period of office of members shall be two years, except for members in category (g) whose term shall be one year. The membership in categories (d) to (f) above shall allow for overlapping periods to ensure continuity.

Board of School of Continuing and Professional Education

1. Terms of Reference

The Board of SCOPE reports to the Senate and the Management Board. It is accountable to the University Senate on the education work of the School; and to the Management Board on the management and resource issues. The terms of reference are:

- 1.1 To make recommendation to Senate on the establishment and update of rules and regulations governing the conduct of education work at the School.
- 1.2 To approve, monitor and review continuing education awards and programmes of the School according to the rules and regulations approved by Senate.
- 1.3 To approve collaborative partners of the School and programmes offered in partnerships with non-local universities or institutions leading to their awards.
- 1.4 To consider strategic plans of SCOPE and to ensure the thrust of the School's activities is in line and complement the strategic directions of the University as a whole.
- 1.5 To take into account views from the School's Advisory Committee on the strategic directions and developments of the School.
- 1.6 To oversee the financial performance of the School and consider the School's annual budget in accordance with the policies approved by the Management Board.
- 1.7 To consider and make recommendations on all matters which may be referred to it by the Senate, the Management Board or the President.
- 1.8 To appoint sub-committees, working parties and similar bodies for the purpose of discharging the duties of the Board, and to approve their terms of reference and membership.

In performing the above roles, the work of the Board of SCOPE is facilitated by sub-committees on academic affairs, financial affairs, quality assurance arrangements, and others as deemed appropriate by the Board.

2. Constitution

Chairman

President or nominee

Vice-Chairman

Executive Director of CityU Extension

Members

- Director of SCOPE
- Chairman of SCOPE Advisory Committee or nominee
- Up to three full-time academic staff nominated by the Senate
- Two staff members of the University nominated by the President
- Two staff members of the School nominated by Director of SCOPE

Secretary

- An Administrative Staff of SCOPE

Committee on Information Services and Technology

1. Terms of Reference

- 1.1 To determine and keep under review policies governing the provision of information services and technology in the University.
- 1.2 To oversee the work of the major information services providers (Library, Computing Services Centre, Enterprise Solutions Office) and to facilitate communication between the service providers and their users.
- 1.3 To advise the Senate on any special issues and matters relating to information services and technology provision in the University.
- 1.4 To appoint sub-committees, working parties and similar bodies for the purpose of discharging the duties of the Committee, and to approve their terms of reference and membership.
- 1.5 To report on its business to the Senate at such intervals as the Senate may decide.

2. Constitution

Chairman

- Chief Information Officer

Ex Officio Members

- Librarian
- Director of Computing Services
- Director of Education Development Office
- Director of Enterprise Solutions Office

Members

- (a) One member of the full-time academic staff of each Faculty/School nominated by the respective Faculty/School Board.
- (b) One member of the full-time academic staff of the Community College of City University nominated by the Academic Board of the College.
- (c) Up to three members of the full-time staff nominated by the Management Board.
- (d) Two undergraduate student members nominated by the Students' Union.
- (e) Two postgraduate student members nominated by the CityU Postgraduate Association.

Secretary

- The Secretary shall be appointed by the Chairman.

Quality Assurance Committee

1. Terms of Reference

- 1.1 On behalf of the Senate, to promote quality assurance in the institution and to foster a culture of quality assurance.
- 1.2 To advise the Senate on principles, policies and procedures relating to the quality assurance of teaching, learning and assessment in the University.
- 1.3 To assist the Senate in the maintenance of academic standards relating to teaching, learning and assessment in the University.
- 1.4 On behalf of the Senate, to establish arrangements to promote self-reflection and peer review of teaching, learning and assessment in line with Senate's quality assurance principles, policies and practices.
- 1.5 To appoint sub-committees, working parties and similar bodies for the purpose of discharging the duties of the Committee, and to approve their terms of reference and membership.
- 1.6 To report on its business to the Senate at such intervals as the Senate may decide.

2. Constitution

Chairman

A senior academic appointed by the President

Deputy Chairman

Elected by and from among members

Ex Officio Members

Vice-President for Undergraduate Education
Dean of Student Learning

Members

- (a) The chair or the chair's nominee of the teaching and learning committee or its equivalent, or the chair or the chair's nominee of the validation and monitoring committee of the Faculty/School nominated by the Faculty/School Board.
- (b) The Principal of the Community College of City University or his/her nominee.
- (c) Three members nominated by and from the Senate.
- (d) Two undergraduate students nominated by the Students' Union.
- (e) One postgraduate student nominated by the CityU Postgraduate Association.

In Attendance

Director of Education Development Office
Director of Student Development Services

Secretary

Coordinator of Quality Assurance

The period of office of the Chairman and members shall be two years with the exception of student members whose term of office shall be one year.

Research Committee

1. Terms of Reference

- 1.1 To advise the Senate on policies for the promotion, conduct, oversight and funding of research in the University.
- 1.2 To allocate the University's internal research grants.
- 1.3 To oversee the submission of applications for financial support from the RGC Competitive Earmarked Research Grant.
- 1.4 To oversee other applications for external research funding submitted by the University.
- 1.5 To monitor the progress of internal and RGC-funded research projects, and those of other funding bodies (when requested) administered by the University.
- 1.6 To oversee internal and external reviews of the University's research activities.
- 1.7 To appoint sub-committees, working parties and similar bodies for the purpose of discharging the duties of the Committee, and to approve their terms of reference and membership.
- 1.8 To report on its business to the Senate at such intervals as the Senate may decide.

2. Constitution

Chairman

Deputy President or a senior academic staff appointed by the President

Deputy Chairman

Elected by and from among members

Ex Officio Members

Chairmen of the Faculty/School Research Committees

Members

- (a) Two members of the full-time academic staff of each Faculty nominated by, but not necessarily from, the Faculty Board.
- (b) One member of the full-time academic staff of each School nominated by, but not necessarily from, the School Board.

Secretary

Director of Research Grants Office

The period of office of members shall be two years.

Student Discipline Committee

1. Terms of Reference

- 1.1 To advise the Senate on policies and procedures relating to student discipline.
- 1.2 To determine and keep under review the University's Code of Student Conduct.
- 1.3 To determine the procedures for dealing with violations of the Code of Student Conduct or other regulations of the University by students, and the penalties relating thereto.

Senate Committees

- 1.4 To appoint sub-committees, working parties and similar bodies for the purpose of discharging the duties of the Committee, and to approve their terms of reference and membership.
- 1.5 To report on its business to the Senate at such intervals as the Senate may decide.

2. Constitution

Chairman

Dean of Student Learning

Deputy Chairman

Elected by and from among members

Members

- (a) Four members appointed by and from the Senate
- (b) Two undergraduate students nominated by the Students' Union
- (c) One postgraduate student nominated by the CityU Postgraduate Association
- (d) Director of Academic Regulations and Records Office
- (e) Director of Student Development Services

Secretary

Administrative staff of the Academic Regulations and Records Office

Student Discipline Panels

1. Terms of Reference

- 1.1 To exercise summary jurisdiction in respect of violations of the University's regulations and the Code of Student Conduct by students when such violations are referred to it by a University officer under the Code.
- 1.2 To deal with appeals from students in accordance with the Code of Student Conduct.

2. Constitution

Chairman

One Head of an academic department or such office holders in an equivalent body of the University as are determined by Senate, drawn from the membership of Senate

Members

- (a) Two academic staff members drawn from the following category of membership from Senate:
 - all Professors (Chair)
 - one member of the full-time academic staff of an academic department or equivalent body of the University as determined by the Senate, elected by and among their number in that department or equivalent body, as appropriate
 - (b) Director of Academic Regulations and Records Office
- In cases where the subject of complaint is an undergraduate student:
- (c) Students' Union President or his nominee
 - (d) One student nominated by the Students' Union

OR in cases where the subject of complaint is a postgraduate student:

- (c) CityU Postgraduate Association President or his nominee
- (d) One student nominated by the CityU Postgraduate Association

Academic Calendar

Academic Year 2008–2009


Week	S M T W T F S	Events	Public Holidays
	May 2008 <div> <div>1</div> <div>2</div> <div>3</div> <div>4</div> <div>5</div> <div>6</div> <div>7</div> <div>8</div> <div>9</div> <div>10</div> <div>11</div> <div>12</div> <div>13</div> <div>14</div> <div>15</div> <div>16</div> <div>17</div> <div>18</div> <div>19</div> <div>20</div> <div>21</div> <div>22</div> <div>23</div> <div>24</div> <div>25</div> <div>26</div> <div>27</div> <div>28</div> <div>29</div> <div>30</div> <div>31</div> </div>	5–19 Examination Period 20 May–7 Jun Semester Break	1 Labour Day 12 Buddha's Birthday
1 2 3 4	June <div> <div>1</div> <div>2</div> <div>3</div> <div>4</div> <div>5</div> <div>6</div> <div>7</div> <div>8</div> <div>9</div> <div>10</div> <div>11</div> <div>12</div> <div>13</div> <div>14</div> <div>15</div> <div>16</div> <div>17</div> <div>18</div> <div>19</div> <div>20</div> <div>21</div> <div>22</div> <div>23</div> <div>24</div> <div>25</div> <div>26</div> <div>27</div> <div>28</div> <div>29</div> <div>30</div> </div>	Summer Term 2008 10 Jun–26 Jul Teaching Period	9 Day following Tuen Ng Festival
5 6 7	July <div> <div>1</div> <div>2</div> <div>3</div> <div>4</div> <div>5</div> <div>6</div> <div>7</div> <div>8</div> <div>9</div> <div>10</div> <div>11</div> <div>12</div> <div>13</div> <div>14</div> <div>15</div> <div>16</div> <div>17</div> <div>18</div> <div>19</div> <div>20</div> <div>21</div> <div>22</div> <div>23</div> <div>24</div> <div>25</div> <div>26</div> <div>27</div> <div>28</div> <div>29</div> <div>30</div> <div>31</div> </div>	15 Graduation Date 26 Last Day of Teaching 28 Jul–2 Aug Student Revision Period	1 HKSAR Establishment Day
	August <div> <div>1</div> <div>2</div> <div>3</div> <div>4</div> <div>5</div> <div>6</div> <div>7</div> <div>8</div> <div>9</div> <div>10</div> <div>11</div> <div>12</div> <div>13</div> <div>14</div> <div>15</div> <div>16</div> <div>17</div> <div>18</div> <div>19</div> <div>20</div> <div>21</div> <div>22</div> <div>23</div> <div>24</div> <div>25</div> <div>26</div> <div>27</div> <div>28</div> <div>29</div> <div>30</div> <div>31</div> </div>	4–9 Examination Period 11–30 Term Break	
1 2 3 4 5	September <div> <div>1</div> <div>2</div> <div>3</div> <div>4</div> <div>5</div> <div>6</div> <div>7</div> <div>8</div> <div>9</div> <div>10</div> <div>11</div> <div>12</div> <div>13</div> <div>14</div> <div>15</div> <div>16</div> <div>17</div> <div>18</div> <div>19</div> <div>20</div> <div>21</div> <div>22</div> <div>23</div> <div>24</div> <div>25</div> <div>26</div> <div>27</div> <div>28</div> <div>29</div> <div>30</div> </div>	Semester A 2008/09 1 Sept–29 Nov Teaching Period	15 Day following Mid-Autumn Festival

Academic Calendar 2008–2009

Week	S	M	T	W	T	F	S	Events	Public Holidays	
	October 2008									
					1	2	3	4		
6	5	6	7	8	9	10	11	2	Graduation Date	
7	12	13	14	15	16	17	18		1	National Day
8	19	20	21	22	23	24	25		7	Chung Yeung Festival
9	26	27	28	29	30	31				
	November									
							1			
10	2	3	4	5	6	7	8			
11	9	10	11	12	13	14	15			
12	16	17	18	19	20	21	22			
13	23	24	25	26	27	28	29	29	Last Day of Teaching	
	30									
	December									
		1	2	3	4	5	6	1–6	Student Revision Period	
	7	8	9	10	11	12	13	8–20	Examination Period	
	14	15	16	17	18	19	20			
	21	22	23	24	25	26	27	22 Dec–10 Jan	Semester Break	
	28	29	30	31						
	January 2009									
					1	2	3			
	4	5	6	7	8	9	10			
1	11	12	13	14	15	16	17			
2	18	19	20	21	22	23	24			
	25	26	27	28	29	30	31			
	February									
3	1	2	3	4	5	6	7			
4	8	9	10	11	12	13	14			
5	15	16	17	18	19	20	21			
6	22	23	24	25	26	27	28	16	Graduation Date	
	March									
7	1	2	3	4	5	6	7			
8	8	9	10	11	12	13	14			
9	15	16	17	18	19	20	21			
10	22	23	24	25	26	27	28			
11	29	30	31							

Academic Calendar 2008–2009

Week	S M T W T F S	Events	Public Holidays
	April 2009 <div> <div>12</div> <div> <div>5</div> <div>6</div> <div>7</div> <div>8</div> <div>9</div> <div>10</div> <div>11</div> </div> <div>13</div> </div> <div> <div>19</div> <div>20</div> <div>21</div> <div>22</div> <div>23</div> <div>24</div> <div>25</div> </div> <div> <div>26</div> <div>27</div> <div>28</div> <div>29</div> <div>30</div> </div>	10–16 Easter Break 25 Last Day of Teaching 27 Apr–2 May Student Revision Period	4 Ching Ming Festival 10 Good Friday 11 Day following Good Friday 13 Easter Monday
	May <div> <div>3</div> <div>4</div> <div>5</div> <div>6</div> <div>7</div> <div>8</div> <div>9</div> </div> <div> <div>10</div> <div>11</div> <div>12</div> <div>13</div> <div>14</div> <div>15</div> <div>16</div> </div> <div> <div>17</div> <div>18</div> <div>19</div> <div>20</div> <div>21</div> <div>22</div> <div>23</div> </div> <div> <div>24</div> <div>25</div> <div>26</div> <div>27</div> <div>28</div> <div>29</div> <div>30</div> </div> <div> <div>31</div> </div>	4–16 Examination Period 18 May–6 Jun Semester Break	1 Labour Day 2 Buddha's Birthday 28 Tuen Ng Festival
	June <div> <div>7</div> <div>8</div> <div>9</div> <div>10</div> <div>11</div> <div>12</div> <div>13</div> </div> <div> <div>14</div> <div>15</div> <div>16</div> <div>17</div> <div>18</div> <div>19</div> <div>20</div> </div> <div> <div>21</div> <div>22</div> <div>23</div> <div>24</div> <div>25</div> <div>26</div> <div>27</div> </div> <div> <div>28</div> <div>29</div> <div>30</div> </div>	Summer Term 2009 8 Jun–25 Jul Teaching Period	
	July <div> <div>5</div> <div>6</div> <div>7</div> <div>8</div> <div>9</div> <div>10</div> <div>11</div> </div> <div> <div>12</div> <div>13</div> <div>14</div> <div>15</div> <div>16</div> <div>17</div> <div>18</div> </div> <div> <div>19</div> <div>20</div> <div>21</div> <div>22</div> <div>23</div> <div>24</div> <div>25</div> </div> <div> <div>26</div> <div>27</div> <div>28</div> <div>29</div> <div>30</div> <div>31</div> </div>	15 Graduation Date 25 Last Day of Teaching 27 Jul–1 Aug Student Revision Period	1 HKSAR Establishment Day
	August <div> <div>2</div> <div>3</div> <div>4</div> <div>5</div> <div>6</div> <div>7</div> <div>8</div> </div> <div> <div>9</div> <div>10</div> <div>11</div> <div>12</div> <div>13</div> <div>14</div> <div>15</div> </div> <div> <div>16</div> <div>17</div> <div>18</div> <div>19</div> <div>20</div> <div>21</div> <div>22</div> </div> <div> <div>23</div> <div>24</div> <div>25</div> <div>26</div> <div>27</div> <div>28</div> <div>29</div> </div> <div> <div>30</div> <div>31</div> </div>	3–8 Examination Period 10–29 Term Break	

Note :  represents public holidays including all Sundays

Provisional Academic Calendar 2009–2010

	Start Dates	End Dates
Semester A		
Teaching Period	31 August 2009	28 November 2009
Student Revision Period	30 November 2009	5 December 2009
Examination Period	7 December 2009	19 December 2009
<i>Semester Break</i>	21 December 2009	9 January 2010
Semester B		
Teaching Period	11 January 2010	24 April 2010
	<i>(Tentative Lunar New Year holidays: 13-16 February 2010)</i>	
Student Revision Period	26 April 2010	1 May 2010
Examination Period	3 May 2010	15 May 2010
<i>Semester Break</i>	17 May 2010	5 June 2010
Summer Term		
Teaching Period	7 June 2010	24 July 2010
Student Revision Period	26 July 2010	31 July 2010
Examination Period	2 August 2010	7 August 2010
<i>Term Break</i>	9 August 2010	28 August 2010

Provisional Academic Calendar 2010–2011

	Start Dates	End Dates
Semester A		
Teaching Period	30 August 2010	27 November 2010
Student Revision Period	29 November 2010	4 December 2010
Examination Period	6 December 2010	18 December 2010
<i>Semester Break</i>	20 December 2010	8 January 2011
Semester B		
Teaching Period	10 January 2011	16 April 2011
	<i>(Tentative Lunar New Year holidays: 3-5 February 2011)</i>	
Student Revision Period	18 April 2011	25 April 2011
Examination Period	26 April 2011	11 May 2011
<i>Semester Break</i>	12 May 2011	4 June 2011
Summer Term		
Teaching Period	7 June 2011	23 July 2011
Student Revision Period	25 July 2011	30 July 2011
Examination Period	1 August 2011	6 August 2011
<i>Term Break</i>	8 August 2011	27 August 2011



Admission of Students

Admission of Students

For admission to programmes of the University:

1. applicants must meet (a) the **general entrance requirements**; and (b) the **programme specific entrance requirements**, if any; OR
2. applicants must hold such other qualifications deemed acceptable by the University as equivalent to 1(a) and 1(b) above.

(The grades indicated below are the minimum acceptable but possession of the qualifications in no way guarantees acceptance.)

General Entrance Requirements for Bachelor's Degree Programmes

For admission to a bachelor's degree programme, an applicant must satisfy ONE of the following:

1. Hong Kong Advanced Level Examination (HKALE)
 - (a) grade E or above in two A-level subjects, OR grade E or above in one A-level subject and two AS-level subjects (other than Use of English and Chinese Language and Culture); AND
 - (b) grade E or above in AS-level Use of English, or A-level Literature in English*; AND
 - (c) grade E or above in AS-level Chinese Language and Culture, or A-level Chinese Literature†.
2. Other Qualifications

Other qualifications may include an academic qualification from a local post-secondary institution or a professional qualification acceptable to the University. Qualifications attained by study at a local international school such as GCE Advanced Level or an International Baccalaureate Diploma are also accepted as satisfying the General Entrance Requirements.

For non-local qualifications, most school-leaving qualifications acceptable for university entry are recognised. However, applicants from some countries may be required to supplement their studies with a foundation year study.

Applicants whose entrance qualification is obtained in a language other than English will need an acceptable result in an approved English language qualification such as TOEFL or IELTS.

* Equivalent English language qualifications include:

- HKALE English Literature: Grade E or above
- GCEAL English Literature: Grade E or above
- GCEOL/GCSE English Language: Grade C or above
- Test of English as a Foreign Language (TOEFL): score of 550 (paper-based test), 213 (computer-based test) or 79 (internet-based test) or above
- International English Language Testing System (IELTS): overall band score of 6 or above

† The following are acceptable in place of the HKALE AS Chinese Language and Culture or the HKALE Chinese Literature:

- HKALE Chinese Language and Literature: Grade E or above
- HKCEE/GCEOL/GCSE — a language subject other than Chinese or English: Grade C or above

3. Mature Applicants

Mature applicants are eligible to apply for given programmes notwithstanding that they do not satisfy the requirements in (1) or (2) above. Mature applicants must be over the age of 25 by 1 September of the year of admission and be able to demonstrate aptitude and suitability for the programme.

General Entrance Requirements for Associate Degree Programmes

For admission to an associate degree programme, an applicant must satisfy ONE of the following:

1. Hong Kong Advanced Level Examination (HKALE)

- (a) grade E or above in one A-level subject, OR grade E or above in two AS-level subjects, which may include AS-Level Use of English and AS-Level Chinese Language and Culture; AND
- (b) grade E or above in five HKCEE subjects, which may include level 2 or above in English Language or Chinese Language; AND
- (c) grade E or above in AS-level Use of English, or level 2 or above in HKCEE English Language^{*}; AND
- (d) grade E or above in AS-level Chinese Language and Culture, or level 2 or above in HKCEE Chinese Language[†].

2. Other Qualifications

Other qualifications may include an academic qualification from a local post-secondary institution or a professional qualification acceptable to the University. Qualifications attained by study at a local international school, or a non-local high school, at Grade 12 or equivalent, are also accepted as satisfying the General Entrance Requirements.

* Equivalent English language qualifications include:

- HKALE Literature in English / English Literature: Grade E or above
- HKCEE English Language (Syllabus B): Grade E or above, or HKCEE English Language (Syllabus A): Grade C or above
- GCEAL English Literature: Grade E or above
- GCEOL/GCSE English Language: Grade C or above
- Test of English as a Foreign Language (TOEFL)
 - For Community College of City University (CCCU): score of 500 (paper-based test) or 200 (computer-based test) or above
 - For Division of Building Science and Technology (BST), and School of Creative Media (SCM): score of 550 (paper-based test), 213 (computer-based test) or 79 (internet-based test) or above
- International English Language Testing System (IELTS)
 - For CCCU: overall band score of 5 or above
 - For BST and SCM: overall band score of 6 or above
- College English Test: band 4 (applicable to CCCU only)

† The following are acceptable in place of the HKALE AS Chinese Language and Culture or the HKCEE Chinese Literature:

- HKALE Chinese Literature: Grade E or above
- HKALE Chinese Language Literature: Grade E or above
- HKCEE Chinese Language: Grade E or above
- HKCEE—a language subject other than Chinese or English: Grade E or above
- GCEOL/GCSE—a language subject other than Chinese or English: Grade C or above

Applicants whose entrance qualification is obtained in a language other than English will need an acceptable result in an approved English language qualification such as TOEFL or IELTS.

3. Mature Applicants

Mature applicants are eligible to apply for given programmes notwithstanding that they do not satisfy the requirements in (1) or (2) above. Mature applicants must be over the age of 23* by 1 September of the year of admission and be able to demonstrate aptitude and suitability for the programme.

Programme Specific Entrance Requirements for Bachelor's Degree and Associate Degree Programmes

Programme specific entrance requirements are stipulated by the relevant Faculty/School/College Board. Details of these requirements are set out in www.cityu.edu.hk/prospectus.

For the purpose of satisfying the programme specific entrance requirement of a grade D in HKALE AS-level Use of English, grade D or above in HKALE Literature in English and GCEAL English Literature are accepted as equivalents.

For programmes which require an attainment of grade C, D or E in certain HKCEE subjects, grade C or above in the corresponding GCSE/GCEOL subjects are accepted as equivalents, with the exception of GCSE/GCEOL/GCEAL Chinese Language, which cannot replace HKCEE Chinese Language.

General Entrance Requirements for Postgraduate Certificate, Postgraduate Diploma and Master's Degree (by Coursework and Examination) Programmes

For admission to the University's Postgraduate Certificate, Postgraduate Diploma or Taught Master's Degree programmes, an applicant must:

- (a) hold a bachelor's degree of one of the universities in Hong Kong or of an overseas institution recognised for this purpose by the University;

OR

- (b) hold such other qualifications as deemed acceptable by the University as equivalent to (a).

Applicants whose entrance qualification is obtained from an institution where the medium of instruction is not English should also fulfill the following minimum English proficiency requirement:

- A TOEFL score of 550 (paper-based test), 213 (computer-based test) or 79 (internet-based test);
OR
- An overall band score of 6.5 in IELTS; OR
- Band 6 in the Chinese mainland's College English Test[†]; OR

* For the programmes offered by the Division of Building Science and Technology and School of Creative Media, mature applicants must be over the age of 25 by 1 September of the year of admission.

† Applicants holding the old CET-6 result must attain a pass in the test. For applicants holding the new CET-6 result, they should consult the online prospectus www.cityu.edu.hk/prospectus for the CET-6 score requirement for the programme they apply for.

- Other equivalent qualifications.

(Individual Faculties and Schools may stipulate a higher English proficiency requirement, or equivalent acceptable qualifications, suitable for their disciplines.)

Minimum Entrance Requirements for Degrees of Master of Philosophy and Doctor of Philosophy

Applicants seeking admission to a research degree programme should satisfy the following minimum entrance requirements:

Master of Philosophy (MPhil)

- (a) hold a relevant bachelor's degree with first or second class honours (or equivalent qualification) from a recognised university;

OR

- (b) hold a taught master's degree (or equivalent qualification) from a recognised university.

Doctor of Philosophy (PhD)

- (a) hold a higher degree by research (or equivalent qualification) from a recognised university;

OR

- (b) be a current MPhil student in the University who seeks transfer to PhD candidature.

Equivalent qualifications mentioned above include relevant professional qualifications or other scholarly achievements recognised by the University.

In addition to the above, individual Departments and Schools may prescribe further entrance requirements.

English Proficiency Requirements

Research degree applicants from a university where the language of teaching is not English should obtain at least a score of 550 (paper-based test), 213 (computer-based test) or 79 (internet-based test) in the Test of English as a Foreign Language (TOEFL) or an overall band score of 6.5 in the International English Language Testing System (IELTS). Equivalent qualifications are also acceptable. Some Faculties/Schools have prescribed a higher English proficiency requirement suitable for their disciplines. For details, please refer to the admissions website for research degree programmes at www.cityu.edu.hk/sgs/applicants/applicants_r.htm.

Application for Admission

Applications for admission to associate degree, bachelor's degree and taught postgraduate programmes are invited in December. Non-government-funded programmes may follow a different schedule. Enquiries should be directed to:

Bachelor's degree, taught postgraduate and government-funded associate degree programmes

Admissions Office
City University of Hong Kong
Tat Chee Avenue
Kowloon
Hong Kong

Telephone : (852) 2788 9094
Fax : (852) 2788 9086
Email : asadmit@cityu.edu.hk
Website : www.cityu.edu.hk/prospectus/

Non-government-funded associate degree programmes

Community College of City University
City University of Hong Kong
Tat Chee Avenue
Kowloon
Hong Kong
Telephone : (852) 2788 9880 and (852) 2707 9440
Fax : (852) 2788 8181
Email : college.office@cityu.edu.hk
Website : www.cityu.edu.hk/cccu

Research degree and professional doctorate programmes

Applications for admission to research degree programmes are accepted throughout the year and will be considered in two rounds annually. Professional doctorate programmes accept applications for Admission in December/January. Enquiries should be directed to:

Chow Yei Ching School of Graduates Studies
City University of Hong Kong
Tat Chee Avenue
Kowloon
Hong Kong
Telephone : (852) 2788 9076
Fax : (852) 2788 9940 or (852) 2788 7716
Email : sg@cityu.edu.hk
Website : www.cityu.edu.hk/sgs/

Visiting Students

Applicants who do not wish to pursue a full programme of study at the University may apply for admission as a visiting student to attend selected course(s) and take the assessment as defined in the programme scheme. No qualification will be awarded to visiting students in respect of their studies at the University. A Certificate of Completion/Attendance, however, will be issued to visiting postgraduate students upon their fulfillment of the relevant course/attendance requirements.

Visiting students will only be admitted if the relevant School/Department is satisfied with their academic suitability for the course(s) applied for, and if there are places in the lecture groups for the course(s) concerned.

Enquiries should be directed to the Admissions Office (for taught postgraduate and undergraduate levels) or Chow Yei Ching School of Graduate Studies (for research degree level).

Admission Publications

Admission publications are available at www.cityu.edu.hk/prospectus/

Prospective applicants can contact the Admissions Office, the Chow Yei Ching School of Graduate Studies or the Community College of City University for print copies.



Regulations

Academic Regulations

Glossary

Academic Year/ Semester/Term

The academic year is a period of twelve months starting in September of each year. The academic year is divided into two Semesters and a Summer Term.

Assessment

The tests, coursework, examinations and other activities undertaken to assess students' progress through courses and to assign final grades.

Assessment Panels

University bodies responsible for assigning grades to students for their courses.

Code of Student Conduct

The Code approved by the University governing the conduct of students and providing for a process to deal with breaches of the Code.

Course

The basic units of instruction into which students are registered and for which grades may be assigned. University courses are approved for inclusion in the course catalogue.

Course Catalogue

The official record of University courses maintained by the Academic Regulations and Records Office.

Course Examiner

A Course Examiner is appointed by the Head of department for each course offered by the department, to coordinate the assessment of the course.

Credit Transfer

The assignment of credit units toward the credit unit requirements of a programme on the basis of work done outside that programme. Credit units are normally assigned against specific courses for work equivalent in content and standard.

Credit Unit

Each course is assigned a number of credit units. A credit unit is earned by approximately forty-to-fifty hours of student work.

Cumulative Grade Point Average (CGPA)

$$CGPA = \frac{\sum_{i=1}^n G_i U_i}{\sum_{i=1}^n U_i}$$

For the calculation of Grade Point Average (GPA), G is the grade point awarded, U is the credit units earned for the i^{th} course. CGPA is calculated for courses taken during enrolment for a specific programme, $i=1-n$ are all courses completed at the time of the calculation, unless excluded under AR8.3, or AR11.3.

Dean	Dean refers to Deans and other equivalent posts.
Department	Department refers to “departments and equivalent bodies” as defined by Senate. A student’s “programme department” is the department offering the programme in which the student is enrolled.
Enrolment	On entry to the University, students are enrolled in a programme of study.
Equivalent Course	Equivalent courses are courses where there is sufficient overlap in content that students may, with approval, register in the course to meet a programme requirement, to recover a failure or to improve a course grade.
Examination Board	University bodies responsible for classifying students’ awards, recommending to Senate conferment of awards, and terminating the studies of students on academic grounds on behalf of Senate.
Exclusive Course	Exclusive courses are courses where there is sufficient overlap in their content to make it inappropriate for students to earn credits for more than one of the courses. Students may be restricted from registration in a course when they have earned credit units for an exclusive course.
Exemption	Students can be exempted from a requirement of a programme. Credit units are not earned for an exemption from a course.
Faculty	Faculty refers to “faculties and equivalent bodies” as defined by Senate, including Schools.
Graduation Date	Dates set by Senate each year for the graduation of students who have completed requirements for awards.
Mode of Study	Students are enrolled in either a full-time, or a part-time mode of study. Students’ modes of study govern their maximum and minimum course loads.
Operational Grade	A course grade assigned for administrative purposes to assist in the management of student records. Operational grades of I, IP, S, and X do not count in the calculation of students’ GPAs.
Postgraduate	A student enrolled for a Postgraduate Certificate, Postgraduate Diploma, or Master’s Degree. These regulations do not cover students enrolled for a MPhil, PhD, or Professional Doctorate.

Prerequisite	A requirement that must be fulfilled before a student can register in a particular course. Precursors are set for some courses. Precursors are not requirements, but students are advised to complete precursors before registering in these courses.
Programme	The structured academic programme leading to a named award of the University into which students are enrolled.
Registration	The inclusion of a student in the class list of a course.
Required Course	A course that must be passed to complete a programme.
Semester GPA (SGPA)	The GPA calculated for all the courses taken in a semester, including F grades, but excluding courses graded I, X, S, IP, or P.
Senate	The University Senate of City University of Hong Kong.
Substitute Course	Where the normal course requirements of a programme cannot be completed, a “substitute” course may be approved by the programme department for a student, replacing the required course.
Taught Programme	A programme for which the requirements are chiefly the completion of courses.
Transcript	The official academic record of a student’s progress through their programme, including grades assigned for courses.
Undergraduate Awards	In these regulations, undergraduate awards are awards of Bachelor’s Degree, Associate Degree, Diploma, or Higher Diploma.
University	City University of Hong Kong
University Award	An award of the University Senate granted on completion of a programme approved by the University Senate.
University Requirement	A requirement set by the University Senate for all students at a particular level of study, irrespective of programme.

Academic Regulations

These Academic Regulations are made by the University Senate to govern student progress through taught programmes leading to awards approved by the University Senate. Regulations for studies leading to awards of MPhil, PhD, and Professional Doctorates are published separately.

Only the University Senate can amend the Regulations, or permit exceptions, exemptions, or variations from them. Any variation from the Regulations approved by Senate for a programme is set out in the requirements for the programme in the University website.

The Regulations are supplemented by information on administrative procedures and about particular programmes to be found in the University website.

1. Language of Instruction and Assessment

Unless otherwise determined by Senate for a specific course or programme, the medium of instruction and assessment at the University is English.

2. Admission

2.1 Admission to the University is based on academic criteria. The University does not discriminate on the basis of age, sex, colour, race, creed, nationality, social or ethnic origin, or physical disability. The University may have to consider whether its facilities are adequate, before admitting a disabled applicant.

2.2 To be eligible for admission to a University programme, the applicant must EITHER hold the general entrance requirements for the level of the programme as specified by Senate and the programme entrance requirements, if any, OR be a “mature applicant” as defined in the general entrance requirements, and be able to demonstrate aptitude and suitability for the programme.

2.3 Possession of the entrance requirements does not, in itself, entitle applicants to admission to the University.

3. Enrolment

3.1 On entry to the University, students are enrolled in a specific programme of the University, and in either the full-time or part-time mode of study.

3.2 Only in exceptional circumstances may students enrol for more than one programme. To enrol for an additional programme, students must apply in writing to the Academic Regulations and Records Office for approval by the University.

3.3 Students may change their programme of study. To change their programme, students must apply in writing to the Academic Regulations and Records Office for approval by the University. Changes of programme become effective only after at least one semester of study in a prior programme.

3.4 To maintain their enrolment, students must conform to the University’s Code of Student Conduct, and must pay all fees and charges owed to the University by the due date.

4. Changes in Status

4.1 Students may take a leave of absence from their studies for an approved period. Periods of approved absence may not be less than one full semester/term, and may not accumulate to more than four semesters. Applications for leave of absence must be made in writing to the Academic Regulations and Records Office for approval by the University.

4.2 Students may change their mode of study. Applications to change mode of study must be made in writing to the Academic Regulations and Records Office for approval by the University. Changes in mode of study can become effective only at the beginning of a semester.

5. Credit Transfer

- 5.1 The University may allow previous educational or vocational experience to be counted toward the credit units required to earn an award of the University and appear on students' transcripts.
- 5.2 At least half of the credit units required for an award of the University must be earned by the successful completion of courses of the University.
- 5.3 Credit units earned outside the University and counted toward a University award do not count in the calculation of a student's GPA, except where special arrangements have been made.
- 5.4 Applications for credit transfer should be made in writing to the Academic Regulations and Records Office for approval by the University. Applications for credit transfer for work completed prior to entry to the University must be made in the first semester following the student's admission, before the deadline set by the University. Applications for credit transfer for outside work completed after admission to the University must be made immediately in the semester following attainment of the additional qualification.

6. Course Registration

- 6.1 Students registering for courses must follow the instructions issued by the Academic Regulations and Records Office.
- 6.2 Registration for some courses is restricted to students holding the necessary prerequisites.
- 6.3 The University reserves the right to restrict registration in courses, or permit registration only on a priority basis.
- 6.4 If students remain registered for a course after the last date for dropping the course, as determined by the Academic Regulations and Records Office, they will be assigned a course grade.
- 6.5 Students who have met all the requirements to graduate from a programme may not register in further courses.

7. Maximum and Minimum Credit-Unit Load

- 7.1 In each semester, except the Summer Term, full-time students must register for courses to a total of at least twelve credit units, and for not more than eighteen credit units; part-time students may register for courses to a total of no more than eleven credit units.
- 7.2 In the Summer Term, students may not register for courses to a total of more than seven credit units.
- 7.3 Except where special arrangements are made for their programme, students seeking an exception to AR7.1 or AR7.2 should apply in writing to the Academic Regulations and Records Office for approval by the University.

8. Grading of Courses

8.1 Courses are graded according to the following schedule:

Letter Grade	Grade Point	Grade Definitions	
A+	4.3	Excellent:	Strong evidence of original thinking; good organisation, capacity to analyze and synthesise; superior grasp of subject matter; evidence of extensive knowledge base.
A	4.0		
A-	3.7		
B+	3.3	Good:	Evidence of grasp of subject, some evidence of critical capacity and analytic ability; reasonable understanding of issues; evidence of familiarity with literature.
B	3.0		
B-	2.7		
C+	2.3	Adequate:	Student who is profiting from the university experience; understanding of the subject; ability to develop solutions to simple problems in the material.
C	2.0		
C-	1.7		
D	1.0	Marginal:	Sufficient familiarity with the subject matter to enable the student to progress without repeating the course.
F	0.0	Failure:	Little evidence of familiarity with the subject matter; weakness in critical and analytic skills; limited, or irrelevant use of literature.
P		Pass:	“Pass” in a pass-fail course. Courses to be graded on a pass-fail basis for a programme are specifically identified under the programme in the course catalogue.
Operational Grades			
IP	In Progress		An IP grade is shown where students will register in subsequent Semesters to complete the assessment of the course.

I	Incomplete	A grade of incomplete may be granted (1) where there are extenuating circumstances that have prevented a student from completing required work, or attending the examination; (2) at the discretion of the Assessment Panel. Where an “I” grade is assigned, the Assessment Panel will approve a schedule for the completion of work, or a supplementary examination. An “I” grade will be converted into a “F” grade four weeks after the “I” grade is first reported to the Academic Regulations and Records Office, unless an alternative grade has been assigned.
S	Dissertation Submitted	In a dissertation-type course, an S grade is assigned by the Course Examiner when a student’s dissertation has been submitted for assessment.
X		Assigned when a student is permitted to drop the course after the normal drop date.

8.2 Students assigned a grade of D or better, or a Pass grade in a pass-fail course, earn credit units for the course. Grades of F, IP, I, S, or X do not earn credit units.

8.3 Grades of P, I, IP, S and X are not counted in the calculation of a student’s CGPA. Grades of F are counted, unless the fail is recovered under AR11.3.

8.4 Grades of P, I, IP, S and X are not counted in the calculation of a student’s SGPA.

9. Illness or other Circumstances Affecting Assessment

If students wish the University to take into account illness or some other extenuating circumstances that affected their performance in an examination, or ability to attend an examination, or to complete coursework, they must refer the circumstances of the case to the relevant Course Examiner in writing, within five days of the scheduled date for students to complete the assessment of the course.

10. Review of Course Grades

Informal Resolution

10.1 Where a student believes that there may have been: a miscalculation of marks; data errors; extenuating circumstances affecting his/her performance; or wishes to resolve other issues relating to course grades, the student should first contact the Course Examiner and the relevant staff member responsible for the assessment with a view to resolving the matter informally.

- 10.2 If a revision to the student's course grade is considered necessary, the Course Examiner should make a recommendation to amend the grade and seek approval through the Chair of the Assessment Panel.
- 10.3 If the student's concerns regarding course grades cannot be resolved by informal means, the student may seek resolution via the formal procedures outlined below.

Formal Procedures for Review

- 10.4 Formal requests for review of course grades may be made only if the assessment was not conducted in accordance with the Academic Regulations or with the arrangements prescribed for the course. Disagreement with the academic judgment of Course Examiners does not constitute valid grounds for review.
- 10.5 Any request for review of course grades must be made in writing to the Head of Department offering the course within one month of the announcement of grades by the Academic Regulations and Records Office. The written application must:
- (i) describe the informal actions taken to resolve the issue;
 - (ii) state the grounds on which the request for review is made;
 - (iii) include a description of the relevant facts; and
 - (iv) provide supporting evidence.
- 10.6 When considering a formal request for review of course grade, the Head of Department may form a Departmental Review Committee to investigate the case. Membership of a Departmental Review Committee includes the Head (or nominee) as Chair and at least two other academic staff not involved in the teaching of the course under review. Where the student is from another programme department, the Departmental Review Committee may include the Head (or nominee) of the student's programme department. The Departmental Review Committee may interview the student and staff members concerned, arrange for an independent assessment of the student's work, or seek advice from an external assessor. The Committee should record its proceedings and resolutions.
- 10.7 If the Committee decides to recommend amendment of the course grade, endorsement through the Chair of the Assessment Panel is required. The decision will be communicated in writing to the student by the Head of Department with a brief statement of the reasons for the decision. All reviews should be handled expeditiously by the parties concerned. A reply should be sent to the student no later than one month upon receipt of the formal request for review.
- 10.8 Formal requests for review of course grades should normally be resolved at the departmental level. If a student is not satisfied that his/her case has been dealt with appropriately at the departmental level, the student can convey his/her concern directly in writing to the Faculty Dean. The Dean will adjudicate the case and communicate the decision to the student in writing. The decision of the Dean is final. For courses offered by the School of Creative Media, School of Law, Chinese Civilisation Centre and the English Language Centre, students should convey their concern to the Vice-President for Undergraduate Education or the Dean of Graduate Studies as appropriate whose decision is final.

11. Students' Academic Progress and Academic Standing

Academic Standing

- 11.1 Academic standing provides an indicator of the student's academic progress and identifies students in academic difficulty needing academic advising and extra help. The four levels of academic standing are defined as follows:

Standing	Definitions
Good Standing	Students are making satisfactory academic progress.
Academic Warning	Students' most recent academic performance has been unsatisfactory, or their overall academic average is below minimum requirements. Students on warning are asked to seek academic advice from their programme advisor.
Probation	Students' most recent academic performance has been extremely unsatisfactory, or their overall academic average has continued to be below the minimum requirements for graduation. Students on Probation will be assigned an academic advisor by their programme department, and will not be permitted to register in courses in the following semester without the approval of the academic advisor. The programme department may also require students on Probation to take a reduced credit unit load in the semester.
Academic Suspension	Students who cannot benefit from course registration in the next semester may be suspended for an approved period of not less than one semester. Academic Suspension is designed to provide students with an opportunity to resolve the problems that are preventing them making academic progress. On return from their suspension, students may be given the opportunity for one additional course repeat in each failed course to recover failure(s).

Operational Standing

Review	A temporary status indicating that a student's performance may require a change of academic standing and has been referred to the student's department.
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- 11.2 An academic standing decision is made for all students at the end of each semester, in accordance with rules adopted by Senate and published by the Academic Regulations and Records Office.

Repeating Courses to Improve Grades

- 11.3 Except for courses covered by 11.4, undergraduate students may repeat a course, or an equivalent course, to recover a failure or to improve a course grade of D. Students in

taught postgraduate programmes may repeat a course, or equivalent course, to recover a failure or to improve a course grade of C or below. After the first attempt, only two repeat attempts are permitted. Course grades for all attempts will appear on the student's transcript, but only the final grade earned will be included in the calculation of the student's CGPA.

- 11.4 Courses may be designated 'dissertation-type' courses in the course catalogue. For dissertation-type courses, the catalogue will specify the normal duration for course registration and the maximum duration for course registration. Students are not permitted to repeat a dissertation-type course.

Academic Honours

- 11.5 At the end of each semester, or for part-time students on the completion of two semesters, students' GPAs are calculated. Where a student over that period has (1) earned twelve credit units or more, (2) achieved a GPA of 3.7 or greater, and (3) not failed any course, the student is placed on the Dean's List.

12. Conferment and Classification of Awards

Requirements for University Awards

- 12.1 To be granted an award of the University, students must successfully complete a programme of the University, including specific requirements of the named award for which they are registered, general University requirements, and faculty requirements, if any. The requirements for awards are set out in the University website for each programme.
- 12.2 Credit units earned for courses at a level below the programme level are not normally counted toward requirements for an award.
- 12.3 Where two or more courses are defined as exclusive for a programme by the programme department, the credit units earned for only one of the courses will count toward the requirements for the award.
- 12.4 Where the normal course requirements of a programme cannot be completed, a "substitute" course may be approved by the programme department for a student, replacing the required course.
- 12.5 The University may allow credit units earned by students registered for a particular programme of the University to be counted toward the requirements of another programme for which they register.
- 12.6 The University may allow exemption from courses required for an award of the University. Credit units toward the award are not given when an exemption is granted.
- 12.7 Students may be granted an undergraduate award only if they have achieved a CGPA of 1.70 or above.
- 12.8 Students may be granted a postgraduate award only if they have achieved a CGPA of 2.00 or above.

- 12.9 Where a programme is designed to enable students to gain an intermediate award, students who meet the requirements for the intermediate award and who do not intend to complete the full programme may apply in writing to the Academic Regulations and Records Office for conferment of the award. Such applications must be received within one calendar year of the student's withdrawal from the programme.
- 12.10 Students completing the requirements for an award graduate on the next following graduation date.

Classification of Awards

- 12.11 The University grants awards with classifications as follows:

Award	Classification
Diplomas/Certificates/ Higher Diplomas/Associate Degrees	Distinction Credit Pass
Bachelor's Degrees	First Class Honours Upper Second Class Honours Lower Second Class Honours Third Class Honours Pass (without Honours)
Postgraduate Certificates/ Diplomas/Master's Degrees	Distinction Credit Pass

- 12.12 University awards are classified by the relevant Faculty Examination Board, that makes a recommendation to Senate for the conferment of awards.
- 12.13 Faculty Examination Boards classify awards with regard to, but not necessarily in strict conformity with, a student's CGPA.
13. Termination of Studies
- 13.1 Where the student's record indicates that the student may have difficulty successfully completing the requirements for an award, the relevant Faculty Examination Board is informed. Where the Board is satisfied that the student cannot reasonably expect to complete the award, the Board will terminate the student's studies.
- 13.2 After termination of studies, students may not continue their studies at the University without readmission, with readmission to any programme no earlier than one academic year after the student's termination.

14. Review of Examination Board Decisions

Informal Resolution

- 14.1 Where a student is concerned that there might be data errors or that there were extenuating circumstances affecting his/her overall academic performance that have a bearing on the academic standing and award decisions made by the Examination Board, the student should attempt to resolve the matter informally by contacting the Programme Leader, Head of the Programme Department, or other relevant academic staff.
- 14.2 If the Head of Department wishes to recommend an amendment to the student's academic standing or award classification, this recommendation should be forwarded through the Chairman of the Examination Board for approval.

Formal Procedures for Review

- 14.3 Formal requests for review of an Examination Board's decision may be made only on the basis of procedural defects affecting the Board's decision. The academic judgment of the Examination Board, having acted in conformity with the University's policies and guidelines on assessment, shall not be subject to appeal.
- 14.4 If the student's concerns regarding the Examination Board's decision cannot be resolved satisfactorily via informal means, the student may lodge a formal request for review in writing to the Faculty Dean within one month of the publication of the Examination Board's decision by the Academic Regulations and Records Office. The application must:
- (i) describe the informal actions taken to resolve the issue;
 - (ii) state the grounds on which the request for review is made;
 - (iii) include a description of the relevant facts; and
 - (iv) provide supporting evidence.
- 14.5 Upon receipt of the formal request for review, the Faculty Dean will review and decide on the case. If deemed necessary, the Dean may form a Faculty Review Committee to investigate the case. Membership of a Faculty Review Committee includes the Head (or nominee) of the student's programme department and another Head of Department not associated with the student's programme. The Faculty Review Committee will decide on the procedures it will follow in adjudicating the case. The Committee should record its proceedings and resolutions.
- 14.6 If the Faculty Review Committee decides to recommend changes to the student's academic standing or award classification, endorsement through the Chair of the Examination Board is required. The decision on the review will be communicated in writing to the student with a brief statement of the reasons for the decision. All reviews should be handled expeditiously by the parties concerned. A reply should be sent to the student no later than one month upon receipt of the formal request for review.
- 14.7 The decision of the Dean or the Faculty Review Committee, if formed, is final. For the School of Law and School of Creative Media, formal requests for review of Examination Board decisions should be directed to the Vice-President for Undergraduate Education or the Dean of Graduate Studies as appropriate whose decision is final.

Regulations for the Research Degrees of Master of Philosophy (MPhil) and Doctor of Philosophy (PhD)

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*Regulations for the Research Degrees of Master of Philosophy (MPhil) and
Doctor of Philosophy (PhD)*

RD1 General

- 1.1 The definitions in the University's Academic Regulations shall apply to these Regulations unless stated otherwise.
- 1.2 These Regulations are approved by the Senate upon the recommendation of the Board of Graduate Studies. The administration of the Regulations is handled by the Chow Yei Ching School of Graduate Studies (SGS).

RD2 Nature of the Degrees

- 2.1 The degree of Master of Philosophy (MPhil) shall be awarded to a candidate who has:
 - 2.1.1 successfully completed prescribed coursework requirements, if any;
 - 2.1.2 presented the results of research in a thesis which gives evidence of a sound understanding of the area of study, its context and applicability and makes a contribution to knowledge; and
 - 2.1.3 satisfied the examiners in an oral examination in the subject area of the thesis, and in such other examinations as may be prescribed.
- 2.2 The degree of Doctor of Philosophy (PhD) shall be awarded to a candidate who has:
 - 2.2.1 successfully completed prescribed coursework requirements, if any;
 - 2.2.2 presented the results of research in a thesis which gives evidence of a sound understanding of the area of study, its context and applicability and makes a substantial original contribution to knowledge in the subject area concerned; and
 - 2.2.3 satisfied the examiners in an oral examination in the subject area of the thesis, and in such other examinations as may be prescribed.

RD3 Admission to Candidature

- 3.1 For admission to MPhil candidature, an applicant shall:
 - 3.1.1 hold a relevant Bachelor's degree with first or second class honours (or equivalent qualification) from a recognized university; or
 - 3.1.2 hold a taught Master's degree (or equivalent qualification) from a recognized university.
- 3.2 For admission to PhD candidature, an applicant shall:
 - 3.2.1 be a current MPhil student in the University who seeks transfer to PhD candidature; or
 - 3.2.2 hold a higher degree by research (or equivalent qualification) from a recognized university.
- 3.3 Equivalent qualifications mentioned above shall include relevant professional qualifications or other scholarly achievements recognized by the University.

*Regulations for the Research Degrees of Master of Philosophy (MPhil) and
Doctor of Philosophy (PhD)*

3.4 In addition to the above, an applicant may be required to demonstrate a sufficient command of the English language in which the programme of study and research shall be pursued, or of the Chinese language, if permission is given to present the thesis in that language.

3.5 The University may prescribe other additional entry qualifications, as deemed appropriate.

RD4 Registration

4.1 A candidate shall register within a period specified by the University.

4.2 A candidate may, as a condition of registration, be required to take a preliminary course of study or an examination, written or oral, either before the date of commencement, or during the period of candidature.

4.3 A candidate is not allowed to register simultaneously in another programme of study in the University or in any other institution without the prior permission of SGS.

RD5 Full-time and Part-time Modes of Study

5.1 An applicant may be admitted, either as a full-time or a part-time candidate.

5.2 A candidate may apply for a change in mode of study. If approved, the candidate's period of study will be adjusted accordingly.

RD6 Duration of Study

6.1 The study periods for research degree studies are as follows:

<u>Programme of Study</u>	<u>Full-time</u>	<u>Part-time</u>
MPhil	2 years	4 years
PhD (students with a research master's degree)	3 years	6 years
PhD (students without a research master's degree)	4 years	8 years

6.2 The duration of candidature, where permission has been given to transfer from MPhil to PhD candidature, is inclusive of the period of MPhil candidature, but should not be less than nine months after the transfer.

6.3 Requests for extension of candidature beyond the stipulated study period shall not normally be entertained except in exceptional circumstances.

RD7 Leave of Absence and Residence Requirements

7.1 Candidates who wish to take a leave of absence for the reasons stated below shall apply in writing, if possible, one month before the intended commencement date of leave.

7.2 A leave for interruption of studies for non-academic reasons requires the recommendation of the Head of Department and the Faculty/School. Approval of such requests rests with SGS. The leave period, which will not be counted towards the candidate's period of study, should not normally accumulate to more than 12 months.

*Regulations for the Research Degrees of Master of Philosophy (MPhil) and
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7.3 Study leave for academic purposes outside Hong Kong requires the recommendation of the Head of Department and the Faculty/School. Approval of such requests rests with SGS. The leave period, which will be counted towards the candidate's period of study, should not accumulate to exceed half of the stipulated study period.

7.4 A candidate who is receiving regular supervision in Hong Kong or in a designated location approved by the Board of Graduate Studies is classified as being in residence. The required residence period for research degree studies is equivalent to half of the relevant period of study.

RD8 Structure of the Degrees

8.1 The degrees of MPhil and PhD shall consist of coursework and independent research studies culminating in the submission of a thesis.

8.2 Candidates are required to fulfill the following coursework requirements during their period of candidature:

8.2.1 MPhil: 7 credit units (minimum requirement)
PhD: 14 credit units (minimum requirement) and

8.2.2 for research students who commence their studies on or after 1 June 2008: A compulsory course on teaching and learning (1 credit unit).

8.3 Exemption from coursework requirements may be granted only in exceptional circumstances. Such requests require the approval of the Faculty/School upon the recommendation of the Head of Department.

8.4 Credit transfer may be allowed for candidates who possess postgraduate or other qualifications of relevance to their research studies. Such requests require the approval of the Faculty/School upon the recommendation of the Head of Department.

RD9 Qualifying Period

9.1 Candidates are required to submit a qualifying report within the specified qualifying periods as follows:

Full-time: Within 6–12 months from commencement of study

Part-time: Within 9–18 months from commencement of study

9.2 A qualifying report shall include a survey of the relevant literature, an identification of a specific research topic, the research methodology and a discussion on the possible outcome.

9.3 The qualifying report shall be assessed by the respective qualifying panels. Candidates who have been confirmed as qualified for their studies are required to submit a progress report on an annual basis until they complete their theses and other academic requirements.

RD10 Qualifying Panel and Supervision

10.1 The Faculty/School shall appoint a qualifying panel for each candidate, upon the recommendation of the Department.

*Regulations for the Research Degrees of Master of Philosophy (MPhil) and
Doctor of Philosophy (PhD)*

- 10.2 The Panel shall consist of at least three members including the proposed supervisor of the candidate who shall be its chairperson. The supervisor, and at least one of the other members, shall be from the Department concerned.
- 10.3 The Panel shall:
 - 10.3.1 identify and prescribe coursework for the candidate;
 - 10.3.2 assess the qualifying report and monitor the candidate's performance in coursework;
 - 10.3.3 assess the candidate's performance by conducting an interview, oral examination or presentation, as deemed appropriate, for the purpose of confirmation of candidature;
 - 10.3.4 recommend to SGS, after the assessment mentioned above, on the candidate's suitability to continue the study, or to transfer from MPhil to PhD candidature or vice versa;
 - 10.3.5 recommend termination of candidature if the candidate's academic performance is unsatisfactory;
 - 10.3.6 monitor the progress of the candidate through the supervisor for the entire duration of the candidature and report to SGS annually;
 - 10.3.7 certify, before a thesis is submitted for examination, that the candidate has satisfied all coursework requirements.

RD11 Termination of Study

- 11.1 A candidate's failure to observe the University's regulations and guidelines may result in termination of candidature.
- 11.2 Unsatisfactory academic performance may result in termination of a candidate's study.

RD12 Submission of Theses

- 12.1 A candidate shall give three months' notice of intention to submit the thesis. Such notice shall be given together with the proposed title of the thesis, an abstract of the thesis, and the examination fee.
- 12.2 The candidate shall, by the intended submission date, submit a thesis embodying the results of the research undertaken, together with:
 - 12.2.1 a short abstract of some 200–300 words summarising the content of the thesis;
 - 12.2.2 a certificate signed by the candidate to the effect that the candidate is the author of the thesis and that it has not been submitted for a higher degree or any other award of this or any other institution;
 - 12.2.3 a statement on the extent of the collaboration, if any part of the work has been carried out in collaboration with another person, identifying the parts of the thesis which are not the result of the candidate's own work.

*Regulations for the Research Degrees of Master of Philosophy (MPhil) and
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- 12.3 The thesis submitted shall be in the form prescribed in the “Regulations for the Form of Theses”.
- 12.4 Normally, a thesis is expected to be submitted not earlier than three months for MPhil candidates and six months for PhD candidates before the expiry of the period of study. Early submission of theses before the said date requires special approval of SGS.

RD13 Content of Theses

- 13.1 A candidate may not submit, as the main content of the thesis, work previously accepted for a degree or other awards of the University or any other institution, but may incorporate such work in the thesis if the work or material which has been so incorporated is specified.
- 13.2 The thesis shall include a detailed statement of the sources of information used in the preparation of the thesis.

RD14 Thesis Examination

- 14.1 The thesis examination will include an oral examination and such other examinations as may be required by the Panel of Examiners. The oral examination is compulsory.
- 14.2 The Panel of Examiners for the thesis shall be appointed by SGS upon the recommendation of the Faculty/School and the Head of Department. It shall consist of:
 - 14.2.1 For MPhil —
 - Panel Chairperson
 - One Internal Examiner
 - One External Examiner
 - One additional External Examiner, if the candidate is a full-time member of the academic staff of the University
 - The supervisor of the candidate
 - 14.2.2 For PhD —
 - Panel Chairperson
 - One Internal Examiner
 - Two External Examiners
 - One additional External Examiner, if the candidate is a full-time member of the academic staff of the University
 - The supervisor of the candidate

RD15 Examination Results

- 15.1 The recommendation of the Panel of Examiners shall be submitted to SGS.
- 15.2 A candidate who has satisfied all the requirements for the degree shall be recommended by the Panel of Examiners for award of the degree.
- 15.3 A candidate who is required to make minor revisions to the thesis, but has satisfied all other requirements, may be recommended for the award of the relevant degree, subject to resubmission of the thesis after making minor revisions, as indicated by the examiners.

*Regulations for the Research Degrees of Master of Philosophy (MPhil) and
Doctor of Philosophy (PhD)*

- 15.4 A candidate who is not recommended for the award of the relevant degree may be required to submit a revised thesis for a second examination.
- 15.5 A PhD candidate may be recommended for the award of an MPhil degree if the thesis is assessed to be below the standard expected of a PhD thesis but is considered to have fulfilled the standard required for an MPhil degree.
- 15.6 A candidate may be deemed to have failed in the examination and shall not be permitted to resubmit the thesis for a second examination.

RD16 Appeal

- 16.1 Candidates may make an appeal in writing to SGS on matters relating to their research degree studies.
- 16.2 An appeal against the examination results should be made in writing to the Board of Graduate Studies through SGS within 10 working days of notification of the results. The appeal shall be considered only if there has been a material administrative error, or some other material irregularity. The decision of the Board of Graduate Studies shall be final.

Regulations for the Form of Theses

1. Applicability

- 1.1 Research degree and professional doctorate students who have successfully completed their thesis examination are required to submit both printed and electronic copies of their thesis to the Chow Yei Ching School of Graduate Studies. An electronic copy will be uploaded onto online databases for both internal and public access.
- 1.2 The submission of the printed and electronic copies of the thesis forms part of the graduation requirement. The required formats for the printed and electronic copies are given below:

2. Format of the Printed Copy

- 2.1 The thesis should be presented in a permanent and legible form either in original typescript, plain paper photocopy or a comparably permanent process.
- 2.2 The lower-case x-height of characters should not be significantly larger or smaller than 2mm. Double or one-and-a-half spacing should be used, except for indented quotations or footnotes where single spacing may be used.
- 2.3 International A4 size paper of good and opaque quality should be used for the thesis which should be typed on one side of the paper only. Exceptionally, paper other than international A4 size may be used when the nature of the thesis requires it.
- 2.4 Margins at the binding edge should not be less than 40mm and other margins should not be less than 20mm. Exceptionally, margins of a different size may be used when the nature of the thesis requires it.
- 2.5 Pages should be numbered through the thesis in Arabic numerals on the upper right hand corner, including appendices but excluding the table of contents and other material preceding the beginning of the general text which may be numbered with lower case Roman numerals.
- 2.6 The thesis should contain the following parts in the order shown:
 - (a) Title page, containing the following information in both Chinese and English:
 - the thesis title
 - the full name of the candidate
 - the degree for which the thesis is submitted
 - the name of the University
 - the month and year of the Faculty's/School's endorsement in recommending the award
 - (b) The abstract of contents
 - (c) Certification of approval by the Panel of Examiners
 - (d) Acknowledgment, if any

- (e) The table of contents and, where appropriate, a list of plates, tables, figures, symbols or other abbreviations
 - (f) The general text
 - (g) Bibliography
 - (h) Appendices and other addenda, if any.
- 2.7 Whenever practicable, diagrams, maps, illustrations, computer printouts, published papers and tables should be included in the thesis adjacent to the corresponding text.
- 2.8 Folded diagrams or charts included in the text should be arranged so as to open out to the top and left.
- 2.9 Photographic prints should be on single weight paper or permanently mounted on cartridge paper for binding and should be securely fixed in the thesis.
- 2.10 Illustrative material which cannot be conveniently bound in the text (such as maps and slides) should be packaged in such a way that it can be bound with the thesis. If the amount of such material is substantial, it should be gathered into a supplementary volume and packaged in a rigid container similar in format to the bound thesis. All loose material should be marked with the candidate's name and degree for which the work is submitted so that it can be readily linked with the thesis.
- 2.11 The thesis should be bound in boards covered in dark blue cloth or other suitable material. The binding should be of a fixed kind with leaves permanently secured by sewing.
- 2.12 The outside front cover should bear in gold lettering the title of the thesis, the full name of the candidate, the degree for which the thesis is submitted, the name of the University and the month and year of the Faculty's/School's endorsement in recommending the award.
- 2.13 The spine should bear in gold lettering:
- 20 mm from the bottom and across — CityU
 - 70 mm from the bottom and across — the degree and year of the Faculty's/School's endorsement in recommending the award — e.g., MPhil 2003
 - Evenly spaced between the statement of the degree and year of endorsement and the top of the spine and across or down — the name of the author and the title (or, if necessary, an abbreviated title) of the thesis.
- 2.14 Where lettering runs down the spine it should be printed in such a direction that it is upright when the thesis is lying flat with the front cover uppermost.
- 2.15 Notwithstanding the provisions of clause 2.11 of these Regulations, a candidate should present a thesis in an unbound form prior to examination in such a way that could be forwarded to the examiners without the risk of disarrangement. It should be the responsibility of the candidate to ensure that the thesis is properly bound after the examination, and prior to lodgment. No award shall be made until these arrangements have been completed.

3. Format of the Electronic Copy

3.1 Students are required to submit their theses in an electronic format in accordance with the specifications given in the Library's Webpage.

3.2 It is the responsibility of the student to ensure that an acceptable copy of his/her thesis in an electronic format is submitted to the Chow Yei Ching School of Graduate Studies.

3.3 Students who wish to use newer technologies for their theses, such as digital multimedia, hyper linking, etc. should check early in their thesis production, on the viability of software involved vis-à-vis, library preservation, and incorporation of such theses in the Library's online database.

4. Waivers

Where a candidate would meet with serious difficulty in complying with the provisions of these Regulations, he or she may apply to the Chow Yei Ching School of Graduate Studies for a particular Regulation(s) to be waived.

5. Further Advice

Candidates requiring further advice on the interpretation of these regulations should consult the Chow Yei Ching School of Graduate Studies.



Appendices

Appendix I: External Academic Advisors

The following have been invited to serve as **External Academic Advisor (EAA)** or **Associate External Academic Advisor (AEAA)** for the programmes/departments indicated.

Faculty of Business

Prof Chen Houn Gee

Professor
Department of Business Administration
National Taiwan University
Taiwan

EAA Master of Business Administration
(Executive)
October 2007 – September 2010

Prof Wee Chow Hou

Professor and Head
Division of Strategy, Management and
Organization
College of Business
Nanyang Technological University
Singapore

EAA Master of Business Administration
September 2006 – August 2009

Dr Margaret A Shaffer

Professor
The Notebaert Distinguished Professor
of International Business and Global
Studies
The University of Wisconsin Milwaukee
Milwaukee
USA

EAA BBA (Hons) Business Management
March 2006 – February 2010

Prof Lyn Thomas

Professor of Management Sciences
Department of Management
University of Southampton
UK

EAA BBA (Hons) Business Management
October 2005 – September 2009

Accountancy

Dr Shimin Chen

Associate Professor
School of Accounting and Finance
Hong Kong Polytechnic University
HK

EAA BBA(Hons) Accountancy and Law
October 2007 – September 2011

Prof Joseph Weintrop

Executive Officer, Doctoral Programme
Stan Ross Professor of Accountancy
Zicklin School of Business
CUNY-Baruch College
New York
USA

EAA

BBA(Hons) Accountancy
October 2007 – September 2011

Prof Gerald Lobo

Arthur Andersen Chair and Professor of
Accounting
Chairman
Department of Accountancy and
Taxation
C.T. Bauer College of Business
University of Houston
USA

EAA

PGC Professional Accounting
October 2007 – September 2011

Prof Jeong-Bon Kim

Associate Dean
Postgraduate Programmes and Research
Faculty of Business
The Hong Kong Polytechnic University
HK

EAA

MSc Professional Accounting and
Corporate Governance
(Professional Accounting Stream)
February 2005 – January 2009

EAA

BBA(Hons) Accountancy and
Management Information Systems
October 2006 – September 2010

Dr Lo Kin Hang

Vice President & Company Secretary
APT Satellite Holdings Ltd

EAA

MSc Professional Accounting and
Corporate Governance
(Corporate Administration Stream)
January 2005 – December 2008

Prof Lin Zhijun

Head and Professor of Accountancy
Department of Accountancy & Law
School of Business
Hong Kong Baptist University
HK

EAA

MA International Accounting
(in collaboration with Harbin Institute of
Technology)
April 2008 – March 2010

Economics and Finance

Prof Charles Q Cao

Professor of Finance
Department of Finance
The Smeal College of Business
The Pennsylvania State University
USA

EAA

MSc Financial Engineering
October 2008 – September 2011

Prof Hong Hwang

Professor
Department of Economics
National Taiwan University
Taiwan

EAA MSc Applied Economics
October 2008 – September 2011

Prof Francis Koh

Practice Professor of Finance &
Associate Dean
Director, MSc in Wealth Management
Programme
Lee Kong Chian School of Business
Singapore Management University
Singapore

EAA Master of Science in Banking
October 2006 – September 2009

Prof M B Adams

Professor of Finance
School of Business & Economics
Swansea University
UK

EAA BBA (Hons) Finance
October 2008 – September 2011

Prof K C John Wei

Chair Professor
Department of Finance
Hong Kong University of Science and
Technology

EAA BBA (Hons) Financial Engineering
October 2008 – September 2011

Prof Paul Brian McGuinness

Chairman and Professor
Department of Finance
The Chinese University of Hong Kong
HK

EAA MSc Finance
October 2008 – September 2011

Prof Pasquale Michael Sgro

Professor of Economics
Deakin Business School
Deakin University
Australia

EAA BBA (Hons) Business Economics
October 2008 – September 2011

Information Systems

Prof Lee Jae Kyu

Dean, Incheon Campus Planning
Professor
KAIST Business School
Seoul
Korea

EAA MSc Information Systems Management
October 2006 – September 2009

Prof Ralph H Sprague, Jr.

Professor, College of Business
Administration
University of Hawaii
USA

EAA

MSc Electronic Business & Knowledge
Management
October 2008 – September 2011

Prof Ting-peng Liang

Dean and National Chair Professor
College of Management
National Sun Yat-Sen University
Taiwan

EAA

MSc Business Information Systems
December 2008 – November 2010

Prof M Lynne Markus

Sr. Professor of Information and Process
Management
Department of Information and Process
Management
Bentley College
USA

EAA

BBA(Hons) Electronic Commerce
September 2008 – August 2011

Prof Bernerd Cheng-Yian Tan

Head and Professor
Department of Information Systems
National University of Singapore
Singapore

EAA

BBA(Hons) Information Systems
October 2007 – September 2010

Prof Michael David Myers

Professor of Information Systems
Associate Dean (Postgraduate and
Research)
The University of Auckland Business
School
Auckland
New Zealand

EAA

BBA(Hons) Global Business Systems
Management
September 2007 – August 2010

Management

Prof James Robins

Associate Dean for Faculty and Research
Lee Kong Chian School of Business
Singapore Management University
Singapore

EAA

MA Global Business Management
September 2008 – August 2011

Prof Samuel Aryee

Director Research Degrees Programme
Work & Organisational Psychology
Group
Aston Business School
Aston University
UK

EAA

BBA(Hons) International Business
(Japan Studies)
BBA(Hons) Human Resources
Management
October 2008 – September 2011

Management Sciences

Prof Anthony Yung-cheung Kuk

Head and Professor
Department of Statistics and Applied
Probability
National University of Singapore
Singapore

EAA

BBA(Hons) Managerial Statistics
October 2007 – September 2011

Prof Lyn Thomas

Professor of Management Science
School of Management
University of Southampton
UK

EAA

BBA(Hons) Management Science
October 2007 – September 2011

Prof Duncan King-hoi Fong

Professor of Marketing and Statistics
Department of Marketing
Smeal College of Business
Administration
The Pennsylvania State University
USA

EAA

BBA(Hons) Service Operations
Management
October 2007 – September 2011

Prof Yupo Chan

Professor and Founding Chair
Department of Systems Engineering
Donaghey College of Information
Science & Systems Engineering
University of Arkansas
USA

EAA

MA Operations & Supply Chain
Management
October 2006 – September 2010

Prof Yiu-kuen Tse

Professor of Economics
Associate Dean
School of Economics and Social
Sciences
Singapore Management University
Singapore

EAA

MA Quantitative Analysis for Business
October 2006 – September 2010

Marketing

Prof Gerald Hampton

Head and Professor
Department of Marketing
College of Business
New Mexico State University
USA

EAA

BBA(Hons) Marketing
November 2007 – October 2010

Prof Geng Cui

Head and Professor
Department of Marketing and
International Business
Lingnan University
HK

EAA

BBA(Hons) China Business
November 2007 – October 2010

Faculty of Humanities and Social Sciences

Applied Social Studies

Prof Roderic Girth Broadhurst

Honorary Professor
Key Centre for Ethics, Law, Justice and
Governance
Griffith University
Australia

EAA

BSocSc(Hons) Criminology
November 2006 – October 2010

Dr Ira C Colby

Dean and Professor of Social Work
Graduate College of Social Work
University of Houston
USA

EAA

BSocSc(Hons) Social Work
BA(Hons) Social Work with Minor in
Counselling
October 2007 – September 2011

Prof Robert Ashley Cummins

Personal Chair in Psychology
School of Psychology
Faculty of Health, Medicine, Nursing
and Behavioural Sciences
Deakin University
Australia

EAA

MSocSc Counselling
February 2005 – August 2009
February 2009 – January 2013

Prof Michael John Holosko

Professor
School of Social Work
University of Georgia
USA

EAA

BSocSc(Hons) Applied Sociology
MSocSc Applied Sociology
November 2006 – October 2010

Dr Heung Woon King Vivian

Associate Professor
Department of Educational Psychology,
Counselling and Learning Needs
The Hong Kong Institute of Education
HK

EAA

MSocSc Psychology of Education
February 2007 – January 2011

Prof Steven Michael Shardlow

Director, Institute for Health and Social
Care Research
The School of Community
Health Sciences and Social Care
The University of Salford
UK

EAA

MSocSc Social Work
December 2005 – November 2009

Prof Peter K Smith

Professor of Psychology
Department of Psychology
Goldsmiths College
University of London
UK

EAA

BSocSc(Hons) Psychology
PGD Psychology
September 2007 – August 2011

Asian and International Studies

Prof Colin Mackerras

Emeritus Professor
Department of International Business
and Asia Studies
Griffith Univeristy
Australia

EAA

BSocSc(Hons) International Studies
December 2006 – November 2008

Prof Kathryn Robinson

Professor
Department of Anthropology
Research School of Pacific & Asian
Studies
The Australian National University
Australia

EAA

MSocSc Development Studies
June 2007 – May 2010

Prof Robert H Taylor

Professorial Research Associate
Centre of South East Asian Studies
The School of Oriental and African
Studies
University of London
UK

EAA

BSocSc(Hons) East and Southeast Asian
Studies
December 2007 – November 2011

Chinese, Translation and Linguistics

Mr Chan Che-shing

Director
New Asia Institute of Advanced Chinese
Studies
HK

EAA

BA(Hons) Primary Education
February 2007 – June 2009

English

Dr Graham Smart

Associate Professor
The School of Linguistics and Applied
Language Studies
Carleton University
Canada

EAA

BA(Hons) English for the Professions
(English and Professional
Communication)
February 2007 – January 2010

Prof Thomas N Huckin

Professor
University Writing Program
University of Utah
USA

EAA

MA English for Specific Purposes
January 2007 – December 2008

Prof Gabriele Kasper

Professor of Second Language Studies
Department of Second Language Studies
University of Hawaii at Manoa
USA

EAA

MA Teaching English as a Second
Language
September 2007 – August 2010

Media and Communication

Dr Peter A DeCaro

Associate Professor
Department of Communication Studies
California State University, Stanislaus
USA

EAA

BA(Hons) Integrated Strategic
Communication
May 2008 – April 2010

Dr Zhongshi Guo

Associate Professor
Department of Journalism
Hong Kong Baptist University
HK

EAA

MA Communication and New Media
September 2006 – November 2008
December 2008 – November 2010

Public and Social Administration

Prof Terry Burke

Professor of Housing Studies
Swinburne Institute for Social Research
Swinburne University of Technology
Australia

EAA

BA(Hons) Housing Studies
October 2007 – September 2009

MA Housing Studies
October 2006 – September 2009

Dr Dorothy Chan Yuen Tak Fai

Deputy director (Administration and
Resources)
School of Professional and Continuing
Education
The University of Hong Kong
HK

EAA

BSocSc(Hons) Policy Studies and
Administration (Transport)
September 2007 – August 2010

Prof Chris Nyland

Professor of International Business
Department of Management
Faculty of Business and Economics
Monash University
Australia

EAA

BSocSc(Hons) Administration & Public
Management
February 2007 – January 2009

Prof Rosemary O'Leary

Distinguished Professor of Public
Administration
Maxwell School Advisory Board
Endowed Chair
Department of Public Administration
Maxwell School of Syracuse University
USA

EAA

BSocSc(Hons) Policy Studies and
Administration
October 2008 – September 2012

Prof John Wanna

Sir John Bunting
Chair of Public Administration
Political Science Program
Research School of Social Sciences
Australian National University
Australia

EAA

MA Public Policy and Management
September 2007 – August 2010

Mr Li Pak Ho, Simon

Registered Professional Housing
Manager
HK

AEAA

MA Housing Studies
October 2006 – September 2009

Mr Wong Kit Loong

Director (Property Management)
Hong Kong Housing Society
HK

AEAA

BA(Hons) Housing Studies
October 2006 – September 2009

Faculty of Science and Engineering

Biology and Chemistry

Prof Ronald Tjeerdema

Head (Chair)
Department of Environment Toxicology
University of California Davis
USA

EAA

April 2008 – March 2010

Building and Construction

Prof Stuart David Green

Professor of Construction Management and Director of Innovative Construction Research Centre School of Construction Management and Engineering The University of Reading UK	EAA *	<i>September 2004 – August 2012</i>
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Prof Mohan Maheswaran Kumaraswamy

Professor Department of Civil Engineering The University of Hong Kong HK	EAA	<i>September 2002 – August 2010</i>
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Mr Andrew K F Lee

Managing Director Andrew Lee King Fun & Associates Architects Ltd HK	EAA *	<i>September 2006 – August 2012</i>
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Prof Eddie Leonardi

Professor and Deputy Head School of Mechanical and Manufacturing Engineering The University of New South Wales Australia	EAA	<i>March 2003 – August 2010</i>
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Prof Peter E D Love

Chair Professor of Construction Innovation Department of Construction Management Curtin University of Technology Australia	EAA *	<i>September 2004 – August 2012</i>
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Prof David Arthur Nethercot

Professor of Civil Engineering and Head of Department of Civil and Environmental Engineering Imperial College of Science, Technology and Medicine UK	EAA	<i>September 2005 – August 2009</i>
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* To be confirmed

External Academic Advisors

Mr Kenneth J K Chan

Managing Director
KC Surveyors Limited/KCS Projects
Limited
HK

AEAA* *September 2004 – August 2012*

Mr Peter K M Ho

Director
Davis Langdon & Seah Hong Kong
Limited
HK

AEAA *January 2005 – August 2009*

Mr Jacob C K Lam

Managing Director
Northcroft Construction Services Ltd
PRC

AEAA *April 2008 – August 2011*

Prof Charles W W Ng

Professor
Department of Civil Engineering
The Hong Kong University of Science
and Technology
HK

AEAA *September 2006 – August 2010*

Mr Kwok-on Yeung

Director
Ove Arup & Partners HK Ltd
HK

AEAA *May 2003 – August 2010*

Mr Arthur H T Yung

Director
Arthur Yung & Associates Company
Limited
HK

AEAA *January 2004 – August 2010*

Computer Science

Prof Ronald L Graham

Irwin and Joan Jacobs Endowed Chair
Computer Science and Engineering
Department
University of California at San Diego
USA

EAA *September 2008 – August 2012*

Prof Clement Leung

School of Computer
Science and Mathematics
Victoria University of Technology
Australia

EAA *July 2006 – June 2010*

* To be confirmed

Prof Justin Douglas Tygar

Professor
Department of Electrical Engineering
and Computer Science & School of
Information Management and Systems
University of California
USA

EAA *July 2002 – June 2010*

Electronic Engineering

Prof Kai Chang

Department of Electrical Engineering
Texas A & M University
USA

EAA *October 2008 – August 2012*

Prof Richard Harris

Chair of Telecommunications and
Network Engineering
Institute of Information Sciences and
Technology
Massey University
New Zealand

EAA *September 2008 – August 2012*

Prof Peter Y K Cheung

Deputy Head & Professor of Digital
Systems
Department of Electrical & Electronic
Engineering
Imperial College of Science Technology
& Medicine
UK

EAA *September 2007 – August 2011*

Prof Li Erping

Professor (Adjunct)
Department of Electrical and Computer
Engineering
National University of Singapore
Singapore

EAA *September 2008 – August 2012*

Manufacturing Engineering and Engineering Management

Prof David Bennett

Professor of Technology Management
and Director Special Projects
Aston University
UK

EAA *September 2008 – August 2011*

Prof Soren Bisgaard

Professor of Technology Management
Finance and Operations Management
Department
University of Massachusetts
USA

EAA

September 2008 – August 2011

Prof Kang-cheung Chan

Professor and Associate Head
Department of Industrial and Systems
Engineering
The Hong Kong Polytechnic University
HK

EAA

October 2006 – September 2009

Prof John Mo

School of Aerospace, Mechanical and
Manufacturing Engineering
RMIT University
Australia

EAA

October 2008 – September 2010

Prof Paul G Ranky

Professor
Department of Industrial and
Manufacturing Systems Engineering
New Jersey Institute of Technology
USA

EAA

October 2003 – September 2009

Prof Shahram Sarkani

Professor
Department of Engineering Management
and Systems Engineering
The George Washington University
USA

EAA

September 2008 – August 2011

Prof Robert De Souza

Professor
The Logistics Institute–Asia Pacific
National University of Singapore
Singapore

EAA

November 2006 – November 2009

Prof Peter Xu

Professor of Mechatronics
School of Engineering & Advanced
Technology
Massey University
New Zealand

EAA

October 2008 – September 2011

Mathematics

Prof Wong Yau Shu

Professor	EAA	<i>December 2007 – November 2011</i>
Department of Mathematical Sciences		
University of Alberta		
Canada		

Physics and Materials Science

Prof Nathan W T Cheung

Professor	EAA	<i>October 2006 - September 2010</i>
Department of Electrical Engineering & Computer Sciences		
University of California		
USA		

Prof Silvanus S W Lau

Professor	EAA *	<i>October 2004 – September 2012</i>
Department of Electrical and Computer Engineering		
University of California, San Diego		
USA		

Division of Building Science and Technology

Hon Patrick Lau Sau-shing, SBS, JP

Legislative Councilor	EAA	Associate of Science in Architectural Studies
Registered Architect & Authorized Person, HK		<i>October 2004 – September 2008</i>

Prof Brian Eugene Lee

Balfour Beatty Professor of Civil Engineering	EAA	Associate of Science in Construction Engineering and Management
Department of Civil Engineering		<i>October 2005 – September 2008</i>
University of Portsmouth		
UK		

Prof Chan Kwong-wing

Chair Professor	EAA	Associate of Science in Surveying
Department of Real Estate and Construction		<i>October 2007 – September 2010</i>
The University of Hong Kong		
HK		

Prof Wang Sheng-wai

Professor and Acting Head	EAA	Associate of Science in Building Services Engineering
Department of Building Services Engineering		<i>October 2007 – September 2011</i>
Hong Kong Polytechnic University		
HK		

* To be confirmed

School of Creative Media

Prof Richard Jewell

Professor
School of Cinematic Arts
University of Southern California
Los Angeles
USA

EAA *September 2006 – August 2010*

Prof Bill Seaman

Head
Digital Media Graduate Program
Rhode Island School of Design
Providence
USA

EAA *December 2006 – August 2010*

Prof Joanne Stryker

Dean
Foundation Studies
Rhode Island School of Design
Providence
USA

EAA *December 2006 – August 2010*

School of Law

Prof Dr Peter Haanappel

Director
International Institute of Air and Space
Law
Faculty of Law
Leiden University
The Netherlands

EAA Master of Laws
November 2005 – September 2008

Prof Dr iur Andreas Otto Kellerhals

Attorney at law
Director
Europa Institut at the
University of Zurich
Switzerland

EAA Master of Arts in Arbitration & Dispute
Resolution
April 2006 – March 2009

AEAA Bachelor of Laws/Juris Doctor
June 2006 – March 2009

The Hon Mr Justice Pang Kin Kee

Judge of the Court of First Instance
High Court
HK

EAA *October 2000 – September 2009*

Mr Clement Shum

Head
Department of Finance & Insurance
Lingnan University
HK

EAA Associate of Legal Studies
October 2002 – September 2010
AEAA Master of Arts in Arbitration & Dispute
Resolution
March 2008 – March 2011

Prof Sun Nanshan

Dean
School of Law
Fudan University
PRC

EAA Master of Laws
October 2006 – September 2009

Prof Wan Exiang

Doctor of Law
Professor of Interational Law
Law School
Wuhan University
PRC

EAA Doctor of Juridical Science
October 2005 – September 2008

Prof James Allan

Garrick Professor of Law
University of Queensland
Australia

AEAA Juris Doctor
February 2007 – September 2010

Mr Richard Bates

Solicitor
Kennedys
HK

AEAA Postgraduate Certificate in Laws
October 2004 – September 2010

Prof Sandra Berns

Head
Griffith Law School
Griffith University
Australia

AEAA Bachelor of Laws with Honours / Juris
Doctor
October 2007 – September 2010

Mr John Bleach, SC

Barrister
Temple Chambers
HK

AEAA Postgraduate Certificate in Laws
October 2001 – September 2010

Professor Charles Booth

Professor of Law
William S Richardson School of Law
University of Hawaii
Hawaii
USA

AEAA Bachelor of Laws with Honours / Juris
Doctor
October 2004 – September 2007

Mr Benjamin Chain

Barrister
HK

AEAA *October 2000 – September 2009*

Dr Danwood Chirwa

Associate Professor of Law
Faculty of Law
University of Cape Town
South Africa

AEAA Bachelor of Laws with Honours
October 2008 – September 2010

Mr Phoebus K F Chu

Partner
Paul, Hastings, Janofsky & Walker LLP
HK

AEAA Postgraduate Certificate in Laws
October 2005 – September 2008

Mr Colin Cohen

Boase Cohen & Collins
HK

AEAA Postgraduate Certificate in Laws
October 2004 – September 2009

Prof Jacques deLisle

Professor of Law
Law School
University of Pennsylvania
USA

AEAA Bachelor of Laws with Honours / Juris
Doctor
April 2005 – September 2010

Mr Martin Dixon

Fellow and University Senior Lecturer in
Law
Queen's College
University of Cambridge
UK

AEAA Bachelor of Laws with Honours / Juris
Doctor
April 2003 – September 2010

Prof John Farrara

Dean
School of Law
University of Waikato
New Zealand

AEAA Bachelor of Laws with Honours
April 2007 – September 2010

Mr Paul P C Fong

Solicitor
Mission Hills Group
HK

AEAA Postgraduate Certificate in Laws
October 2004 – September 2010

Mr Guo Xiaowen

Vice President
China International Economic and Trade
Arbitration Commission (CIETAC)
Shenzhen
PRC

AEAA Bachelor of Laws with Honours
November 2005 – September 2008

Prof Michael Haley

Professor of Law
Department of Law
Keele University
UK

AEAA Bachelor of Laws with Honours / Juris
Doctor
October 2008 – September 2010

Mr Dennis Harley

Senior Lecturer
Faculty of Law
The University of New South Wales
Australia

AEAA Servicing
October 2005 – September 2008

The Hon Mr Justice Michael Hartmann

Judge of the Court of First Instance
High Court
HK

AEAA Bachelor of Laws with Honours
April 2003 – September 2010

Mr Johnathan Harris, SC

Des Voeux Chambers
UK

AEAA Postgraduate Certificate in Laws
October 2007 – September 2010

Prof John Hatchard

Visiting Professor
School of Oriental and African Studies
University of London
UK

AEAA Servicing
October 2002 – September 2010

Prof Huang Jin

Assistant President
Professor of Law
Wuhan University
PRC

AEAA Bachelor of Laws with Honours
December 2005 – September 2008

Mr Stephen Hung Wan Shuan

Pang, Wan & Choi
HK

AEAA Postgraduate Certificate in Laws
October 2007 – September 2010

Prof Mark Israel

Associate Dean (Research)
Professor of Law and Criminology
School of Law
Flinders University
Australia

AEAA Bachelor of Laws with Honours
October 2003 – September 2009

Mr Richard W K Khaw

Barrister
HK

AEAA Postgraduate Certificate in Laws
September 2002 – September 2008

Mr Vincent P C Kwan

General Manager (Legal)
Sino Land Company Limited
HK

AEAA Postgraduate Certificate in Laws
October 2004 – September 2010

Prof Hoong Phun Lee

Sir John Latham Professor of Law and
Dean
Faculty of Law
Monash University
Australia

AEAA Bachelor of Laws with Honours
October 2001 – September 2009

Mr Martin Liao

Barrister
HK

AEAA Bachelor of Laws with Honours
November 2005 – September 2008

The Hon Mr Justice Michael Lunn

Judge of the Court of First Instance
High Court
HK

AEAA Bachelor of Laws with Honours / Juris
Doctor
February 2004 – September 2009

Mr Amirali Bakirali Nasir

Nasirs
HK

AEAA Postgraduate Certificate in Laws
October 2007 – September 2010

Prof John Mo

Dean
Faculty of International Law of China
University of Political Science and Law
PRC

AEAA Bachelor of Laws with Honours / Juris
Doctor
October 2008 – September 2010

Prof Gabriel Moens

Dean and Professor of Law
School of Law
Murdoch University
Australia

AEAA Bachelor of Laws with Honours
October 2008 – September 2010

Mr Andrew Raffell

Barrister
HK

AEAA Bachelor of Laws with Honours / Juris
Doctor
October 2007 – September 2008

Prof Rao Geping

Professor of Law
School of Law
Peking University
PRC

AEAA Bachelor of Laws with Honours / Juris
Doctor
October 2008 – September 2010

Prof Mike Robertson

Associate Professor
School of Law
Griffith University
Australia

AEAA Bachelor of Laws with Honours /
Juris Doctor
October 2006 – September 2008

Ms Harriet Samuels

Senior Lecturer in Law
School of Law
University of Westminster
UK

AEAA Bachelor of Laws with Honours
October 2003 – September 2009

Prof Christopher Sherrin

Professor
Department of Professional Legal
Education
Faculty of Law
The University of Hong Kong
HK

AEAA Bachelor of Laws with Honours
November 2004 – September 2010

Mr Thomas So Shiu Tsung

Solicitor
Johnson Stokes & Master
HK

AEAA Postgraduate Certificate in Laws
October 2006 – September 2009

Mr Benny Tai

Associate Professor
Faculty of Law
University of Hong Kong
HK

AEAA Bachelor of Laws with Honours /
Juris Doctor
November 2006 – September 2009

Mr Teo Eu-Jin

Senior Lecturer
The University of Melbourne
Australia

AEAA Servicing
October 2008 – September 2011

Prof Roman Tomasic

Chair in Company Law
Durham University
UK

AEAA Bachelor of Laws with Honours
March 2006 – September 2009

Prof Paul Leo Carl Torremans

City Solicitors' Educational Trust
Professor of Intellectual Property
University of Nottingham
UK

AEAA Bachelor of Laws with Honours
March 2006 – September 2008

Prof Prue Vines

Faculty of Law
University of New South Wales
Australia

AEAA Bachelor of Laws with Honours / Juris
Doctor
October 2008 – September 2010

Prof Dr Wang Chuanli

Professor
School of International Law
China University of Political Science
and Law
PRC

AEAA Master of Laws
November 2005 – September 2008

Prof Wang Zhenmin

Vice-Dean
School of Law
Tsinghua University
PRC

AEAA Master of Laws
November 2003 – September 2009

Prof David Weissbrodt

Fredrikson & Byron Professor of Law
University of Minnesota
USA

AEAA Bachelor of Laws with Honours
October 2008 – September 2010

Mr Rimsky Yuen, SC

Barrister
HK

AEAA Postgraduate Certificate in Laws
October 2002 – September 2008

Mr Kevin Paul Zervos, SC

Deputy Director of Public Prosecutions
Department of Justice
HKSAR, HK

AEAA Bachelor of Laws with Honours / Juris
Doctor
March 2001 – September 2008

Prof Dr Klaus Ziegert

Associate Professor in Jurisprudence
Faculty of Law
University of Sydney
Australia

AEAA Bachelor of Laws with Honours
February 2008 – September 2010

Community College of City University

Division of Commerce

Prof Brian Andrew

Professor of Accounting
Charles Darwin University
Australia

EAA Associate of Business
Administration (Accountancy)
October 2007 – September 2008

Prof Allan Chan Kit-kwong

Professor
Department of Marketing
School of Business
Hong Kong Baptist University
HK

EAA Associate of Business Administration
(General Management)
September 2005 – September 2008

Prof Ronald Lau

Visiting Associate Professor
Department of Information and Systems
Management
The Hong Kong University of Science
and Technology
HK

EAA Associate of Business Administration
(Global Business)
September 2006 – September 2009

Dr Reuben Mondejar

Associate Professor
Department of Management
City University of Hong Kong
HK

EAA Associate of Business Administration
(with Communication Studies in
English/Chinese)
September 2007 – August 2010

Dr Eric Ngai Wai-ting

Associate Professor
Department of Management &
Marketing
The Hong Kong Polytechnic University
HK

EAA Associate of Business Administration
(E-Commerce & Web Technology)
October 2007 – September 2009
Associate of Business Administration
(Global Logistics and Trade Finance)
September 2006 – June 2008

Prof Siu Wai Sum

Professor and Head
Department of Marketing
Hong Kong Baptist University
HK

EAA Associate of Business Administration
(Marketing)
November 2007 – October 2009

Dr Jin E. Zhang

Associate Professor
School of Economics and Finance
Faculty of Business and Economics
The University of Hong Kong
HK

EAA Associate of Business Administration
(Financial Services)
November 2005 – October 2008

Dr Shi Yi Zheng

Associate Professor
Department of Marketing
Hong Kong Baptist University
HK

EAA Associate of Business Administration
(China Business Management)
October 2006 – September 2008

Division of Computer Studies

Dr Li Chun-wah

Associate Professor
Department of Mathematics
City University of Hong Kong
HK

EAA Associate of Science in Applied
Business Statistics
September 2008 – August 2010

Dr Eric Ngai Wai-ting

Associate Professor
Department of Management and
Marketing
The Hong Kong Polytechnic University
HK

EAA Associate of Business Administration
(E-Commerce & Web Technology)
October 2007 – September 2009

Professor Richard So

Associate Professor
Department of Industrial Engineering &
Engineering Management
The Hong Kong University of Science
and Technology
HK

EAA Associate of Science in Airport
Operations and Aviation Logistics
December 2006 – November 2008

Dr Albert Sung Chi-wan

Associate Professor
Department of Electronic Engineering
City University of Hong Kong
HK

EAA Associate of Engineering
September 2008 – August 2010

Dr Gino Yu

Head
Multimedia Innovation Centre
Associate Professor
School of Design
The Hong Kong Polytechnic University
HK

EAA Associate of Science in Creative and
Interactive Media Production
October 2006 – September 2009

Dr Yu Yuen-tak

Associate Professor
Department of Computer Science
City University of Hong Kong
HK

EAA Associate of Science in Information
Systems Development
September 2008 – August 2010
Associate of Science in Network and
Systems Administration
September 2008 – August 2010
Associate of Science in Information
Technology
October 2008 – September 2010

Division of Language Studies

Prof Leo Chan Tak-hung

Professor
Department of Translation
Lingnan University
HK

EAA Associate of Arts in Translation and
Interpretation
November 2006 – November 2009

Ms Emily Chen

Managing Director
Prestige Communications Consultancy
HK

EAA Associate of Arts in Public Relations and
Communication
November 2006 – October 2009

Dr Ming Cheung

Assistant Professor
Department of Media and
Communication
City University of Hong Kong
HK

EAA Associate of Arts in Media and
Publication Design
September 2007 – August 2009

Mr Cheung Shu-wing, Alfred

Director
Reefer Trade OOCL (Asia Pacific) Ltd
HK

EAA* Associate of Arts in Bilingual
Communication Studies
September 2006 – August 2008

Prof Gwendolyn Gong

Professor
Department of English
The Chinese University of Hong Kong
HK

EAA* Associate of Arts in English for
Professional Communication
September 2005 – September 2008

Mr Tommy Li Wing-chuen

Creative Director of Tommy Li Design
Workshop Ltd
HK

EAA Associate of Arts in Digital Visual
Design
September 2007 – July 2009

Prof Sin Chow-yiu

Head
Department of Chinese
The University of Hong Kong
HK

EAA Associate of Arts in Applied Chinese
Studies
November 2006 – September 2009

Dr Yuko Miyazoe-Wong

Professor
Graduate School of International Studies
Obirin University
Japan

EAA Associate of Arts in Applied Japanese
Studies
September 2007 – August 2009

Division of Social Studies

Dr Chu Yiu Kong

Programme Coordinator
Bachelor of Criminal Justice
Department of Sociology
The University of Hong Kong
HK

EAA Associate of Social Science
March 2007 – February 2010

Dr David Fu-keung Ip

Associate Professor
School of Social Science
University of Queensland
Australia

EAA Associate of Social Science in Leisure
and Tourism Management
September 2005 – August 2008

Dr Julian Lai Chuk-ling

Associate Head
Department of Applied Social Studies
City University of Hong Kong
HK

EAA Associate of Social Science in Applied
Psychology
September 2006 – August 2009

* To be confirmed

Professor Lui Tai-lok

Professor
Sociology Department
The Chinese University of Hong Kong
HK

EAA Associate of Social Science in Applied
Social Studies
September 2004 – August 2008

Prof Bob McKercher

Professor in Tourism
School of Hotel and Tourism
Management
The Hong Kong Polytechnic University
HK

EAA Associate of Social Science in Applied
Studies in Urban Living
September 2007 – August 2010

Prof Joshua Mok Ka-ho

Professor
Department of Social Work and Social
Administration
The University of Hong Kong
HK

EAA Associate of Social Science in Public
Administration and Management
September 2005 – September 2008

Dr Wong Fu Keung

Associate Dean
Faculty of Social Sciences
The University of Hong Kong
HK

EAA Associate of Social Science in Social
Work
October 2004 – September 2008

Chinese Civilisation Centre

Prof Leo Ou-fan Lee

Honorary Director
Chiang Ching-kuo Foundation
Asia-Pacific Centre for Chinese Studies
The Chinese University of Hong Kong
HK

EC* Chinese Civilisation Courses
January 2008 –December 2009

* The External Academic Advisor (EAA) of Chinese Civilisation Centre has been entitled “External Consultant (EC)”.

Appendix II: Staff List (Academic and Equivalent Administrative Grades) *

Office of the President

President

Kuo, Way 郭位

BS *National Tsing Hua*, MS PhD *Kansas State*,
Foreign Member CAE, Member NAE,
Member Academia Sinica, FASQ, FIEEE,
FINFORMS, FASA, FIIE

Assistant to the President (Community Relations)

Chan, Pauline Hing-yan 陳慶茵

BSW *HKP*, MEdAd *NE*, RSW

Personal Assistant to the President

Li, Jane Kit-ching 李潔貞

BBA *OUHK*, PGC(Transl.) *HK*

* The staff list is as of August 2008 and the conventions in the Commonwealth Universities Yearbook on the presentation of staff qualifications have been adopted in the listing with modifications.

Abbreviations used in the staff list:

Asst Prof : Assistant Professor

SL : Senior Lecturer

UL : University Lecturer

Office of the Deputy President

Deputy President

Tong, David Shuk-yin 唐叔賢
(Professor (Chair) of Physics, Department of
Physics and Materials Science)

BSc *HK*, MA PhD *Calif.*, FAPS, NSF
Fellow *C'nell*

Assistant to the Deputy President

Yam, Joanne Mei-yung 任美容

BSSc MSocSci *CUHK*,
PGC(Bus Admin) *City HK*

Office of Vice-President (Undergraduate Education)

Acting Vice-President (Undergraduate Education)

Lam, Paul Kwan-sing 林群聲 BSc MPhil *HK*, PhD *Sheff.*
(Professor (Chair) of Biology, Department of
Biology and Chemistry)

Senior Coordinator (Academic Planning)

Chik, Eunice Wai-ling 戚惠玲 BA *HK*, EMBA *City HK*

Coordinator of Quality Assurance

Shah, Mohmed Aman 沙雅文 BCom MCom *Osm.*, MSocSc CertEd *HK*,
MDPCert *Harv.*

Manager (Quality Assurance)

Tully, Lynn Marie BA *R.dg.*, MSc *De Mont*

Senior Education Development Officer

Downing, Kevin John 唐寧 BA *Open UK*, DipSW PhD *Exe.*, CPsy,
CSci BPS&Sci. Council, AFBPS

Education Development Officer

Lo, Tracy Mei-ha 盧美霞 BA *HK*, MA *Lond.*, DipEd *CUHK*,
MApplSc *C. Sturt*

Administrative Officer

Mak, Geraldine Ping-ting 麥娉婷 BA PGCEd *HK*, MA *City HK*,
Cert(Ter. Ed. Admin. & Mgt) *HK*

Supervisory Executive Officer

Tse, Adeline Suk-han Lau 謝劉淑嫻 BS *Alta.*, DipMComm *CUHK*, PGD *HK*,
MA *Calif.*

Executive Officer I

Lo, Kenneth Wing-keung 羅永強 BA *CNA*, MSocSc *Birm.*, PhD *City*

Executive Officer II

Fung, Roger Cheuk-nang 馮卓能 BSc PhD *City HK*

Computer Officer

Siu, Kenneth Ka-yiu 蕭嘉耀

BEng *HKUST*, MSc *City HK*

Office of Vice-President (Administration)

Vice-President (Administration)

Ko, Ellen Yin-lan Law 古羅燕蘭

BSSc *CUHK*, MPubAdmin *HK*, EdD *Brist.*,
FCIS, FCS, MIHRM

Supervisory Executive Officer

Yeung, Anne Yee-kam 楊綺琴

BA *HK*

Executive Officer I

Lee, Dora Ngar-sze 李雅思

BBM *Q'ld.U.T.*, MBA *Leic.*

Office of Vice-President (Research)

Vice-President (Research)

Wong, Roderick Sue-cheun 王世全
(Dean of Graduate Studies;
Professor (Chair) of Mathematics,
Department of Mathematics; and Director,
Liu Bie Ju Centre for Mathematical
Sciences)

BA *San Diego State Coll.*, PhD *Alta.*, FRSCan,
Foreign Member, Academy of Sciences of
Turin, Légion d'Honneur, Member European
Academy of Sciences

Executive Officer I

Yeung, Annie Hiu-yee 楊曉頤

BA *HK*, MPhil *CUHK*

Office of the Chief Information Officer

Chief Information Officer

Yu, Jer-tsang 虞哲瑋

BSc *Mich.*, PhD *Prin.*, FHKCS

Senior Coordinator (System Development)

Ip, Annie Shuet-lam 葉雪琳

BSocSc *HK*, MA *CPHK*

Administrative Officer

Mak, Belinda Wing-yin 麥詠賢

BA MA *CPHK*

Information Technology Officer II

Tam Kin-hing 談健興

BSc *City HK*

Office of the Dean of Student Learning

Dean of Student Learning

Vrijmoed, Lilian Lee-ping Kwan 關利平
(Professor, Department of Biology and
Chemistry)

BSc MPhil PhD *HK*, CBiol, MIBiol, FLS

Senior Counsellor

Leung, Theseus Siu-tong 梁兆棠

BSSc *CUHK*, MA *City HK*, DEd *Brist.*

Administrative Officer

Ha, Christie Pik-kwan 夏碧君

BA *York (Can.)*, MA *City HK*

Office of CityU Extension

Executive Director

Ng, James Kam-ming 伍金銘
(Managing Director, CityU Enterprises
Limited; Chief Executive Officer, CityU
Professional Services Limited)

BCom *NSW*, CA(Aust.), CPA(Aust.), FHKSA,
FCPA

Associate Director

Lam, Shirley Siu-lai 林小麗
(Company Secretary, CityU Enterprises
Limited; Company Secretary, CityU
Professional Services Limited)

MA *Macq.*, LLM *City HK*

Administrative Officer

Wong, Connie Mei-ling Ng 黃伍美玲

MA *Kent*, PGC(CorpAdmin) *City HK*

Executive Officer I

Mak, Maggie Kit-ching 麥潔清

BSSc MSc *CUHK*, MBA *City HK*

Executive Officer II

Chim, Stephanie Kit-ying 詹潔瑩

BFin *HK*, Gd (MKT) *CUHK*

Faculty of Business

Dean

Professor Wei, Kwok-Kee 魏國基 BSc *Nan.*, PhD *York*, FAIS, SMIEEE
(Professor (Chair) of Information Systems,
Department of Information Systems)

Associate Dean (Research and Postgraduate)

Professor Lee, Matthew Kwok-on 李國安 BEng MBA *Sheff.*, MSc *Oxf.*,
(Professor (Chair) of Information Systems and PhD *Manc.*, LLM *Lond.*,
E-commerce, Department of Information Barrister(Lincoln's Inn), CAIS, CEng,
Systems) MBCS, MHKCS

Associate Dean (Undergraduate)

Yu, Eden Siu-hung 俞肇熊 BSSc *CUHK*, MSc *S. Ill.*,
(Professor (Chair) of Economics, Department MA PhD *Wash. (St. Louis)*
of Economics and Finance)

Associate Dean (Internationalisation and Corporate Communication)

Pang, Mary Yuet-ngor 彭月娥 BSc *Wales*, PhD *Warw.*, AHKIPM
(Associate Professor, Department of
Management)

Faculty Secretaries

Chiu, Hermia Po-hing 趙寶卿 BSocSc MSocSc *HK*, MA *City HK*,
DEd *Brist.*

Wong, Pat Bik-har 黃碧霞 BBA *CUHK*, MSc *Birm.*

Instructor I

Lau, Eric Kin-wai 劉堅偉 BA PhD *City HK*

Supervisory Executive Officer

Cho, Apple Lai-ping Yim 曹嚴麗萍 BA *HK*, PGDEng *HKP*, MA *City HK*

Executive Officers I

Chan, Anita Vai-keng 陳惠琮 MA *City HK*,
PGC(Ter Edu Admin & Mgt) *HK*

Choi, Doris Suet-ying 蔡雪英 BBA MSocSc *CUHK*, MA *City HK*

Kwok, Ada Lai-yin 郭麗賢 BSc *Br. Col.*

Ng, Stephanie Sui-chi 伍瑞芝 BCom *Windsor*, MMgmt *Macq.*

Executive Officers II

Chiang, Ivy Pui-king 蔣佩琮

BA *De Mont.*

Lee, Ivy 李艾微

MBA *S. Aust.*

Zee, Jennifer Yik-tsun 徐亦進

BSc *Bri. Col.*, MBA *Liv.*

Computer Officer

Chan, Adams Ka-shing 陳家成

BSc *Staffs.*, MBA *City HK*

Information Technology Officer II

Shum, Ting-hin 沈定顯

BBA *Lingnan*

Accountancy

Acting Head: Dr Su, Xijia 蘇錫嘉

Associate Professors

Chen, Charles Jieping 陳杰平

BA *Beijing Int. of Tour.*,
MHospMgt BSc MBA PhD *Houston*

Hui, Wai-fun Tsang 許曾慧芬

BCom *W. Aust.*, MBA *Brun.*, AHKSA,
ACIS, ASCPA

Kim Chansog 金璨錫

BA *Sogang*, MBA *W. Ill.*, PhD *N.Y.*

Leung, Sidney Chi-moon 梁志滿

BSc MBA *CUHK*, PhD *NSW*, CPA(Aust.),
SenAAIB

Poon, Margaret Chong-ching 潘莊正

MA *Lanc.*, PhD *Brad.*, MHKSI

Richardson, Grant Andrew

BCom MCom *Newcastle (NSW)*,
PhD *Monash*, FTIAust, FCA(Aust.)

Su, Xijia 蘇錫嘉

MEcon *Xiamen*, PhD *C'dia.*

Assistant Professors

Adithipyangkul, Pattarin

BAcc *Chulalongkorn* MPhil *Camb.*,
PhD *Br. Col.*

Chen, Zhihong 陳治鴻

BAcc *Tsinghua*, PhD *HKUST*

Guan, Yuyan 官玉燕

BEcon *Xiamen*, MBA *UM*, PhD *Tor.*

Kusnadi, Yuanto

BBA MSc *N.U. S'pore*, PhD *HKUST*

Leung, Olivia Shek-ling 梁碩玲

BCom *Br. Col.*, PhD *CUHK*, CA

Leung, Tak-yau 梁德欣

BCom *Melb.*, MPhil *HKBU*, PhD *HKPU*,
FCPA

Ma, Alfred Kwok-wa 馬國華

BSSc MBA *CUHK*, FCCA, ACCA,
AHKSA, FHKSA

Poh, Paul Puay-hwa 傅培華

BSc *Brun.*, MBA *Henley Mgm. Coll.(UK)*

Sohn, Byung Cherl 孫炳哲

BBA PhD *Seoul*, MBA *M.I.T.*

Wa, Jeanette Hsien-shau Liang 華梁顯脩

HD *HKTC*, MBA *Henley Mgm. Coll.(UK)*,
ASA, FCCA, AHKSA, CISA

Yang, Zhifeng 楊志鋒

BA MA *Xiamen*, PhD *Alta*, CFA

Zhang, Tianyu 張田余

BA *Nanking*, MA *Shanghai U. of Fin. & Econ.*,
PhD *HKUST*

Senior Teaching Fellows

Wong, Fergus Wang-tai 黃宏泰

MBA *CUHK*, MCom *NSW*, FCCA,
MCPA(Aust.)

Yip, David Sai-on 葉世安

MSc MPhil *Lond.*, FCCA, FHKSA

Teaching Fellows

Wong, Sai-on 王世安

BCom MBA *Alta.*, PhD *Newcastle (NSW)*

Wong, Sunny Tze-ming 汪子明

MBA *H.-W.*, FCCA, ACMA, AHKSA

Instructors I

Chai, Hweei-sien 蔡慧嫻

BSc *Middx.*, MSc *Manc.*, CIAAIA (US),
FLMILOMA (US)

Chan, Yvonne Hang-ye 陳杏儀

PGD *City HK*, AHKSA, FACCA, Practising
Cert HKICPA

Lai, Min-mei 蔡敏美

BBA *Feng Chai*, MBA *Ohio*

Lai, David Tai-wai 黎大為

BA *Br. Col.*, BSc *N.Y. State*, MIntTax *Syd.*,
CFMICMA, CMAICMA, MAICPA,
CMCA(Aust.)

Mak, Kelvin P 麥寶龍

BA MA *City HK*, MHKSA

Mok, Yuet-ngo 莫月娥

BBA MBA *CUHK*, CPAWSBA,
CMAICPA, FHKSA, AMHKSA,
Member BGS *CUHK* Chap.

Wong, Wai-yin 黃慧賢

BCom *Birm.*, MA *CUHK*, CPAWSBA,
CMAICPA

Supervisory Executive Officer

Hui, Charis Sau-fun 許秀芬

BA MBA *Sask.*

Executive Officer II

Wong, Kennis Sau-kwan 黃秀群

BBA *OUHK*, MEdAd *NE*

Economics and Finance

Head: Professor Chan, Kenneth Shun-yuen 陳順源

Associate Head: Dr Ho, To-ming 何道明

Professors (Chair)

Cheung, Stephen Yan-leung 張仁良
Professor of Finance

BSc CUHK, PhD Paris VI, PhD Strath.

Ho, Richard Yan-ki 何忻基
Professor of Finance
(Special Advisor to President)

BSc Hawaii, MSc PhD Wis.

Yu, Eden Siu-hung 俞肇熊
Professor of Economics
(Associate Dean (Undergraduate), Faculty of
Business)

BSSc CUHK, MSc S. Ill.,
MA PhD Wash. (St. Louis)

Professor

Chan, Kenneth Shun-yuen 陳順源

BSc Tor., MA PhD Brown

Associate Professors

Cai, Jun 柴俊

BA Fudan, MA Ohio, PhD Northwestern

Fang, Zhenmin 方振民

BA Wuhan Inst. of Iron & Steel,
MA Huazhong U. of S.T., PhD CUNY

Ho, To-ming 何道明

BA Warw., MSc Lond.,
DIM(ExeDev) CUHK, PhD S'ion.

Kakkar, Vikas

BStat I. Stat. I., MA PhD Roch.

Kwan, Fred Yum-keung 關蔭強

BSSc CUHK, PhD Minn.

Lai, Edwin Lun-cheung 黎麟祥

BSc HK, MA PhD Stan.

Leung, Charles Ka-yui 梁嘉銳

BSocSc CUHK, MA PhD Roch.

Li, Charles Kui-wai 李鉅威

BSc MSc Lond., MDevStud Inst. Soc.
Stud.(Holland), PhD City

Stouraitis, Aristotelis

BA American Coll. of Greece, MSc Insead,
PhD Imperial Col.

Wang, James Jingdong 王景東

BSc U. of Sci & Tech. of China, MSc N.Y.,
PhD Utah

Wang, Junbo 王軍波

BSc MSc Shandong, PhD China Academia
Sinica, PhD Syr.

Wang, Yong 汪勇

PhD Brown

Wong, Michael Chak-sham 王澤森

BSc N.Y. State, DipFin PhD CUHK,
PGDEcon MA Essex, MPhil Camb.

Wu, Xueping 吳雪平

BE ME Tongji, MBA PhD Kath. U. of Leuven

Zhang, Yimin 張逸民

BMath&ME *Harbin Naval Eng. Inst.*,
MMS&MCompSc *Shanghai Jiaotong*,
PhD *Br. Col.*

Zou, Hong Joe 鄒宏

BSc *Fudan*, MEcon *SWUFE*,
PhD *Wales Swansea*, CPAICPA

Assistant Professors

Kung, Fan-chin 孔繁欽

BA *National Taiwan*, MA *Roch.*,
MA PhD *Wash.*

Lu, Chia-hui 呂佳慧

BSc *NSYSU(Taiwan)*, MA *National Taiwan*,
MSc PhD *Wis.*

Qu, Baozhi 曲保智

BA MA *Renmin*, MSc PhD *Pitt*

Rolph, Douglas Streeter

BA PhD *Wash.*

Vinaimont, Tom

BSc MSc PhD *Katholieke Universiteit Leuven*

Yan, Isabel Kit-ming 甄潔明

BEcon *HK*, MSc PhD *Stan.*

Senior Teaching Fellow

Kwok, Claudian Siu-kit 郭小傑

BCom *Alta.*, MA *Qu.*, PhD *Minn.*

Teaching Fellow

Shinohara, Keiko 篠原慶子

BSc MA *Vic.*

Instructors I

Man, Ryan Kwok-leung 文國樑

BA *City HK*, MSc *CUHK*

Jor, Wing-shing 左永成

BBA *City HK & Beijing & HKTCMD*

Instructors II

Ho, Wai-ho 何偉浩

BSc *HKUST*

Ip, Tak-sang 葉德生

BBA MPhil *CUHK*

Administrative Officer

Yeung, Lily Lai-lee 楊麗梨

BBA *HKBC*, MBA *City HK*

Executive Officer I

Chen, Man-man 鄭蔓蔓

BA *HK*, MA *HKUST*, MA *City HK*

Information Systems

Acting Head: Dr Ma, Louis Chee-keung 馬志強

Associate Head: Professor Vogel, Douglas 戴偉剛

Professors (Chair)

Lee, Matthew Kwok-on 李國安
Professor of Information Systems and
E-commerce
(Associate Dean (Research and Postgraduate),
Faculty of Business)

Vogel, Douglas 戴偉剛
Professor of Information Systems

Wei, Kwok-Kee 魏國基
Professor of Information Systems
(Dean, Faculty of Business)

BEng MBA *Sheff.*, MSc *Oxf.*,
PhD *Manc.*, LL.M. *Lond.*,
Barrister(Lincoln's Inn), CAIS, CEng,
MBCS, MHKCS, CMAIS, AMIEE

BSc *Mont. State*, MSc *Calif.*, PhD *Minn.*

BSc *Nan.*, PhD *York*, FAIS, SMIEEE

Professors

Hui, Kai-lung 許佳龍

Khalifa, Mohamed

Lim, Kai-hin 林開

Ma, Jian 馬建

Wagner, Christian

Wang, Huaqing 王懷清

BBA PhD *HKUST*

MA PhD *Penn.*

BSc *Minn.*, MA *Nebraska*, PhD *Br. Col.*

BEng *Xian U. of Elect. Sci. & Tech.*,
MEng *Norwegian I.T.*, DEng *Asian I.T.*,
MHED *NSW*

PhD *Br. Col.*

PhD *Manc.*

Associate Professors

Bolloju, Narasimha

Davison, Robert 戴維遜

Fang, Yulin 方鈺麟

Kwok, Ron Chi-wai 郭致偉

Kuan, Kevin Kam-yung 關錦勇

Lau, Raymond Yiu-keung 劉耀強

Liao, Stephen Shaoyi 廖少毅

Ma, Louis Chee-keung 馬志強

Narasipuram, Murali Mohan 穆瀚

Sia, Choon-ling 謝俊霖

BTech(EE) *J. Nehru U.*,
MTech(IndMEng) *Indian*, PhD *Hyd.*

BA MA *Nott.*, PhD *City HK*

BSc *Fudan*, MPhil *UB Norway*, PhD *W. Ont.*

Cert Ed *Northcote Coll.*, BEd *Liv.*,
MSc *Brighton*, PhD *City HK*

BBA MBA *HKUST*, PhD *Mich.*

MSc *City*, MSc *C. Sturt*, PhD *Q'ld. U.T.*

BSc *Peking*, Dip d'études Approndi
PhD *Aix-Marseille U.*

MBA *Technol. Syd.*, PhD *Warw.*, FHKCS,
MHKIE, MHKMA, MBCS

BTech *J. Nehru U.*, MTech *I.I.T. Delhi*,
MHKCS

BSc MSc PhD *N.U. S'pore*

Assistant Professors/Senior Lecturer

Ho, Michael Moon-tong 何滿棠 (SL)	BA MSc <i>Hawaii</i> , PhD <i>Aust.</i>
Wang, Weiquan 王偉泉 (Asst Prof)	BEd BEng MMgt <i>Tsinghua</i> , PhD <i>Br. Col.</i>
Schneider, Christoph (Asst Prof)	BA PhD <i>Wash. State</i>
Sun, Sherry Xiaoyun 孫曉筠 (Asst Prof)	BSc <i>Nanjing</i> , MSc(Plant Patho) MSc(MIS) PhD <i>Arizona</i>
Tan, Chuan-hoo (Asst Prof)	BSc MSc PhD <i>N.U. S'pore</i>

Instructors I

Cheung, Terence Chun-ho 張震豪	BEng PhD <i>City HK</i>
Fung, Chia-min Hong 馮洪嘉敏	MSc <i>Clemson</i> , MBA <i>Widener</i>
Ip, Rachael Kwai-fun 葉桂芬	BA MPhil <i>City HK</i>
Tse, Daniel Woon-kwan 謝煥坤	MBA <i>H.-W.</i> , MSc <i>N.U.I.</i> , DBA <i>S. Aust.</i> , FIMIS, MBCS, CEng, CISA, RPA
Yu, Janet Kwok-mei 余軻媚	MSc PGDip <i>City</i> , FMHKCS, CMBCS, MISACA, CISAISACA

Instructors II

Chung, Albert Yan-kit 鍾人傑	BSc <i>McMaster</i>
Fung, Terrance Chi-yeung 馮志揚	BSc MSc <i>Wis.</i>
Lai, Ting-ting Lee 黎李庭婷	BSc <i>HK</i> , MSc <i>Glas.</i> , MSc <i>Imp. Col.</i>
Lau, Tania Yuen-kei 劉婉琪	MBusSys <i>Monash</i>
Leung, Hon-wing 梁漢榮	BSc MSc <i>HK</i>
Luk, Renza Po-yuk 陸寶玉	BA <i>HKPU</i> , MInfTec <i>Sturt</i> , AHKSA, CISA, FCCA

Supervisory Executive Officer

Ng, Janice Pui-yi 吳佩儀	BBus <i>Curtin</i> , MBA <i>Sur.</i> , PGD <i>HKPU</i> , ACS, ACIS
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Management

Head: Professor Leung, Kwok 梁覺

Associate Head: Dr Lee, Jenny Shu-yee 李淑賢

Professors (Chair)

Leung, Kwok 梁覺 Professor of Management	BSc <i>CUHK</i> , MA PhD <i>Ill.</i>
Atuahene-gima, Kwaku 鴻鶯吉馬 Professor of Innovation Management	BSc <i>Ghana</i> , MCom <i>NSW</i> , DipMkt <i>CIM</i> , PhD <i>W'gong.</i> , MIPS, MCIM

Associate Professors

Akhtar, Syed 艾傑廷	BA S. Pratap, MA Delhi, PhD I.I.T. Delhi
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Laboratory Manager

Foo, Silas See-lai 傅詩禮	MSc <i>CPHK</i> , CEng, MIEE, MIERE, MHKIE, MIEEE
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Lam, Hon-wah 林漢華	BSc PhD <i>HK</i> , MACS
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Building and Construction

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Executive Officer I

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Electronic Engineering

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Associate Head: Dr Leung, Shu-hung 梁樹雄

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Lecturers

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Mok, Yat-koon 莫一貫	MSc <i>Birm.</i> , MPhil <i>Camb.</i> , MEd <i>HK</i> , PhD <i>Br. Col.</i>
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Mathematics

Head: Professor Zhou, Dingxuan 周定軒

Associate Head: Dr Ho, Daniel Wing-cheong 何永昌

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Members French Acad. of Tech, Member
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BSc *U. of Sc & Tech. of China*, PhD *MIT*
BSc *N'Western Poly. U.*, MSc *Xi'an Jiaotong*,
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Physics and Materials Science

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Professors

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Lecturers

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Director

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(Professor (Chair) of Linguistics and Asian
Languages, Department of Chinese, Translation
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Incorporated Linguist, MHKTransIS

Liu Bie Ju Centre for Mathematical Sciences

Director

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BA San Diego State Coll., PhD Alta.,
FRSCan, Foreign Member, Academy of
Sciences of Turin, Légion d'Honneur,
Member European Academy of Sciences

Deputy Director

Ciarlet, Philippe G. 菲立普希阿雷
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PhD *Case Inst. of Tech.*, PhD *Paris*, Doctor
Honoris Causa *Ovidius U*, Member French
Acad. of Sci., Member Roumanian Acad.,
Members French Acad. of Tech, Member
Nat'l Acad. of Sci., Member, Academia
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Executive Officer I

Wong, Samantha 黃立勤

BA PGDTrans *HK*, MA *CUHK*

Wireless Communications Research Centre

Director

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FIEE, SMIEEE, FHKIE, FHKAASST,
FCIE, MHKCS

Associate Professor

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BSc *Chengdu Inst. of Radio Engg.*,
MSc PhD *U. of Electronic Sci.*

Faculty Research Centres

Centre for Applied Computing and Interactive Media

Director

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Centre for Chaos and Complex Networks

Director

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MS *Zhongshan*, PhD *Texas A & M*, FIEEE

Centre for Chinese and Comparative Law

Director

Lin, Feng 林峰
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LLB *Fudan*, LLM *Well.*, PhD *Beijing*, Called
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of Hong Kong)

Associate Director

Sharma, Charu 喬璐
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BSc LLB LLM *Delhi*, Advocate (Bar
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Centre for Communication Research

Director

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Governance in Asia Research Centre

Director

Tao, Julia Po-wah Lai 陶黎寶華
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Guy Carpenter Asia-Pacific Climate Impact Centre

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Chan, Johnny Chung-leung 陳仲良
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Southeast Asia Research Centre

Director

Case, William
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International Studies)

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Associate Director

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*The Halliday Centre for Intelligent
Applications of Language Studies*

Director

Webster, Jonathan James 衛真道	MA PhD <i>SUNY Buffalo</i>
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Executive Officer I

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Applied Strategic Development Centres

Centre of Electronic Packaging and Assemblies, Failure Analysis and Reliability Engineering

Director

Chan, Archie Yan-cheong 陳忍昌 (Professor (Chair) of Electronic Engineering, Department of Electronic Engineering)	MSc(EE) PhD DIC <i>Lond.</i> , MBA <i>HK</i> , ACGI, CEng, FIEE, FHKIE, FIEEE
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Centre for Innovative Applications of Internet and Multimedia Technologies

Director

Ip, Horace Ho-shing 葉豪盛 (Acting Dean, School of Creative Media; Professor (Chair) of Computer Science, Department of Computer Science)	BSc PhD <i>Lond.</i> , CEng, FIEE, FHKIE, FIAPR, SMIEEE
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Centre for Power Electronics

Director

Hui, Ron Shu-yuen 許樹源 (Professor (Chair) of Electronic Engineering, Department of Electronic Engineering)	BSc(E&EEEng) <i>Birm.</i> , PhD <i>Lond.</i> , CEEng, FIEAust, FIEE, FIEEE
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Co-director

Chung, Henry Shu-hung 鍾樹鴻 (Associate Dean, Faculty of Science and Engineering; Professor, Department of Electronic Engineering)	BEng PhD <i>HKP</i> , MIEEE
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Quality Evaluation Centre

Director

Leung, Kwan-kwok 梁君國 (Associate Professor, Department of Applied Social Studies)	LLB <i>Nat'l Chengchi</i> , MSc PhD <i>Lond.</i>
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Executive Officer I

Hung, Pui-ki 洪佩琪

BSocSc MPhil *City HK*

Shenzhen Applied R & D Centres

Biotechnology and Health Centre

Director

Yang, Mengsu 楊夢甦 (Professor (Chair) of Chemistry, Department of Biology and Chemistry)	BSc Xiamen, MSc S. Fraser, PhD Tor., MACS
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Futian-CityU Mangrove R & D Centre

Director

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Future Networking Centre

Director

Jia, Weijia 賈維嘉 (Associate Professor, Department of Computer Science)	BSc MSc CSUT Changsha, MAppSc PhD Faculte Poly. De Mons
---	--

Information and Communication Technologies Centre

Director

Xue, Quan 薛泉 (Associate Professor, Department of Electronic Engineering; Associate Professor, Wireless Communications Research Centre)	BSc Chengdu Inst. of Radio Engg, MSc PhD U. of Electronic Sci.
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Administrative and Academic Support Offices

Academic Regulations and Records Office

Director

Chu, Mary Rose Wing-wah Ng 朱吳穎華 BSocSc HK

Senior Academic Regulations and Records Officers

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Administrative Officers

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Leung, Agnes Bo-wah Siu 梁蕭寶華	HD HKP, PGD(Eng for Prof.) HKPU

Executive Officers I

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Luk, Cecilia Man-ping 陸萬平	DipBM HKP & HKMA, BCom Curtin
Lo, Belinda Yee-wah 盧李綺華	BA HK

Executive Officers II

Fok, Emily Che-sinn 霍智善	BBA HK
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Leung, Mei-yee 梁美兒	BSc CUHK
Wong, Ka-ying 黃嘉瑩	BBA Lingnan, MA City HK
Wong, Chloe Suet-yin 黃雪妍	BA MA HK
Wu, Joy Kin-lok 胡建樂	BA BEd Regina, MSc HKPU
Yau, Suet-ching 邱雪貞	BA CUHK

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Director

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Executive Officers II

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Campus Planning Office

Acting Director

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BArch HK, MSc UC Lond., MHKIA,
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MHKIS, ARICS, Reg. Professional
Surveyor SRB

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BSc *S. Calif.*

Career and Internship Office

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BEng *W. Aust.*, PGD(ManStu) *HKPU*,
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MA *CNA*

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BA *City HK*

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Managing Director

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BCom *NSW*, CA(Aust.), CPA(Aust.),
FHKSA, FCPA

Company Secretary

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MA *Macq.*, LLM *City HK*

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Company Secretary

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MA *Macq.*, LLM *City HK*

Communications Office

Acting Director

Chen, Longgen 陳龍根

BA *Shanghai Foreign Language Inst.*,
MA *Shanghai Int'l Studies U*

Senior Communications Officers

Cheng, Karen Yee-kwan 鄭誼群	HonsDip <i>HKBC</i> , MBA <i>Strath.</i>
Francis, Craig Bradley 傅之銳	BA <i>E.Cowan</i>
Kwan, Jenny Pui-ying 關珮盈	BA <i>HK</i>

Communications Officers I

Chan, Ellen Sin-yu 陳倩茹	BA <i>HKBC</i> , MA <i>HKBU</i>
Leung, Scarlett Sui-keng 梁瑞景	BA <i>CUHK</i> , MA <i>HKBU</i>
Leung, Michelle Tsz-yee 梁子儀	BA <i>HK</i> , MA <i>CUHK</i>
Ng, Sharon Wing-yan 伍詠茵	BA <i>HKBU</i>
Tsang, Zoey Pong-wun 曾邦媛	BA MA <i>CUHK</i>

Communications Officers II

Kam, Jo Tim-mei 金恬薇	BA <i>City HK</i>
Lee, Eliza Pui-shan 李珮珊	BSSc <i>HKBU</i>

Computing Services Centre

Acting Director

Poon, Raymond Kin-chung 潘建中	MS <i>Col.</i> , MIEEE
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Associate Director

Mok, Peter For-che 莫戈芝	BSc <i>CUHK</i>
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Systems Managers

Chan, John Chun-pong 陳振邦	BS(Math) BS(Phy) MS <i>Wash.</i>
Chin, Maria Po-mon 錢寶雯	BSc <i>W. Ont.</i>
Kwok, Chi-yuen 郭子淵	MSc <i>Lond.</i> , DipCS <i>Glas.</i> , MHKCS
Lee, Joe Che-sut 李子實	BSc <i>Essex</i> , MBA <i>Sur.</i> , MSc <i>HKBU</i>

Senior Information Technology Officers

Chan, Manfred Chi-fai 陳志輝	BEng MSc(EE) <i>HKP</i> , MIEEE, CEng
Chow, Joe Shu-chau 周樹秋	BSc <i>Essex</i> , MSc <i>HKBU</i>
Yeung, Man 楊敏	MSc <i>Nott.</i> , PGDipMS <i>HKP</i> , MA <i>CPHK</i> , BSc <i>Lond.</i> , BSc(Eco) <i>Lond.</i> , MStat <i>HK</i> , MBCS

Computer Officers

Cheung, Andes Kam-ming 張錦鳴	BSc MSc <i>CPHK</i> , PGD(Teach High Edu) <i>HKPU</i>
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Chow, Kin-yip 鄒建業

Chu, Francis Chi-mo 朱自武

Ho, Joseph Hin-kay 何顯基

Ho, Dennis Siu-chung 何小聰

Kong, Edmond Chi-tat 江志達

Lee, Mei-ling 李美玲

Tang, Angela Wai-yee 鄧慧儀

Tsui, Billy Kwok-leung 徐國樑

Tsui, Siu-ki 徐兆基

Wong, Henry Hon-yu 黃漢儒

Wong, Dick Kwok-leung 黃國良

Wong, Wilson Yip-san 黃業新

Wong, Clewin Yuk-yin 黃玉彥

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BSc(EE) BSc(Phy) *Iowa*

MSc *City HK*, MACS

BS(CS) *Texas Tech.*, PhD *Hunan Trad.Chi.Med.*

BSc *Warw.*

BSc *Ulster*, MSc *Nott.*, MA *City HK*

BSc *CNA*

BSc *CUHK*, MS *Chic.*

DMS *HKPU & HKMA*

BSc *New Br.*

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BEng *HKP*, MSc *CPHK*

BSc MPhil *HK*

BSc PhD *CUHK*, MSc PGCAcc *CPHK*,
CEng, SenMIEEE, CMBCS, MHKIE, CSci,
RHCE

BSc *City*, MSc *Lond.*

Information Technology Officers I

Chan, Edward Siu-lam 陳少林

Lam, Kei-yun 林紀恩

Lam, Alex Yee-fai 林怡輝

Wong, Simpson Hon-ping 黃漢平

Wong, Alex Wing-keung 黃永強

BScSc MSc *Victoria UT*, PGD(CS) *City HK*

BSc *Ulster*

BSc *CPHK*

BSc *Ulster*

BSc *OUHK*

Information Technology Officers II

Chan, Tony Ming 陳明

Chan, Lincoln Sun-yin 陳新彥

Chau, Ming-lung 周銘龍

Fung, Wai-hung 馮偉雄

Lam, Bimen Chun-chung 林春松

Lee, H T 李翰曾

Yau, Yuen 丘元

BSc *OUHK*

BEng *HK*, BSc *Lond.*

BEng *City HK*, MSc *CUHK*

BSc MSc *Victoria UT*

BSc *OUHK*

BSc *City HK*, MSc *HKPU*

BSc *Staffs.*, MSc *HKUST*

Supervisory Executive Officer

Chong, Jessica Man-ying 莊文瑛

BSSc *CUHK*, PGDHumResMgt *UEA*,
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Executive Officer II

Laam, Noel Wai-sum 藍慧心

BA *HK*, MA *Lanc.*, PGD(Psy.) *City HK*

Council Secretariat

Secretary to Council

Dockerill, John 杜國維

BSc Manc.

Assistant Secretary (Council)

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BA HK, MA City HK

Supervisory Executive Officer

Wong, Sophia Wai-kuen 黃慧娟

BA HK, MA City HK, MSocSc S. Aust.

Executive Officer II

Tong, Hing-yu 唐慶瑜

BSSc HKBU

Development and Alumni Relations Office

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Chan, Alice Yuen-ching 陳苑菁

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Senior Development Officers

Cheung, May Yuk-ying 張玉英

BA HK, MBA Hull

Tang, Delcie Yuet-po 鄧月寶

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Development Officer I

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Alumni Relations Officer I

Tsang, Pheony Yee-ping 曾綺萍

BA HK, MA City HK

Executive Officer I

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BA HK, MA CUHK, PD(PR Mgt.)

Development Officers II

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BSSc MPhil HKBU

Ng, Pui-shan 吳佩珊

BA HKBU

Executive Officer II

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BBA HKUST

Education Development Office

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Wong, Eva Brenda Yee-wah Chow 王周綺華 BSc Lond., MPhil CNA, PhD Dundee,
PGC (Info & Lib Studies) R. Gordon

Senior Education Development Officers

Santandreu, David 桑戴維 BA MA Bordeaux III, Chevalier dans l'Ordre
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Wong, Crusher Siu-kun 黃少群 BSc MSc PhD W. Ont.

Education Development Officers

Cheung, Hok-ling 張學寧 BSocSc HKBU, MA City HK

Kwong, Theresa Fuk-ning 鄺福寧 BSc PhD City HK

Supervisory Executive Officer

Pong, Carmen Ka-ming Li 龐李嘉銘 BA Wis., MSc Vic. Poly. I & S

Executive Officer II

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Enterprise Solutions Office

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Senior Information Technology Officers

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Computer Officers

Chan, Dennis Yeung-chun 陳陽春

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Lam, Lap-yan 林立仁

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Leung, Anne Chui-man Ho 梁何翠雯	BSc <i>Calif. State</i>
Leung, Man-hei 梁文熙	BSc <i>CUHK</i>
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Information Technology Officers I

Chiu, Eric Kwing-ming 趙炯明	BSc PGCEd <i>HK</i> , MSc <i>Leeds</i> , AMHKCS, AMACS
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Siu, Lily Har 蕭霞	BSc <i>CUHK</i> , MSc <i>Lond.</i>
Mak, Edmund Hon-chung 麥漢忠	BA(CS) MSc <i>HKPU</i> , MPhil <i>City HK</i>
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Information Technology Officers II

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Lam, Hin-sing 林憲勝	BSc <i>Staff. & City HK</i> , MSc <i>City HK</i>
Siu, Fu-sing 蕭富升	BEng <i>CUHK</i>

External Liaison and Cooperation Office

Director

Zhu, Guobin 朱國斌 (Associate Professor, School of Law)	BHist MHist <i>People's U of China</i> , LLD <i>Aix-Marseilles III</i> , LLM <i>HK</i> , Associate Member Int'l Acad. of Comparative Law, Member Int'l Assoc. of Constitutional Law
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Exchange Programmes Manager

Wong, Alice Yuet-yau 黃月有	BA <i>HK</i> , MA <i>HKUST</i> , DipEd <i>CUHK</i> , GradDip(Com) <i>NSW</i> , MAMA, MAIM
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Senior External Liaison Officer

Chouk, Candy Yin 卓燕	BA <i>Northumbria</i>
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External Liaison Officers II

Cheung, Elaine Sheung-ching 張嫦清	BA <i>City HK</i> , MSc <i>HK</i>
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Facilities Management Office

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Associate Director

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BSc(Eng) MSc(Const. Project Mgt) *HK*,
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Facilities Managers

Chan, Po-keung 陳保強

BSc(Eng) MSc(Eng) MSc(Const. Project
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Ip, Olinda Sau-ching 葉秀貞

Cert HKP, MA MBA Macq.

Lau, Paulette Pui-yin 劉佩賢

BA Tor., MBA W. Syd., MIIA

So, Louretta Miu-ying 蘇妙英

MBA S.Q'ld, ACIS, AIMM, MIPS, MCIPS

Assistant Finance Manager

Lai, Willy Wai-kuen 黎偉權

Dip HKP, BBus RMIT, FIPS, MCIPS, MIMM, MNAPM, MISM

Supervisory Executive Officer

Au, Nerissa Yuk-fong Chan 陳玉芳

DMS HKP & HKMA

Accounting Officers I

Cheung, Amy Leung-hung 張梁虹

BBA CUHK

Lee, Bruce Lap-tak 李立德

BSc NSW, MBA Hull

Look, Michael Kam-wing 陸錦榮

DipAcc Shue Yan College, CPA, FCCA

Wong, May Mei-yin 黃美燕

CPA, FCCA

Executive Officers I

Chan, Edon Wai-tong 陳偉棠

BSc Lond., MSc CUHK, MIPS

Lee, Katy Ming-tak 李銘德

BA HKPU, MIPS

Suen, Anthony Lup-kuen 孫立權

MA City HK, CGA

Accounting Officers II

Cheung, Fanny Feng-yee 張鳳儀

Dip Hang Seng School of Commerce, Cert Sha Tin Technical Inst., CPA, ACCA

Leung, Ada Mun-ling 梁敏玲

Dip HKP & HKMA, BBus Monash

Tong, Lynda Wai-yu 湯慧愉

BCom C'dia., MBA Strath.

Yip, Wendy Wan-yee 葉韻儀

BBA MBA S. Fraser, AICPA

Yuen, Edith Pik-shan 阮碧珊

BBus Monash, AHKSA, CPA(Aust.)

Executive Officer II

Chan, Amy Hoi-ning 陳海寧

BSc CUHK, MProfAcc City HK

Human Resources Office

Acting Director

Ng, Eva Yee-wah Li 伍李綺華

BSocSc HK, MEd Bristol, ACIS

Associate Director

Leung, Helen Lai-wa 梁麗華

BA HK, PGDipMS CPHK, MA City HK,
MLabour Lw & Relations Syd., MLegal
Studies Technol. Syd., MIHRM

Human Resources Managers

Chan, Cecilia Chun-woon 陳轉煥

BA HK, MSc Ulster, MPacAcc Monash,
PGDipBIT CPHK, DipMS HKP, MIHRM,
MHKCS, ACIS, ASA

Chow, Kit Kit-yi 鄒潔儀

BA W. Ont., GradDipBA Monash, PGDAPsy
City HK, MSc Lond., MEd CUHK,
GradMBPsyS, GradMHKPsyS,
RPsychol(HKPsyS)

Fung, Rita Hay-mond 馮稀文

HND CNA, MCom GradDipER W. Syd.,
MIHRM, MAHRI

Kwok, Angela Man-ying 郭文英

BA HK, MIHRM, MHKIRA, MICSA

Lee, Bernard Sin-chuen 李善銓

BS Nevada, MIHRM

Administrative Officer

Yung, Lydia Mei-fong 翁美芳

BSocSc HK, MA CPHK, HKICS, ACIS,
MHKCS

Supervisory Executive Officers

Kwan, Eva Wan-chong 關媛莊

BBA Hawaii

Lau, Marinda Tai-lam 劉大琳

BSSc CUHK, MMan Macq.

Lui, Susan Suk-kwan 呂淑群

BA Manit.

Executive Officers I

Lau, Katherine Kit-ying 劉潔瑩

BCom Alta.

Lee, Gary Tak-man 李德民

BBus Monash, MBA OUHK

Wong, Angela Ming-yee 黃明儀

BA HK

Executive Officers II

Chan, Lotus Kwok-po 陳輞寶	BA <i>City HK</i>
Chan, Carmen Siu-ching 陳少清	Cert <i>LWL Tech. Inst.</i>
Lam, Bonnie Wing-to 林穎滔	BSc <i>Utah.</i>
Lo, Maidie Ngan-cho 羅雁雛	BBA <i>W. Syd.</i>

Internal Audit Office

Director

Chow, Libby Ming-chu 周明珠	BBA <i>CUHK</i> , MCom <i>Auck.</i> , CA(New Zealand), AHKSA
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Internal Audit Managers

Lau, May Mei-size 劉美施	BSc <i>Calg.</i> , BCom <i>Alta.</i> , MSc <i>CUHK</i> , CISA, CMA
Lau, Karen Shuk-yin 劉淑賢	BSocSc <i>HK</i> , AHKSA, ACCA, FACCA, CISA

Audit Officer I

Chui, Hovey Kit-chun 徐潔真	PD <i>HKP</i> , CPA, ACCA, FCCA
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Audit Officers II

Fung, Jacky Shu-fan 馮樹勳	BSSc <i>CUHK</i> , MPA <i>HKPU</i> , StuM <i>HKCPA</i>
So, Yuen-ting 蘇婉婷	BA <i>HKPU</i> , StuM <i>HKCPA</i>

International and Non-local Students Office

Director

Lam, Helen 林海倫	BA <i>HK</i>
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Executive Officers II

Leung, William Wai-lit 梁偉烈	BA <i>Lingnan</i>
Lo, Pancy Oi-yee 盧靄儀	BA MSc <i>CUHK</i>
Shiu, Mateo Lawrence Ho-fai 蕭浩暉	BA <i>HKPU</i>
Wong, Sara Lai-ling 黃麗玲	BA <i>HK</i>

Management Board Secretariat

Secretary to Management Board

Wong, Peggy Bik-wah Chick 王戚碧華

MSocSc HK, DipMComm CUHK

Research Grants Office

Director

Cheng, Linda Lai-sheung Lui 鄭呂麗嫦

BSocSc HK

Communications Manager

Lam, Shirley Yuen-ping 林婉萍

BA HK, MA City HK

Research Grants Manager

Sun, Cecilia Siu-ling 孫少玲

BA BAdminStud York (Can.), MBA City HK

Supervisory Executive Officer

Tsang, Helena Hing-ni 曾慶妮

BSocSc HKBC

Executive Officer I

Wan, Karen Wan-nam 溫運南

BSocSc HK

Executive Officers II

Chan, Katherine Man-yee 陳敏儀

BA MPhil HKBU

Cheng, Eilly Yuen-tik 鄭婉廸

BBusIT Coventry

Run Run Shaw Library

Librarian

Ching, Steve Hsianghoo 景祥祐

MBA PhD Nebraska

Associate Librarian

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BSc CUHK, MLS W. Ont., MBA H.-W.

Senior Assistant Librarian

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BAppSc Technol. Syd., BA C. Sturt,
MLib NSW

Assistant Librarians I

Fung, Peggy Siu-ngo 馮小娥

BA HK, MLib Wales

Lau, Lai-chu 劉麗珠
Leung, Maria Wai-hing 梁惠卿
Li, Kit Kit-ha 李潔霞
So, Edward Yiu-kwong 蘇耀光
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BSSc *CUHK*, GradDipIM-Lib MLib *NSW*
MLIS *Texas*, BA *Open HK*
BA *HK*, MLib *Wales*, MCLIP
BSc *Lond.*, MLS *Alabama*
BA *HK*, MAppIsc *C. Sturt*,
GradDipIM-Lib *NSW*

Assistant Librarians II

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BSc *CUHK*, MS *Florida*
BSSc *HKBU*, GDLIS *Lond.*,
MAppIsc *C. Sturt*.

Hui, Ka-ying 許嘉盈
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BBA *HKUST*, MLIS *Wis.*
BSocSc *HK*, MLibInfoStud *Hawaii*,
MA *City HK*

Lee, Shun-wa 李巽華
Pong, Joanna Yi-hang 龐懿行
Tsang, Jane Siu-kwan 曾少鈞

BA PGCEd MPhil *HK*, MSc *Ill.*
BA *HK*, MSc(InfoSci) *City*, MSc *CityHK*
BEd *Nott.*, MLib *Wales*,
PGC (Computing) *City HK*

Wong, Jade Lai-king 黃麗琮

BA *CUHK*, MLib *Wales*,
MInfoMgt & Sys *Monash*

Computer Officer

Cheng, Michael Sai-fuk 鄭世福

BEng MSc *HK*, MCSE

Executive Officer I

Shum, Sheena Wai-man 沈維文

BA *Alta.*, MA *City HK*

Executive Officers II

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Ng, Flora Wai-chu 吳惠珠

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BBus *Q'ld.*, MAppIsc *C. Sturt*, MA *City HK*

Information Technology Officer II

Ho, Winnie 何愷廷

BSc *Lond.*, MSc *HKBU*

Student Development Services

Director

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BA DipSW *HK*, MBA *Strath.*, MEd *CUHK*,
FHKIHRM

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Yee, Ruth Wing-yu 余詠宇

BA *Gordon Coll.*, MS(Soc Serv) MS(Mass Comm) *Boston*, PhD *CUHK*

Senior Physical Education Officer

Ngai, Roy Hoi-yee 魏開義

BEd *Nat'l Taiwan Normal*,
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Senior Student Development Officer

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BSSc Med *CUHK*

Senior Counsellors

Chan, Janet Yuen-ying 陳婉瑩

BPsych *W. Aust.*, MSc *Lond.*, MAPS,
RPsychol(NSW)

Cheung, Raysen Wai-leung 張偉良

BSSc *HK*, MBA *Strath*, MSc *Lond.*,
PhD *Lough.*, PGD(AppPsy) *City HK*,
MIHRM, RPsychol

Cheung, Elizabeth Yee-mei 張懿媚

BSSc *CUHK*, MA *Mich. State*

Chung, Po-yi 鍾寶儀

BSSc *CUHK*, MBA *Wales*, MSc *Leic.*,
PGD(Psy) *City HK*, RSW, GMBPS, RPsychol

Leung, James Sing-chung 梁誠忠

DipMS *HKP*, MBA *Hull*, MEd *CUHK*,
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Leung, Theseus Siu-tong 梁兆棠

BSSc *CUHK*, MA *City HK*, DEd *Brist.*

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BA *HK*, MBA *CUHK*, MHKIPM

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BSSc *CUHK*, RSW, MIHRM

Wong, Holly Kit-ling 王潔玲

BSSc Med *CUHK*, RSW, MAMCol.
Counselling Assoc.

Supervisory Executive Officer

Kwok, Karen Lai-fan 郭麗芬

BA *HK*, MEd *Nott.*

Physical Education Officers

Chau, Sunny Yat-kwong 周日光

BEd *Liv.*, MA *Victoria U.T.*

Lai, Rebecca Yuk-lan 賴玉蘭

BA(Ed) *Hull*

Counsellors

Law, Wai-yi 羅慧怡

BA *HK*, AdPGDEd *CUHK*,
MCouns *New Eng. Aust.*, ConEdDip *City HK*

Leung, Winnie Wing-yee 梁詠儀

BA *CUHK*, MEd MA *CUHK*

Assistant Physical Education Officers I

Kwan, Vincent Wing-sang 關榮生

BEd *Liv.*, DipRMgt *CUHK*,
GDRMgt MA *Victoria U.T.*

Wan, Denis Chung-yin 尹中言

PCEd *HK*, BSc(PhysEd) *St. FX*,
MPE *Springfield Coll.*

Wong, Winnie Wan-sze 黃韻詩	BEd <i>Liv.</i> , MA <i>Victoria U.T.</i>
Wu, Peter Ka-shun 胡家信	BEd MSc <i>Liv.</i>
Yau, Gordis Tak-man 邱德民	BEd <i>Liv.</i> , MSc <i>Leic.</i>
Yip, Matthew Fu-sang 葉富生	BEd <i>Nat'l Taiwan Normal</i> , MSc <i>Mich. State</i>

Assistant Physical Education Officers II

Chan, Chi-hung 陳志雄	BEd <i>CUHK</i>
Wong, Choi-ki 黃彩琪	BBA <i>City HK</i> , MSSc <i>HKBU</i>

Executive Officers I

Pong, Winnie Yuen-lan 龐婉蘭	MLib <i>Wales</i>
Yue, Rebecca Lok-man 余洛雯	BA MA MSSc <i>CUHK</i>

Executive Officer II

Chan, Josephine Pui-yee 陳佩儀	BA <i>City HK</i> , MSSc <i>HKBU</i>
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Student Residence Office

Director

Chan, Rebecca Po-yu 陳寶瑜	BSSc <i>CUHK</i> , MA <i>City HK</i> , RSW
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Supervisory Executive Officer

Lee, Esther Tak-fan 李德芬	BA <i>HK</i> , MEd <i>Sheff.</i>
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Student Residence Life Co-ordinator I

Ng, Grace Ching-man 吳靜雯	BA <i>HK</i> , MSc <i>Leic.</i>
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Student Residence Life Co-ordinator II

Kwok, Maria Yuk-ling 郭玉玲	BA <i>Ulster</i> , AdvDip <i>HK</i>
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Technology Transfer Office

Director

Wong, Hon-ye 黃漢儀	BS(Eng) <i>HK</i> , MSc <i>Calif.</i> , MIEE, FHKIE
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Senior Technology Transfer Officer

Lau, Daniel Kit 劉傑	MSc <i>Gals.</i> , DEng <i>City HK</i> , CEIEE
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Executive Officers I

Chau, Karen Lai-ming 周麗明	BA <i>HK</i> , PGD(Eng& HKLaw) <i>Manc. Metrop.</i> , LLM <i>Lond.</i>
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List of Staff 2008–2009

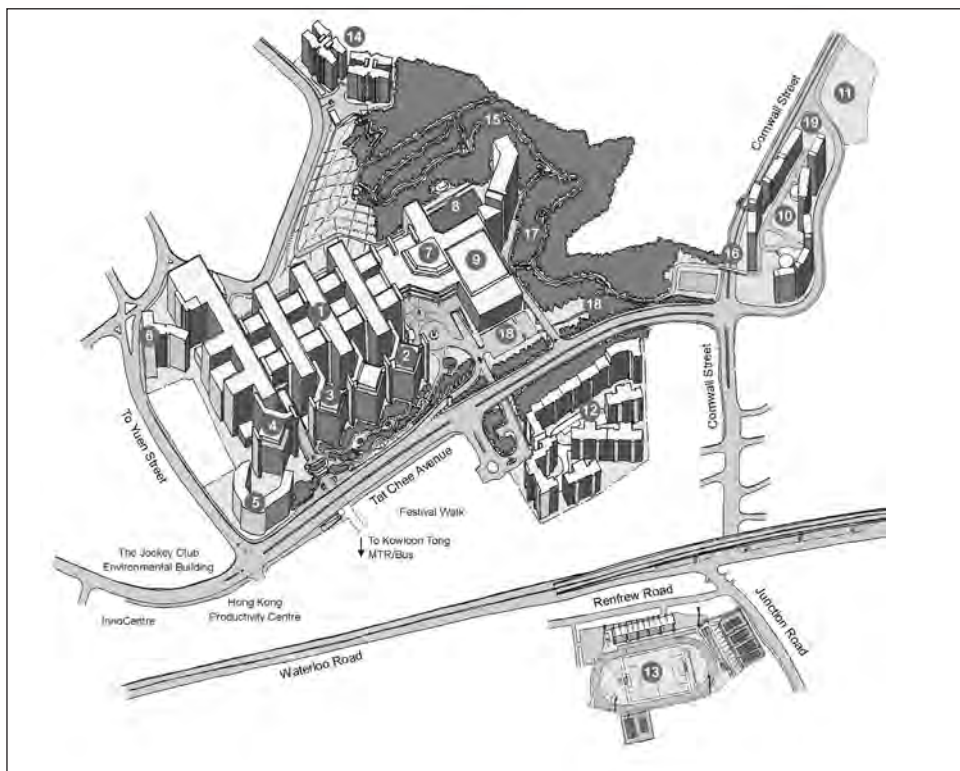
Ho, Fanny Ming-chong 何明莊

BA *CPHK*, PGD(Psy) *City HK*

Leung, Karen Ka-yin 梁嘉燕

BSSc *CUHK*, PGC(Bus Admin) MBA *City HK*

City University Campus Map



- | | |
|--|---|
| ① Academic Building 教學樓 | ⑫ Tak Chee Yuen 德智苑 |
| ② Cheng Yick-chi Building 鄭翼之樓 | ⑬ Joint Sports Centre 聯校運動中心 |
| ③ Fong Yun-wah Building 方潤華樓 | ⑭ Nam Shan Yuen 南山苑 |
| ④ Mong Man-wai Building 蒙文偉樓 | ⑮ University Hillside Trail 大學園林徑 |
| ⑤ Academic Exchange Building 學術交流大樓 | ⑯ Footbridge 天橋 |
| ⑥ To Yuen Building 桃源樓 | ⑰ Community College of City University Building (Construction-in-progress)
香港城市大學專上學院大樓(興建中) |
| ⑦ Amenities Building 康樂樓 | ⑱ Academic and Administration Building (Planning-in-progress)
教學行政大樓(籌建中) |
| ⑧ Swimming Pool 游泳池 | ⑲ Student Residences Phase 4 (Planning-in-progress)
第四期學生宿舍(籌建中) |
| ⑨ Sports Complex 綜合運動場館 | |
| ⑩ Student Residences 學生宿舍 | |
| ⑪ Multi-media Building 多媒體大樓
(Construction-in-progress) (興建中) | |