

*City University of Hong Kong*

# Calendar

2007-2008



香港城市大學  
City University  
of Hong Kong



香港城市大學  
City University  
of Hong Kong

CALENDAR  
2007–2008

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## City University of Hong Kong

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## University Motto 校訓

敬業樂群

Officium Et Civitas

The first two Chinese words “敬業” suggest the respect for one’s professional knowledge; they encompass the requirement to combine academic professionalism and career ethics as called for in the modern era. The last two words “樂群” emphasize the relationship between the individual and society; they encourage personal growth and development, and advocate group spirit and the need to care for society.

*Officium et Civitas* is the Latin translation of the motto. *Officium* captures the rich connotations of the word “業” and denotes a high-minded sense of duty, including high office, with a very positive moral connotation. *Civitas* refers to both town/city and “union of citizens (commonwealth)”, a spirit embraced by the word “群”, which is most appropriate for City University.

# Vision

City University of Hong Kong  
aspires to be internationally recognized as a leading  
university in the Asia-Pacific region.

# Mission

**The mission of City University of Hong Kong is to nurture and develop the talents of students and to create applicable knowledge in order to support social and economic advancement.**

1. The University offers professionally oriented programmes to provide students with quality higher education of international standing.
2. The University strives to create a learning ambience with diverse cultural backgrounds and to enhance students' acquisition of useful knowledge, communicative skills and analytical abilities through innovative pedagogy and a holistic learning environment. It values the development of both an international outlook and a familiarity with the Chinese culture among students.
3. The University anticipates and responds to the needs of industry, commerce and the community by engaging in applied research, and uses the results of such work to directly benefit Hong Kong and beyond. The University concentrates resources to achieve excellence in selected areas of research.
4. The University considers research and teaching as inextricably linked. Research informs teaching, which includes the provision of research opportunities to our students so that they can contribute to the development of the community.
5. The University enhances its strength through pursuing collaboration in teaching and research with other institutions of higher education.
6. The University encourages staff and students to contribute to community service through strong partnerships with Government, business, industry, professional and other sectors of the community.

# Foreword

This *Calendar* provides information on the academic profile and activities of City University of Hong Kong.

The information in this *Calendar* was correct at the time of printing (August 2007), but is subject to continuous revision. Programmes offered and course information in 2007–2008 are listed on the following web sites:

- Programmes offered:  
[http://www.cityu.edu.hk/arro/catalogue/archive200708/course\\_program\\_index.htm](http://www.cityu.edu.hk/arro/catalogue/archive200708/course_program_index.htm)
- Course information:  
[http://www.cityu.edu.hk/arro/catalogue/archive200708/course\\_index.htm](http://www.cityu.edu.hk/arro/catalogue/archive200708/course_index.htm)

A handwritten signature in black ink, appearing to read "Paul Lam".

Professor Paul Lam Kwan-sing  
Acting Vice-President (Undergraduate Education)

August 2007

## Abbreviations Used in this Calendar

### Programmes

AA	Associate of Arts
ABA	Associate of Business Administration
ALS	Associate of Legal Studies
ASc	Associate of Science
ASocSc	Associate of Social Sciences
BA(Hons)	Bachelor of Arts with Honours Degree
BBA(Hons)	Bachelor of Business Administration with Honours Degree
BEng(Hons)	Bachelor of Engineering with Honours Degree
BSc(Hons)	Bachelor of Science with Honours Degree
BSocSc(Hons)	Bachelor of Social Sciences with Honours Degree
BSW(Hons)	Bachelor of Social Work with Honours Degree
D	Diploma
HD	Higher Diploma
LLB(Hons)	Bachelor of Laws with Honours Degree
LLM	Master of Laws
MA	Master of Arts
MBA	Master of Business Administration
MEng	Master of Engineering
MFA	Master of Fine Arts
MPhil	Master of Philosophy
MSc	Master of Science
PCLL	Postgraduate Certificate in Laws
PGC	Postgraduate Certificate
PGD	Postgraduate Diploma
PhD	Doctor of Philosophy

### Public Examinations

GCEAL	General Certificate of Education Examination Advanced Level
GCE AS Level	General Certificate of Education Examination, Advanced Supplementary Level
GCEOL	General Certificate of Education Examination Ordinary Level
GCSE	General Certificate of Secondary Education Examination
HKALE	Hong Kong Advanced Level Examination
HKALE AS Level	Hong Kong Advanced Level Examination, Advanced Supplementary Level
HKCEE	Hong Kong Certificate of Education Examination
HKHLE	Hong Kong Higher Level Examination

### Organizations

CityU/City HK	City University of Hong Kong
CUHK	The Chinese University of Hong Kong
HKBU	Hong Kong Baptist University
HKU	The University of Hong Kong
HKUST	The Hong Kong University of Science and Technology
PolyU	The Hong Kong Polytechnic University
UGC	University Grants Committee
JUPAS	Joint University Programmes Admissions System

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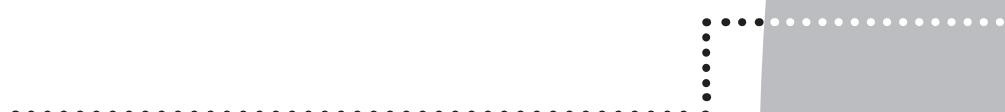
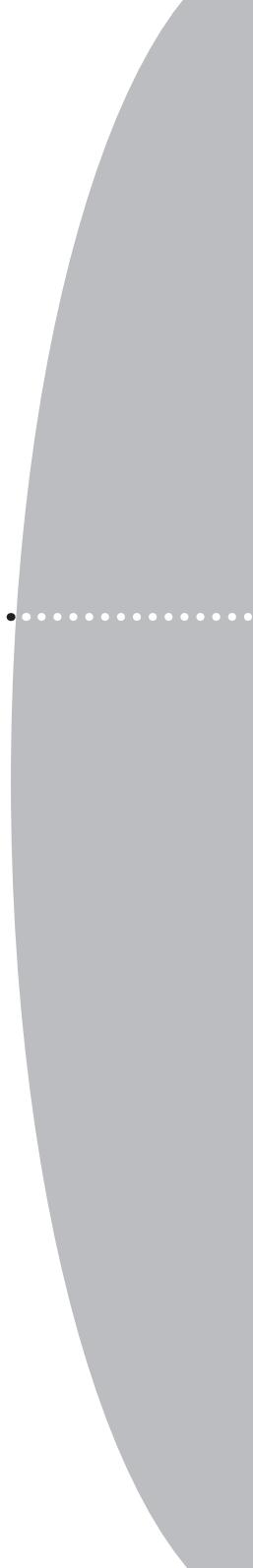
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### **University Campus Map**



**The University**

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# **Introduction**

## **Quality Education**

City University of Hong Kong is committed to providing quality higher education to its students. We strive to produce a new breed of graduates who will excel in their professions and possess a broad knowledge base to cope with the challenges of a changing world.

The educational philosophy of the University emphasizes whole person development so that students will receive ample opportunities to nurture both the “breadth” (analytical and problem-solving skills, knowledge of the world) and “depth” (subject knowledge and professional skills) of their minds. The University also expects its graduates to have a high proficiency of English and Chinese languages, as well as a good understanding of different cultures.

The University has a strong team of experienced academic staff with diverse research interests and professional expertise. Supported by top quality teaching and research facilities, City University provides students with an excellent environment for learning and research. The physical environment, infrastructure and teaching facilities have been adapted from time to time to create an ambiance that encourages intellectual curiosity, social interaction, self-expression and mutual support.

The University is proactive in reaching out to society and the world. It has built up strong links with local and overseas universities and organizations to develop collaboration in teaching and research. It has also developed close links with industry and commerce for consultancy and technology transfer.

City University feels the pulse of society and is quick to respond to its needs. While the University sees undergraduate education as its core competence, it also places due emphasis on developing part-time programmes, especially at the postgraduate level, to meet the growing demands of life-long learners in an ever-changing society.

The University has achieved phenomenal growth since its establishment in 1984. To date, it has a student population of 25,513 enrolled in over 171 programmes at the associate degree, undergraduate and postgraduate levels.

## **Academic Organization**

The wide range of programmes is offered by three Faculties: Business, Humanities and Social Sciences, Science and Engineering, the School of Creative Media, the School of Law, the Division of Building Science and Technology, and the Community College of City University. All bachelor's degree and postgraduate programmes are organized under the Faculties and the Schools. The School of Creative Media, the School of Law, the Division of Building Science and Technology and the Community College of City University run associate degree programmes. The Chow Yei Ching School of Graduate Studies strengthens the operation and development of all postgraduate programmes and fosters an ambiance for graduate studies. The School of Continuing and Professional Education helps fulfil the University's role as a centre for life-long education by providing continuing educational opportunities for the community through self-financing degree, certificate and short programmes.

The overall academic organization structure is set out below:

<b>Faculty of Business</b>	Departments :	Accountancy Economics and Finance Information Systems Management Management Sciences Marketing
<b>Faculty of Humanities and Social Sciences</b>	Departments :	Applied Social Studies Asian and International Studies Chinese, Translation and Linguistics English and Communication Public and Social Administration
<b>Faculty of Science and Engineering</b>	Departments :	Biology and Chemistry Building and Construction Computer Science Electronic Engineering Manufacturing Engineering and Engineering Management Mathematics Physics and Materials Science

**School of Creative Media**

**School of Law**

**Chow Yei Ching School of Graduate Studies**

**Division of Building Science and Technology**

**School of Continuing and Professional Education**

<b>Community College of City University</b>	Divisions :	Commerce Computer Studies Language Studies Social Studies
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# **Principal Officers of the University**

Chancellor

The Honourable Donald Tsang Yam-kuen

*GBM, JP*

Chief Executive of the Hong Kong Special Administrative Region

Pro-Chancellor

Dr Norman Leung Nai-pang

*GBS, LLD, JP*

Chairman of the Council

Mr Chung Shui-ming

*GBS, JP*

Deputy Chairman of the Council

(*Vacant*)

Treasurer

Mr Raymond Or Ching-fai

*JP*

Acting President

Professor Richard Ho Yan-ki

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## **Honorary Award Holders of the University**

### ***Honorary Founding Fellow***

Chung Sze-yuen (November 1986)

### ***Honorary Doctor of Business Administration***

Chung Sze-yuen (November 1989)

Lee Quo-wei (November 1990)

Cheng Yick-chi (November 1993)

Wong Po-yan (November 1993)

Alice Cheng (May 1995)

Liu Hongru (May 1996)

John E Strickland (May 1996)

Ho Tim (November 1997)

Raymond Ho Chung-tai (November 1999)

David Eldon (November 2003)

Peter Woo Kwong-ching (November 2004)

### ***Honorary Doctor of Engineering***

Cheng Hon-kwan (May 1996)

Lu Yongxiang (November 1997)

Henry T Yang (November 2005)

### ***Honorary Doctor of Laws***

John J Swaine (November 1993)

Woo Po-shing (May 1995)

Lu Ping (November 1998)

Henry Tang Ying-yen (November 2003)

Norman Leung Nai-pang (November 2004)

Xiao Yang (November 2004)

### ***Honorary Doctor of Letters***

Fong Yun-wah (November 2000)

Chow Yun-fat (November 2001)

Zhang Yimou (November 2005)

Liu Changle (November 2006)

***Honorary Doctor of Science***

Run Run Shaw (December 1988)

Wu Wenjun (May 1995)

Stephen Smale (November 1997)

Eric Albert Ash (November 1998)

Pierre-Louis Lions (November 1999)

Xie Shengwu (November 1999)

Alfred Cho (November 2000)

Zhou Guangzhao (November 2000)

Harold W Kroto (November 2001)

Xu Zhihong (November 2001)

Qu Geping (November 2002)

Andrew Yao Chi-chih (November 2003)

Zhang Junsheng (November 2003)

John Chen (November 2004)

Xu Guanhua (November 2006)

Rosie Young Tse-tse (November 2006)

***Honorary Doctor of Social Science***

David Akers-Jones (November 1993)

Pamela Youde (May 1995)

Cha Chi-ming (May 1996)

Li Ka-shing (November 1998)

Oswald Victor Cheung (November 1999)

Payson Cha Mou-sing (November 2001)

Myles Brand (November 2002)

William Mong Man-wai (November 2002)

Chung Chi-yung (November 2004)

Ronald Arculli (November 2005)

Rita Fan Hsu Lai-tai (November 2005)

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# **City University of Hong Kong Ordinance**

## **Part I**

### **Preliminary**

#### 1. Short Title

This Ordinance may be cited as the City University of Hong Kong Ordinance.

#### 2. Interpretation

In this Ordinance, unless the context otherwise requires:

“Chancellor” (監督) means the Chancellor of the University established by section 4 and includes a person acting as the Chancellor;

“Convocation” (評議會) means the Convocation of the University established by section 17B;

“Council” (校董會) means the Council of the University established by section 9;

“Court” (顧問委員會) means the Court of the University established by section 8A;

“Deputy President” (常務副校長) means the Deputy President of the University appointed under section 14 and includes a person acting as the Deputy President;

“Faculty” (學院) means a faculty of the University established under section 17A and includes an equivalent body established under that section;

“President” (校長) means the President of the University appointed under section 14 and includes a person acting as the President;

“Pro-Chancellor” (副監督) means the Pro-Chancellor of the University appointed under section 4 (4) and includes a person acting as the Pro-Chancellor;

“Senate” (教務會) means the Senate of the University established by section 17;

“Statutes” (規程) mean the statutes of the University made by the Council under section 21A;

“University” (大學) means the City University of Hong Kong established by section 3.

(repealed)

## **Part II**

### **The City University**

#### 3. Establishment, incorporation and objects of the University

(1) There is hereby established a corporation to be known as “City University of Hong Kong” (“香港城市大學”), which shall, in that name, be a body corporate with perpetual succession and be capable of suing and being sued.

- (2) The objects of the University, shall, subject to this Ordinance, be to provide for studies, training and research and development in technology, engineering, science, commerce, arts and other subjects of learning.

4. Chancellor

- (1) There is a Chancellor of the University who is the head of the University.
- (2) The Chief Executive is the Chancellor.
- (3) The Chancellor may confer degrees and other academic awards in the name of the University including honorary degrees and honorary awards.
- (4) The Chancellor may, on the recommendation of the Council, appoint a person to be the Pro-Chancellor for a term to be determined by the Chancellor.
- (5) The Pro-Chancellor may with the authority of the Chancellor exercise the powers and perform the duties of the Chancellor.

5. Seal of the University

The University shall have a common seal, and the affixing of the seal shall:

- (a) be authorized or ratified by resolution of the Council; and
- (b) be authenticated by the signature of any two members of the Council, authorized by the Council either generally or specially to act for that purpose.

6. Documents of the University

- (1) The University may make and execute any document in the performance or exercise of its functions or powers or in connection with any matter reasonably incidental to or consequential upon the performance or exercise of its functions or powers.
- (2) Any document purporting to be duly executed under the seal of the University shall be admitted in evidence and shall, unless the contrary is proved, be deemed to have been duly executed.

7. The powers of the University

Subject to Section 8, the University shall have power to do all such things as are necessary for, or incidental or conducive to, or connected with, the furtherance of its functions and may in particular, but without prejudice to the generality of the foregoing:-

- (a) acquire, take on lease, purchase, hold and enjoy property of any description and sell, let or otherwise dispose of or deal with the same in such manner and to such extent as the law would allow if the property were held by a natural person in the same interest;
  - (aa) confer degrees and academic awards including honorary degrees and honorary awards;
- (b) (repealed)
- (c) erect, provide, equip, maintain, alter, remove, demolish, replace, enlarge, improve, keep in repair and regulate the buildings, premises, furniture and equipment and all other property;
- (d) set terms of remuneration and conditions of service for staff;

- (e) (repealed)
  - (f) provide appropriate amenities, (including residential accommodation, facilities for social activities and physical recreation), for its students and persons in its employment;
  - (g) receive and expend funds;
  - (h) invest its funds in such manner and to such extent as it thinks necessary or expedient;
  - (i) borrow money in such manner and on such securities or terms as it thinks expedient;
  - (j) apply for and receive any grant in aid for its functions on such conditions as it thinks fit;
  - (k) engage any professional or expert person to advise it on any matter;
  - (l) fix and collect fees and charges for courses of study, facilities and other services provided by it, and specify conditions for the use of such facilities and services;
  - (m) reduce, waive or refund fees and charges so fixed, generally or in any particular case or class of case;
  - (n) receive and solicit gifts, whether on trust or otherwise, on its behalf and act as trustee of moneys or other property vested in it on trust;
  - (o) (repealed)
  - (p) employ staff, advisers and consultants, on a full time or part time basis;
  - (q) provide financial assistance by way of grant or loan in pursuance of its objects;
  - (r) enter into a contract, partnership or other form of joint venture with other persons;
  - (s) acquire, hold and dispose of interests in other corporate bodies and take part in forming corporate bodies;
  - (t) provide for profit or otherwise advisory, consultancy, research and other related services.
8. (repealed)

**Part II A**  
**The Court**

**8A. The Court**

- (1) There is to be a Court of the University which is the supreme advisory body of the University.
- (2) The Court shall consist of the Chancellor as chairman and such other persons as the statutes specify.
- (3) The Court has the following functions:
  - (a) to receive an annual report from the President;
  - (b) to consider reports made to it by the Council;

- (c) to discuss any motion on general University policy;
- (d) to raise funds at the request of the University to further the University's objects;
- (e) to promote the interests of the University in Hong Kong and elsewhere.

**Part III**  
**The Council**

- 9. Establishment of the Council
  - (1) There is hereby established a Council, to be known as the Council of City University of Hong Kong.
  - (2) The Council is the supreme governing body of the University.
  - (3) The Council may exercise the powers, and shall perform the duties, of the University.
- 10. Membership of the Council
  - (1) The Council shall consist of the following members:
    - (a) the President;
    - (b) the Deputy President;
    - (c) (repealed)
    - (d) (repealed)
    - (e) (repealed)
    - (f) not more than 15 members who are not students or employees of the University of whom:
      - (i) not more than 8 are appointed by the Chief Executive on the recommendation of the Council; and
      - (ii) 7 are appointed by the Chief Executive;
    - (g) an academic member of the Senate nominated by the Senate and appointed by the Council;
    - (h) 2 members of staff elected from among their number and appointed by the Council;
    - (i) the Chairman of the Convocation;
    - (j) the President of the Students' Union; and
    - (k) 1 postgraduate student elected from among postgraduate students and appointed by the Council.
  - (2) (a) The Chief Executive shall appoint from the members appointed under subsection (1)(f):
    - (i) one member as Chairman;
    - (ii) one member as Deputy Chairman; and
    - (iii) one member as Treasurer.

- (b) The Deputy Chairman shall act as the Chairman if the Chairman is absent from Hong Kong or is, for any other reason, unable to act as Chairman.
  - (c) If for any period both the Chairman and Deputy Chairman are unable by reason of absence from Hong Kong or incapacity to perform the functions of their respective offices, or if for any period both of those offices are vacant, the members may appoint one of the members appointed under subsection (1)(f) to act as Chairman during that period.
- (3) (repealed)
- (3A) A member of the Council appointed under subsection (1)(f):
- (a) shall be appointed for a period of 3 years or such lesser period as the Chief Executive may in any particular case appoint, but may from time to time be reappointed;
  - (b) may at any time by notice in writing to the Chief Executive resign from the Council.
- (3B) A member appointed by the Council under subsection (1)(g), (h) or (k):
- (a) shall be appointed for a period of 3 years or such lesser period as the Council may in any particular case appoint, but may from time to time be reappointed;
  - (b) shall cease to be a member of the Council:
    - (i) when he ceases to meet the criteria of eligibility for nomination by the body that nominated him; or
    - (ii) when he ceases to be a member of the body that elected him;
  - (c) may at any time by notice in writing to the Chairman of the Council resign from the Council.
- (4) Upon the expiry of the appointment of any member, other than an ex officio member, whether by effluxion of time or as a result of resignation or otherwise, the procedure for a new appointment, or reappointment, as the case may be, shall be as if the position thus vacated were being filled for the first time.
  - (5) The provisions of this section are without prejudice to section 42 of the Interpretation and General Clauses Ordinance (Cap. 1).

## 11. Meetings and procedure of the Council

- (1) Meetings of the Council shall be held at such times and places as the Chairman may appoint.
- (2) One half of the number of members for the time being shall form a quorum at a meeting of the Council.
- (3) (a) If a member has an interest in any matters to be considered at a meeting of the Council and is present at such meeting, he shall as soon as possible after the commencement of the meeting disclose to the Council the fact and nature of the interest and shall, if required by the Council, withdraw from the meeting while the Council is considering the matter and in any case shall not vote thereon.

- (b) In this subsection “interest” ( 利害關係 ) includes a pecuniary interest.
  - (4) A meeting of the Council may be adjourned by the Chairman or the person presiding over, where the Council so resolves, by the Council.
  - (5) Subject to this Ordinance, the Council may determine its own procedure.
12. Transaction of business by circulation papers
- The Council may transact any of its business by circulation of papers, and a resolution in writing which is approved in writing by a majority of the members shall be as valid and effectual as if it had been passed at a meeting of the Council.
13. Committees generally
- (1) The Council may create and appoint such committees for any general or special purposes as it thinks fit and any such committee may consist partly of persons who are not members of the Council.
  - (2) The chairman of any committee appointed under subsection (1) shall be appointed by the Council from among the members of the Council.
  - (3) Subject to subsection (4), the Council may in writing, with or without restrictions or conditions as it thinks fit, delegate any of its powers and duties to any committee appointed under subsection (1).
  - (4) The Council shall not delegate to any committee appointed under subsection (1) the power:
    - (a) to approve the terms and conditions of service of any class of persons in the employment of the University;
    - (b) (repealed)
    - (c) to authorize the preparation of the statements required under section 19(2);
    - (d) to make statutes under section 21A;
    - (e) to appoint the President and the Deputy President or to remove the President and the Deputy President from office or to approve the duties of the President and the Deputy President.
  - (5) Subject to the directions of the Council, each committee may determine its own procedure at its meetings.

**Part IV**  
**President, Deputy President and other staff**

14. Appointment of President and other staff
- (1) The Council
    - (a) shall appoint a President who, subject to the control of the Council, is vested the management, conduct and administration of the University, and the welfare and discipline of staff and students;

- (b) may appoint a Deputy President who shall undertake such duties as the President may direct;
  - (c) may appoint other persons as employees of the University.
- (2) The President and Deputy President are appointed by resolution of the Council passed by the votes of not less than three quarters of its members for the time being.
- (3) The President or Deputy President may be removed from office on the ground of his misconduct, incompetence, inefficiency or other good cause by resolution of the Council passed by the votes of not less than three quarters of its members for the time being.
- (4) The Council may appoint any person to act as President during the incapacity or absence from Hong Kong of the President or if that office is or becomes vacant for any reason.
- (5) The Council may appoint any person to act as Deputy President during the incapacity or absence from Hong Kong of the Deputy President or if that office is or becomes vacant for any reason.
15. Power of the Council to delegate to the President
- (1) The Council may in writing, with or without restrictions or conditions as it thinks fit, delegate to the President its powers and duties.
  - (2) The Council shall not delegate to the President the power to:
    - (a) approve terms and conditions of service of any class of persons in the employment of the University;
    - (b) authorize the preparation of the statements required under section 19(2);
    - (c) make statutes under section 21A;
    - (d) appoint an acting President and Deputy President.
16. Power of the President to delegate
- (1) Subject to subsection (2), the President may in writing, with or without restrictions or conditions as he thinks fit, delegate, to such persons or committee of persons as he thinks fit, his powers and duties, including any power or duty of the Council delegated to him under section 15.
  - (2) The power conferred by this section on the President to delegate any power or duty of the Council delegated to him under section 15, and the exercise by any person or committee of persons of any such power or duty delegated by the President under this section, shall be subject to any restriction or condition imposed in respect thereof by the Council under section 15.

**Part V**  
**Senate, Faculties and Convocation**

17. Senate of the University
- (1) There is established a Senate, which is the supreme academic body of the University, to:

- (a) plan, develop, and maintain the academic programmes offered by the University;
  - (b) direct and regulate the teaching and research at the University;
  - (c) regulate the admission of persons to approved programmes of study and their attendance at the programmes;
  - (d) regulate the examinations leading to the degrees and other academic awards of the University;
  - (e) decide on the award of degrees and other academic awards of the University, other than honorary degrees and other honorary awards.
- (2) The Council may make statutes to determine the membership and procedures of the Senate.

17A. Faculties, etc.

- (1) The Council on the recommendation of the Senate may establish faculties and other equivalent bodies.
- (2) A faculty is administered by a board of the faculty.
- (3) The Council may make statutes to determine the membership of the board of each faculty.

17B. Convocation

There is established a Convocation of the University whose constitution and membership may be set by statute made by the Council.

17C. Senate and faculty committees

The Senate and the board of a faculty may set up committees and, subject to the statutes, may determine the membership and procedures of a committee.

**Part VI**  
**Reports and Financial Statements**

18. (repealed)

19. Accounts

- (1) The University shall maintain proper accounts and records of all income and expenditure.
- (2) After the end of a financial year, the University shall prepare statements of income and expenditure for the financial year and of the assets and liabilities of the University on the last day of the financial year.
- (3) The University may fix a period to be its financial year.

20. Auditors

- (1) The University shall appoint auditors, who shall be entitled at any time to have access to all books of account, vouchers and other financial records of the University and to require such information and explanations thereof as they think fit.

- (2) The auditors shall audit the financial statements prepared under section 19(2) and shall report thereon to the University.
21. Report to the Chancellor
- The University shall not later than 6 months after the end of a financial year, or such longer period as the Chancellor may allow in a particular year, submit to the Chancellor
- (a) a report on the activities of the University;
  - (b) copies of the financial statements prepared under section 19(2);
  - (c) a copy of the auditors' report made under section 20(2).
- Part VIA  
Statutes**
- 21A. Statutes
- The Council may make statutes for the administration of the University and for matters that this Ordinance provides for inclusion in a statute.
- Part VII  
General**
22. (repealed)
23. Unauthorized use of title
- (1) No person shall incorporate or form, or be a director, office bearer or organizer of, work in connection with, or be a member of, any company, body corporate, firm or organization which -
- (a) falsely purports or holds itself out to be:
    - (i) the University or any branch or part thereof; or
    - (ii) connected or associated with the University in any manner whatsoever; or
  - (b) with intent to deceive or mislead, uses the title "City University of Hong Kong" or "香港城市大學" or a title in any language which so closely resembles the title "City University of Hong Kong" or "香港城市大學" as to be capable of deceiving or misleading any person into believing that the company, body corporate, firm or organization is:
    - (i) the University or any branch or part thereof; or
    - (ii) connected or associated with the University in any manner whatsoever.
- (2) Any person who contravenes subsection (1) shall be guilty of an offence and shall be liable on conviction to a fine of HK\$10,000.
24. (repealed)

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# **Statutes of the University**

## **Statute 1: Interpretation**

In these Statutes, unless the context otherwise requires:

1. ‘Academic staff’ means the full-time teaching and research staff of the University appointed on Academic and Equivalent Administrative Staff terms of service;
2. ‘Academic year’ means such period not exceeding twelve consecutive months, and ‘semester’ means such part of an academic year, as the Senate shall determine from time to time;
3. ‘Chairman’ means any person who chairs a meeting and the word shall be taken as gender neutral. Use of alternative terms, for example ‘Chairperson’, ‘Chair’, ‘Chairlady’ shall be at the absolute discretion of the person chairing the meeting;
4. ‘Course’ means the basic units of instruction into which students are registered and for which grades may be assigned;
5. ‘Member of staff’ means any person who is in the full-time employment of the University excluding those appointed on temporary terms of service;
6. ‘Ordinance’ means the City University of Hong Kong Ordinance;
7. ‘Polytechnic’ means City Polytechnic of Hong Kong;
8. ‘Professor (Chair)’ means any person appointed as a Professor of the University within the professorial salary range, and excludes Emeritus Professors, Honorary Professors, Visiting Professors and Adjunct Professors;
9. ‘Programme’ means the structured academic programme leading to a named award of the University into which students are registered;
10. ‘Regulation’ means any regulation made pursuant to the Ordinance or these Statutes;
11. ‘Student’ means any student registered on a programme of study leading to the degrees or other academic awards of the University as approved by the Senate;
12. ‘University’ ‘Chancellor’, ‘Pro-Chancellor’, ‘Statutes’, ‘Court’, ‘Council’, ‘Convocation’, ‘Senate’, ‘Faculty’, shall have respectively the same meaning as they have in the Ordinance;
13. Reference to faculties includes equivalent bodies as defined by Senate;
14. Reference to academic departments includes equivalent bodies as defined by Senate;
15. Words used throughout the Statutes are gender neutral;
16. Words in the singular shall include the plural, and vice-versa; and
17. Words defined in the Ordinance shall have the same meaning in the Statutes.

## **Statute 2: Making and Revision of the Statutes**

1. Under the Ordinance, the Council may make Statutes for the administration of the University and for matters that the Ordinance provides for inclusion in a Statute.
2. The Council shall appoint a Committee on Statutes comprising an equal number of members from the Council, the Senate, and the Management Board for the purpose of considering proposals to make new Statutes, or to revise existing Statutes.

3. The approval by the Council of any proposal to introduce new Statutes, or to revise existing Statutes, must be passed by the votes of not less than three quarters of the members present and voting.

### **Statute 3: Principal Officers of the University**

1. The following shall be the Principal Officers of the University:
  - (1) The Chancellor, who, when present, shall preside at meetings of the Court and at Congregations of the University.
  - (2) The Pro-Chancellor, who shall be appointed by the Chancellor for a term to be determined by the Chancellor, and who, on the authorization of the Chancellor and on the Chancellor's behalf, may exercise any of the powers or perform any of the duties conferred or imposed on the Chancellor by the Ordinance.
  - (3) The Chairman of the Council, the Deputy Chairman, and the Treasurer, who shall be appointed by the Chief Executive from among those members of the Council appointed under subsection 10(1)(f) of the Ordinance, and who shall discharge such functions as may be determined by Statute or by the Council.
  - (4) The President, who shall be appointed for such period and on such terms as may be determined by the Council.
2. One of the Principal Officers shall preside at Congregations of the University in the absence of both the Chancellor and Pro-Chancellor.
3. The Chairman of the Council shall have the authority:
  - (1) to consider and take action on behalf of the Council when a meeting of the Council is not imminent on any matter normally considered by the Council, with the exception of matters which are precluded from delegation by the Ordinance;
  - (2) to appoint Acting President and Acting Deputy President.
4. Should the position of the Chairman of the Council fall vacant, the Deputy Chairman shall act as Chairman and assume the duties of the Chairman until a new appointment is made.
5. The President shall:
  - (1) undertake such duties as may be determined by the Ordinance and supplemented by Statute or by the Council, and shall have a general responsibility to the Council for maintaining and promoting the efficiency and good order of the University, and to the Senate for the academic leadership of the University;
  - (2) have authority to make appointments of staff up to and including the rank of Vice-President.

### **Statute 4: Powers of the Council**

1. The Council is the supreme governing body of the University and, as such, may exercise all powers conferred and shall perform all of the duties imposed on the University by the Ordinance. It shall have power to do all such things as are necessary for, or incidental or conducive to, or connected with, the furtherance of the University's objectives, and in particular those set out in Section 7 of the Ordinance.
2. The Council shall also have the power to:

- (1) recommend to the Chancellor the appointment of a Pro-Chancellor;
  - (2) appoint the President by a resolution passed by not less than three quarters of its members for the time being;
  - (3) authorize or ratify the affixing to documents of the Common Seal of the University;
  - (4) appoint auditors.
3. In addition to the particular powers set out in Sections 1 and 2 above, the Council may also discharge the following in accordance with the terms of the relevant section of the Ordinance:
    - (1) appoint a Deputy President by resolutions passed by not less than three quarters of its members for the time being;
    - (2) appoint an acting President or an acting Deputy President, as necessary, and delegate such appointment to the Council Chairman;
    - (3) remove from office the President or the Deputy President on grounds of misconduct, incompetence, inefficiency or other good cause, by resolution passed by not less than three quarters of its members for the time being;
    - (4) appoint other persons as employees of the University;
    - (5) make and execute any document in the performance or exercise of the University's objectives or powers, or in connection with any matter incidental to or consequential upon the performance or exercise of the same;
    - (6) make Statutes;
    - (7) create and appoint committees for any general or special purposes as it thinks fit;
    - (8) delegate in writing, with or without restrictions or conditions as it thinks fit, any of its power and duties to any person or committee, subject to the restrictions imposed by the Ordinance;
    - (9) establish Faculties and other equivalent bodies on the recommendation of the Senate;
    - (10) provide by Regulations any matters which it is empowered to regulate by the Ordinance or the Statutes.

### **Statute 5: The Court**

1. The Court shall discharge the functions assigned to it under Section 8A of the Ordinance.
2. The membership of the Court shall comprise:
  - (a) the Principal Officers of the University;
  - (b) the Deputy President, the Vice-Presidents, the Deans and their equivalent;
  - (c) the Members of the Council;
  - (d) the Members of the Senate;
  - (e) not more than 20 members, appointed by the Chancellor, on the recommendation of the Council.
3. The Secretary to the Court shall be appointed by the President.
4. The Chancellor shall preside at meetings of the Court. In the absence of the Chancellor, the Pro-Chancellor or, in his absence, the Chairman of the Council, shall preside.

5. Ex officio members shall continue as members so long as they hold the office by virtue of which they are members of the Court.
6. Members appointed under Section 2(e) shall hold office for three years or a lesser period as determined by the Chairman of the Court and shall be eligible for re-appointment.
7. Vacancies shall be filled as they occur or as soon thereafter as may be convenient, and such persons appointed shall normally hold office for the unexpired term of the person replaced.
8. Any member of the Court other than an ex officio member may resign in writing addressed to Secretary to the Court.
9. The Court shall meet at least once in each academic year, although the Chairman of the Court may convene a meeting at any time.
10. One-fourth of the membership of the Court for the time being shall form a quorum for meetings.
11. The President may require any member of the University to be present at a meeting of the Court for the purpose of providing supplementary information on matters being considered by the meeting. Such persons shall not have the right to vote, nor shall they form part of the quorum required for the meeting.

**Statute 6: The Senate**

1. Subject to the provisions of the Ordinance, the Senate shall have the power:
  - (1) to make decisions on the award of degrees and other academic awards of the University other than honorary degrees or other honorary awards;
  - (2) with respect to Associate Degree programmes offered by the Community College of City University (the College) leading to awards of the University, to make arrangements with the College Academic Board to maintain the academic standards and assure the quality of these programmes and to decide, on behalf of Senate, the awards of Associate Degree to students of the College who successfully complete programme requirements;
  - (3) to plan, approve, develop, maintain, regulate and promote all teaching, programmes of study, research and other academic work in the University, and to formulate policies accordingly;
  - (4) to approve the discontinuation of any programme of study;
  - (5) to advise the Council on any matter which is relevant to the educational work of the University;
  - (6) to make recommendations to the Council on the establishment of Faculties and other equivalent bodies, and to approve the establishment of academic departments;
  - (7) to make recommendations to the Management Board or the Council, as appropriate, on the criteria and methodologies for the allocation of resources to support the academic work of the University, and on the development and operation of required facilities;
  - (8) to prescribe the requirements for admission as a student of the University;
  - (9) to regulate the conditions for the conferment of academic awards, other than honorary degree and honorary awards, of the University;
  - (10) to regulate all examinations and assessments conducted by the University;
  - (11) to terminate a student's programme of study on academic grounds;

- (12) to deprive, for reasons which the Senate shall deem to be good cause, any graduate of an academic award conferred by the University or the Polytechnic and/or to revoke any certification granted;
  - (13) to advise the President on the welfare and discipline of students in the University;
  - (14) to regulate the institution of scholarships, bursaries, prizes and other similar awards;
  - (15) to nominate to membership of the Council, as provided for in Section 10(1) of the Ordinance;
  - (16) to advise the Council on any matter which may be referred to the Senate by the Council;
  - (17) to report to the Council as necessary;
  - (18) to refer any matter to a Faculty Board or an equivalent body for consideration and report;
  - (19) to appoint committees, working parties and similar bodies for the purpose of discharging the powers conferred on the Senate, and to approve their terms of reference and membership;
  - (20) generally to take all necessary action to discharge the powers and duties conferred on the Senate by the Council or to further the purposes of the Senate set out in Section 17 of the Ordinance.
2. The Senate shall comprise:
- (1) the President, who shall be the chairman;
  - (2) the Deputy President;
  - (3) the Vice-Presidents;
  - (4) the Chief Information Officer;
  - (5) the Executive Director (CityU Extension);
  - (6) the Dean of Graduate Studies;
  - (7) the Dean of Student Learning;
  - (8) the Deans of Faculties, and such office holders in an equivalent body of the University as are determined by the Senate;
  - (9) the Principal of the Community College of City University;
  - (10) the Heads of academic departments or such office holders in an equivalent body of the University as are determined by the Senate;
  - (11) all Professors (Chair) who are not otherwise members;
  - (12) the Librarian;
  - (13) the Director of the School of Continuing and Professional Education;
  - (14) one member of the full-time academic staff of each academic department or equivalent body of the University as determined by the Senate, elected by and from among their number in that department or equivalent body, as appropriate;
  - (15) one member of the full-time academic staff of each school as defined by the Senate to be equivalent to a faculty, elected by and from among their number in that school;
  - (16) one member of the full-time staff elected by and from among Instructors II/Instructors I/Tutors/Senior Tutors/Teaching Fellows/Senior Teaching Fellows in academic

- departments, schools, centres or equivalent body of the University as determined by the Senate;
- (17) two students nominated by the Students' Union;
  - (18) one postgraduate student nominated by the CityU Postgraduate Association.
3. The Secretary of the Senate shall be appointed by the President.
  4. One half of the number of members for the time being shall form a quorum at a meeting of the Senate.
  5. The Senate shall meet at least once each semester, or more frequently as determined by the President or by a majority of its members for the time being. The dates of Ordinary meetings shall be specified in the University website. Members shall receive advance notice of any Special meeting.
- Statute 7: The Management Board**
1. The Management Board shall be established by the Council to provide assistance to the President on matters relating to the management of the University. In particular the Board will assist the President:
    - (a) to make recommendations to the Council regarding the internal management structure of the University;
    - (b) to develop a strategic plan for the University and monitor the implementation of the plan;
    - (c) to formulate and update policies, as appropriate, relating to administrative matters concerning staff, students, accommodation, security and safety, financial control, and external relations, taking into account the integration of such policies with any academic policies;
    - (d) to oversee all budgeting and resource allocation matters;
    - (e) to plan, co-ordinate and oversee all new activities of the University;
    - (f) to oversee performance evaluation and monitoring procedures.
  2. The Management Board shall have the following powers and responsibilities:
    - (a) to receive information relating to the University's investments;
    - (b) to receive information on capital projects undertaken by the University;
    - (c) to advise the Council on any matter which may be referred to the Board by the Council;
    - (d) to make recommendations to the Council on the rules of procedure for committees of the Council;
    - (e) to report to the Council as necessary;
    - (f) to refer any matter, as appropriate, to the Senate, a Faculty Board and/or its equivalent and other committees for consideration and report;
    - (g) to receive reports on a regular basis, as appropriate, from committees of the Management Board and, as directed by the President, from administrative offices;
    - (h) to ensure that a manual of delegated authorities, responsibilities and accountabilities of respective positions and bodies in the University is issued and maintained;

- (i) to appoint committees, working parties and similar bodies for the purpose of discharging the powers conferred on the Board by the Council and to agree their terms of reference and membership.
- 3. The Management Board shall comprise:
  - (a) the President, who shall be the chairman;
  - (b) the Deputy President;
  - (c) the Vice-Presidents;
  - (d) the Deans of Faculties or equivalent bodies;
  - (e) the Dean of Graduate Studies;
  - (f) the Dean of Student Learning;
  - (g) such heads or other members of staff as determined by the President.
- 4. One half of the members for the time being shall form a quorum. No meeting shall be held if more than half of the substantive members are represented by staff discharging their office temporarily on an acting basis.

**Statute 8: The Boards of the Faculties or equivalent bodies as defined under Statute 6, section 1(6)**

**8(A): The Boards of the Faculties**

- 1. Within the policies, procedures and priorities established by the Senate, a Faculty Board shall have the power:
  - (1) to advise the Senate, Dean, or Heads of academic departments of the Faculty, as appropriate, on all matters pertaining to the planning, development, implementation and monitoring of the academic work of the Faculty;
  - (2) to be responsible for the establishment, maintenance and monitoring of academic standards in the Faculty, in particular through:
    - (a) the submission of proposals to the Senate for approval of all new programmes of study planned to be introduced in the Faculty and for the discontinuation of existing programmes of study;
    - (b) the monitoring and review of undergraduate programmes of study in the Faculty, and reporting thereon annually to the Senate;
    - (c) the monitoring and review of research studies and taught postgraduate programmes in the Faculty, and reporting thereon annually through the Board of Graduate Studies to the Senate;
    - (d) deciding on the minimum requirements for entry to particular programmes of study in the Faculty, including the identification of qualifications deemed to be equivalent, or appropriate, for entry;
    - (e) guidance to the Heads of academic departments of the Faculty on the implementation of Academic Regulations;
    - (f) the establishment of Examination Boards to review the results of assessments conducted in respect of programmes of study in the Faculty;

- (3) to determine recipients of prizes, scholarships, bursaries and similar awards pertaining to the Faculty;
  - (4) to establish such committees as the Board deems appropriate to assist in the exercise of its objectives and/or in support of the academic and research work of the Faculty;
  - (5) to consider and make recommendations on all matters which may be referred to it by the Senate, President or Dean of the Faculty;
  - (6) to exercise such additional responsibilities and powers as may be assigned to it by the Senate from time to time.
2. The Boards of the Faculties shall comprise:
- (1) the Dean of the respective Faculty, who shall be the chairman;
  - (2) the Associate Deans of the respective Faculty, if any;
  - (3) the Heads of academic departments of the Faculty;
  - (4) all Professors (Chair) who are not otherwise members;
  - (5) not less than three members of the full-time academic staff, other than the ex officio members, of each academic department of the Faculty, elected by and from the full-time academic staff of that department;
  - (6) two to four members of the full-time academic staff of academic departments outside the Faculty concerned, or of the staff of the Library, and academic support offices or centres, appointed by the Board, such that no department or centre or office shall be represented by more than one member;
  - (7) one student from each academic department of the Faculty elected by and from the students in that department.
3. The Faculty Secretary shall be the Secretary to the Board.
4. One half of the number of members for the time being shall form a quorum at a meeting of the Faculty Board.

**8(B): The Board of the School of Law**

1. Within the policies, procedures and priorities established by the Senate, the School Board shall have the power:
- (1) to advise the Senate or Dean of the School, as appropriate, on all matters pertaining to the planning, development, implementation and monitoring of the academic work of the School;
  - (2) to be responsible for the establishment, maintenance and monitoring of academic standards in the School, in particular through:
    - (a) the submission of proposals to the Senate for approval of all new programmes of study planned to be introduced in the School and for the discontinuation of existing programmes of study;
    - (b) the monitoring and review of undergraduate programmes of study in the School, and reporting thereon annually to the Senate;
    - (c) the monitoring and review of research studies and taught postgraduate programmes in the School, and reporting thereon annually through the Board of Graduate Studies to the Senate;

- (d) deciding on the minimum requirements for entry to particular programmes of study in the School, including the identification of qualifications deemed to be equivalent, or appropriate, for entry;
  - (e) guidance to the Dean on the implementation of Academic Regulations;
  - (f) the establishment of Examination Boards to review the results of assessments conducted in respect of programmes of study in the School.
- (3) to determine recipients of prizes, scholarships, bursaries and similar awards pertaining to the School;
  - (4) to establish such committees as the Board deems appropriate, to assist in the exercise of its objectives and/or in support of the academic work of the School;
  - (5) to consider and make recommendations on all matters which may be referred to it by the Senate, President or Dean of the School;
  - (6) to exercise such additional responsibilities and powers as may be assigned to it by the Senate from time to time.
2. The Board of the School of Law shall comprise:
    - (1) the Dean of the School, who shall be the chairman;
    - (2) Associate Dean(s), if any;
    - (3) all full-time academic staff of the School;
    - (4) two to four members of the full-time academic staff of departments outside the School of Law, or of the staff of academic support offices or centres other than the Library, appointed by the Board, such that no department or centre or office shall be represented by more than one member;
    - (5) up to seven members appointed by the Board of the School of Law for a term of two years and including a representative from various segments of the legal profession, namely barristers, solicitors, the Judiciary, the Legal Department, the Legal Aid Department and the Consumer Council, and such other organizations as the Board may determine from time to time;
    - (6) the member of the University Library staff in charge of the Law Section of the University Library;
    - (7) four students elected by and from the students of the School of Law.
  3. The School Secretary shall be the Secretary to the Board of the School of Law.
  4. One half of the number of members for the time being shall form a quorum at a meeting of the Board of the School of Law.

**8(C): The Board of the School of Creative Media**

1. Within the policies, procedures and priorities established by the Senate, the School Board shall have the power:
  - (1) to advise the Senate or Dean of the School, as appropriate, on all matters pertaining to the planning, development, implementation and monitoring of the academic work of the School;
  - (2) to be responsible for the establishment, maintenance and monitoring of academic standards in the School, in particular through:

- (a) the submission of proposals to the Senate for approval of all new programmes of study planned to be introduced in the School and for the discontinuation of existing programmes of study;
  - (b) the monitoring and review of associate and bachelor's degree programmes in the School, and reporting thereon annually to the Senate;
  - (c) the monitoring and review of research studies and taught postgraduate programmes in the School, and reporting thereon annually through the Board of Graduate Studies to the Senate;
  - (d) deciding on the minimum requirements for entry to particular programmes of study in the School, including the identification of qualifications deemed to be equivalent, or appropriate, for entry;
  - (e) guidance to the Dean on the implementation of Academic Regulations;
  - (f) the establishment of Examination Boards to review the results of assessments conducted in respect of programmes of study in the School.
- (3) to determine recipients of prizes, scholarships, bursaries and similar awards pertaining to the School;
  - (4) to establish such committees as the School Board deems appropriate, to assist in the exercise of its objectives and/or in support of the academic work of the School;
  - (5) to consider and make recommendations on all matters which may be referred to it by the Senate, President or Dean of the School;
  - (6) to exercise such additional responsibilities and powers as may be assigned to it by the Senate from time to time.
2. The Board of the School of Creative Media shall comprise:
    - (1) the Dean of the School, who shall be the chairman;
    - (2) Associate Dean(s), if any;
    - (3) all full-time academic staff of the School;
    - (4) two to four members of the full-time academic staff of departments outside the School of Creative Media, or of the staff of academic support offices or centres, appointed by the Board, such that no department or centre or office shall be represented by more than one member;
    - (5) up to four students elected by and from the students of the School of Creative Media.
  3. The School Secretary shall be the Secretary to the Board of the School of Creative Media.
  4. One half of the number of members for the time being shall form a quorum at a meeting of the Board of the School of Creative Media.

**Statute 9: Board of Graduate Studies**

1. Within the policies, procedures and priorities established by the Senate and subject to the general oversight of the Senate, the Board of Graduate Studies shall:
  - (1) review and make recommendations on the Academic Regulations, Rules and Procedures governing all postgraduate programmes and studies;
  - (2) develop, implement, monitor and review policy pertaining to postgraduate work;

- (3) establish and maintain academic standards of all postgraduate programmes;
  - (4) provide guidance and advice to Faculty/School Boards and the Examination Boards and Panels for all postgraduate programmes on the implementation of regulations and on individual cases where necessary and approve recommendations relating to examinations on behalf of the Senate;
  - (5) advise and make recommendations to the Senate for the introduction of new postgraduate programmes;
  - (6) submit an annual report to the Senate on matters relating to the Board's business during the year;
  - (7) advise the Senate on any matter which may be referred to it by the Senate;
  - (8) appoint sub-committees, working parties and similar bodies for the purpose of discharging its duties, and approve their terms of reference and membership.
2. The membership of the Board shall comprise:
- (1) the Dean of Graduate Studies who shall be the Chairman;
  - (2) the Deputy Chairman shall be the Associate Dean (School of Graduate Studies);
  - (3) the Deputy President;
  - (4) the Chairman of the Senate's Research Committee;
  - (5) Chairmen of Faculty/School Graduate Studies Committees;
  - (6) two members appointed from each Faculty Graduate Studies Committee;
  - (7) one member appointed from each School Graduate Studies Committee;
  - (8) five members appointed from and by the Senate;
  - (9) three postgraduate students, one of whom is to be the President of the CityU Postgraduate Association, appointed by the Board in consultation with the CityU Postgraduate Association.
3. The period of office of members shall be two years, except for members in category 9 whose term shall be one year. The membership in categories 6 to 8 above shall allow for overlapping periods to ensure continuity.
4. A person appointed by the Dean of Graduate Studies shall be the Secretary to the Board.

**Statute 10: The Convocation**

1. Subject to the provisions in the Ordinance, the Convocation shall have the following objectives:
- (1) to strengthen the relationship among members of the Convocation and between the Convocation and the University;
  - (2) to promote good relations between the University and the general public;
  - (3) to discuss any matter relating to the development of the University including any matter referred to it by the Council and to make recommendations to the Council;
  - (4) to promote the objectives and activities of the University.

2. Each graduate on receipt of an academic award granted by the University or the Polytechnic, in accordance with the Academic Regulations as approved by the Senate, shall be a member of the Convocation.
3. Emeritus Professors and honorary award recipients on whom the titles have been conferred by the University shall be members of the Convocation.
4. A register containing the names of all members of the Convocation shall be kept by the Secretary of the Convocation.
5. A member may at any time by giving notice in writing to the Secretary of the Convocation resign from membership of the Convocation.
6. There shall be a Standing Committee of the Convocation which shall be the executive body of the Convocation.
7. There shall be a Chairman of the Convocation who shall at the same time be Chairman of the Standing Committee.
8. The Convocation shall, from its own members, elect a Chairman and not more than four Vice-Chairmen who shall respectively hold office for a period of two years. A retiring Chairman or Vice-Chairman shall be eligible for re-election except for the retiring Chairman who has, at the time of such retirement, held an office for two consecutive full terms.
9. In case of a vacancy in the office of the Chairman arising from other than expiry of the term of office of a retiring Chairman, the Convocation shall elect one of its members at a special or the next annual general meeting to fill the vacancy. The person so elected shall hold office for the remainder of the term for which his/her predecessor was appointed.
10. In the absence of the Chairman, one of the Vice-Chairmen shall be appointed by the Chairman to act on his behalf. If the Chairman fails to appoint an acting Chairman, the Standing Committee shall appoint one of the Vice-Chairmen to act as the Chairman.
11. Subject to the Ordinance and this Statute, the Convocation may appoint committees for any general or special purposes as it thinks fit, and to approve their terms of reference and membership.
12. The Convocation shall meet at least once in each calendar year and at such other times as it may determine.
13. Thirty members of the Convocation shall form a quorum for meetings.
14. The Secretary of the Convocation shall be appointed by the President.

#### **Statute 11: Emeritus Professors**

1. On the recommendation of the Senate, the Council may confer the title of Emeritus Professor upon any Professor (Chair) of the University on retirement from office and after being employed in the service of the University for not less than ten years, of which at least five shall have been as a full-time Professor (Chair), and who in the opinion of the Senate has made a distinguished contribution to his chosen academic field.
2. Emeritus Professors shall be members of Convocation, and shall rank in precedence before Professors (Chair) of the University on any ceremonial or official occasion. In addition, they shall have the right to use University facilities, and be eligible to apply for office facilities within the University.

3. Emeritus Professors shall not be entitled, solely by virtue of that title, to be a member of any other body of the University, or to exercise any administrative or executive functions, except as specified in this Statute.
4. Emeritus Professors may be requested to represent the University, or to carry out duties on the University's behalf, either in Hong Kong or elsewhere.

**Statute 12: Honorary Awards and Award Holders**

1. Honorary awards may be conferred by the Chancellor from time to time on the recommendation of the Honorary Awards Committee.
2. The Chancellor may confer the following honorary awards in the name of the University:

Honorary Doctor of Business Administration	(Hon DBA)
Honorary Doctor of Engineering	(Hon DEng)
Honorary Doctor of Laws	(Hon LLD)
Honorary Doctor of Letters	(Hon DLitt)
Honorary Doctor of Science	(Hon DSc)
Honorary Doctor of Social Science	(Hon DSocSc)
3. The Honorary Awards Committee shall determine which of the honorary awards to be conferred under section (2).
4. The criteria for the award of an honorary doctorate shall be distinctive contributions to learning, to the development of the University, or to the well-being of society in general.
5. The Certification of an honorary award conferred by the Chancellor shall be in Chinese and in English and shall record the full name of the recipient and the title of the award. It shall be authenticated by the signature of the Chancellor of the University, the Chairman of the Council and the President.
6. The recipient of an honorary award conferred by the Chancellor shall sign his name in the Register of Honorary Awards.
7. The holders of such honorary awards shall rank in precedence before the Emeritus Professors of the University on ceremonial occasions, and shall be members of the Convocation. They shall also have the right to use all University facilities.

**Statute 13: The Community College of City University (hereinafter referred to as "the College")**

1. The Community College of City University (the College) shall be established by the Council of the University as a company limited by guarantee.
2. The Objects of the College shall be:
  - (a) to provide educational programmes leading to the award of the Associate Degree of the City University of Hong Kong;
  - (b) to provide full-time and mixed mode educational programmes leading to the award of undergraduate degrees of other educational institutions;
  - (c) to provide educational programmes which fulfill the entry requirements to Associate Degree programmes of the City University of Hong Kong;

- (d) to provide other programmes of study, whether or not leading to formal awards, for the benefit of the community.
  - 3. Members of the College shall be the City University of Hong Kong, and the members of the Executive Committee of the Council of the University. Additional members can be admitted by the Board of Management in accordance with the Memorandum and Articles of Association of the College.
  - 4. There shall be a Board of Management of the College appointed by the Members.
- 5 The Board of Management shall be responsible for:
- (a) determining the strategic direction of the College;
  - (b) determining its management structure;
  - (c) overseeing its contractual and business matters;
  - (d) advising the Principal on the management and operations of the College;
  - (e) ensuring that the operation of the College is consistent with its self-financing status.
6. The Board of Management shall comprise not fewer than six and not more than nine members including:
- (a) the Chairman who shall be a member of the Council of the University;
  - (b) the Vice-Chairman who shall be the Deputy President of the University;
  - (c) two external members who may or may not be members of Council of the University;
  - (d) the Director of Finance of the University;
  - (e) the Principal of the College.
7. Any new members shall be appointed where necessary by the Members of the College.
8. 'Director of Finance' should be interpreted as the senior staff member of the University responsible for managing its financial affairs.
9. The Board of Management shall create and appoint committees for any general or specific purposes as it thinks fit.
10. There shall be an Academic Board of the College established by the Board of Management.
11. The Academic Board shall be responsible for:
- (a) planning, developing and maintaining the Associate Degree programmes of the University run by the College and for deciding on the awards for students studying these programmes;
  - (b) directing and regulating the teaching at the College;
  - (c) regulating the admission of persons to the approved programmes run by the College;
  - (d) regulating the examinations leading to the awards of the University.
12. The Academic Board, under the delegated authority from the University Senate, takes full responsibility for the academic management of the CityU award-bearing Associate Degree programmes offered by the College.

13. The delegation covers:
  - (a) approving academic plans, student intakes and enrolments, and discontinuation of programmes subject to the agreement of the Board of Management of the College;
  - (b) approving entrance requirements and maintaining an appropriate academic standard at entry;
  - (c) approving the curriculum of new programmes;
  - (d) approving changes to programmes;
  - (e) approving academic regulations for student progress through programmes of study, assessment of students, and requirements for graduation;
  - (f) establishing principles and policies for the assurance of the academic standards and quality of programmes of study;
  - (g) deciding, on behalf of Senate, awards of Associate Degree for students successfully completing their programmes.
14. The delegation of authority from Senate is conditional upon the College subscribing to quality assurance principles, policies and practices consistent with those of the University, and the submission of an annual report to Senate which should include the development of the Associate Degree programmes and any changes made to the academic policies of the College.
15. The Senate reserves the right to conduct periodic academic audits on the Associate Degree programmes and, if necessary, rescind its authorization if not satisfied as to quality.
16. The constitution of the Academic Board shall be as follows:
  - (a) the Principal, who shall be the Chairman;
  - (b) all Heads of Divisions;
  - (c) Secretary of Senate;
  - (d) Secretary of Quality Assurance Committee;
  - (e) two members of the full-time academic staff of each Division elected by and from among their number in that Division;
  - (f) one student from each Division, elected by and from among their number in that Division;
  - (g) up to three members from academic support units of the University.
17. The Secretary of the Academic Board shall be appointed by the Principal.
18. The Academic Board shall have the power to co-opt additional members.
19. The terms of office shall be two years for elected staff and nominated members, and a term of one year for the student members. The Academic Board shall meet at least once each semester or more frequently as determined by the Principal, or by a majority of its members. One half of the number of members shall form the quorum at a meeting of the Academic Board.
20. The Board of Management shall ensure that the College maintains financial accounts for its operations and shall submit its audited Annual Financial Report to the Council of the University.

21. The Board of Management shall submit an Annual Report to the Council of the University giving details of the activities of the College.
22. At the Congregations of the College, the Chairman of the Board of Management may preside.

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# The Council

Membership of the Council

***Chairman***

**Appointed under University Ordinance sections 10(1)(f)(ii) and 10(2)(a)(i):**

Mr Chung Shui-ming, *GBS, JP*

***Deputy Chairman***

**Appointed under University Ordinance sections 10(1)(f) and 10(2)(a)(ii):**

(*Vacant*)

***Treasurer***

**Appointed under University Ordinance sections 10(1)(f)(i) and 10(2)(a)(iii):**

Mr Raymond Or Ching-fai, *JP*

***President***

**Appointed under University Ordinance section 10(1)(a):**

Professor Richard Ho Yan-ki (Acting)

***Members***

**Appointed under University Ordinance section 10(1)(b):**

*Deputy President*

Professor David Tong Shuk-yin

**Appointed under University Ordinance section 10(1)(f)(i):**

Ms Maggie Chan man-ki

Ms Dilys Chau Suet-fung

Mr Edward Cheng Wai-sun, *JP*

Mr Vincent Chow Wing-shing, *BBS, JP*

Mrs Stella Lau Kun Lai-kuen, *JP*

Mr John Lee Luen-wai, *JP*

Dr Dennis Sun Tai-lun, *BBS, JP*

**Appointed under University Ordinance section 10(1)(f)(ii):**

Mr Rex Auyeung Pak-kuen

Mr David Fong Man-hung

Mr Herman Hu Shao-ming, *JP*

Dr Leung Wing-tai

Mr Wong Kai-man, *JP*

**Appointed under University Ordinance section 10(1)(g):**

Professor Roderick Wong Sue-cheun

**Appointed under University Ordinance section 10(1)(h):**

Dr Fung Wai-wah

Mr Mak Hoi-wah

**Appointed under University Ordinance section 10(1)(i):**

*Chairman of the Convocation*

Mr Andrew Fan Ka-fai

**Appointed under University Ordinance section 10(1)(j):**

*President of the Students' Union*

Mr Sixtus Leung Chung-hang

***Secretary to Council***

Mr John Dockerill

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# Council Committees

## Executive Committee

### 1. Terms of Reference

- 1.1 To review the work of the standing committees of Council and to consider committee reports and papers before they are presented to the full Council;
- 1.2 To consider and take action on behalf of the Council, when a meeting of the Council is not imminent, on any matter normally considered by the Council, with the exception of matters which are precluded from delegation by the Ordinance. Such action shall be reported at the next regular meeting of the Council;
- 1.3 To deal on behalf of the Council with all contractual matters personal to the post of President and Deputy President, and to make recommendations to the Council where appropriate; and
- 1.4 To advise the Council on any matters referred to it by the Council or any committees of the Council.

### 2. Constitution

*Chairman*

Chairman of the Council

*Members*

Officers of the University

Deputy Chairman of the Council  
Treasurer  
President

Standing Committee Chairmen unless included in the above

Audit Committee  
Committee on Statutes  
Community Relations Committee  
Finance Committee  
Human Resources Committee  
Strategic Development Committee

*Secretary*

Secretary to Council

## Audit Committee

### 1. Terms of Reference

The following Terms of Reference and associated responsibilities of the Audit Committee cover all the operations of the University and the Group including wholly owned and subsidiary companies:

## *Council Committees*

- 1.1 To monitor the executive decisions of the management of the University in relation to the mission and strategic directions set by the Council;
- 1.2 To monitor compliance with the agreed procedures of the University;
- 1.3 To commission value for money audits as appropriate;
- 1.4 To approve the annual work plan of the Internal Audit Unit and to review the Unit's reports and findings;
- 1.5 To make recommendations to the Council on the appointment of Auditors and to oversee the annual financial audit of the University accounts;
- 1.6 To review and advise the council on the procedures that are in place to prevent and to investigate fraud and any other financial irregularities; and
- 1.7 To review regularly the risk management policies of the University.

### 2. Constitution

#### *Chairman*

Lay member of Council

#### *Members*

Five lay members of Council

One external member

#### *In attendance*

Director of Finance

Director of Internal Audit

#### *Secretary*

Secretary to Council

## Community Relations Committee

### 1. Terms of Reference

- 1.1 To approve strategies to communicate the work and achievements of the University to the community;
- 1.2 To assist the management in establishing a positive “image” of the University in the community;
- 1.3 To establish channels of communication with potential employers of the graduates of the University;
- 1.4 To initiate campaigns to raise funds to support the work of the University; and
- 1.5 To seek donations on behalf of the University.

### 2. Constitution

#### *Chairman*

Lay member of Council

*Members*

Four lay members of Council  
President  
Deputy President  
Chairman of the Convocation  
One staff representative on Council  
Student representative on Council

*In attendance*

Vice-President for Administration  
Vice-President for Undergraduate Education  
Secretary to Council

*Co-Secretaries*

Director of Communications  
Director of Development and Alumni Relations Office

## Finance Committee

1. Terms of Reference

- 1.1 To advise and recommend to Council the long range financial planning for the University and all matters within the jurisdiction of the Council which have important financial implications;
- 1.2 To recommend to Council the annual and triennial budgets of the University;
- 1.3 To oversee the preparation of, and to submit for Council's approval, the annual audited financial reports of the University and the audited consolidated financial reports of the University and its subsidiary companies;
- 1.4 To oversee the formulation and review the investment policies and strategies, including borrowing of monies for any purpose, appointment of fund managers, and to monitor the performance of fund managers and investment;
- 1.5 To monitor the Board of Trustees' management of the superannuation schemes and to be responsible for the organization and management of any superannuation arrangements agreed by Council;
- 1.6 To oversee the financial management policies and procedures of the University and to monitor their effectiveness; and
- 1.7 To approve the establishment of subsidiaries and associated companies of the University, to oversee the establishment of "spin-off" companies under CityUE Group and to review their performance and possible disestablishment.

2. Constitution

*Chairman*

Treasurer

*Members*

Four lay members of Council  
One external member  
President

Deputy President  
One staff representative on Council

*In attendance*

Vice-President for Administration  
Secretary to Council

*Secretary*

Director of Finance

## Honorary Awards Committee

1. Terms of Reference

- 1.1 To make recommendations to the Chancellor for the conferment of honorary awards, including honorary degrees, in the name of the University; and
- 1.2 To determine the individual titles of honorary awards to be conferred.

2. Constitution

*Chairman*

Chairman of the Council

*Members*

Members of the Executive Committee  
Two academic staff nominated by the Senate

*Secretary*

Secretary to Council

## Human Resources Committee

1. Terms of Reference

- 1.1 To recommend to Council the manpower planning policies of the University;
- 1.2 To recommend to Council the conditions of service and remuneration packages for the various categories of staff in the University;
- 1.3 To approve the procedures for the appointment of employees of the University;
- 1.4 To approve procedures and policies for the evaluation of staff performance;
- 1.5 To approve the disciplinary procedures of the University; and
- 1.6 To recommend to Council procedures for redundancy and voluntary departure schemes.

2. Constitution

*Chairman*

Lay member of Council

*Members*

Four lay members of Council  
One external member

President  
Deputy President  
One staff representative on Council

*In attendance*

Vice-President for Administration  
Secretary to Council

*Secretary*

Director of Human Resources

## Committee on Statutes

### 1. Terms of Reference

- 1.1 To review the University Statutes and to recommend any changes or additions to Council for approval; and
- 1.2 To propose any changes to the City University Ordinance required as a result of modifications to the Statutes.

### 2. Constitution

*Chairman*

A member of the Council from amongst those appointed under section 10(1)(f) of the University Ordinance

*Members*

One Council member  
Two Senate members  
Two Management Board members

*Secretary*

Secretary to Council

## Strategic Development Committee

### 1. Terms of Reference

- 1.1 To prepare and review the mission and core values of the University for the Council's consideration;
- 1.2 To work with the President to prepare the draft strategic plan for the Council's approval;
- 1.3 To work with the President to prepare the master plan for the development of the University campuses;
- 1.4 Together with the President, to review, from time to time, the organisational philosophy and structure of the University;
- 1.5 To formulate the methodology for resource allocation within the University;
- 1.6 To recommend to the Council the levels of delegation within the University;

- 1.7 To review, and recommend to Council, the long term overall deployment of resources, both recurrent and capital funding, and to ensure that the deployment of these resources is consistent with the strategic objectives of the University; and
- 1.8 To review plans for the development of the outreach activities of the University, including continuing education, consultancy, etc.

## 2. Constitution

*Chairman*

Chairman of the Council

*Members*

Treasurer

Four lay members of Council

President

Deputy President

Senate staff representative on Council

Student representative on Council

*In attendance*

Vice-President for Administration

Vice-President for Undergraduate Education

*Secretary*

Secretary to Council

## Advisory Committee for Graduate Employment

### 1. Terms of Reference

- 1.1 To advise the President, the Council and the Senate, as appropriate, on matters relating to student employment and graduate employment;
- 1.2 To promote employment opportunities for the University's graduates by maintaining appropriate liaison with the Hong Kong community;
- 1.3 To advise the President and the Student Development Services, as appropriate, on careers counselling activities; and
- 1.4 To present an annual report to the Council and to the Senate on the activities of the Advisory Committee.

### 2. Constitution

*Chairman*

A prominent figure from commerce/industry

*Members*

One representative from each of a number of designated public bodies concerned with graduate employment, namely:

Hong Kong Government, Civil Service Bureau

Employers' Federation of Hong Kong

Federation of Hong Kong Industries

Hong Kong General Chamber of Commerce

*Council Committees*

Hong Kong Council of Social Service

Chinese Manufacturers' Association of Hong Kong

Chinese General Chamber of Commerce

Hong Kong Institute of Human Resource Management

Up to five individuals from local industry and commerce, invited in their personal capacity,  
preferably Personnel Managers

A member of the University Council selected from amongst those appointed under section  
10(1)(f) of the University Ordinance

A representative from the City University of Hong Kong Alumni Association

Director of Student Affairs, The Hong Kong Polytechnic University

Seven University staff, namely:

President (Deputy Chairman of the Committee)

Three academic Heads of Departments, nominated by the President and appointed by the  
Senate

Dean of Student Learning

Director of Student Development Services

Associate Director of Student Development Services (Counselling)

Two students nominated by the Students' Union

One postgraduate student nominated by the CityU Postgraduate Association

*Secretary*

A member of the Student Development Services nominated by the Director of Student  
Development Services

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# The Senate

## 1. Terms of Reference

Subject to the provisions of the Ordinance, the Senate shall have the power:

- 1.1 to make decisions on the award of degrees and other academic awards of the University other than honorary degrees or other honorary awards;
- 1.2 with respect to Associate Degree programmes offered by the Community College of City University (the College) leading to awards of the University, to make arrangements with the College Academic Board to maintain the academic standards and assure the quality of these programmes and to decide, on behalf of Senate, the awards of Associate Degree to students of the College who successfully complete programme requirements;
- 1.3 to plan, approve, develop, maintain, regulate and promote all teaching, programmes of study, research and other academic work in the University, and to formulate policies accordingly;
- 1.4 to approve the discontinuation of any programme of study;
- 1.5 to advise the Council on any matter which is relevant to the educational work of the University;
- 1.6 to make recommendations to the Council on the establishment of Faculties and other equivalent bodies, and to approve the establishment of academic departments;
- 1.7 to make recommendations to the Management Board or the Council, as appropriate, on the criteria and methodologies for the allocation of resources to support the academic work of the University, and on the development and operation of required facilities;
- 1.8 to prescribe the requirements for admission as a student of the University;
- 1.9 to regulate the conditions for the conferment of academic awards, other than honorary degree and honorary awards, of the University;
- 1.10 to regulate all examinations and assessments conducted by the University;
- 1.11 to terminate a student's programme of study on academic grounds;
- 1.12 to deprive, for reasons which the Senate shall deem to be good cause, any graduate of an academic award conferred by the University or the Polytechnic and/or to revoke any certification granted;
- 1.13 to advise the President on the welfare and discipline of students in the University;
- 1.14 to regulate the institution of scholarships, bursaries, prizes and other similar awards;
- 1.15 to nominate to membership of the Council, as provided for in Section 10(1) of the Ordinance;
- 1.16 to advise the Council on any matter which may be referred to the Senate by the Council;
- 1.17 to report to the Council as necessary;
- 1.18 to refer any matter to a Faculty Board or an equivalent body for consideration and report;

- 1.19 to appoint committees, working parties and similar bodies for the purpose of discharging the powers conferred on the Senate, and to approve their terms of reference and membership;
- 1.20 generally to take all necessary action to discharge the powers and duties conferred on the Senate by the Council or to further the purposes of the Senate set out in Section 17 of the Ordinance.

## 2. Constitution

### *Chairman*

President

### *Ex Officio Members*

Deputy President

Vice-Presidents

Chief Information Officer

Executive Director (CityU Extension)

Dean of Graduate Studies

Dean of Student Learning

Deans of Faculties, and such office holders in an equivalent body of the University as are determined by the Senate

Principal of Community College of City University

Heads of academic departments or such office holders in an equivalent body of the University as are determined by the Senate

All Professors (Chair) who are not otherwise members

Librarian

Director of School of Continuing and Professional Education

### *Elected Members*

One member of the full-time academic staff of each academic department or equivalent body of the University as determined by the Senate, elected by and from among their number in that department or equivalent body, as appropriate.

One member of the full-time academic staff of each school as defined by the Senate to be equivalent to a faculty, elected by and from among their number in that school.

### *Nominated Members*

Two students nominated by the Students' Union

One postgraduate student nominated by the CityU Postgraduate Association

### *In Attendance*

Director of Admissions Office

Director of Chinese Civilisation Centre

Director of Computing Services

Director of Education Development Office

Director of Research Grants Office

Director of Student Development Services

Head of English Language Centre

Secretary to Academic Policy Committee

Secretary to Council

Secretary to Management Board

Senior Coordinator (Academic Planning)

### *Secretary*

The Secretary of the Senate shall be appointed by the President.

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# Senate Committees

## Academic Policy Committee

### 1. Terms of Reference

1.1 To advise the Senate on:

- 1.1.1 the development, implementation, monitoring and review of those matters of academic policy affecting the University as a whole;
  - 1.1.2 the criteria and methodologies for the allocation of resources required to support the academic work of the University;
  - 1.1.3 policy for the development and operation of facilities required to support the academic work of the University;
  - 1.1.4 the formulation of guidelines on the regulatory framework for the design and structure of programmes, levels of awards, and the admission and assessment of students.
- 1.2 On the basis of such policies and procedures as are agreed by the Senate, to prepare for submission to the Senate the University's triennial academic development proposals, to review these proposals annually, and to recommend modifications to the Senate for approval.
  - 1.3 To appoint sub-committees, working parties and similar bodies for the purpose of discharging the duties of the Committee, and to approve their terms of reference and membership.
  - 1.4 To report on its business to the Senate at such intervals as the Senate may decide.

### 2. Constitution

*Chairman*

Deputy President

*Deputy Chairman*

Elected by and from among members

*Ex Officio Members*

President

Vice-President for Undergraduate Education

Vice-President for Research / Dean of Graduate Studies

Dean of Student Learning

Deans of Faculties

Dean of School of Law

Dean of School of Creative Media

*Members*

Three members nominated by and from the Senate

*In Attendance*

Vice-President for Administration

Chief Information Officer

Director of Academic Regulations and Records Office

*Secretary*

The Secretary shall be nominated by the Chairman of Senate.

## Board of Graduate Studies

### 1. Terms of Reference

Subject to the general oversight of the Senate, the Board of Graduate Studies shall:

- 1.1 review and make recommendations on the Academic Regulations, Rules and Procedures governing all postgraduate programmes and studies;
- 1.2 develop, implement, monitor and review policy pertaining to postgraduate work;
- 1.3 establish and maintain academic standards of all postgraduate programmes;
- 1.4 provide guidance and advice to Faculty/School Boards and the Examination Boards and Panels for all postgraduate programmes on the implementation of regulations and on individual cases where necessary and approve recommendations relating to examinations on behalf of the Senate;
- 1.5 advise and make recommendations to the Senate for introduction of new postgraduate programmes;
- 1.6 submit an annual report to the Senate on matters relating to the Board's business during the year;
- 1.7 advise the Senate on any matter which may be referred to it by the Senate;
- 1.8 appoint sub-committees, working parties and similar bodies for the purpose of discharging its duties, and approve their terms of reference and membership.

### 2. Constitution

*Chairman*

Dean of Graduate Studies

*Deputy Chairman*

Associate Dean (Chow Yei Ching School of Graduate Studies)

*Members*

- (a) Deputy President
- (b) Chairman of Research Committee
- (c) Chairmen of Faculty/School Graduate Studies Committees
- (d) Two members appointed from each Faculty Graduate Studies Committee
- (e) One member appointed from each School Graduate Studies Committee
- (f) Five members appointed from and by the Senate
- (g) Three postgraduate students, one of whom is to be the President of the CityU Postgraduate Association, appointed by the Board in consultation with the CityU Postgraduate Association

*Secretary*

A person appointed by the Dean of Graduate Studies

*In Attendance*

Director of Academic Regulations and Records Office  
Director of Research Grants Office  
Director of Student Development Services

The period of office of members shall be two years, except for members in category (g) whose term shall be one year. The membership in categories (d) to (f) above shall allow for overlapping periods to ensure continuity.

## Committee on Information Services and Technology

### 1. Terms of Reference

- 1.1 To determine and keep under review policies governing the provision of information services and technology in the University.
- 1.2 To oversee the work of the major information services providers (Library, Computing Services Centre, Enterprise Solutions Unit) and to facilitate communication between the service providers and their users.
- 1.3 To advise the Senate on any special issues and matters relating to information services and technology provision in the University.
- 1.4 To appoint sub-committees, working parties and similar bodies for the purpose of discharging the duties of the Committee, and to approve their terms of reference and membership.
- 1.5 To report on its business to the Senate at such intervals as the Senate may decide.

### 2. Constitution

*Chairman*

Chief Information Officer

*Ex Officio Members*

Librarian  
Director of Computing Services  
Director of Education Development Office  
Director of Enterprise Solutions Office

*Members*

- (a) One member of the full-time academic staff of each Faculty/School nominated by the respective Faculty/School Board.
- (b) One member of the full-time academic staff of the Community College of City University nominated by the Academic Board of the College.
- (c) Up to three members of the full-time staff nominated by the Management Board.
- (d) Two undergraduate student members nominated by the Students' Union.
- (e) Two postgraduate student members nominated by the CityU Postgraduate Association.

*Secretary*

The Secretary shall be appointed by the Chairman.

## Quality Assurance Committee

### 1. Terms of Reference

- 1.1 On behalf of the Senate, to promote quality assurance in the institution and to foster a culture of quality assurance.
- 1.2 To advise the Senate on principles, policies and procedures relating to the quality assurance of teaching, learning and assessment in the University.
- 1.3 To assist the Senate in the maintenance of academic standards relating to teaching, learning and assessment in the University.
- 1.4 On behalf of the Senate, to establish arrangements to promote self-reflection and peer review of teaching, learning and assessment in line with Senate's quality assurance principles, policies and practices.
- 1.5 To appoint sub-committees, working parties and similar bodies for the purpose of discharging the duties of the Committee, and to approve their terms of reference and membership.
- 1.6 To report on its business to the Senate at such intervals as the Senate may decide.

### 2. Constitution

#### *Chairman*

A senior academic appointed by the President

#### *Deputy Chairman*

Elected by and from among members

#### *Ex Officio Members*

Vice-President for Undergraduate Education

Dean of Student Learning

#### *Members*

- (a) The chair or the chair's nominee of the teaching and learning committee or its equivalent, or the chair or the chair's nominee of the validation and monitoring committee of the Faculty/School nominated by the Faculty/School Board.
- (b) The Principal of the Community College of City University or his/her nominee.
- (c) Three members nominated by and from the Senate.
- (d) Two undergraduate students nominated by the Students' Union.
- (e) One postgraduate student nominated by the CityU Postgraduate Association.

#### *In Attendance*

Director of Education Development Office

Director of Student Development Services

#### *Secretary*

Coordinator of Quality Assurance

The period of office of the Chairman and members shall be two years with the exception of student members whose term of office shall be one year.

## Research Committee

### 1. Terms of Reference

- 1.1 To advise the Senate on policies for the promotion, conduct, oversight and funding of research in the University.
- 1.2 To allocate the University's internal research grants.
- 1.3 To oversee the submission of applications for financial support from the RGC Competitive Earmarked Research Grant.
- 1.4 To oversee other applications for external research funding submitted by the University.
- 1.5 To monitor the progress of internal and RGC-funded research projects, and those of other funding bodies (when requested) administered by the University.
- 1.6 To oversee internal and external reviews of the University's research activities.
- 1.7 To appoint sub-committees, working parties and similar bodies for the purpose of discharging the duties of the Committee, and to approve their terms of reference and membership.
- 1.8 To report on its business to the Senate at such intervals as the Senate may decide.

### 2. Constitution

#### *Chairman*

Deputy President or a senior academic staff appointed by the President

#### *Deputy Chairman*

Elected by and from among members

#### *Ex Officio Members*

Chairmen of the Faculty/School Research Committees

#### *Members*

- (a) Two members of the full-time academic staff of each Faculty nominated by, but not necessarily from, the Faculty Board.
- (b) One member of the full-time academic staff of each School nominated by, but not necessarily from, the School Board.

#### *Secretary*

Director of Research Grants Office

The period of office of members shall be two years.

## Student Discipline Committee

### 1. Terms of Reference

- 1.1 To advise the Senate on policies and procedures relating to student discipline.
- 1.2 To determine and keep under review the University's Code of Student Conduct.
- 1.3 To determine the procedures for dealing with violations of the Code of Student Conduct or other regulations of the University by students, and the penalties relating thereto.

- 1.4 To appoint sub-committees, working parties and similar bodies for the purpose of discharging the duties of the Committee, and to approve their terms of reference and membership.
- 1.5 To report on its business to the Senate at such intervals as the Senate may decide.

## 2. Constitution

### *Chairman*

Dean of Student Learning

### *Deputy Chairman*

Elected by and from among members

### *Members*

- (a) Four members appointed by and from the Senate
- (b) Two undergraduate students nominated by the Students' Union
- (c) One postgraduate student nominated by the CityU Postgraduate Association
- (d) Director of Academic Regulations and Records Office
- (e) Director of Student Development Services

### *Secretary*

Administrative staff of the Academic Regulations and Records Office

## Student Discipline Panels

### 1. Terms of Reference

- 1.1 To exercise summary jurisdiction in respect of violations of the University's regulations and the Code of Student Conduct by students when such violations are referred to it by a University officer under the Code.
- 1.2 To deal with appeals from students in accordance with the Code of Student Conduct.

## 2. Constitution

### *Chairman*

One Head of an academic department or such office holders in an equivalent body of the University as are determined by Senate, drawn from the membership of Senate

### *Members*

- (a) Two academic staff members drawn from the following category of membership from Senate:
    - all Professors (Chair)
    - one member of the full-time academic staff of an academic department or equivalent body of the University as determined by the Senate, elected by and among their number in that department or equivalent body, as appropriate
  - (b) Director of Academic Regulations and Records Office
- In cases where the subject of complaint is an undergraduate student:
- (c) Students' Union President or his nominee
  - (d) One student nominated by the Students' Union

*Senate Committees*

OR in cases where the subject of complaint is a postgraduate student:

- (c) CityU Postgraduate Association President or his nominee
- (d) One student nominated by the CityU Postgraduate Association

# Academic Calendar

Academic Year 2007-2008

Week	S M T W T F S	Events	Public Holidays																																																																																																																														
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Week	S M T W T F S	Events	Public Holidays
	<b>October 2007</b> 5 <b>1</b> 2 3 4 5 6 6 <b>7</b> 8 9 10 11 12 13 7 <b>14</b> 15 16 17 18 <b>19</b> 20 8 <b>21</b> 22 23 24 25 26 27 9 <b>28</b> 29 30 31	2      Graduation Date	1      National Day  19     Chung Yeung Festival
	<b>November</b> 10 <b>4</b> 5 6 7 8 9 10 11 <b>11</b> 12 13 14 15 16 17 12 <b>18</b> 19 20 21 22 23 24 13 <b>25</b> 26 27 28 29 30		
	<b>December</b> 1 <b>2</b> 3 4 5 6 7 8 2 <b>9</b> 10 11 12 13 14 15 3 <b>16</b> 17 18 19 20 21 22 4 <b>23</b> 24 <b>25</b> <b>26</b> 27 28 29 5 <b>30</b> 31	1      Last Day of Teaching 3–8     Student Revision Period 10–22 <b>Examination Period</b>  24 Dec–12 Jan    Semester Break	25     Christmas Day 26     First weekday after Christmas Day
1	<b>January 2008</b> 2 <b>6</b> 7 8 9 10 11 12 3 <b>13</b> 14 15 16 17 18 19 4 <b>20</b> 21 22 23 24 25 26 5 <b>27</b> 28 29 30 31	<b>Semester B 2007–08</b> <b>14 Jan–26 Apr</b> <b>Teaching Period</b>	1      First day of January
4	<b>February</b> 5 <b>3</b> 4 5 6 <b>7</b> 8 <b>9</b> 6 <b>10</b> 11 12 13 14 15 16 7 <b>17</b> 18 19 20 21 22 23 8 <b>24</b> 25 26 27 28 29	6–12    Lunar New Year Break 15      Graduation Date	7–9     Tentative Lunar New Year Holidays
7	<b>March</b> 8 <b>2</b> 3 4 5 6 7 8 9 <b>9</b> 10 11 12 13 14 15 10 <b>16</b> 17 18 19 20 <b>21</b> <b>22</b> 11 <b>23</b> <b>24</b> 25 26 27 28 29 12 <b>30</b> 31	20–26   Easter Break	21     Good Friday 22     Day following Good Friday 24     Easter Monday

Week	S M T W T F S	Events	Public Holidays
	<b>April 2008</b> 11                1 2 3 <b>4</b> 5 12                6 7 8 9 10 11 12 13 <b>13</b> 14 15 16 17 18 19 <b>20</b> 21 22 23 24 25 26 <b>27</b> 28 29 30		4 Ching Ming Festival
	<b>May</b> <b>1</b> 2 3 4 5 6 7 8 9 10 <b>11</b> <b>12</b> 13 14 15 16 17 <b>18</b> 19 20 21 22 23 24 <b>25</b> 26 27 28 29 30 31	26 Last Day of Teaching 28 Apr–3 May Student Revision Period	1 Labour Day 12 Buddha's Birthday
	<b>June</b> <b>1</b> 2 3 4 5 6 7 8 <b>9</b> 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 <b>29</b> 30	<b>Summer Term 2008</b> 10 Jun–26 Jul Teaching Period	9 Day following Tuen Ng Festival
	<b>July</b> <b>1</b> 2 3 4 5 6 7 8 9 10 11 12 <b>13</b> 14 15 16 17 18 19 <b>20</b> 21 22 23 24 25 26 <b>27</b> 28 29 30 31	15 Graduation Date 26 Last Day of Teaching 28 Jul–2 Aug Student Revision Period	1 HKSAR Establishment Day
	<b>August</b> 1 2 3 4 5 6 7 8 9 <b>10</b> 11 12 13 14 15 16 <b>17</b> 18 19 20 21 22 23 <b>24</b> 25 26 27 28 29 30 <b>31</b>	4–9 <b>Examination Period</b> 11–30 Term Break	

Note :  represents public holidays including all Sundays

Provisional Academic Calendar 2008–2009

	<b>Start Dates</b>	<b>End Dates</b>
<b>Semester A</b>		
Teaching Period	1 September 2008	29 December 2008
Student Revision Period	1 December 2008	6 December 2008
Examination Period	8 December 2008	20 December 2008
<i>Semester Break</i>	22 December 2008	10 January 2009
<b>Semester B</b>		
Teaching Period	12 January 2009	25 April 2009
<i>(Tentative Lunar New Year holidays: 26–28 January 2009)</i>		
Student Revision Period	27 April 2009	2 May 2009
Examination Period	4 May 2009	16 May 2009
<i>Semester Break</i>	18 May 2009	6 June 2009
<b>Summer Term</b>		
Teaching Period	8 June 2009	25 July 2009
Student Revision Period	27 July 2009	1 August 2009
Examination Period	3 August 2009	8 August 2009
<i>Term Break</i>	10 August 2009	29 August 2009

Provisional Academic Calendar 2009–2010

	<b>Start Dates</b>	<b>End Dates</b>
<b>Semester A</b>		
Teaching Period	31 August 2009	28 November 2009
Student Revision Period	30 November 2009	5 December 2009
Examination Period	7 December 2009	19 December 2009
<i>Semester Break</i>	21 December 2009	9 January 2010
<b>Semester B</b>		
Teaching Period	11 January 2010	24 April 2010
<i>(Tentative Lunar New Year holidays: 13–16 February 2010)</i>		
Student Revision Period	26 April 2010	1 May 2010
Examination Period	3 May 2010	15 May 2010
<i>Semester Break</i>	17 May 2010	5 June 2010
<b>Summer Term</b>		
Teaching Period	7 June 2010	24 July 2010
Student Revision Period	26 July 2010	31 July 2010
Examination Period	2 August 2010	7 August 2010
<i>Term Break</i>	9 August 2010	28 August 2010



# **Admission of Students**

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# Admission of Students

For admission to programmes of the University:

1. applicants must meet (a) the **general entrance requirements**; and (b) the **programme specific entrance requirements**, if any; OR
2. applicants must hold such other qualifications deemed acceptable by the University as equivalent to 1(a) and 1(b) above.

(The grades indicated below are the minimum acceptable but possession of the qualifications in no way guarantees acceptance.)

## General Entrance Requirements for Bachelor's Degree Programmes

For admission to a bachelor's degree programme, an applicant must satisfy ONE of the following:

1. Hong Kong Advanced Level Examination (HKALE)
  - (a) grade E or above in two A-level subjects, OR grade E or above in one A-level subject and two AS-level subjects (other than Use of English and Chinese Language and Culture); AND
  - (b) grade E or above in AS-level Use of English, or A-level Literature in English<sup>\*</sup>; AND
  - (c) grade E or above in AS-level Chinese Language and Culture, or A-level Chinese Literature<sup>†</sup>.
2. Other Qualifications

Other qualifications may include an academic qualification from a local post-secondary institution or a professional qualification acceptable to the University. Qualifications attained by study at a local international school such as GCE Advanced Level or an International Baccalaureate Diploma are also accepted as satisfying the General Entrance Requirements.

For non-local qualifications, most school-leaving qualifications acceptable for university entry are recognized. However, applicants from some countries may be required to supplement their studies with a foundation year study.

Applicants whose entrance qualification is obtained in a language other than English will need an acceptable result in an approved English language qualification such as TOEFL or IELTS.

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\* Equivalent English language qualifications include:

- HKALE English Literature: Grade E or above
- GCEAL English Literature: Grade E or above
- GCEOL/GCSE English Language: Grade C or above
- Test of English as a Foreign Language (TOEFL): score of 550 (paper-based test), 213 (computer-based test) or 79 (internet-based test) or above
- International English Language Testing System (IELTS): overall band score of 6 or above

† The following are acceptable in place of the HKALE AS Chinese Language and Culture or the HKALE Chinese Literature:

- HKALE Chinese Language and Literature: Grade E or above
- HKCEE/GCEOL/GCSE — a language subject other than Chinese or English: Grade C or above

### 3. Mature Applicants

Mature applicants are eligible to apply for given programmes notwithstanding that they do not satisfy the requirements in (1) or (2) directly above. Mature applicants must be over the age of 25 by 1 September of the year of admission and be able to demonstrate aptitude and suitability for the programme.

### General Entrance Requirements for Associate Degree Programmes

For admission to an associate degree programme, an applicant must satisfy ONE of the following:

#### 1. Hong Kong Advanced Level Examination (HKALE)

- (a) grade E or above in one A-level subject, OR grade E or above in two AS-level subjects, which may include AS-Level Use of English and AS-Level Chinese Language and Culture; AND
- (b) grade E or above in five HKCEE subjects, which may include English Language (Syllabus B)<sup>\*</sup> or Chinese Language<sup>\*</sup>; AND
- (c) grade E or above in AS-level Use of English, or A-level Literature in English<sup>†</sup>; AND
- (d) grade E or above in AS-level Chinese Language and Culture, or A-level Chinese Literature<sup>†</sup>.

#### 2. Other Qualifications

Other qualifications may include an academic qualification from a local post-secondary institution or a professional qualification acceptable to the University. Qualifications attained by study at a local international school, or a non-local high school, at Grade 12 or equivalent, are also accepted as satisfying the General Entrance Requirements.

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\* Level 2 in HKCEE for results obtained in 2007 and after.

<sup>†</sup> Equivalent English language qualifications include:

- HKALE English Literature: Grade E or above
- HKCEE English Language (Syllabus B): Grade E or above, or HKCEE English Language (Syllabus A): Grade C or above<sup>\*</sup>
- GCEAL English Literature: Grade E or above
- GCEOL/GCSE English Language: Grade C or above
- Test of English as a Foreign Language (TOEFL)
  - For Community College of City University (CCCU): score of 500 (paper-based test) or 200 (computer-based test) or above
  - For Division of Building Science and Technology (BST), and School of Creative Media (SCM): score of 550 (paper-based test), 213 (computer-based test) or 79 (internet-based test) or above
- International English Language Testing System (IELTS)
  - For CCCU: overall band score of 5 or above
  - For BST and SCM: overall band score of 6 or above
- College English Test: band 4 (applicable to CCCU only)

<sup>‡</sup> The following are acceptable in place of the HKALE AS Chinese Language and Culture or the HKALE Chinese Literature:

- HKALE Chinese Language and Literature: Grade E or above
- HKCEE Chinese Language: Grade E or above<sup>\*</sup>
- HKCEE—a language subject other than Chinese or English: Grade E or above
- GCEOL/GCSE — a language subject other than Chinese or English: Grade C or above

Applicants whose entrance qualification is obtained in a language other than English will need an acceptable result in an approved English language qualification such as TOEFL or IELTS.

**3. Mature Applicants**

Mature applicants are eligible to apply for given programmes notwithstanding that they do not satisfy the requirements in (1) or (2) directly above. Mature applicants must be over the age of 23\* by 1 September of the year of admission and be able to demonstrate aptitude and suitability for the programme.

**Programme Specific Entrance Requirements for Bachelor's Degree and Associate Degree Programmes**

Programme specific entrance requirements are stipulated by the relevant Faculty/School/College Board. Details of these requirements are set out in [www.cityu.edu.hk/prospectus](http://www.cityu.edu.hk/prospectus).

For the purpose of satisfying the programme specific entrance requirement of a grade D in HKALE AS-level Use of English, grade D or above in HKALE Literature in English and GCEAL English Literature are accepted as equivalents.

For programmes which require an attainment of grade C, D or E in certain HKCEE subjects, grade C or above in the corresponding GCSE/GCEOL subjects are accepted as equivalents, with the exception of GCSE/GCEOL/GCEAL Chinese Language, which cannot replace HKCEE Chinese Language.

**General Entrance Requirements for Postgraduate Certificate, Postgraduate Diploma and Master's Degree (by Coursework and Examination) Programmes**

For admission to the University's Postgraduate Certificate, Postgraduate Diploma or Taught Master's Degree programmes, an applicant must:

- (a) hold a bachelor's degree of one of the universities in Hong Kong or of an overseas institution recognized for this purpose by the University;

**OR**

- (b) hold such other qualifications as deemed acceptable by the University as equivalent to (a).

Applicants whose entrance qualification is obtained from an institution where the medium of instruction is not English should also fulfill the following minimum English proficiency requirement:

- A TOEFL score of 550 (paper-based test), 213 (computer-based test) or 79 (internet-based test);  
OR
- An overall band score of 6.5 in IELTS; OR
- Band 6 in the Chinese mainland's College English Test; OR
- Other equivalent qualifications.

(Individual Faculties and Schools may stipulate a higher English proficiency requirement, or equivalent acceptable qualifications, suitable for their disciplines.)

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\* For the programmes offered by the Division of Building Science and Technology and School of Creative Media, mature applicants must be over the age of 25 by 1 September of the year of admission.

**Minimum Entrance Requirements for Degrees of Master of Philosophy and Doctor of Philosophy**

Applicants seeking admission to a research degree programme should satisfy the following minimum entrance requirements:

***Master of Philosophy (MPhil)***

- (a) hold a relevant bachelor's degree with first or second class honours (or equivalent qualification) from a recognized university;

**OR**

- (b) hold a taught master's degree (or equivalent qualification) from a recognized university.

***Doctor of Philosophy (PhD)***

- (a) hold a higher degree by research (or equivalent qualification) from a recognized university;

**OR**

- (b) be a current MPhil student in the University who seeks transfer to PhD candidature.

Equivalent qualifications mentioned above include relevant professional qualifications or other scholarly achievements recognized by the University.

In addition to the above, individual Departments and Schools may prescribe further entrance requirements.

**English Proficiency Requirements**

Research degree applicants from a university where the language of teaching is not English should obtain at least a score of 550 (paper-based test), 213 (computer-based test) or 79 (internet-based test) in the Test of English as a Foreign Language (TOEFL) or an overall band score of 6.5 in the International English Language Testing System (IELTS). Equivalent qualifications are also acceptable. Some Faculties/Schools have prescribed a higher English proficiency requirement suitable for their disciplines. For details, please refer to the admissions website for research degree programmes at [www.cityu.edu.hk/sgs/applicants/applicants\\_r.htm](http://www.cityu.edu.hk/sgs/applicants/applicants_r.htm).

**Application for Admission**

Applications for admission to associate degree, bachelor's degree and taught postgraduate programmes are invited in December. Non-government-funded programmes may follow a different schedule and accept applications for admission in Semester A, Semester B or Summer Term. Enquiries should be directed to:

***Bachelor's degree, taught postgraduate and government-funded associate degree programmes***

Admissions Office

City University of Hong Kong

Tat Chee Avenue

Kowloon

Hong Kong

Telephone : (852) 2788 9094

Fax : (852) 2788 9086

Email : [asadmit@cityu.edu.hk](mailto:asadmit@cityu.edu.hk)

Website : <http://www.cityu.edu.hk/prospectus/>

***Non-government-funded associate degree programmes***

Community College of City University  
City University of Hong Kong  
Tat Chee Avenue  
Kowloon  
Hong Kong  
Telephone : (852) 2788 8524 and (852) 2788 9880  
Fax : (852) 2788 9356  
Email : college.office@cityu.edu.hk  
Website : <http://www.cityu.edu.hk/cccu>

***Research degree and professional doctorate programmes***

Applications for admission to research degree programmes are accepted throughout the year and will be considered in two rounds annually. Professional doctorate programmes accept applications for Admission in December/January. Enquiries should be directed to:

Chow Yei Ching School of Graduate Studies  
City University of Hong Kong  
Tat Chee Avenue  
Kowloon  
Hong Kong  
Telephone : (852) 2788 9076  
Fax : (852) 2788 9940 or (852) 2788 7716  
Email : sg@cityu.edu.hk  
Website : <http://www.cityu.edu.hk/sgs/>

**Visiting Students**

Applicants who do not wish to pursue a full programme of study at the University may apply for admission as a visiting student to attend selected course(s) and take the assessment as defined in the programme scheme. No qualification will be awarded to visiting students in respect of their studies at the University. A Certificate of Completion/Attendance, however, will be issued to visiting postgraduate students upon their fulfillment of the relevant course/attendance requirements.

Visiting students will only be admitted if the relevant School/Department is satisfied with their academic suitability for the course(s) applied for, and if there are places in the lecture groups for the course(s) concerned.

Enquiries should be directed to the Admissions Office (for taught postgraduate and undergraduate levels) or Chow Yei Ching School of Graduate Studies (for research degree level).

**Admission Publications**

Admission publications are available at <http://www.cityu.edu.hk/prospectus/>

Prospective applicants can contact the Admissions Office, the Chow Yei Ching School of Graduate Studies or the Community College of City University for print copies.



# **Regulations**

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# Academic Regulations

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## Glossary

<b>Academic Year/ Semester/Term</b>	The academic year is a period of twelve months starting in September of each year. The academic year is divided into two Semesters and a Summer Term.
<b>Assessment</b>	The tests, coursework, examinations and other activities undertaken to assess students' progress through courses and to assign final grades.
<b>Assessment Panels</b>	University bodies responsible for assigning grades to students for their courses.
<b>Code of Student Conduct</b>	The Code approved by the University governing the conduct of students and providing for a process to deal with breaches of the Code.
<b>Course</b>	The basic units of instruction into which students are registered and for which grades may be assigned. University courses are approved for inclusion in the course catalogue.
<b>Course Catalogue</b>	The official record of University courses maintained by the Academic Regulations and Records Office.
<b>Course Examiner</b>	A Course Examiner is appointed by the Head of department for each course offered by the department, to coordinate the assessment of the course.
<b>Credit Transfer</b>	The assignment of credit units toward the credit unit requirements of a programme on the basis of work done outside that programme. Credit units are normally assigned against specific courses for work equivalent in content and standard.
<b>Credit Unit</b>	Each course is assigned a number of credit units. A credit unit is earned by approximately forty-to-fifty hours of student work.
<b>Cumulative Grade Point Average (CGPA)</b>	$CGPA = \frac{\sum_{i=1}^n G_i U_i}{\sum_{i=1}^n U_i}$ <p>For the calculation of Grade Point Average (GPA), G is the grade point awarded, U is the credit units earned for the <math>i^{th}</math> course. CGPA is calculated for courses taken during enrolment for a specific programme, <math>i=1-n</math> are all courses completed at the time of the calculation, unless excluded under AR8.3, or AR11.3.</p>

<b>Dean</b>	Dean refers to Deans and other equivalent posts.
<b>Department</b>	Department refers to “departments and equivalent bodies” as defined by Senate. A student’s “programme department” is the department offering the programme in which the student is enrolled.
<b>Enrolment</b>	On entry to the University, students are enrolled in a programme of study.
<b>Equivalent Course</b>	Equivalent courses are courses where there is sufficient overlap in content that students may, with approval, register in the course to meet a programme requirement, to recover a failure or to improve a course grade.
<b>Examination Board</b>	University bodies responsible for classifying students’ awards, recommending to Senate conferment of awards, and terminating the studies of students on academic grounds on behalf of Senate.
<b>Exclusive Course</b>	Exclusive courses are courses where there is sufficient overlap in their content to make it inappropriate for students to earn credits for more than one of the courses. Students may be restricted from registration in a course when they have earned credit units for an exclusive course.
<b>Exemption</b>	Students can be exempted from a requirement of a programme. Credit units are <b>not</b> earned for an exemption from a course.
<b>Faculty</b>	Faculty refers to “faculties and equivalent bodies” as defined by Senate, including Schools.
<b>Graduation Date</b>	Dates set by Senate each year for the graduation of students who have completed requirements for awards.
<b>Mode of Study</b>	Students are enrolled in either a full-time, or a part-time mode of study. Students’ modes of study govern their maximum and minimum course loads.
<b>Operational Grade</b>	A course grade assigned for administrative purposes to assist in the management of student records. Operational grades of I, IP, S, and X do not count in the calculation of students’ GPAs.
<b>Postgraduate</b>	A student enrolled for a Postgraduate Certificate, Postgraduate Diploma, or Master’s Degree. These regulations do not cover students enrolled for a MPhil, PhD, or Professional Doctorate.

<b>Prerequisite</b>	A requirement that must be fulfilled before a student can register in a particular course. <b>Precursors</b> are set for some courses. Precursors are not requirements, but students are advised to complete precursors before registering in these courses.
<b>Programme</b>	The structured academic programme leading to a named award of the University into which students are enrolled.
<b>Registration</b>	The inclusion of a student in the class list of a course.
<b>Required Course</b>	A course that must be passed to complete a programme.
<b>Semester GPA (SGPA)</b>	The GPA calculated for all the courses taken in a semester, including F grades, but excluding courses graded I, X, S, IP, or P.
<b>Senate</b>	The University Senate of City University of Hong Kong.
<b>Substitute Course</b>	Where the normal course requirements of a programme cannot be completed, a “substitute” course may be approved by the programme department for a student, replacing the required course.
<b>Taught Programme</b>	A programme for which the requirements are chiefly the completion of courses.
<b>Transcript</b>	The official academic record of a student’s progress through their programme, including grades assigned for courses.
<b>Undergraduate Awards</b>	In these regulations, undergraduate awards are awards of Bachelor’s Degree, Associate Degree, Diploma, or Higher Diploma.
<b>University</b>	City University of Hong Kong
<b>University Award</b>	An award of the University Senate granted on completion of a programme approved by the University Senate.
<b>University Requirement</b>	A requirement set by the University Senate for all students at a particular level of study, irrespective of programme.

## Academic Regulations

These Academic Regulations are made by the University Senate to govern student progress through taught programmes leading to awards approved by the University Senate. Regulations for studies leading to awards of MPhil, PhD, and Professional Doctorates are published separately.

Only the University Senate can amend the Regulations, or permit exceptions, exemptions, or variations from them. Any variation from the Regulations approved by Senate for a programme is set out in the requirements for the programme in the University website.

The Regulations are supplemented by information on administrative procedures and about particular programmes to be found in the University website.

**1. Language of Instruction and Assessment**

Unless otherwise determined by Senate for a specific course or programme, the medium of instruction and assessment at the University is English.

**2. Admission**

**2.1** Admission to the University is based on academic criteria. The University does not discriminate on the basis of age, sex, colour, race, creed, nationality, social or ethnic origin, or physical disability. The University may have to consider whether its facilities are adequate, before admitting a disabled applicant.

**2.2** To be eligible for admission to a University programme, the applicant must EITHER hold the general entrance requirements for the level of the programme as specified by Senate and the programme entrance requirements, if any, OR be a “mature applicant” as defined in the general entrance requirements, and be able to demonstrate aptitude and suitability for the programme.

**2.3** Possession of the entrance requirements does not, in itself, entitle applicants to admission to the University.

**3. Enrolment**

**3.1** On entry to the University, students are enrolled in a specific programme of the University, and in either the full-time or part-time mode of study.

**3.2** Only in exceptional circumstances may students enrol for more than one programme. To enrol for an additional programme, students must apply in writing to the Academic Regulations and Records Office for approval by the University.

**3.3** Students may change their programme of study. To change their programme, students must apply in writing to the Academic Regulations and Records Office for approval by the University. Changes of programme become effective only after at least one semester of study in a prior programme.

**3.4** To maintain their enrolment, students must conform to the University’s Code of Student Conduct, and must pay all fees and charges owed to the University by the due date.

**4. Changes in Status**

**4.1** Students may take a leave of absence from their studies for an approved period. Periods of approved absence may not be less than one full semester/term, and may not accumulate to more than four semesters. Applications for leave of absence must be made in writing to the Academic Regulations and Records Office for approval by the University.

**4.2** Students may change their mode of study. Applications to change mode of study must be made in writing to the Academic Regulations and Records Office for approval by the University. Changes in mode of study can become effective only at the beginning of a semester.

5. Credit Transfer

- 5.1 The University may allow previous educational or vocational experience to be counted toward the credit units required to earn an award of the University and appear on students' transcripts.
- 5.2 At least half of the credit units required for an award of the University must be earned by the successful completion of courses of the University.
- 5.3 Credit units earned outside the University and counted toward a University award do not count in the calculation of a student's GPA, except where special arrangements have been made.
- 5.4 Applications for credit transfer should be made in writing to the Academic Regulations and Records Office for approval by the University. Applications for credit transfer for work completed prior to entry to the University must be made in the first semester following the student's admission, before the deadline set by the University. Applications for credit transfer for outside work completed after admission to the University must be made immediately in the semester following attainment of the additional qualification.

6. Course Registration

- 6.1 Students registering for courses must follow the instructions issued by the Academic Regulations and Records Office.
- 6.2 Registration for some courses is restricted to students holding the necessary prerequisites.
- 6.3 The University reserves the right to restrict registration in courses, or permit registration only on a priority basis.
- 6.4 If students remain registered for a course after the last date for dropping the course, as determined by the Academic Regulations and Records Office, they will be assigned a course grade.
- 6.5 Students who have met all the requirements to graduate from a programme may not register in further courses.

7. Maximum and Minimum Credit-Unit Load

- 7.1 In each semester, except the Summer Term, full-time students must register for courses to a total of at least twelve credit units, and for not more than eighteen credit units; part-time students may register for courses to a total of no more than eleven credit units.
- 7.2 In the Summer Term, students may not register for courses to a total of more than seven credit units.
- 7.3 Except where special arrangements are made for their programme, students seeking an exception to AR7.1 or AR7.2 should apply in writing to the Academic Regulations and Records Office for approval by the University.

**8. Grading of Courses**

**8.1 Courses are graded according to the following schedule:**

Letter Grade	Grade Point	Grade Definitions
A+	4.3	Excellent: Strong evidence of original thinking; good organization, capacity to analyze and synthesize; superior grasp of subject matter; evidence of extensive knowledge base.
A	4.0	
A-	3.7	
B+	3.3	Good: Evidence of grasp of subject, some evidence of critical capacity and analytic ability; reasonable understanding of issues; evidence of familiarity with literature.
B	3.0	
B-	2.7	
C+	2.3	Adequate: Student who is profiting from the university experience; understanding of the subject; ability to develop solutions to simple problems in the material.
C	2.0	
C-	1.7	
D	1.0	Marginal: Sufficient familiarity with the subject matter to enable the student to progress without repeating the course.
F	0.0	Failure: Little evidence of familiarity with the subject matter; weakness in critical and analytic skills; limited, or irrelevant use of literature.
P		Pass: “Pass” in a pass-fail course. Courses to be graded on a pass-fail basis for a programme are specifically identified under the programme in the course catalogue.

**Operational Grades**

IP	In Progress	An IP grade is shown where students will register in subsequent Semesters to complete the assessment of the course.
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I	Incomplete	A grade of incomplete may be granted (1) where there are extenuating circumstances that have prevented a student from completing required work, or attending the examination; (2) at the discretion of the Assessment Panel. Where an "I" grade is assigned, the Assessment Panel will approve a schedule for the completion of work, or a supplementary examination. An "I" grade will be converted into a "F" grade four weeks after the "I" grade is first reported to the Academic Regulations and Records Office, unless an alternative grade has been assigned.
S	Dissertation Submitted	In a dissertation-type course, an S grade is assigned by the Course Examiner when a student's dissertation has been submitted for assessment.
X		Assigned when a student is permitted to drop the course after the normal drop date.
8.2		Students assigned a grade of D or better, or a Pass grade in a pass-fail course, earn credit units for the course. Grades of F, IP, I, S, or X do not earn credit units.
8.3		Grades of P, I, IP, S and X are not counted in the calculation of a student's CGPA. Grades of F are counted, unless the fail is recovered under AR11.3.
8.4		Grades of P, I, IP, S and X are not counted in the calculation of a student's SGPA.
9.	Illness or other Circumstances Affecting Assessment	If students wish the University to take into account illness or some other extenuating circumstances that affected their performance in an examination, or ability to attend an examination, or to complete coursework, they must refer the circumstances of the case to the relevant Course Examiner in writing, within five days of the scheduled date for students to complete the assessment of the course.
10.	Review of Course Grades	
	<u>Informal Resolution</u>	
10.1		Where a student believes that there may have been: a miscalculation of marks; data errors; extenuating circumstances affecting his/her performance; or wishes to resolve other issues relating to course grades, the student should first contact the Course Examiner and the relevant staff member responsible for the assessment with a view to resolving the matter informally.

- 10.2 If a revision to the student's course grade is considered necessary, the Course Examiner should make a recommendation to amend the grade and seek approval through the Chair of the Assessment Panel.
- 10.3 If the student's concerns regarding course grades cannot be resolved by informal means, the student may seek resolution via the formal procedures outlined below.

Formal Procedures for Review

- 10.4 Formal requests for review of course grades may be made only if the assessment was not conducted in accordance with the Academic Regulations or with the arrangements prescribed for the course. Disagreement with the academic judgment of Course Examiners does not constitute valid grounds for review.
- 10.5 Any request for review of course grades must be made in writing to the Head of Department offering the course within one month of the announcement of grades by the Academic Regulations and Records Office. The written application must:
  - (i) describe the informal actions taken to resolve the issue;
  - (ii) state the grounds on which the request for review is made;
  - (iii) include a description of the relevant facts; and
  - (iv) provide supporting evidence.
- 10.6 When considering a formal request for review of course grade, the Head of Department may form a Departmental Review Committee to investigate the case. Membership of a Departmental Review Committee includes the Head (or nominee) as Chair and at least two other academic staff not involved in the teaching of the course under review. Where the student is from another programme department, the Departmental Review Committee may include the Head (or nominee) of the student's programme department. The Departmental Review Committee may interview the student and staff members concerned, arrange for an independent assessment of the student's work, or seek advice from an external assessor. The Committee should record its proceedings and resolutions.
- 10.7 If the Committee decides to recommend amendment of the course grade, endorsement through the Chair of the Assessment Panel is required. The decision will be communicated in writing to the student by the Head of Department with a brief statement of the reasons for the decision. All reviews should be handled expeditiously by the parties concerned. A reply should be sent to the student no later than one month upon receipt of the formal request for review.
- 10.8 Formal requests for review of course grades should normally be resolved at the departmental level. If a student is not satisfied that his/her case has been dealt with appropriately at the departmental level, the student can convey his/her concern directly in writing to the Faculty Dean. The Dean will adjudicate the case and communicate the decision to the student in writing. The decision of the Dean is final. For courses offered by the School of Creative Media, School of Law, Division of Building Science and Technology, Chinese Civilisation Centre and the English Language Centre, students should convey their concern to the Vice-President for Undergraduate Education or the Dean of Graduate Studies as appropriate whose decision is final.

11. Students' Academic Progress and Academic Standing

Academic Standing

11.1 Academic standing provides an indicator of the student's academic progress and identifies students in academic difficulty needing academic advising and extra help. The four levels of academic standing are defined as follows:

Standing	Definitions
Good Standing	Students are making satisfactory academic progress.
Academic Warning	Students' most recent academic performance has been unsatisfactory, or their overall academic average is below minimum requirements. Students on warning are asked to seek academic advice from their programme advisor.
Probation	Students' most recent academic performance has been extremely unsatisfactory, or their overall academic average has continued to be below the minimum requirements for graduation. Students on Probation will be assigned an academic advisor by their programme department, and will not be permitted to register in courses in the following semester without the approval of the academic advisor. The programme department may also require students on Probation to take a reduced credit unit load in the semester.
Academic Suspension	Students who cannot benefit from course registration in the next semester may be suspended for an approved period of not less than one semester. Academic Suspension is designed to provide students with an opportunity to resolve the problems that are preventing them making academic progress. On return from their suspension, students may be given the opportunity for one additional course repeat in each failed course to recover failure(s).
<u>Operational Standing</u>	
Review	A temporary status indicating that a student's performance may require a change of academic standing and has been referred to the student's department.

11.2 An academic standing decision is made for all students at the end of each semester, in accordance with rules adopted by Senate and published by the Academic Regulations and Records Office.

Repeating Courses to Improve Grades

11.3 Except for courses covered by 11.4, undergraduate students may repeat a course, or an equivalent course, to recover a failure or to improve a course grade of D. Students in

taught postgraduate programmes may repeat a course, or equivalent course, to recover a failure or to improve a course grade of C or below. After the first attempt, only two repeat attempts are permitted. Course grades for all attempts will appear on the student's transcript, but only the final grade earned will be included in the calculation of the student's CGPA.

- 11.4 Courses may be designated 'dissertation-type' courses in the course catalogue. For dissertation-type courses, the catalogue will specify the normal duration for course registration and the maximum duration for course registration. Students are not permitted to repeat a dissertation-type course.

Academic Honours

- 11.5 At the end of each semester, or for part-time students on the completion of two semesters, students' GPAs are calculated. Where a student over that period has (1) earned twelve credit units or more, (2) achieved a GPA of 3.7 or greater, and (3) not failed any course, the student is placed on the Dean's List.

12. Conferment and Classification of Awards

Requirements for University Awards

- 12.1 To be granted an award of the University, students must successfully complete a programme of the University, including specific requirements of the named award for which they are registered, general University requirements, and faculty requirements, if any. The requirements for awards are set out in the University website for each programme.
- 12.2 Credit units earned for courses at a level below the programme level are not normally counted toward requirements for an award.
- 12.3 Where two or more courses are defined as exclusive for a programme by the programme department, the credit units earned for only one of the courses will count toward the requirements for the award.
- 12.4 Where the normal course requirements of a programme cannot be completed, a "substitute" course may be approved by the programme department for a student, replacing the required course.
- 12.5 The University may allow credit units earned by students registered for a particular programme of the University to be counted toward the requirements of another programme for which they register.
- 12.6 The University may allow exemption from courses required for an award of the University. Credit units toward the award are not given when an exemption is granted.
- 12.7 Students may be granted an undergraduate award only if they have achieved a CGPA of 1.70 or above.
- 12.8 Students may be granted a postgraduate award only if they have achieved a CGPA of 2.00 or above.

- 12.9 Where a programme is designed to enable students to gain an intermediate award, students who meet the requirements for the intermediate award and who do not intend to complete the full programme may apply in writing to the Academic Regulations and Records Office for conferment of the award. Such applications must be received within one calendar year of the student's withdrawal from the programme.
- 12.10 Students completing the requirements for an award graduate on the next following graduation date.

Classification of Awards

- 12.11 The University grants awards with classifications as follows:

Award	Classification
<b>Diplomas/Certificates/ Higher Diplomas/Associate Degrees</b>	Distinction Credit Pass
<b>Bachelor's Degrees</b>	First Class Honours Upper Second Class Honours Lower Second Class Honours Third Class Honours Pass (without Honours)
<b>Postgraduate Certificates/ Diplomas/Master's Degrees</b>	Distinction Credit Pass

- 12.12 University awards are classified by the relevant Faculty Examination Board, that makes a recommendation to Senate for the conferment of awards.
- 12.13 Faculty Examination Boards classify awards with regard to, but not necessarily in strict conformity with, a student's CGPA.

**13. Termination of Studies**

- 13.1 Where the student's record indicates that the student may have difficulty successfully completing the requirements for an award, the relevant Faculty Examination Board is informed. Where the Board is satisfied that the student cannot reasonably expect to complete the award, the Board will terminate the student's studies.
- 13.2 After termination of studies, students may not continue their studies at the University without readmission, with readmission to any programme no earlier than one academic year after the student's termination.

14. Review of Examination Board Decisions

Informal Resolution

- 14.1 Where a student is concerned that there might be data errors or that there were extenuating circumstances affecting his/her overall academic performance that have a bearing on the academic standing and award decisions made by the Examination Board, the student should attempt to resolve the matter informally by contacting the Programme Leader, Head of the Programme Department, or other relevant academic staff.
- 14.2 If the Head of Department wishes to recommend an amendment to the student's academic standing or award classification, this recommendation should be forwarded through the Chairman of the Examination Board for approval.

Formal Procedures for Review

- 14.3 Formal requests for review of an Examination Board's decision may be made only on the basis of procedural defects affecting the Board's decision. The academic judgment of the Examination Board, having acted in conformity with the University's policies and guidelines on assessment, shall not be subject to appeal.
- 14.4 If the student's concerns regarding the Examination Board's decision cannot be resolved satisfactorily via informal means, the student may lodge a formal request for review in writing to the Faculty Dean within one month of the publication of the Examination Board's decision by the Academic Regulations and Records Office. The application must:
- (i) describe the informal actions taken to resolve the issue;
  - (ii) state the grounds on which the request for review is made;
  - (iii) include a description of the relevant facts; and
  - (iv) provide supporting evidence.
- 14.5 Upon receipt of the formal request for review, the Faculty Dean will review and decide on the case. If deemed necessary, the Dean may form a Faculty Review Committee to investigate the case. Membership of a Faculty Review Committee includes the Head (or nominee) of the student's programme department and another Head of Department not associated with the student's programme. The Faculty Review Committee will decide on the procedures it will follow in adjudicating the case. The Committee should record its proceedings and resolutions.
- 14.6 If the Faculty Review Committee decides to recommend changes to the student's academic standing or award classification, endorsement through the Chair of the Examination Board is required. The decision on the review will be communicated in writing to the student with a brief statement of the reasons for the decision. All reviews should be handled expeditiously by the parties concerned. A reply should be sent to the student no later than one month upon receipt of the formal request for review.
- 14.7 The decision of the Dean or the Faculty Review Committee, if formed, is final. For the School of Law, School of Creative Media and Division of Building Science and Technology, formal requests for review of Examination Board decisions should be directed to the Vice-President for Undergraduate Education or the Dean of Graduate Studies as appropriate whose decision is final.

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# **Regulations for the Research Degrees of Master of Philosophy (MPhil) and Doctor of Philosophy (PhD)**

- RD 1 General
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**RD1 General**

- 1.1 The definitions in the University's Academic Regulations shall apply to these Regulations unless stated otherwise.
- 1.2 These Regulations are approved by the Senate upon the recommendation of the Board of Graduate Studies. The administration of the Regulations is handled by the Chow Yei Ching School of Graduate Studies (SGS).

**RD2 Nature of the Degrees**

- 2.1 The degree of Master of Philosophy (MPhil) shall be awarded to a candidate who has:
  - 2.1.1 successfully completed prescribed coursework requirements, if any;
  - 2.1.2 presented the results of research in a thesis which gives evidence of a sound understanding of the area of study, its context and applicability and makes a contribution to knowledge; and
  - 2.1.3 satisfied the examiners in an oral examination in the subject area of the thesis, and in such other examinations as may be prescribed.
- 2.2 The degree of Doctor of Philosophy (PhD) shall be awarded to a candidate who has:
  - 2.2.1 successfully completed prescribed coursework requirements, if any;
  - 2.2.2 presented the results of research in a thesis which gives evidence of a sound understanding of the area of study, its context and applicability and makes a substantial original contribution to knowledge in the subject area concerned; and
  - 2.2.3 satisfied the examiners in an oral examination in the subject area of the thesis, and in such other examinations as may be prescribed.

**RD3 Admission to Candidature**

- 3.1 For admission to MPhil candidature, an applicant shall:
  - 3.1.1 hold a relevant Bachelor's degree with first or second class honours (or equivalent qualification) from a recognized university; or
  - 3.1.2 hold a taught Master's degree (or equivalent qualification) from a recognized university.
- 3.2 For admission to PhD candidature, an applicant shall:
  - 3.2.1 be a current MPhil student in the University who seeks transfer to PhD candidature; or
  - 3.2.2 hold a higher degree by research (or equivalent qualification) from a recognized university.
- 3.3 Equivalent qualifications mentioned above shall include relevant professional qualifications or other scholarly achievements recognized by the University.

- 3.4 In addition to the above, an applicant may be required to demonstrate a sufficient command of the English language in which the programme of study and research shall be pursued, or of the Chinese language, if permission is given to present the thesis in that language.
- 3.5 The University may prescribe other additional entry qualifications, as deemed appropriate.

**RD4 Registration**

- 4.1 A candidate shall register within a period specified by the University.
- 4.2 A candidate may, as a condition of registration, be required to take a preliminary course of study or an examination, written or oral, either before the date of commencement, or during the period of candidature.
- 4.3 A candidate is not allowed to register simultaneously in another programme of study in the University or in any other institution without the prior permission of SGS.

**RD5 Full-time and Part-time Modes of Study**

- 5.1 An applicant may be admitted, either as a full-time or a part-time candidate.
- 5.2 A candidate may apply for a change in mode of study. If approved, the candidate's period of study will be adjusted accordingly.

**RD6 Duration of Study**

- 6.1 The study periods for research degree studies are as follows:

<u>Programme of Study</u>	<u>Full-time</u>	<u>Part-time</u>
MPhil	2 years	4 years
PhD (students with a research master's degree)	3 years	6 years
PhD (students without a research master's degree)	4 years	8 years

- 6.2 The duration of candidature, where permission has been given to transfer from MPhil to PhD candidature, is inclusive of the period of MPhil candidature, but should not be less than nine months after the transfer.
- 6.3 Requests for extension of candidature beyond the stipulated study period shall not normally be entertained except in exceptional circumstances.

**RD7 Leave of Absence and Residence Requirements**

- 7.1 Candidates who wish to take a leave of absence for a period exceeding two months for the reasons stated below shall apply in writing, if possible, one month before the intended commencement date of leave.
- 7.2 A leave for interruption of studies for non-academic reasons requires the recommendation of the Head of Department and the Faculty/School. Approval of such

*Regulations for the Research Degrees of Master of Philosophy (MPhil) and Doctor of Philosophy (PhD)*

requests rests with SGS. The leave period, which will not be counted towards the candidate's period of study, should not normally accumulate to more than 12 months.

- 7.3 Study leave for academic purposes outside Hong Kong requires the recommendation of the Head of Department and the Faculty/School. Approval of such requests rests with SGS. The leave period, which will be counted towards the candidate's period of study, should not accumulate to exceed half of the stipulated study period.
- 7.4 A candidate who is receiving regular supervision in Hong Kong or in a designated location approved by the Board of Graduate Studies is classified as being in residence. The required residence period for research degree studies is equivalent to half of the relevant period of study.

**RD8 Structure of the Degrees**

- 8.1 The degrees of MPhil and PhD shall consist of coursework and independent research studies culminating in the submission of a thesis.
- 8.2 Candidates are required to fulfill the following coursework requirements during their period of candidature:
- MPhil: 7 credit units (minimum requirement)  
PhD: 14 credit units (normal requirement)
- 8.3 Exemption from coursework requirements may be granted only in exceptional circumstances. Such requests require the approval of the Faculty/School upon the recommendation of the Head of Department.
- 8.4 Credit transfer may be allowed for candidates who possess postgraduate or other qualifications of relevance to their research studies. Such requests require the approval of the Faculty/School upon the recommendation of the Head of Department.

**RD9 Qualifying Period**

- 9.1 Candidates are required to submit a qualifying report within the specified qualifying periods as follows:
- Full-time: Within 6–12 months from commencement of study  
Part-time: Within 9–18 months from commencement of study
- 9.2 A qualifying report shall include a survey of the relevant literature, an identification of a specific research topic, the research methodology and a discussion on the possible outcome.
- 9.3 The qualifying report shall be assessed by the respective qualifying panels. Candidates who have been confirmed as qualified for their studies are required to submit a progress report on an annual basis until they complete their theses and other academic requirements.

**RD10 Qualifying Panel and Supervision**

- 10.1 The Faculty/School shall appoint a qualifying panel for each candidate, upon the recommendation of the Department.

- 10.2 The Panel shall consist of at least three members including the proposed supervisor of the candidate who shall be its chairperson. The supervisor, and at least one of the other members, shall be from the Department concerned.
- 10.3 The Panel shall:
- 10.3.1 identify and prescribe coursework for the candidate;
  - 10.3.2 assess the qualifying report and monitor the candidate's performance in coursework;
  - 10.3.3 assess the candidate's performance by conducting an interview, oral examination or presentation, as deemed appropriate, for the purpose of confirmation of candidature;
  - 10.3.4 recommend to SGS, after the assessment mentioned above, on the candidate's suitability to continue the study, or to transfer from MPhil to PhD candidature or vice versa;
  - 10.3.5 recommend termination of candidature if the candidate's academic performance is unsatisfactory;
  - 10.3.6 monitor the progress of the candidate through the supervisor for the entire duration of the candidature and report to SGS annually;
  - 10.3.7 certify, before a thesis is submitted for examination, that the candidate has satisfied all coursework requirements.

**RD11 Termination of Study**

- 11.1 A candidate's failure to observe the University's regulations and guidelines may result in termination of candidature.
- 11.2 Unsatisfactory academic performance may result in termination of a candidate's study.

**RD12 Submission of Theses**

- 12.1 A candidate shall give three months' notice of intention to submit the thesis. Such notice shall be given together with the proposed title of the thesis, an abstract of the thesis, and the examination fee.
- 12.2 The candidate shall, by the intended submission date, submit a thesis embodying the results of the research undertaken, together with:
  - 12.2.1 a short abstract of some 200–300 words summarising the content of the thesis;
  - 12.2.2 a certificate signed by the candidate to the effect that the candidate is the author of the thesis and that it has not been submitted for a higher degree or any other award of this or any other institution;
  - 12.2.3 a statement on the extent of the collaboration, if any part of the work has been carried out in collaboration with another person, identifying the parts of the thesis which are not the result of the candidate's own work.

- 12.3 The thesis submitted shall be in the form prescribed in the “Regulations for the Form of Theses”.
- 12.4 Normally, a thesis is expected to be submitted not earlier than three months for MPhil candidates and six months for PhD candidates before the expiry of the period of study. Early submission of theses before the said date requires special approval of SGS.

**RD13 Content of Theses**

- 13.1 A candidate may not submit, as the main content of the thesis, work previously accepted for a degree or other awards of the University or any other institution, but may incorporate such work in the thesis if the work or material which has been so incorporated is specified.
- 13.2 The thesis shall include a detailed statement of the sources of information used in the preparation of the thesis.

**RD14 Thesis Examination**

- 14.1 The thesis examination will include an oral examination and such other examinations as may be required by the Panel of Examiners. The oral examination is compulsory.
- 14.2 The Panel of Examiners for the thesis shall be appointed by SGS upon the recommendation of the Faculty/School and the Head of Department. It shall consist of:
  - 14.2.1 For MPhil —
    - Panel Chairperson
    - One Internal Examiner
    - One External Examiner
    - One additional External Examiner, if the candidate is a full-time member of the academic staff of the University
    - The supervisor of the candidate
  - 14.2.2 For PhD —
    - Panel Chairperson
    - One Internal Examiner
    - Two External Examiners
    - One additional External Examiner, if the candidate is a full-time member of the academic staff of the University
    - The supervisor of the candidate

**RD15 Examination Results**

- 15.1 The recommendation of the Panel of Examiners shall be submitted to SGS.
- 15.2 A candidate who has satisfied all the requirements for the degree shall be recommended by the Panel of Examiners for award of the degree.
- 15.3 A candidate who is required to make minor revisions to the thesis, but has satisfied all other requirements, may be recommended for the award of the relevant degree, subject to resubmission of the thesis after making minor revisions, as indicated by the examiners.

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Doctor of Philosophy (PhD)*

- 15.4 A candidate who is not recommended for the award of the relevant degree may be required to submit a revised thesis for a second examination.
- 15.5 A PhD candidate may be recommended for the award of an MPhil degree if the thesis is assessed to be below the standard expected of a PhD thesis but is considered to have fulfilled the standard required for an MPhil degree.
- 15.6 A candidate may be deemed to have failed in the examination and shall not be permitted to resubmit the thesis for a second examination.

**RD16 Appeal**

- 16.1 Candidates may make an appeal in writing to SGS on matters relating to their research degree studies.
- 16.2 An appeal against the examination results should be made in writing to the Board of Graduate Studies through SGS within 10 working days of notification of the results. The appeal shall be considered only if there has been a material administrative error, or some other material irregularity. The decision of the Board of Graduate Studies shall be final.

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# **Regulations for the Form of Theses**

## **1. Applicability**

- 1.1 Research degree and professional doctorate students who have successfully completed their thesis examination are required to submit both printed and electronic copies of their thesis to the Chow Yei Ching School of Graduate Studies. An electronic copy will be uploaded onto online databases for both internal and public access.
- 1.2 The submission of the printed and electronic copies of the thesis forms part of the graduation requirement. The required formats for the printed and electronic copies are given below:

## **2. Format of the Printed Copy**

- 2.1 The thesis should be presented in a permanent and legible form either in original typescript, plain paper photocopy or a comparably permanent process.
- 2.2 The lower-case x-height of characters should not be significantly larger or smaller than 2mm. Double or one-and-a-half spacing should be used, except for indented quotations or footnotes where single spacing may be used.
- 2.3 International A4 size paper of good and opaque quality should be used for the thesis which should be typed on one side of the paper only. Exceptionally, paper other than international A4 size may be used when the nature of the thesis requires it.
- 2.4 Margins at the binding edge should not be less than 40mm and other margins should not be less than 20mm. Exceptionally, margins of a different size may be used when the nature of the thesis requires it.
- 2.5 Pages should be numbered through the thesis in Arabic numerals on the upper right hand corner, including appendices but excluding the table of contents and other material preceding the beginning of the general text which may be numbered with lower case Roman numerals.
- 2.6 The thesis should contain the following parts in the order shown:
  - (a) Title page, containing the following information in both Chinese and English:
    - the thesis title
    - the full name of the candidate
    - the degree for which the thesis is submitted
    - the name of the University
    - the month and year of the Faculty's/School's endorsement in recommending the award
  - (b) The abstract of contents
  - (c) Certification of approval by the Panel of Examiners
  - (d) Acknowledgment, if any

- (e) The table of contents and, where appropriate, a list of plates, tables, figures, symbols or other abbreviations
  - (f) The general text
  - (g) Bibliography
  - (h) Appendices and other addenda, if any.
- 2.7 Whenever practicable, diagrams, maps, illustrations, computer printouts, published papers and tables should be included in the thesis adjacent to the corresponding text.
- 2.8 Folded diagrams or charts included in the text should be arranged so as to open out to the top and left.
- 2.9 Photographic prints should be on single weight paper or permanently mounted on cartridge paper for binding and should be securely fixed in the thesis.
- 2.10 Illustrative material which cannot be conveniently bound in the text (such as maps and slides) should be packaged in such a way that it can be bound with the thesis. If the amount of such material is substantial, it should be gathered into a supplementary volume and packaged in a rigid container similar in format to the bound thesis. All loose material should be marked with the candidate's name and degree for which the work is submitted so that it can be readily linked with the thesis.
- 2.11 The thesis should be bound in boards covered in dark blue cloth or other suitable material. The binding should be of a fixed kind with leaves permanently secured by sewing.
- 2.12 The outside front cover should bear in gold lettering the title of the thesis, the full name of the candidate, the degree for which the thesis is submitted, the name of the University and the month and year of the Faculty's/School's endorsement in recommending the award.
- 2.13 The spine should bear in gold lettering:
- 20 mm from the bottom and across — CityU
  - 70 mm from the bottom and across — the degree and year of the Faculty's/School's endorsement in recommending the award — e.g., MPhil 2003
  - Evenly spaced between the statement of the degree and year of endorsement and the top of the spine and across or down — the name of the author and the title (or, if necessary, an abbreviated title) of the thesis.
- 2.14 Where lettering runs down the spine it should be printed in such a direction that it is upright when the thesis is lying flat with the front cover uppermost.
- 2.15 Notwithstanding the provisions of clause 2.11 of these Regulations, a candidate should present a thesis in an unbound form prior to examination in such a way that could be forwarded to the examiners without the risk of disarrangement. It should be the responsibility of the candidate to ensure that the thesis is properly bound after the examination, and prior to lodgment. No award shall be made until these arrangements have been completed.

3. Format of the Electronic Copy

3.1 Students are required to submit their theses in an electronic format in accordance with the specifications given in the Library's Webpage.

3.2 It is the responsibility of the student to ensure that an acceptable copy of his/her thesis in an electronic format is submitted to the Chow Yei Ching School of Graduate Studies.

3.3 Students who wish to use newer technologies for their theses, such as digital multimedia, hyper linking, etc. should check early in their thesis production, on the viability of software involved vis-à-vis, library preservation, and incorporation of such theses in the Library's online database.

4. Waivers

Where a candidate would meet with serious difficulty in complying with the provisions of these Regulations, he or she may apply to the Chow Yei Ching School of Graduate Studies for a particular Regulation(s) to be waived.

5. Further Advice

Candidates requiring further advice on the interpretation of these regulations should consult the Chow Yei Ching School of Graduate Studies.



# **Appendices**

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## **Appendix I: External Academic Advisors**

The following have been invited to serve as **External Academic Advisor (EAA)** or **Associate External Academic Advisor (AEAA)** for the programmes/departments indicated.

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### *Faculty of Business*

**Prof T S Chan**

Associate Vice President  
(Administration and Planning)  
Lingnan University  
HK

EAA      Master of Business Administration  
(Executive)

*October 2004 – September 2007*

**Prof Wee Chow Hou**

Professor and Head  
Division of Strategy, Management and  
Organization  
Nanyang Business School  
Nanyang Technological University  
Singapore

EAA      Master of Business Administration  
*September 2006 – August 2009*

**Dr Margaret A Shaffer**

Professor  
The Notebaert Distinguished Professor  
of International Business and Global  
Studies  
The University of Wisconsin Milwaukee  
Milwaukee  
USA

EAA      BBA (Hons) Business Management  
*March 2006 – February 2010*

**Prof Lyn Thomas**

Professor of Management Sciences  
Department of Management  
University of Southampton  
United Kingdom

EAA      BBA (Hons) Business Management  
*October 2005 – September 2009*

**Accountancy****Dr Shimin Chen**

Associate Professor  
School of Accounting and Finance  
Hong Kong Polytechnic University  
HK

EAA      BBA(Hons) Accountancy and Law  
*October 2007 – September 2011*

*External Academic Advisors*

**Prof Joseph Weintrop**

Executive Officer, Doctoral Programme  
Stan Ross Professor of Accounting  
Zicklin School of Business  
CUNY-Baruch College  
New York  
USA

EAA      BBA(Hons) Accountancy  
*October 2007 – September 2011*

**Prof Genald Lobo**

Arthur Anderson Chair and Professor of  
Accounting  
Chairman  
Department of Accountancy and  
Taxation  
C.T. Bauer College of Business  
University of Houston  
US

EAA      PGC Professional Accounting  
*October 2007 – September 2011*

**Prof Jeong-Bon Kim**

Associate Dean  
Postgraduate Programmes and Research  
Faculty of Business  
The Hong Kong Polytechnic University  
HK

EAA      MSc Professional Accounting and  
Corporate Governance  
(Professional Accounting Stream)  
*February 2005 – January 2009*

EAA      BBA(Hons) Accountancy and  
Management Information Systems  
*October 2006 – September 2010*

**Dr Lo Kin Hang**

Vice President & Company Secretary  
APT Satellite Holdings Ltd

EAA      MSc Professional Accounting and  
Corporate Governance  
(Corporate Administration Stream)  
*January 2005 – December 2008*

**Dr Lin Zhijun**

Head and Associate Professor  
Department of Accountancy & Law  
Hong Kong Baptist University  
HK

EAA      MA International Accounting  
(in collaboration with Harbin Institute of  
Technology)  
*April 2004 – March 2008*

**Economics and Finance**

**Prof Charles Q Cao**

David H. McKinley Professor of  
Business Administration and Professor  
of Finance  
Department of Finance  
The Smeal College of Business  
The Pennsylvania State University  
USA

EAA      MSc Financial Engineering  
*October 2005 – September 2008*

*External Academic Advisors*

**Prof Hong Hwang**

Professor  
Department of Economics  
National Taiwan University  
Taiwan

EAA      MSc Applied Economics  
*October 2005 – September 2008*

**Prof Francis Koh**

Practice Professor of Finance &  
Associate Dean  
Director, MSc in Wealth Management  
Programme  
Lee Kong Chian School of Business  
Singapore Management University  
Singapore

EAA      Master of Science in Banking  
*October 2006 – September 2009*

**Prof Maurice David Levi**

Professor  
Finance Division  
Sander School of Business  
University of British Columbia  
Canada

EAA      BBA (Hons) Finance  
*October 2005 – September 2008*

**Prof Kian Guan Lim**

Head, Quantitative Finance Unit  
Professor of Finance  
Lee Kong Chian School of Business  
Singapore Management University  
Singapore

EAA      BBA (Hons) Financial Engineering  
*October 2005 – September 2008*

**Prof Paul Brian McGuinness**

Chairman and Professor  
Department of Finance  
The Chinese University of Hong Kong  
HK

EAA      MSc Finance  
*October 2005 – September 2008*

**Prof Pasquale Michael Sgro**

Associate Dean (Research)  
Faculty of Business & Law  
Deakin University  
Australia

EAA      BBA (Hons) Business Economics  
*October 2005 – September 2008*

**Information Systems**

**Prof Lee Jae Kyu**

Professor of Enterprise Information  
Systems and E-Commerce Technology  
& Applications  
Associate Dean, Faculty & Research of  
School of Information Systems  
Singapore Management University  
Singapore

EAA      MSc Information Systems Management  
*October 2006 – September 2009*

*External Academic Advisors*

**Prof R Brent Gallupe**

Professor of Information Technology  
Management  
School of Business  
Queen's University  
Ontario  
Canada

EAA      MSc Electronic Business & Knowledge  
Management  
*October 2005 – September 2007*

**Prof Ting-peng Liang**

Professor of Information Systems  
Department of Decision Sciences and  
Managerial Economics  
Faculty of Business Administration  
Chinese University of Hong Kong  
HK

EAA      MSc Business Information Systems  
*December 2005 – November 2008*

**Prof M Lynne Markus**

Sr. Professor of Information and Process  
Management  
Department of Information and Process  
Management  
Bentley College  
USA

EAA      BBA(Hons) Electronic Commerce  
*September 2005 – August 2008*

**Prof Bernard Cheng-Yian Tan**

Head and Professor  
Department of Information Systems  
National University of Singapore  
Singapore

EAA      BBA(Hons) Information Systems  
*October 2004 – September 2010*

**Prof Michael David Myers**

Professor of Information Systems  
Associate Dean (Postgraduate and  
Research)  
The University of Auckland Business  
School  
Auckland  
New Zealand

EAA      BBA(Hons) Global Business Systems  
Management  
*September 2007 – August 2010*

Management

**Prof Joseph L C Cheng**

Professor and Director  
Centre for International Business and  
Research  
University of Illinois at Urbana-  
Champaign  
USA

EAA      MA Global Business Management  
*September 2005 – August 2008*

*External Academic Advisors*

**Prof John Schaubroeck**

Department of Management  
Bennet LeBow College of Business  
Drexel University  
Philadelphia  
USA

EAA      BBA(Hons) International Business  
(Japan Studies)  
BBA(Hons) Human Resources  
Management  
*October 2005 – September 2008*

Management Sciences

**Prof Anthony Yung-cheung Kuk\***

Head  
Department of Statistics and Applied  
Probability  
National University of Singapore  
Singapore

EAA      BBA(Hons) Managerial Statistics  
*October 2007 – September 2011*

**Prof Lyn Thomas\***

Professor of Management Science  
School of Management  
University of Southampton  
UK

EAA      BBA(Hons) Management Science  
*October 2007 – September 2011*

**Prof Yupo Chan**

Professor and Founding Chair  
Department of Systems Engineering  
Donaghey College of Information  
Science & Systems Engineering  
University of Arkansas  
USA

EAA      MA Operations & Supply Chain  
Management  
*October 2006 – September 2010*

**Prof Duncan King-hai Fong\***

Professor of Marketing and Statistics  
Department of Marketing  
The Pennsylvania State University  
USA

EAA      BBA(Hons) Service Operations  
Management  
*October 2007 – September 2011*

**Prof Yiu-kuen Tse**

Professor of Economics  
Associate Dean  
School of Economics and Social  
Sciences  
Singapore Management University  
Singapore

EAA      MA Quantitative Analysis for Business  
*October 2006 – September 2010*

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\* Subject to approval

*External Academic Advisors*

Marketing

**Prof Gerald Albaum**

Visiting Scholar  
University of New Mexico  
Albuquerque  
USA

EAA      BBA(Hons) Marketing  
*November 2004 – October 2007*

**Prof Allan Kit-kwong Chan**

Associate Dean  
Department of Marketing  
School of Business  
Hong Kong Baptist University  
HK

EAA      BBA(Hons) China Business  
*November 2004 – October 2007*

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*Faculty of Humanities and Social Sciences*

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Applied Social Studies

**Prof Roderic Girth Broadhurst**

Professor and Head of School of Justice  
Faculty of Law  
Queensland University of Technology  
Australia

EAA      BSocSc(Hons) Criminology  
*November 2006 – October 2010*

**Dr Ira C Colby**

Dean and Professor of Social Work  
Graduate College of Social Work  
University of Houston  
USA

EAA      BSocSc(Hons) Social Work  
BA(Hons) Social Work with Minor in  
Counselling  
*October 2007 – September 2011*

**Prof Robert Ashley Cummins**

Personal Chair in Psychology  
School of Psychology  
Deakin University  
Australia

EAA      MSocSc Counselling  
*February 2005 – August 2009*

**Prof Peter K Smith**

Professor of Psychology  
Department of Psychology  
Goldsmiths College  
University of London  
UK

EAA      BSocSc(Hons) Psychology  
PGD Psychology  
*September 2007 – August 2011*

**Prof Michael John Holoske**

Professor  
School of Social Work  
University of Georgia  
USA

EAA      BSocSc(Hons) Applied Sociology  
MSocSc Applied Sociology  
*November 2006 – October 2010*

*External Academic Advisors*

**Prof Steven Michael Shardlow**

Director, Institute for Health and Social Care Research  
The School of Community, Health Sciences and Social Care  
The University of Salford  
UK

EAA

MSocSc Social Work

*December 2005 – November 2009*

**Dr Heung Woon King Vivian**

Head of Centre for Special Needs and Studies in Inclusive Education  
The Hong Kong Institute of Education  
Hong Kong

EAA

MSocSc Psychology of Education

*February 2007 – January 2011*

Asian and International Studies

**Prof Colin Patrick Mackerras**

Fellow of Academy of the Humanities of Australia

EAA

BSocSc(Hons) International Studies

*December 2006 – November 2008*

**Prof Kathryn Robinson**

Professor of Department of Anthropology  
Research School of Pacific & Asian Studies  
Australian National University

EAA

MSocSc Development Studies

*June 2007 – May 2010*

**Prof Frederic C Deyo**

Professor of Sociology, SUNY Binghamton  
Department of Sociology  
State University of New York – Binghamton  
USA

EAA

BSocSc(Hons) East & Southeast Asian Studies

*December 2003 – November 2007*

Chinese, Translation and Linguistics

**Mr Chan Che-shing**

Director  
New Asia Institute of Advanced Chinese Studies  
Hong Kong

EAA

BA(Hons) Primary Education

*February 2007 – June 2009*

English and Communication

**Prof William Briggs**

Director, School of Journalism & Mass Communication  
San Jose State University  
USA

EAA

BA(Hons) English for Professional Communication

*October 2005 – September 2008*

*External Academic Advisors*

**Dr Graham Smart**

Associate Professor  
The School of Linguistics and Applied  
Language Studies  
Carleton University  
Canada

EAA      BA(Hons) English for the Professions  
*February 2007 – January 2010*

**Dr Ni Chen**

Associate Professor  
Department of Communication Studies  
Hong Kong Baptist University  
HK

EAA      BA(Hons) Integrated Strategic  
Communication  
*February 2007 – January 2010*

**Dr Stephen Matthews**

Acting Head  
School of Humanities  
Faculty of Arts  
University of Hong Kong  
HK

EAA      PGD Subject Knowledge for English  
Language Teachers  
*February 2007 – January 2009*

**Prof Gabriele Kasper**

Professor  
Department of Second Language Studies  
University of Hawaii at Manoa  
Honolulu  
USA

EAA      MA Teaching English as a Second  
Language  
*September 2007 – August 2010*

**Dr Zhongshi Guo**

Associate Professor  
Department of Journalism  
Hong Kong Baptist University  
HK

EAA      MA Communication and New Media  
*September 2006 – August 2008*

**Prof Thomas N Huckin**

Professor of English and Writing  
University Writing Program  
University of Utah  
USA

EAA      MA English for Specific Purposes  
*January 2007 – December 2008*

Public and Social Administration

**Prof Terry Burke**

Professor of Housing Studies  
Swinburne Institute for Social Research  
Swinburne, University of Technology  
Australia

EAA      BA(Hons) Housing Studies  
*October 2007 – September 2009*

MA Housing Studies  
*October 2006 – September 2009*

*External Academic Advisors*

**Dr Dorothy Chan Yuen Tak Fai**

Chief of Administration and Resources  
School of Professional and Continuing  
Education  
The University of Hong Kong  
HK

EAA      BSocSc(Hons) Policy Studies and  
Administration (Transport)  
*September 2007 – August 2010*

**Mr Li Pak Ho, Simon**

Registered Professional Housing  
Manager  
HK

AEAA    MA Housing Studies  
*October 2006 – September 2009*

**Mr Wong Kit Loong**

Director (Property Management)  
Hong Kong Housing Society  
HK

AEAA    BA(Hons) Housing Studies  
*October 2006 – September 2009*

**Prof Chris Nyland**

Professor of Management  
Department of Management  
Monash University  
Australia

EAA      BSocSc(Hons) Administration & Public  
Management  
*February 2007 – January 2009*

**Prof Jon Pierre**

Professor of Political Science  
Department of Political Science  
University of Gothenburg  
Sweden

EAA      MA Public Policy and Management  
*September 2007 – August 2010*

**Prof Zhao Quansheng**

Professor and Division Director of  
Comparative and Regional Studies  
School of International Service  
American University  
USA

EAA      BSocSc(Hons) Policy Studies and  
Administration (China Studies)  
BSocSc(Hons) Administration & Public  
Management (Administration & Public  
Management in China)  
*October 2006 – September 2008*

**Prof Bert A Rockman**

Head  
Department of Political Science  
Purdue University  
USA

EAA      BSocSc(Hons) Policy Studies and  
Administration  
*October 2005 – September 2008*

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*Faculty of Science and Engineering*

Building and Construction

**Mr Kenneth J K Chan**

Managing Director  
KC Surveyors Limited/KCS Projects  
Limited  
HK

AEAA    September 2004 – August 2008

*External Academic Advisors*

**Prof Roger Flanagan**

Professor of Construction Management  
School of Construction Management and Engineering  
The University of Reading  
Berkshire, UK

EAA      *October 2000 – August 2008*

**Prof Stuart David Green**

Professor of Construction Management and Director of Innovative Construction Research Centre  
School of Construction Management and Engineering  
The University of Reading  
Berkshire, UK

EAA      *September 2004 – August 2008*

**Mr Peter K M Ho**

Director  
Davis Langdon & Seah Hong Kong Limited  
HK

AEAA      *January 2005 – August 2009*

**Mr Andrew K F Lee**

Managing Director  
Andrew Lee King Fun & Associates Architects Ltd  
HK

EAA      *September 2006 – August 2008*

**Prof Eddie Leonardi**

Professor and Deputy Head  
School of Mechanical and Manufacturing Engineering  
The University of New South Wales  
Sydney, Australia

EAA      *March 2003 – August 2010*

**Prof Peter E D Love**

Faculty of Business and Law  
Edith Cowan University  
Australia

EAA      *September 2004 – August 2008*

**Dr Mohan Maheswaran Kumaraswamy**

Associate Professor  
Department of Civil Engineering  
The University of Hong Kong  
HK

EAA      *September 2002 – August 2010*

*External Academic Advisors*

**Prof David Arthur Nethercot**

Professor of Civil Engineering and  
Head of Department of Civil and  
Environmental Engineering  
Imperial College of Science, Technology  
and Medicine  
London  
UK

EAA      *September 2005 – August 2009*

**Prof Charles W W Ng**

Professor  
Department of Civil Engineering  
The Hong Kong University of Science  
and Technology  
HK

AEAA    *September 2006 – August 2010*

**Mr Kwok-on Yeung**

Director  
Ove Arup & Partners HK Ltd  
HK

AEAA    *May 2003 – August 2010*

**Mr Arthur H T Yung**

Director  
Arthur Yung & Associates Company  
Limited  
HK

AEAA    *January 2004 - August 2010*

Computer Science

**Prof Ronald L Graham**

Irwin and Joan Jacobs Endowed Chair  
Computer Science and Engineering  
Department  
University of California at San Diego  
USA

EAA      *September 2004 – August 2008*

**Prof Clement Leung**

School of Computer  
Science and Mathematics  
Victoria University of Technology  
Australia

EAA      *July 2006 – June 2010*

**Prof Dennis Longley**

Emeritus & Adjunct Professor  
Faculty of Information Technology  
Queensland University of Technology  
Brisbane  
Australia

EAA      *July 2000 – June 2008*

*External Academic Advisors*

**Prof Justin Douglas Tygar**

Professor EAA      *July 2002 – June 2010*  
Department of Electrical Engineering  
and Computer Science & School of  
Information Management and Systems  
University of California  
Berkeley  
USA

Electronic Engineering

**Prof Kai Chang**

Department of Electrical Engineering EAA      *October 2004 – September 2008*  
Texas A & M University  
USA

**Prof Moshe Zukerman**

Professor EAA      *June 2003 – August 2008*  
Department of Electrical and Electronic  
Engineering  
The University of Melbourne  
Victoria  
Australia

Manufacturing Engineering and Engineering Management

**Prof Kevin D Barber**

Professor of Operations Management EAA      *September 2002 – August 2008*  
School of Management  
University of Bradford  
Bradford  
UK

**Prof Kang-cheung Chan**

Professor and Associate Head EAA      *October 2006 – September 2009*  
Department of Industrial and Systems  
Engineering  
The Hong Kong Polytechnic University  
HK

**Prof B G Dale**

Professor of Quality Management EAA      *October 2002 – September 2008*  
Manchester Business School  
University of Manchester  
Manchester  
UK

*External Academic Advisors*

**Prof Mooyoung Jung**

Professor  
Department of Industrial & Management  
Engineering  
Pohang University of Science &  
Technology (POSTECH)  
Korea

EAA      *October 2002 – September 2008*

**Prof Paul G Ranky**

Professor  
Department of Industrial and  
Manufacturing Engineering and  
Department of IT  
New Jersey Institute of Technology  
NJ07102  
USA

EAA      *October 2003 – September 2009*

**Prof Robert De Souza**

Professor  
The Logistics Institute–Asia Pacific  
National University of Singapore  
Singapore

EAA      *November 2006 – November 2009*

**Prof Kazuo Yamazaki**

Professor  
Department of Mechanical &  
Aeronautical Engineering  
College of Engineering  
University of California  
USA

EAA      *October 2002 – September 2008*

**Mathematics**

**Mr Luk Kin-yu, Peter**

Chief Executive Officer  
Plan-B consulting Limited

EAA      *November 2006 – August 2009*

**Mr Gu Chen Wei, Roger**

Head  
Strategic Business Decision Unit  
Consumer Banking  
Standard Chartered Bank (Hong Kong)  
Ltd

EAA      *November 2006 – August 2009*

**Mr Ip Tin Yau**

Principal (Secondary Section)  
Po Leung Kuk Choi Kai Yau School

EAA      *November 2006 – August 2009*

*External Academic Advisors*

**Prof Li Jian Shu**

Head and Chair Professor  
Department of Mathematics  
Hong Kong University of Science and  
Technology

EAA      November 2006 – August 2009

**Ir Dr Tsui Yik Wai, Herman**

Technical Director  
Interactive Systems & Technologies  
Limited

EAA      November 2006 – August 2009

**Mr Roland Wong**

Senior Director  
Commercial Department  
DHL Logistics (Hong Kong) Limited

EAA      November 2006 – August 2009

**Physics and Materials Science**

**Prof Nathan W T Cheung**

Professor  
Department of Electrical Engineering &  
Computer Sciences  
University of California, Berkeley  
USA

EAA      October 2006 - September 2010

**Prof Silvanus S W Lau**

Professor  
Department of Electrical and Computer  
Engineering  
University of California, San Diego  
USA

EAA      October 2004 – September 2008

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*School of Creative Media*

---

**Prof Richard Jewell**

Professor  
School of Cinema-Television  
University of Southern California  
Los Angeles  
USA

EAA      September 2006 – August 2008

**Prof Bill Seaman**

Head  
Digital Media Graduate Program  
Rhode Island School of Design  
Providence  
USA

EAA      December 2006 – August 2008

*External Academic Advisors*

**Ms Kathy Smith**

Chair, Animation and Digital Arts  
School of Cinematic Arts  
University of Southern California  
California  
USA

EAA      *September 2006 – August 2008*

**Prof Joanne Stryker**

Dean  
Foundation Studies  
Rhode Island School of Design  
Providence  
USA

EAA      *December 2006 – August 2008*

---

*School of Law*

---

**Prof Dr Peter Haanappel**

Director  
International Institute of Air and Space  
Law  
Faculty of Law  
Leiden University  
The Netherlands

EAA      Master of Laws  
*November 2005 – September 2008*

**Prof Dr iur Andreas Otto Kellerhals**

Attorney at law  
Director  
Europa Institut at the  
University of Zurich  
Zürich

EAA      Master of Arts in Arbitration & Dispute  
Resolution  
*April 2006 – March 2009*

AEAA      Bachelor of Laws/Juris Doctor  
*June 2006 – March 2009*

**The Hon Mr Justice Pang Kin Kee**

Judge of the Court of First Instance  
High Court  
HK

EAA      *October 2000 – September 2009*

**Prof Sun Nanshan**

Dean  
School of Law  
Fudan University  
PRC

EAA      Master of Laws  
*October 2006 – September 2009*

**Prof Wan Exiang**

Doctor of Law  
Professor of International Law  
Law School  
Wuhan University  
PRC

EAA      Doctor of Juridical Science  
*October 2005 – September 2008*

*External Academic Advisors*

**Prof James Allan**

Garrick Professor of Law  
University of Queensland  
Australia

AEAA      Juris Doctor  
*February 2007 – September 2010*

**Mr Richard Bates**

Solicitor  
Kennedys  
HK

AEAA      Postgraduate Certificate in Laws  
*October 2004 – September 2007*

**Mr John Bleach, SC**

Barrister  
Temple Chambers  
HK

AEAA      Postgraduate Certificate in Laws  
*October 2001 – September 2007*

**Mr Charles Booth**

William S Richardson School of Law  
University of Hawaii  
Hawaii  
US

AEAA      Bachelor of Laws with Honours / Juris  
Doctor  
*October 2004 – September 2007*

**Mr Benjamin Chain**

Barrister  
HK

AEAA      *October 2000 – September 2009*

**Dr Chiang Huang-chih**

Associate Professor  
School of Law  
National Taiwan University  
Taiwan

AEAA      Bachelor of Laws with Honours  
*January 2001 – September 2007*

**Mr Phoebus K F Chu**

Solicitor  
P C Woo & Co  
HK

AEAA      Postgraduate Certificate in Laws  
*October 2005 – September 2008*

**Mr Colin Cohen**

Boase Cohen & Collins  
HK

AEAA      Postgraduate Certificate in Laws  
*October 2004 – September 2009*

**Prof Jacques deLisle**

Professor of Law  
Law School  
University of Pennsylvania  
USA

AEAA      Bachelor of Laws with Honours / Juris  
Doctor  
*April 2005 – September 2007*

**Mr Martin Dixon**

Fellow and University Senior Lecturer in  
Law  
Queen's College  
University of Cambridge  
UK

AEAA      Bachelor of Laws with Honours / Juris  
Doctor  
*April 2003 – September 2007*

*External Academic Advisors*

**Prof Dong Shizhong**

Shanghai  
PRC

AEAA Bachelor of Laws with Honours / Juris  
Doctor / Servicing  
*April 2001 – September 2007*

**Mr Paul P C Fong**

Solicitor  
Preston Gates & Ellis  
HK

AEAA Postgraduate Certificate in Laws  
*October 2004 – September 2007*

**Mr Guo Xiaowen**

Vice President  
China International Economic and Trade  
Arbitration Commission (CIETAC)  
Shenzhen  
PRC

AEAA Bachelor of Laws with Honours  
*November 2005 – September 2008*

**Mr Dennis Harley**

Senior Lecturer  
Faculty of Law  
The University of New South Wales  
Australia

AEAA Servicing  
*October 2005 – September 2008*

**The Hon Mr Justice Michael Hartmann**

Judge of the Court of First Instance  
High Court  
HK

AEAA Bachelor of Laws with Honours  
*April 2003 – September 2007*

**Prof John Hatchard**

Visiting Professor  
School of Oriental and African Studies  
University of London  
UK

AEAA Servicing  
*October 2002 – September 2007*

**Prof Huang Jin**

Assistant President  
Professor of Law  
Wuhan University  
PRC

AEAA Bachelor of Laws with Honours  
*December 2005 – September 2008*

**Prof Mark Israel**

Associate Dean (Research)  
Professor of Law and Criminology  
School of Law  
Flinders University  
Australia

AEAA Bachelor of Laws with Honours  
*October 2003 – September 2009*

**Mr Richard W K Khaw**

Barrister  
HK

AEAA Postgraduate Certificate in Laws  
*September 2002 – September 2008*

*External Academic Advisors*

**Mr Vincent P C Kwan**

General Manager (Legal)  
Sino Land Company Limited  
HK

AEAA Postgraduate Certificate in Laws  
*October 2004 – September 2007*

**Prof Hoong Phun Lee**

Sir John Latham Professor of Law and  
Associate Dean (Staffing)  
Faculty of Law  
Monash University  
Australia

AEAA Bachelor of Laws with Honours  
*October 2001 – September 2007*

**Mr Martin Liao**

Barrister  
HK

AEAA Bachelor of Laws with Honours  
*November 2005 – September 2008*

**The Hon Mr Justice Michael Lunn**

Judge of the Court of First Instance  
High Court  
HK

AEAA Bachelor of Laws with Honours / Juris  
Doctor  
*February 2004 – September 2009*

**Prof Paul Edwin von Nessen**

Professor and Head  
Department of Business Law and  
Taxation  
Monash University  
Australia

AEAA Servicing  
*October 2004 – September 2007*

**Prof Mike Robertson**

Associate Professor  
School of Law  
Griffith University  
Australia

AEEA Bachelor of Laws with Honours /  
Juris Doctor  
*October 2006 – September 2008*

**Prof Michael Purdue**

Chair of Law  
Department of Law  
City University of London  
UK

AEAA Bachelor of Laws with Honours  
*October 2000 – September 2007*

**Ms Harriet Samuels**

Senior Lecturer in Law  
School of Law  
University of Westminster  
UK

AEAA Bachelor of Laws with Honours  
*October 2003 – September 2009*

**Prof Christopher Sherrin**

Professor  
Department of Professional Legal  
Education  
Faculty of Law  
The University of Hong Kong  
HK

AEAA Bachelor of Laws with Honours  
*November 2004 – September 2007*

*External Academic Advisors*

**Mr Clifford Smith, SC**

Barrister  
Des Voeux Chamber  
HK

AEAA Postgraduate Certificate in Laws  
*October 2001 – September 2007*

**Mr Thomas So**

Solicitor  
Johnson Stokes & Master  
HK

AEAA Postgraduate Certificate in Laws  
*October 2006 – September 2009*

**Mr Benny Tai**

Associate Professor  
Faculty of Law  
University of Hong Kong  
HK

AEAA Bachelor of Laws with Honours /  
Juris Doctor  
*November 2006 – September 2009*

**Prof Roman Tomasic**

Research Professor  
Faculty of Business & Law  
Victoria University  
Australia

AEAA Bachelor of Laws with Honours  
*March 2006 – September 2009*

**Prof Paul Leo Carl Torremans**

City Solicitors' Educational Trust  
Professor of Intellectual Property  
University of Nottingham  
UK

AEAA Bachelor of Laws with Honours  
*March 2006 – September 2008*

**Prof Francis Trindade**

Sir Owen Dixon Professor of Law  
Faculty of Law  
Monash University  
Australia

AEAA Bachelor of Laws with Honours / Juris  
Doctor  
*March 2002 – September 2007*

**Prof Chenguang Wang**

Dean and Professor of Law  
School of Law  
Tsinghua University  
PRC

AEAA Bachelor of Laws with Honours  
*July 2003 – September 2009*

**Prof Dr Wang Chuanli**

Professor  
School of International Law  
China University of Political Science  
and Law  
PRC

AEAA Master of Laws  
*November 2005 – September 2008*

**Prof Wang Zhenmin**

Vice-Dean  
School of Law  
Tsinghua University  
PRC

AEAA Master of Laws  
*November 2003 – September 2009*

*External Academic Advisors*

**Dr Yeo Tiong Min**

Associate Professor  
Faculty of Law  
National University of Singapore  
Singapore

AEAA Bachelor of Laws with Honours / Juris  
Doctor

*February 2005 – September 2007*

**Mr Rimsky Yuen, SC**

Barrister  
HK

AEAA Postgraduate Certificate in Laws  
*October 2002 – September 2008*

**Mr Kevin Paul Zervos, SC**

Senior Assistant Director of Public  
Prosecutions  
Department of Justice  
HKSAR, HK

AEAA Bachelor of Laws with Honours / Juris  
Doctor

*March 2001 – September 2008*

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*Division of Building Science and Technology*

---

**Hon Patrick Lau Sau-shing, SBS, JP**

11/F Union Commercial Building  
12–16 Lyndhurst Terrace  
Central, HK

EAA Associate of Science in Architectural  
Studies

*October 2004 – September 2008*

**Prof Brian Eugene Lee**

Balfour Beatty Professor of Civil  
Engineering  
Department of Civil Engineering  
University of Portsmouth  
UK

EAA Associate of Science in Construction  
Engineering and Management

*October 2005 – September 2008*

**Prof Francis Ng Hang-kwong, JP**

Past President of The Hong Kong  
Institute of Surveyors  
HK

EAA Associate of Science in Surveying

*October 2003 – September 2007*

**Prof Francis Yik Wai-hung**

Professor  
Department of Building Services  
Engineering  
Hong Kong Polytechnic University  
HK

EAA Associate of Science in Building  
Services Engineering

*October 2003 – September 2007*

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*Community College of City University*

---

**Mr Kenneth Chan Jor-kin**

Managing Director  
KC Surveyors Limited/ KCS Projects  
Limited  
HK

EAA Associate of Science in Facilities  
Management

*October 2003 – September 2007*

*External Academic Advisors*

Division of Commerce

**Prof Brian Andrew**

Professor of Accounting  
Charles Darwin University  
Australia

EAA      Associate of Business Administration (Accountancy)  
*October 2004 – September 2007*

**Prof Allan Chan Kit-kwong**

Professor  
Department of Marketing  
School of Business  
Hong Kong Baptist University  
HK

EAA      Associate of Business Administration (General Management)  
*September 2005 – September 2008*

**Dr Chan Wai-Kuen Timothy**

Deputy Director  
School of Info-communications Technology  
Singapore Polytechnic

EAA      Associate of Business Administration (E-Commerce & Web Technology)  
*October 2004 – September 2007*

**Prof Ronald Lau**

Visiting Associate Professor  
Department of Information and Systems Management  
The Hong Kong University of Science and Technology  
HK

EAA      Associate of Business Administration (Global Business)  
*September 2006 – September 2009*

**Dr Eric Ngai Nai-ting**

Associate Professor  
Department of Management and Marketing  
The Hong Kong Polytechnic University  
HK

EAA      Associate of Business Administration (Global Logistics and Trade Finance)  
*September 2006 – June 2008*

**Prof Siu Wai Sum**

Professor and Head  
Department of Marketing  
Hong Kong Baptist University  
HK

EAA      Associate of Business Administration (Marketing)  
*November 2005 – October 2007*

**Dr Jin E. Zhang**

Associate Professor  
School of Economics and Finance  
Faculty of Business and Economics  
The University of Hong Kong  
HK

EAA      Associate of Business Administration (Financial Services)  
*November 2005 – October 2008*

*External Academic Advisors*

**Dr Shi Yi Zheng**

Associate Professor  
Department of Marketing  
Hong Kong Baptist University  
HK

EAA      Associate of Business Administration  
(China Business Management)  
*October 2006 – September 2008*

Division of Computer Studies

**Dr Chan Wai-Kuen Timothy**

Deputy Director  
School of Info-communications  
Technology  
Singapore Polytechnic  
Singapore

EAA      Associate of Business Administration  
(E-Commerce & Web Technology)  
*October 2004 – September 2007*

**Dr Loo Wai-sing, Alfred**

Associate Professor  
Department of Computing and Decision  
Sciences  
Lingnan University  
HK

EAA      Associate of Science in Information  
Technology  
*October 2006 – September 2008*

**Dr Gino Yu**

Head  
Multimedia Innovation Centre  
Associate Professor  
School of Design  
The Hong Kong Polytechnic University  
HK

EAA      Associate of Science in Creative and  
Interactive Media Production  
*October 2006 – September 2009*

**Prof Richard So**

Associate Professor  
Department of Industrial Engineering &  
Engineering Management  
The Hong Kong University of Science  
and Technology

EAA      Associate of Science in Airport  
Operations and Aviation Logistics  
*December 2006 – November 2008*

Division of Language Studies

**Prof Leo Chan Tak-hung**

Professor  
Department of Translation  
Lingnan University  
HK

EAA      Associate of Arts in Translation and  
Interpretation  
*November 2006 – November 2009*

**Ms Emily Chen**

Managing Director  
Prestige Communications Consultancy

EAA      Associate of Arts in Public Relations and  
Communication  
*November 2006 – October 2009*

*External Academic Advisors*

**Mr Cheung Shu-wing, Alfred**

Director  
Reefer Trade OOCL (Asia Pacific) Ltd

EAA      Associate of Arts in Bilingual  
Communication Studies  
*September 2006 – August 2008*

**Prof Gwendolyn Gong**

Professor  
Department of English  
The Chinese University of Hong Kong  
HK

EAA      Associate of Arts in English for  
Professional Communication  
*September 2005 – September 2008*

**Mr Tommy Li Wing-chuen**

Creative Director of Tommy Li Design  
Workshop Ltd

EAA      Associate of Arts in Digital Visual  
Design  
*September 2007 – August 2009*

**Prof Sin Chow-yiu**

Head  
Department of Chinese  
The University of Hong Kong  
HK

EAA      Associate of Arts in Applied Chinese  
Studies  
*November 2006 – September 2009*

**Dr Yuko Miyazoe-Wong**

Professor  
Graduate School of International Studies  
Obirin University

EAA      Associate of Arts in Applied Japanese  
Studies  
*September 2007 – August 2009*

Division of Social Studies

**Dr David Fu-keung Ip**

Associate Professor  
School of Social Science  
University of Queensland  
Australia

EAA      Associate of Social Science in Leisure  
and Tourism Management  
*September 2005 – August 2008*

**Dr Julian Lai Chuk-ling**

Associate Head  
Department of Applied Social Studies  
City University of Hong Kong  
HK

EAA      Associate of Social Science in Applied  
Psychology  
*September 2006 – August 2009*

**Prof Lee Kam-hon**

Professor of Marketing  
Department of Marketing  
The Chinese University of Hong Kong  
HK

EAA      Associate of Social Science in  
Community Services Management  
*October 2003 – September 2007*

**Prof Lui Tai-lok**

Professor  
Sociology Department  
The Chinese University of Hong Kong  
HK

EAA      Associate of Social Science in Applied  
Social Studies  
*September 2004 – August 2008*

*External Academic Advisors*

**Prof Joshua Mok Ka-ho**

Director  
Centre for East Asian Studies  
University of Bristol  
UK

EAA      Associate of Social Science in Public Administration and Management  
*September 2005 – September 2008*

**Dr Wong Fu Keung**

Associate Dean  
Faculty of Social Sciences  
The University of Hong Kong  
HK

EAA      Associate of Social Science in Social Work  
*October 2004 – Sepembert 2008*

**Dr Timothy Leung**

Director of Student Affairs  
2/F Benjamin Franklin Centre  
The Chinese University of Hong Kong  
HK

EAA      Pre-Associate Degree  
*November 2005 – October 2007*

**Dr Chu Yiu Kong**

Programme coordinator  
Bachelor of Criminal Justice  
Department of Sociology  
The University of Hong Kong  
HK

EAA      Associate of Social Science  
*March 2007 – February 2010*

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*Chinese Civilisation Centre*

---

**Prof Leo Ou-fan Lee**

Honorary Director  
Chiang Ching-kuo Foundation  
Asia-Pacific Centre for Chinese Studies  
The Chinese University of Hong Kong  
HK

EC\*      Chinese Civilisation Courses  
*January 2006 –December 2007*

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*English Language Centre*

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**Prof David Coniam**

Professor  
Department of Curriculum and Instruction  
The Chinese University of Hong Kong  
HK

EAA      English Language Centre Courses  
*July 2006 – June 2008*

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\* The External Academic Advisor (EAA) of Chinese Civilisation Centre has been entitled “External Consultant (EC)”.

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## **Appendix II: Staff List (Academic and Equivalent Administrative Grades)** \*

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### **Office of the President**

#### **Acting President**

Ho, Richard Yan-ki 何祈基  
(Professor (Chair) of Finance, Department of  
Economics and Finance)

#### **Assistant to the President (Community Relations)**

Chan, Pauline Hing-yan 陳慶茵 BSW HKP, MEdAd NE, RSW

#### **Personal Assistant to the President**

Li, Jane Kit-ching 李潔貞 BBA OUHK, PGC(Transl.) HK

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\* The staff list is as of August 2007 and the conventions in the Commonwealth Universities Yearbook on the presentation of staff qualifications have been adopted in the listing with modifications.

Abbreviations used in the staff list:

Asst Prof : Assistant Professor      SL : Senior Lecturer  
UL : University Lecturer

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## Office of the Deputy President

---

### **Deputy President**

Tong, David Shuk-yin 唐叔賢  
(Professor (Chair) of Physics, Department of  
Physics and Materials Science)

BSc *HK*, MA PhD *Calif.*, FAPS, NSF  
Fellow *C'nell*

### **Assistant to the Deputy President**

Yam, Joanne Mei-yung 任美容

BSSc MSocSci *CUHK*,  
PGC(Bus Admin) *City HK*

---

## **Office of Vice-President (Undergraduate Education)**

### **Acting Vice-President (Undergraduate Education)**

Lam, Paul Kwan-sing 林群聲 BSc MPhil *HK*, PhD *Sheff.*  
(Professor (Chair) of Biology, Department of  
Biology and Chemistry)

### **Senior Coordinator (Academic Planning)**

Chik, Eunice Wai-ling 賀惠玲 BA *HK*, EMBA *City HK*

### **Coordinator of Quality Assurance**

Shah, Mohamed Aman 沙雅文 MCom *Osm.*, MSocSc CertEd *HK*, MDPCert  
*Harv.*

### **Education Development Officer**

Lo, Tracy Mei-ha 廉美霞 BA *HK*, MA *Lond.*, DipEd *CUHK*,  
MApplSc *Charles Sturt*

### **Administrative Officer**

Mak, Geraldine Ping-ting 麥婷婷 BA PGCED *HK*, MA *City HK*,  
Cert(Ter. Ed. Admin. & Mgt) *HK*

### **Executive Officer I**

Lo, Kenneth Wing-keung 羅永強 BA *CNAA*, MSocSc *Birm.*, PhD *City*

### **Executive Officer II**

Fung, Roger Cheuk-nang 馮卓能 BSc PhD *City HK*

### **Computer Officer**

Siu, Kenneth Ka-yiu 蕭嘉耀 BA *HKUST*, MSc *City HK*

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## **Office of Vice-President (Administration)**

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### **Vice-President (Administration)**

Ko, Ellen Yin-lan Law 古羅燕蘭

BSSc *CUHK*, MPubAdmin *HK*, EdD *Brist.*,  
FCIS, FCS, MIHRM

### **Supervisory Executive Officer**

Yeung, Anne Yee-kam 楊綺琴

BA *HK*

### **Executive Officer I**

Lee, Dora Ngar-sze 李雅思

BBM *Q'ld.U.T.*, MBA *Leic.*

---

## Office of Vice-President (Research)

---

### **Vice-President (Research)**

Wong, Roderick Sue-cheun 王世全  
(Dean of Graduate Studies;  
Professor (Chair) of Mathematics,  
Department of Mathematics; and Director,  
Liu Bie Ju Centre for Mathematical  
Sciences)

BA *San Diego State Coll.*, PhD *Alta.*, FRSCan,  
Foreign Member, Academy of Sciences of  
Turin, Légion d'Honneur

### **Executive Officer I**

Yeung, Annie Hiu-yeo 楊曉頤

BA *HK*, MPhil *CUHK*

---

## Office of the Chief Information Officer

---

### **Chief Information Officer**

Yu, Jer-tsang 虞哲奘

BSc *Mich.*, PhD *Prin.*, FHKCS

### **Administrative Officer**

Mak, Belinda Wing-yin 麥詠賢

BA MA *CPHK*

---

## **Office of the Dean of Student Learning**

---

### **Dean of Student Learning**

Vrijmoed, Lilian Lee-ping Kwan 關利平  
(Professor, Department of Biology and  
Chemistry)

BSc MPhil PhD *HK*, CBiol, MIBiol, FLS

### **Executive Officer II**

Mak, Kitty Mei-yee 麥美儀

BA *City HK*

---

## **Office of CityU Extension**

---

### **Executive Director**

Ng, James Kam-ming 伍金銘  
(Managing Director, CityU Enterprises Limited; Chief Executive Officer, CityU Professional Services Limited)

BCom *NSW*, CA(Aust.), CPA(Aust.), FHKSA,  
FCPA

### **Associate Director**

Lam, Shirley Siu-lai 林小麗  
(Company Secretary, CityU Enterprises Limited; Company Secretary, CityU Professional Services Limited)

MA *Macq.*, LLM *City HK*

### **Administrative Officer**

Wong, Connie Mei-ling Ng 黃伍美玲

MA *Kent*, PGC(CorpAdmin) *City HK*

### **Executive Officer I**

Mak, Maggie Kit-ching 麥潔清

BSSc MSc *CUHK*, MBA *City HK*

### **Executive Officer II**

Chan, Sandi Sum-tim 陳沁恬

BA *City HK*, LLB *Lond.*

---

## Faculty of Business

---

### Dean

Professor Wei, Kwok-Kee 魏國基  
(Professor (Chair) of Information Systems,  
Department of Information Systems)

BSc *Nan.*, PhD *York*, FAIS, SMIEEE

### Associate Dean (Research and Postgraduate)

Professor Lee, Matthew Kwok-on 李國安  
(Professor (Chair) of Information Systems and  
E-commerce, Department of Information  
Systems)

BEng MBA *Sheff.*, MSc *Oxf.*,  
PhD *Manc.*, LLM *Lond.*,  
Barrister(Lincoln's Inn), CAIS, CEng,  
MBCS, MHKCS

### Associate Dean (Undergraduate)

Professor Chan, Kenneth Shun-yuen 陳順源  
(Professor, Department of Economics and  
Finance)

BSc *Tor.*, MA PhD *Brown*

### Faculty Secretaries

Chiu, Hermia Po-hing 趙寶卿

BSocSc MSocSc *HK*, MA City *HK*,  
DEd *Brist.*

Wong, Pat Bik-har 黃碧霞

BBA CUHK, MSc *Birm.*

### Instructor I

Lau, Eric Kin-wai 劉堅偉

BA PhD *City HK*

### Supervisory Executive Officer

Cho, Apple Lai-ping Yim 曹嚴麗萍

BA *HK*, PGDEng *HKP*, MA City *HK*

### Executive Officers I

Batra, Deep 黃俊堂

BSc *Ulster*

Chan, Anita V K 陳惠琼

MA City *HK*, PGC(Ter Edu Admin & Mgt)

Choi, Doris Suet-ying 蔡雪英

BBA MSocSc CUHK, MA City *HK*

Ng, Stephanie Sui-chi 伍瑞芝

BCom *Windsor*, MMgmt *Macq.*

### Executive Officers II

Chiang, Ivy Pui-king 蔣佩琼

BA *De Mont.*

Lau, Gigi Wing-chi 劉詠芝

BBA City *HK*, MMan *Macq.*

Wong, Kit-po 王結葡

BA City *HK*, PGCEd *HK*

## **Systems Manager**

Tam, Anthony Ying-yi 譚英義

BS *Manit.*, MSc, MBA *City HK*

## **Computer Officer**

Chan, Adams 陳家成

BSc *City HK*

## **Accountancy**

**Head:** Dr Chen, Charles Jieping 陳杰平

**Associate Head:** Dr Su, Xijia 蘇錫嘉

## **Professor**

Courtis, John K 科德斯

MCom DipEd *Melb.*, MBA PhD *Minn.*,  
FCPA

## **Associate Professors**

Chen, Charles Jieping 陳杰平

PhD *Houston*

Hui, Wai-fun Tsang 許曾慧芬

BCom *W. Aust.*, MBA *Brun.*, AHKSA,  
ACIS, ASCPA

Kim Chansog 金璇錫

BA *Sogang*, MBA *W. Ill.*, PhD *N.Y.*

Leung, Sidney Chi-moon 梁志滿

BSc MBA *CUHK*, PhD *N.S.W.*,  
CPA(Aust.), SenAAIB

Lynn, Stephen G 連世勳

PGDRM *Inst. Rural Mgt. Anand*,  
BA *Bangalore*, PhD *N.Y.*

Poon, Margaret Chong-ching 潘莊正

MA *Lanc.*, PhD *Brad.*, MHKSI

Su, Xijia 蘇錫嘉

MEcon *Xiamen*, PhD *C'dia.*

## **Assistant Professors**

Adithipyangkul, Pattrarin

BAcc MPhil *Camb.*, PhD *Br. Col.*

Chen, Zhihong 陳治鴻

BA MA *Tsinghua*, PhD *HKUST*

Fidow, Margaret A 費美姬

BCom *Cant.*, BSc BA *Massey*, MCom *Auck.*,  
DipEd *Massey*, CMA(NZ), FHKSA, ACIS,  
ACMA, MIDPM, ABINZ, ANZIM,  
ACIMA

Guan, Yuyan 官玉燕

BEcon *Xiamen*, MBA *UM*, PhD *Tor.*

Kusnadi, Yuanto

BBA MSc *N.U. S'pore*, PhD *HKUST*

Leung, Olivia Shek-ling 梁碩玲

BCom *Br. Col.*, PhD *CUHK*, CA

Leung, Tak-yan 梁德欣

BCom *Melb.*, MPhil *HKBU*, PhD *HKPU*,  
FCPA

Ma, Alfred Kwok-wa 馬國華

BSSc MBA *CUHK*, FCCA, ACCA,  
AHKSA, FHKSA

Poh, Paul Puay-hwa 傅培華	BSc <i>Brun.</i> , MBA <i>Henley Mgm. Coll.(UK)</i>
Richardson, Grant Andrew	BCom MCom <i>Newcastle (NSW)</i> , PhD <i>Monash, FTIAust, CAccountantCA</i> (Aust.) Chulalongkorn U., Thailand
Sohn, Byung Cherl 孫炳哲	BBA PhD <i>Seoul</i> , MBA <i>M.I.T.</i>
Shieh, Tony Horngjon 謝宏忠	BBA <i>National Taiwan</i> , MBA PhD <i>N.Y.</i>
Wa, Jeanette Hsien-shau Liang 梁顯脩	HD <i>HKTC</i> , MBA <i>Henley Mgm. Coll.(UK)</i> , ASA, FCCA, AHKSA, CISA
Yang, Zhifeng 楊志鋒	BA MA <i>Xiamen</i> , PhD <i>Alta</i> , CFA
Zhang, Tianyu 張田余	BA <i>Nanking</i> , MA <i>Shanghai U. of Fin. &amp; Econ.</i> , PhD <i>HKUST</i>

### **Teaching Fellows**

Wong, Sai-on 王世安	BCom MBA <i>Alta</i> .
Wong, Sunny Tze-ming 汪子明	MBA <i>H.-W.</i> , FCCA, ACMA, AHKSA

### **Instructors I**

Chan, Yvonne Hang-yeo 陳杏儀	PGD <i>City HK</i> , AHKSA, FACCA, Practising Cert HKICPA
Lai, David Tai-wai 黎大為	BA <i>Br. Col.</i> , BSc <i>N.Y. State</i> , MIntTax <i>Syd.</i> , CFMICMA, CMAICMA, MAICPA, CMCA(Aust.)
Lai, Min-mei 蔡敏美	BBA <i>Feng Chai</i> , MBA <i>Ohio</i>
Mak, Kelvin P 麥寶龍	BA MA <i>City HK</i> , MHKSA
Mok, Yuet-ngo 莫月娥	BBA MBA <i>CUHK</i> , CPAWSBA, CMAICPA, FHKSA, AMHKSA, Member BGS CUHK Chap.
Wong, Wai-yin 黃慧賢	BCom <i>Birm.</i> , MA <i>CUHK</i> , CPAWSBA, CMAICPA

### **Instructor II**

Chai, Hweei-sien 蔡慧嫻	BSc <i>Middx.</i> , MSc <i>Manc.</i> , CIAIA (US), FLMLOMA (US)
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### **Supervisory Executive Officer**

Hui, Charis Sau-fun 許秀芬	BA MBA <i>Sask.</i>
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### **Executive Officer II**

Wong, Kennis Sau-kwan 黃秀群	BBA <i>OUHK</i> , MEdAd <i>NE</i>
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## *Economics and Finance*

---

**Head:** Professor Yu, Eden Siu-hung 俞肇熊

**Associate Head:** Dr Ho, To-ming 何道明

### **Professors (Chair)**

Cheung, Stephen Yan-leung 張仁良  
Professor of Finance

BSc CUHK, PhD Paris VI, PhD Strath.

Ho, Richard Yan-ki 何忻基  
Professor of Finance  
(Acting President)

BSc Hawaii, MSc PhD Wis.

Yu, Eden Siu-hung 俞肇熊  
Professor of Economics

BSSc CUHK, MSc S. Ill.,  
MA PhD Wash. (St. Louis)

### **Professor**

Chan, Kenneth Shun-yuen 陳順源  
(Associate Dean (Undergraduate), Faculty of  
Business)

BSc Tor., MA PhD Brown

### **Associate Professors**

Cai, Jun 柴俊

MA Ohio, PhD Northwestern

Fang, Zhenmin 方振民

MA Huazhong U. of S.T., PhD CUNY

Huang, Lixin 黃立新

BA U. of Sci & Tech. of China, MA PhD Penn.

Ho, To-ming 何道明

BA Warw., MSc Lond.,  
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*Information Systems*

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## *Management*

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## *Marketing*

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### **Executive Officer I**

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## *Asian and International Studies*

---

**Head:** Dr Lang, Graeme Stuart 梁景文

**Associate Head:** Dr Chiu, Catherine Chu-hing 趙釗卿

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## *Chinese, Translation and Linguistics*

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**Associate Head:** Mr Leung, Matthew Wing-kwong 梁永光

### **Professors (Chair)**

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Lai, Won-kyung Kim 金元慶  
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## *English and Communication*

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Dr Rose, Kenneth R

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Lee, Francis Lap-fung 李立峯 (Asst Prof)	PhD Stan.
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## *Public and Social Administration*

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**Head:** Professor Chan, Autor Hon-suen 陳漢宣

**Associate Heads:** Dr Brewer, Brian 白爾彬

Dr Lee, James Kin-ching 李健正

### **Professors (Chair)**

Cheng, Joseph Yu-shek 鄭宇碩  
Professor of Political Science  
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BSocSc *HK*, BA *Well.*, PhD *Flin.*, JP

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Professor of Public Administration  
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### **Assistant Professor**

Kwok, Rebecca Ching-wa 郭清華	BBus <i>RM.I.T.</i> , MSc <i>N.U. S'pore</i> , PhD <i>HK</i>
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### **Teaching Fellow**

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### **Instructors I**

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## Faculty of Science and Engineering

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### Dean

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Professor Chung, Henry Shu-hung 鍾樹鴻  
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## *Biology and Chemistry*

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Yang, Mengsu 楊夢甦 Professor of Chemistry (Director, Biotechnology and Health Research Centre)	BSc Xiamen, MSc S. Fraser, PhD Tor., MACS

### **Professors**

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Li, Ding 李丁	BSc Peking, PhD Minn.
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### **Assistant Professors**

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## *Building and Construction*

---

**Head:** Professor Kitipornchai, Sritawat 陳錦順

**Associate Head:** Dr Cheung, Sai-on 張世安

### **Professors (Chair)**

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### **Professors**

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Leung, Mei-yung 梁美容	BSc <i>Wolv.</i> , PhD <i>HK</i>
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### **Lecturers**

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### **Executive Officer I**

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## *Computer Science*

**Head:** Professor Yao, Frances Foong 儲楓

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### **Associate Professors**

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Wong, Hau-san 黃厚生 ( <i>Asst Prof</i> )	BSc MPhil <i>CUHK</i> , PhD <i>Syd.</i>
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## Electronic Engineering

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## Professors

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Man, Kim-fung 文劍鋒	MSc PhD <i>Cran. I.T.</i> , CEng, MIEE, MIEEE, MHKIE, SMIEEE
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Wong, Kwok-wo 黃國和	BSc <i>CUHK</i> , PhD <i>CPHK</i>
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Sung, Chi-wan 宋之尹 ( <i>Asst Prof</i> )	PhD <i>CUHK</i>
Wong, Wai-ki 王偉旗 ( <i>SL</i> )	BSc <i>CUHK</i> , MSc <i>Manc.</i> , PhD <i>Edin.</i> , BA <i>Open</i> , CEng, MIEE, MIEEE, MInstMC
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## *Manufacturing Engineering and Engineering Management*

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## **Lecturers**

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## *Mathematics*

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**Associate Head:** Dr Ho, Daniel Wing-cheong 何永昌

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Professor of Mathematics

(Deputy Director, Liu Bie Ju Centre for Mathematical Sciences)

Cucker Farkas, Juan Felige

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Professor of Mathematics

Wong, Roderick Sue-cheun 王世全 Professor of Mathematics (Vice-President—Research; Dean of Graduate Studies; Director, Liu Bie Ju Centre for Mathematical Sciences)	BA <i>San Diego State Coll.</i> , PhD <i>Alta.</i> , FRSCan, Foreign Member, Academy of Sciences of Turin, Légion d'Honneur
Yang, Tong 楊彤 Professor of Mathematics (Associate Dean, Faculty of Science and Engineering)	MSc <i>Zhongshan</i> , PhD <i>Calif.</i>

## **Professors**

Ho, Daniel Wing-cheong 何永昌	BSc MSc PhD <i>Salf.</i> , AFIMA
Lu, Yayan 陸雅言	BSc <i>U. of Sc &amp; Tech. of China</i> , PhD <i>MIT</i>
Sun, Weiwei 孫偉偉	BSc <i>N'Western Poly. U.</i> , MSc <i>Xi'an Jiaotong</i> , PhD <i>Windsor</i>
Zhang, Qiang 張強	BSc <i>Fudan</i> , MSc PhD <i>N.Y.</i>
Zhou, Dingxuan 周定軒	BSc PhD <i>Zhejiang</i>

## **Associate Professors**

Chung, Kwok-wai 宗國威	PhD <i>York(UK)</i>
Dai, Hui-hui 戴暉輝	BSc <i>Zhejiang</i> , PhD <i>N'cle.(UK)</i>
Hon, Benny Yiu-chung 韓耀宗	MSc PhD <i>S.W. Louisiana</i>
Li, Chun-wah 李鎮華	BSSc MPhil <i>CUHK</i> , PhD <i>Maryland</i>
Liu, Lester Kam-moon 廖金滿	MSc PhD DIC <i>Lond.</i> , ARCS
Privault, Nicolas	MA(Math) MA(Phy) <i>Orleans</i> , MSc(Math) PhD <i>Paris VI</i> , MSc(Telecom) <i>ENST Paris</i> , Habilitation(Math) <i>Evry</i>
Wylie, Jonathan James	PhD <i>Camb.</i>
Yu, Shih-hsien 尤釋賢	BS MS <i>National Taiwan</i> , PhD <i>Stan.</i>

## **Assistant Professors**

Caponnetto, Andrea	Final Degree (Phy) <i>SNS(Italy)</i> , MSc <i>Pisa</i> , PhD <i>Genova</i>
Wang, Zhen 王振	PhD <i>City HK</i>
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## **Instructor I**

Lo, Ching-on 盧靜安	BSc MPhil <i>HK</i>
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## **Executive Officer I**

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## *Physics and Materials Science*

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**Head:** Professor Van Hove, Michel Andre

### **Professors (Chair)**

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Chan, Johnny Chung-leung 陳仲良 Professor of Applied Physics	BSc MPhil <i>HK</i> , PhD <i>Colorado State</i> , FHKMetS
Chu, Paul Kim-ho 朱劍豪 Professor of Materials Engineering	BSc <i>Ohio</i> , MSc PhD <i>Cornell</i> , FHKIE, FIEEE
Lai, Joseph Ki-leuk 賴奇略 Professor of Materials Science	BA MA <i>Oxf.</i> , PhD <i>City</i> , CEng, CPhys, MInstP, MIM, MIMechE, FHKIE
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Tong, David Shuk-yin 唐叔賢 Professor of Physics (Deputy President)	BSc <i>HK</i> , MA PhD <i>Calif.</i> , FAPS, NSF Fellow <i>C'nell</i>
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### **Professors**

Bello, Igor	MEng PhD <i>Slovak Tech. U.</i>
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Wu, Lawrence Chi-man 胡志文	BSc(Eng) PhD <i>Brist.</i> , PGDipMS <i>CNAA</i> , AMRAeS
Yu, Peter Kwan-ngok 余君岳	BSc PhD <i>HK</i> , CPhys, FRSS, MInstP, FRSH, FRIPH, MIMA, FGA, FRAS, CMath

### **Associate Professors**

Chan, Kwok-sum 陳國森	BSc PhD <i>HK</i> , MInstP, MIEEE
Cheung, Ho-fai 張浩輝	BSc <i>HK</i> , MS <i>Calif.</i> , MS PhD <i>Ill.</i>
Cheung, Tsang 張增	MSc <i>Nankai</i> , PhD <i>HK</i>
Chung, Chi-yuen 鍾志源	BSc PhD <i>HK</i> , MHKIE
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Siu, Kenneth Guei-gu 蕭季駒	BSc <i>Nankai</i> , BSc PhD <i>HK</i>
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## School of Creative Media

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**Dean:** Professor Moy, James S 梅秀立

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Lai, Linda Chiu-han 黎肖嫻  
Wei, Louisa Shiyu 魏時煜  
Wong, Kam Kam-wah 黃錦華  
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Lam, Keith Yan-kit 林欣傑	BBA <i>Lingnan</i>
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Wong, Julius Chin-pang 黃展鵬	BA <i>HKPU</i>
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## School of Law

**Dean:** Professor Wang, Guiguo 王貴國

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Mahncke, Hans Richardad

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## **Senior Teaching Fellows**

Kwan, Alisa Wan-chee 關韻姿	LLB <i>S'ton</i> , Solicitor (Supreme Court, England & Wales, Hong Kong, Singapore), Barrister & Solicitor (Supreme Court of Australia Capital Territory), Barrister (High Court of Australia)
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## **Teaching Fellows**

Burke John A S	BA <i>Macq.</i> , DipLaw <i>SAB</i> , LLM <i>Technol. Syd.</i> , Grad Cert (University Teaching and Learning) <i>Charles Sturt</i>
Kwan, Wilson Ka-wo 關家和	MEng <i>Sheff.</i> , MA LLM <i>City HK</i> , FCIArb, FHKIArb
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## **Lecturers**

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Deva, Surya	BA LLB LLM <i>Delhi</i>
Lo, Stefan Huoy-cheng 盧偉正	BA LLB LLM <i>Syd.</i> , Legal Practitioner (Supreme Court of NSW)
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## **Instructors I**

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Parker, James P	LLB BA <i>LaT.</i> , Legal Practitioner (Supreme Court of NSW)

### **School Secretaries**

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### **Executive Officers II**

Chow, Wing-sze 周詠思

BSc BA *CUHK*

Leung, Ellen Aoy-lon 梁凱倫

BA *Greenwich*

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## **Chow Yei Ching School of Graduate Studies**

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### **Dean of Graduate Studies**

Professor Wong, Roderick Sue-cheun 王世全  
(Professor (Chair) of Mathematics,  
Department of Mathematics;  
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BA *San Diego State Coll.*, PhD *Alta.*, FRSCan,  
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### **Associate Dean**

Hui, Yer-van 許溢宏  
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BSc *CUHK*, MSIE *Texas Tech.*,  
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### **School Secretary**

Mark, Millie 麥苗

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## Division of Building Science and Technology

---

**Head:** Dr Ho, Paul Hok-keung 何學強

### Principal Lecturers

Chow, Tin-tai 周天泰	MSc(Eng) <i>HK</i> , MBA <i>CUHK</i> , PhD <i>Strath.</i> , CEng, MIMechE, MCIBSE, FHKIE, MASHRAE
Ho, Paul Hok-keung 何學強	Asso <i>HKP</i> , MBA <i>UEA</i> , MSc PGDipConstMgt <i>CPHK</i> , PhD <i>HK</i> , MCIOB, MHKIE, MRICS, MCIArb, AHKIS, FHKIS, RPS, MHKICM, RPE
Mo, Julie Kwok-wah Chu 毛朱國華	BA BArch MSc <i>HK</i> , FHKIA, CMRIBA

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Cheng, Eric Shing-kwong 鄭成光	BBldg BA(Arch Stud) MSocSc <i>HK</i> , DEd <i>Brist.</i> , FRICS, FHKIS, MACE, Assoc Mem HKMC, Fellow HKIPD
Lee, Ellen Hat-lan Lau 劉克蘭	BSc <i>RGIT</i> , MSc <i>H.-W.</i> , ARICS, AAIQS, RPS, FRICS, FHKIS
Leung, Arthur Wing-tak 梁永達	HD Asso <i>HKP</i> , MPhil <i>City HK</i> , MCIOB, ACIArb, MHKIE, MHKIB, MHKICM, RPE
Li, Raymond Tak-wo 李德和	MConstMgt <i>N.S.W.</i> , MAIB, AAIQS, MHKIB, MACE, MASI, FCIOB, PARICS
Ng, Herman Kin-keung 伍健強	BSc <i>CNA</i> , MSc <i>Brun.</i> , MIFireE, MIFireS
Poon, Lawrence Wing-cheung 潘永祥	BSc <i>R'dg.</i> , MLE <i>Aberd.</i> , PhD <i>Renmin</i> , RPS(GP), MRICS
Tse, Norman Chung-fai 謝松輝	HD Asso <i>HKP</i> , MSc <i>Warw.</i> , GradHKIE, CEEEng, IQAIRCA, MHKIE
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### Lecturers

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Chan, Apple Lok-shun 陳樂舜	HCertME <i>HKP</i> , MPhil <i>CPHK</i> , AMIMechE, AMASHRAE
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Lin, John Zhang 林章	BEng <i>Tsinghua</i> , PhD <i>Massey</i> , MASHRAE, CPEng, RPEng, IEAust
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Wen, Hongxing 溫洪星	MSc <i>Tianjin</i> , MPhil <i>N'cle.(UK)</i> , PhD <i>Plym.</i>
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Wong, Raymond Wai-man 王煒文	HD Asso <i>HKP</i> , MSc <i>City HK</i> , MCIOB, MHKIB, MHKIE
Xue, Charlie Qiuli 薛求理	MArch PhD(Arch.) <i>Tongji</i> , MASC, MSAA, MIAHS, MBIAT, MCIOB, AMHKIA, FASC

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Tsai, Luther 蔡信帆	BArch <i>Tor.</i>
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## School of Continuing and Professional Education

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### Director

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## Chinese Civilisation Centre

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## Community College of City University

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## *Division of Commerce*

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## *Division of Computer Studies*

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*Division of Language Studies*

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## *Division of Social Studies*

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Ho, Keung-sing 何強星

BSSc PGDipEd MPhil CUHK, MEd Nott.

Hung, Oi-ling 孔靄玲

BSW Syd., MEd W.S.W., RSW

Hung, Billy Ying-ho 洪英豪	MSc <i>Sur.</i> , MSocSc <i>HK</i> , MSc <i>Sur.</i> , PhD <i>Wales</i> , CQSW, RSW
Ip, Vitti Sau-meи 葉秀妹	BA <i>St. Claud State U.</i> , MSc <i>Sill.</i> , PhD <i>Wis.</i>
Ko, Connie Kwan-yin 高君妍	MA <i>Lond.</i> , RSW
Kwan, Wai-hong 關偉康	BA MSW PhD <i>HK</i> , LLB <i>Lond.</i> , RSW, Accredited Mediator
Kwok, Sylvia Yuk-ching Lai 郭黎玉晶	MSocSc <i>HK</i> , RSW
Lai, Patrick Yiu-man 黎耀民	MSocSc MPA AdvDipEd <i>HK</i> , MIHRM
Lee, Kim-ming 李劍明	BSSc MPhil <i>CUHK</i>
Lee, Constance Lam-ying Chwang 李莊琳瑛	BA <i>Durh.</i> , MA <i>HK</i>
Mak, Yung-sung 麥潤生	BA <i>Qu.</i> , CertEd CertSch'lCounsel.&Guid. MSocSc <i>HK</i> , GradMBPsS, MHKPsyS
Man, Kam-yin 文錦燕	BSocSc <i>HK</i> , MSc <i>Edin.</i>
Ng, Issac Ka-chui 吳家鎧	BSc(SocAdmin) <i>Ulster</i> , MSocSc <i>HK</i> , PhD <i>Aberd.</i> , MCIT
Ng, Isabella Fung-sheung 伍鳳嬌	BA MPhil <i>HKBU</i> , MA <i>Lond.</i>
Phung, Andrew Sang Quang 馮俊偉	BSc MPsy <i>N.S.W.</i>
Sun, Stephen Yu-kit 孫玉傑	BA(SW) <i>Soochow</i> , MSW <i>CUHK</i> , MAppMgt <i>N'cle (NSW)</i>
Wong, Paul Chi-wai 黃志偉	BSSc MPhil <i>CUHK</i>
Yeung, Peter Sai-yeo 楊世義	BPhil <i>PUU(Italy)</i> , BSc <i>Middx.</i> , MPsy <i>S. Aust.</i> , GMBPS, AMAPS, LAPHP, FMHKPsyS, GMHKPsyS, MNCH(Reg.)
Yeung, Audrey Ye-bon Lim 楊林綺文	BSSc <i>CUHK</i> , MSocSc <i>HK</i> , RSW
Yu, Kar-ming 余嘉明	BA <i>Essex</i> , MA <i>Warw.</i> , PhD <i>Brist.</i>
Yue, Sam Jack Wai-chik 余偉聰	BA <i>HK</i> , MPA <i>S. Calif.</i>

### **Assistant Lecturer**

Kwok, Ingrid Sharon 郭綺雯 BA *Hull*, MSc *LSE*

### **Executive Officer I**

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### **Executive Officer 劉芷翹**

Liou, Tszi-kiu 劉芷翹 BCom *W'gang*, MCom *N.S.W.*,  
PGC(PR) *HK*

---

## Research Centres

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### University Research Centres

---

#### *Centre for Coastal Pollution and Conservation*

---

##### **Director**

Wu, Rudolf Shiu-sun 胡紹燊  
(Professor (Chair) of Biology, Department of  
Biology and Chemistry)

BSc *CUHK*, BSc MPhil *HK*, PhD *Br. Col.*,  
MIWEM, MMBA

#### *Centre of Super-Diamond and Advanced Films*

---

##### **Director**

Lee, Shuit-tong 李述湯  
(Professor (Chair) of Materials Science,  
Department of Physics and Materials Science)

BSc *CUHK*, MSc(Chem) *Roch.*,  
PhD *Br. Col.*

##### **Executive Officer II**

Lam, Pat 林敏儀

BSc *HKPU*

---

#### *Language Information Sciences Research Centre*

---

##### **Director**

T'sou, Benjamin Ka-yin 鄒嘉彥  
(Professor (Chair) of Linguistics and Asian  
Languages, Department of Chinese, Translation  
and Linguistics)

MA *Harv.*, PhD *Calif.*, FIL

##### **Associate Director**

Lai, Tom Bong-yeung 黎邦洋  
(Associate Professor, Department of Chinese,  
Translation and Linguistics)

BSc MA DipEd *CUHK*, MA *HK*, MIL,  
Incorporated Linguist, MHKTranslS

##### **Assistant Professor**

Kwong, Oi-yeo 鄭藹兒  
(Assistant Professor, Department of Chinese,  
Translation and Linguistics)

MPhil PhD *Camb.*

---

## *Liu Bie Ju Centre for Mathematical Sciences*

---

### **Director**

Wong, Roderick Sue-cheun 王世全  
(Professor (Chair) of Mathematics,  
Department of Mathematics; Vice-President  
(Research); and Dean of Graduate Studies)

BA *San Diego State Coll.*, PhD *Alta.*,  
FRSCan, Foreign Member, Academy of  
Sciences of Turin

### **Deputy Director**

Ciarlet, Philippe G. A. M.  
(Professor (Chair) of Mathematics, Department  
of Mathematics)

PhD *Case Inst. of Tech.*, PhD *Paris*, Doctor  
Honoris Causa *Ovidius U.*, Member French  
Acad. of Sci., Member Roumanian Acad.,  
Members French Acad. of Tech, Member  
Nat'l Acad. of Sci., Member, Academia  
Europaea

### **Executive Officer II**

Xie, Sophie Xin-yu 謝新宇

BA *Inst de Management Europe-Asie*,  
PGC *U Catholique de l'Ouest, France*

---

## *Wireless Communications Research Centre*

---

### **Director**

Yung, Edward Kai-ning 容啟寧  
(Professor (Chair) of Electronic Engineering,  
Department of Electronic Engineering)

BSc(EE) MSc PhD *Mississippi*, CEng,  
FIEE, SMIEEE, FHKIE, FHKAAT,  
FCIE, MHKCS

### **Associate Professor**

Xue, Quan 薛泉  
(Associate Professor, Department of Electronic  
Engineering; Director, Industrial Technologies  
Centre)

BSc *Chengdu Inst. of Radio Engg.*,  
MSc PhD *U. of Electronic Sci.*

## **Faculty Research Centres**

---

### *Centre for Applied Computing and Interactive Media*

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### **Director**

Liew, Kim-meow 劉錦茂  
(Professor (Chair) of Building and Construction,  
Department of Building and Construction)

BSc *Mich. Tech.*, MEng PhD *Sing.*

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*Centre for Chaos and Complex Networks*

---

**Director**

Chen, Guanrong 陳關榮  
(Professor (Chair) of Electronic Engineering,  
Department of Electronic Engineering)

MS *Zhongshan*, PhD *Texas A & M*, FIEEE

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*Centre for Chinese and Comparative Law*

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**Director**

Lin, Feng 林峰  
(Associate Professor, School of Law)

LLB *Fudan*, LLM *Well.*, PhD *Beijing*, Called  
to the Bar of Hong Kong (The High Court  
of Hong Kong)

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*Centre for Communication Research*

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**Director**

Lee, Chin-chuan 李金銓  
(Professor (Chair) of Communication,  
Department of English and Communication)

BA *Nat'l Chengchi*, MA *Hawaii*, PhD *Mich.*

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*Governance in Asia Research Centre*

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**Director**

Tao, Julia Po-wah Lai 陶黎寶華  
(Professor, Department of Public and Social  
Administration)

BA MSW *HK*, PhD *E. Anglia*, MHKSWA,  
MHKPAA

**Associate Director**

Cheung, Anthony Bing-leung 張炳良  
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Administration)

BSocSc *HK*, MSc *Aston*, PhD *Lond.*

---

*Southeast Asia Research Centre*

---

**Director**

Case, William  
(Professor, Department of Asian and  
International Studies)

PhD *Texas*

**Associate Director**

Wee, Vivienne 黃麗嫻  
(Associate Professor, Department of Asian and International Studies)

BA BFA *Minn.*, MSocSc *N.U. S'pore*,  
PhD *ANU*

---

*The Halliday Centre for Intelligent Applications of Language Studies*

---

**Director**

Webster, Jonathan James 衛真道  
(Head, Department of Chinese, Translation and Linguistics)

MA PhD *SUNY Buffalo*

**Executive Officer I**

Wong, Joey Ho-yee 黃可兒

BA *City HK*, MA *CUHK*

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## Applied Strategic Development Centres

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---

#### **Director**

Chan, Archie Yan-cheong 陳忍昌 MSc(EE) PhD DIC *Lond.*, MBA *HK*,  
(Professor (Chair) of Electronic Engineering, ACGI, CEng, FIEE, FHKIE, FIEEE  
Department of Electronic Engineering)

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### *Centre for Innovative Applications of Internet and Multimedia Technologies*

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#### **Director**

Ip, Horace Ho-shing 葉豪盛 BSc PhD *Lond.*, CEng, CPhys, MInstP,  
(Head and Professor (Chair) of Computer  
FIEE, MIEEE, FHKIE  
Science, Department of Computer Science)

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### *Centre for Power Electronics*

---

#### **Director**

Hui, Ron Shu-yuen 許樹源 BSc(E&EEng) *Birm.*, PhD *Lond.*, CEng,  
(Professor (Chair) of Electronic Engineering,  
MIEE, FIE(Aust.), FIEEE  
Department of Electronic Engineering)

#### **Co-director**

Chung, Henry Shu-hung 鍾樹鴻 BEng PhD *HKP*, MIEEE  
(Associate Dean, Faculty of Science and  
Engineering; Professor, Department of  
Electronic Engineering)

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### *Quality Evaluation Centre*

---

#### **Director**

Leung, Kwan-kwok 梁君國 LLB *Nat'l Chengchi*, MSc PhD *Lond.*  
(Associate Professor, Department of Applied  
Social Studies)

#### **Executive Officer I**

Hung, Pui-ki 洪佩琪 BSocSc MPhil *City HK*

---

## Applied R&D Centres in the Pearl River Delta

---

### *Shenzhen Applied R&D Centres*

---

#### *Biotechnology and Health Research Centre*

---

##### **Director**

Yang, Mengsu 楊夢甦

(Professor (Chair) of Chemistry, Department  
of Biology and Chemistry)

BSc Xiamen, MSc S. Fraser, PhD Tor.,

MACS

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#### *Futian-CityU Mangrove R and D Centre*

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##### **Director**

Tam, Nora Fung-yee 譚鳳儀

(Professor (Chair) of Biology, Department of  
Biology and Chemistry)

BSc MPhil CUHK, MSc Sheff.,

PhD York(UK), CBiol, MIBiol

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#### *Industrial Technologies Centre*

---

##### **Director**

Xue, Quan 薛泉

(Associate Professor, Department of  
Electronic Engineering; Associate Professor,  
Wireless Communications Research Centre)

BSc Chengdu Inst. of Radio Engg,

MSc PhD U. of Electronic Sci.

---

## Administrative and Academic Support Offices

---

### *Academic Regulations and Records Office*

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#### **Director**

Chu, Mary Rose Wing-wah Ng 朱吳穎華 BSocSc HK

#### **Senior Academic Regulations and Records Officers**

Law, Danny Chi-kin 羅子健 (Acting) MSc *Salf.*

Ip, Annie Shuet-lam 葉雪琳 BSocSc HK, MA CPHK

Tang, Ringo Sai-chung 鄧世鍾 (Acting) BSSc CUHK, DipMS HKP & HKMA,  
Cert(Ter. Ed. Admin. & Mgt.) HK, MBIM

#### **Administrative Officers**

Chan, Lily Yuet-wah Sham 陳沈月華 BA *Tor.*

Leung, Agnes Bo-wah Siu 梁蕭寶華 HD HKP, PGD(Eng for Prof.) HKPU

#### **Executive Officers I**

Cheung, Portia Wai-hin 張偉軒 BSocSc HK

Fok, Chi-ying 霍志英 BBA CUHK, LLB LLM Peking,  
PGCHKLaw CPHK

Luk, Cecilia Man-ping 陸萬平 DipBM HKP & HKMA, BCom Curtin

Lo, Belinda Yee-wah 盧李綺華 BA HK

#### **Executive Officers II**

Fok, Emily Che-sinn 霍智善 BBA HK

Hui, Andra Mee-sheung 許美嫻 BSc CPHK, MBA H.-W., PGD (Eng. for the  
Professions) MA HKPU, MBCS

Ho, Sodi Lai-kuen 何麗娟 BSc HKPU

Poon, Elizabeth Wan-lam 潘尹琳 BA MA HK

Wong, Ka-ying 黃嘉瑩 BBA Lingnan, MA City HK

Wong, Chloe Suet-yin 黃雪妍 BA MA HK

Wu, Joy Kin-lok 胡建樂 BA BEd Regina, MSc HKPU

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### *Admissions Office*

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#### **Director**

Cheng, Emily Kit-ching Kwong 鄭鄺潔貞 BSocSc HK, DipDevStud Camb.,  
MA Gloucestershire, EdD Leic.

## **Supervisory Executive Officers**

Ip, Jane Tai-ching 葉帶貞

BA *W. Ont.*, CertEd *HK*

Mak, Queenie Wing-han 麥詠衍

BA *HK*, MSc *HKPU*

## **Executive Officers I**

Cheung, Janet Kan 張瑾

BEng *HK*, MBA *CUHK*,  
PGC (Ter Edu Admin & Mgt) *HK (SCOPE)*

Ho, Micka Lai-lai 何麗麗

BSc *Ulster*

Lee, Queenie Wing-yan 李泳欣

BSocSc *HK*, MA *CUHK*

## **Executive Officers II**

Cheng, Lamy Lai-ping 鄭麗萍

BA *City HK*

Lee, Sze-ming 李思茗

BA *York(Can.)*,  
PGDipTransl. & Interpret. *HKPU*

Yan, Beryl Mei-lei 甄美梨

BA MPhil *HK*

---

## *Campus Planning Office*

### **Acting Director**

Fung, Siu-man 馮少文

BArch *HK*, MSc *UC Lond.*, MHKIA,  
CRIBA, ARAIA, Authorized Person  
(Building Authority), Architect (Alberta  
Association of Architects), Reg. Architect  
(HK), Class I Reg. Architect (PRC)

### **Associate Director**

Chan, Tsz-kin 陳子健

BEng *HKPU*, AASHRAE, MCIBSE,  
MHKIE

### **Managers (Projects)**

Au, Chun-kou 區振求

HD Arch Stud. *City HK*,  
BA DipArch *Greenwich*, MHKIA,  
Reg. Architect, Authorized Person (Building  
Authority)

Cheng, Edwin Ka-cheong 鄭嘉堯

BSc DipAdvArchStud *R. Gordon*,  
Reg Architect, MHKIA

### **Associate Managers**

Lau, Kenneth Kwok-on 劉國安

Dip HD Asso *HKP*, Dip *CEM*, RPEng,  
AMICES, MACE, MCIOB, MHKIE,  
MHKIS, ARICS, Reg. Professional  
Surveyor SRB

Man, Chin-ho 文展豪

BEng *Sheff.*, MSc(Eng) *HK*, CEng,  
MIMechE, MHKIE, MCIBSE

Wong, Leo Kwok-leung 黃國樑

HC *Morrison Hill TI*,  
AdvDipSPM *HKPC&ACE*, AMCIOB

## **Executive Officers II**

Chien, Pauline 錢文君

MA *CUHK*

Wong, Meithy Mei-fu 黃美芙

BSc *S. Calif.*

---

## *City University of Hong Kong Press*

---

### **Director**

Kwong, Patrick Tze-hea 廖子器

BSc *HK*

### **Editorial Manager**

Chan, Edmund Ka-yeung 陳家揚

BA *HKPU*, MA *HKB*

### **Graphics Manager**

Chan, Toni Tuen-nin Hui 陳許團年

MA *CNA*

### **Administrative Officer**

So, David Wai-wing 蘇偉榮

BSc *CUHK*, CertEd *HK*

### **Executive Officer I**

Chan, Chris Ming-wai 陳明慧

BA *CUHK*

### **Senior Reprographic Officer**

Yuen, Paul Poh-beng 阮坡民

BA *City HK*

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## *CityU Enterprises Limited*

---

### **Managing Director**

Ng, James Kam-ming 伍金銘

BCom *NSW*, CA(Aust.), CPA(Aust.),  
FHKSA, FCPA

(Executive Director, Office of CityU  
Extension; Chief Executive Officer, CityU  
Professional Services Limited)

### **Company Secretary**

Lam, Shirley Siu-lai 林小麗

MA *Macq.*, LLM *City HK*

(Associate Director, Office of CityU  
Extension; Company Secretary, CityU  
Professional Services Limited)

---

*CityU Professional Services Limited*

---

**Chief Executive Officer**

Ng, James Kam-ming 伍金銘  
(Executive Director, Office of CityU  
Extension; Managing Director, CityU  
Enterprises Limited)

BCom NSW, CA(Aust.), CPA(Aust.),  
FHKSA, FCPA

**Company Secretary**

Lam, Shirley Siu-lai 林小麗  
(Associate Director, Office of CityU  
Extension; Company Secretary, CityU  
Enterprises Limited)

MA Macq., LLM City HK

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*Communications Office*

---

**Director**

Fung, Victor Keung 馮強

BSSc CUHK, MSocSc HK, MPhil Camb.

**Communications Managers**

Chen, Longgen 陳龍根

BA Shanghai Foreign Language Inst.,  
MA Shanghai Int'l Studies U

Lam, Shirley Yuen-ping 林婉萍

BA HK, MA City HK

**Senior Communications Officer**

Cheng, Karen Yee-kwan 鄭誼群

HonsDip HKBC, MBA Strath.

**Communications Officers I**

Chan, Ellen Sin-yu 陳倩茹

BA HKBC, MA HKBU

Kwan, Jenny Pui-ying 關珮盈

BA HK

Leung, Michelle Tszy-yeo 梁子儀

BA HK, MA CUHK

Wong, Joanne Ngan-yee 黃雅儀

BA W. Ont.

**Communications Officers II**

Kam, Jo Tim-meи 金恬薇

BA City HK

Tsang, Zoey Pong-wun 曾邦媛

BA MA CUHK

Tse, June Tin-yan 謝天恩

BSSc CUHK

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*Computing Services Centre*

---

**Acting Director**

Poon, Raymond Kin-chung 潘建中 MS *Col.*, MIEEE

**Associate Director**

Mok, Peter For-che 莫戈芝 BSc *CUHK*

**Systems Managers**

Chan, John Chun-pong 陳振邦 BS(Math) BS(Phy) MS *Wash.*

Chin, Maria Po-mon 錢寶斐 BSc *W. Ont.*

Kwok, Chi-yuen 郭子淵 MSc *Lond.*, DipCS *Glas.*, MHKCS

Lee, Joe Che-sut 李子實 BSc *Essex*, MBA *Sur.*, MSc *HKBU*

**Computer Officers**

Chan, Manfred Chi-fai 陳志輝 BEng MSc(EE) *HKP*, MIEE, CEng

Cheung, Andes Kam-ming 張錦鳴 BSc MSc *CPHK*,  
PGC(Teach High Edu) *HKPU*

Chow, Kin-yip 鄒建業 BSc(EE) BSc(Phy) *Iowa*

Chow, Joe Shu-chau 周樹秋 BSc *Essex*, MSc *HKBU*

Chu, Francis Chi-mo 朱自武 MSc *City HK*, MACS

Ho, Joseph Hin-kay 何顯基 BSc(CS) *Texas Tech.*, PhD *HNUTCM*

Ho, Dennis Siu-chung 何小聰 BSc *Warw.*

Kong, Edmond Chi-tat 江志達 BSc *Ulster*, MSc *Nott.*, MA *City HK*

Lee, Mei-ling 李美玲 BSc *CNAA*

Tang, Angela Wai-yeo 鄧慧儀 BSc *CUHK*, MS *Chic.*

Tsui, Billy Kwok-leung 徐國樑 DMS *HKPU & HKMA*

Tsui, Siu-ki 徐兆基 BSc *New Br.*

Wong, Henry Hon-yu 黃漢儒 BSc *Jinan*, MEngSc *N.S.W.*

Wong, Dick Kwok-leung 黃國良 BEng *HKP*, MSc *CPHK*

Wong, Wilson Yip-san 黃業新 BSc *MPhil HK*

Wong, Clevin Yuk-yin 黃玉彥 BSc PhD *CUHK*, MSc PGCAcc *CPHK*,  
CEng, SemMIEEE, CMBCS, MHKIE, CSci,  
RHCE

Yeung, Man 楊敏 MSc *Nott.*, PGDipMS *HKP*, MA *CPHK*,

BSc *Lond.*, BSc(Eco) *Lond.*, MStat *HK*,  
MBCS

Yu, Annie 于安妮 BSc *City*, MSc *Lond.*

**Senior Executive Officer**

Chong, Jessica Man-ying 莊文瑛

BSSc *CUHK*, PGDHumResMgt *UEA*,  
MBA *City HK*

**Information Technology Officers II**

Chan, Lincoln Sun-yin 陳新彥

BEng *HK*, BSc *Lond.*

Yau, Yuen 丘元

BSc *Staffs.*, MSc *HKUST*

**Executive Officer II**

Laam, Noel Wai-sum 藍慧心

BA *HK*, MA *Lanc.*

---

*Council Secretariat*

---

**Secretary to Council**

Dockerill, John 杜國維

BSc *Manc.*

**Assistant Secretary (Council)**

Lee, Beatrice Yin-ling 李燕玲

BA *HK*, MA *City HK*

**Supervisory Executive Officer**

Wong, Sophia Wai-kuen 黃慧娟

BA *HK*, MA *City HK*, MSc *S. Aust.*

---

*Development and Alumni Relations Office*

---

**Director**

Chan, Kathy Yin-ling 陳燕玲

BSW *HKP*, GradDip(Admin) *Aust. Cath.*,  
MEdAdmin *N.S.W.*, RSW

**Senior Development Officer**

Cheung, May Yuk-ying 張玉英

BA *HK*, MBA *Hull*

**Development Officers I**

Fung, Julia Chui-ming 馮翠明

BA *HK*, MA *HKBU*

Tang, Delcie Yuet-po 鄭月寶

BSW *HKP*, MEdAdmin *N.S.W.*, RSW

**Senior Alumni Relations Officer**

Chan, Alice Yuen-ching 陳苑菁

BA *HKPU*

**Alumni Relations Officer I**

Tsang, Pheony Yee-ping 曾綺萍

BA *HK*, MA *City HK*

**Executive Officer II**

Lee, Eleanor Ka-yeo 李嘉怡

BA *HK*, MA *CUHK*, PD(PR Mgt.)

---

*Education Development Office*

---

**Director**

Wong, Eva Brenda Yee-wah Chow 王周綺華 BSc *Lond.*, MPhil *CNA*, PhD *Dundee*,  
PGC (Info & Lib Studies) *R. Gordon*

**Senior Education Development Officers**

Kwan, Anna Siu-fong 關笑芳

MEd *Nott.*, PhD *NSW*

Downing, Kevin John 唐寧

BA *OPEN UK*, DipSW PhD *Exe.*, CPsy,  
CSci BPS&Sci. Council

**Education Development Officers**

Cheung, Hok-ling 張學寧

BSocSc *HKBU*, MA *City HK*

Wong, Crusher Siu-kun 黃少群

BSc MSc PhD *W. Ont.*

**Supervisory Executive Officer**

Tse, Adeline Suk-han Lau 謝劉淑嫻

BS *Alta.*, DipMComm *CUHK*, PGD *HK*,  
MA *Calif.*

**Executive Officer II**

Wu, Alice Ka-wai 胡嘉慧

BSc *Calif. State Poly U.*, MSc *City HK*

---

*Enterprise Solutions Unit*

---

**Acting Director**

Yu, Wan-kam Chan 廣陳韻琴

BSc *HK*, MBA *CUHK*, CEng, MBCS

**Systems Manager**

Tang, Louisa Wai-ming Ling 鄧凌惠明

BSc *Tor.*, MMath *Wat.*

**Computer Officers**

Chan, Dennis Yeung-chun 陳陽春

BA *CPHK*

Cheung, Kin-chung 章建中

BSc *HK*

Fung, Gary Kong-yow 馮港瑤

BSc *Manc.*, MSc(Eng) *HK*, MBCS, MHKIE

Lam, Lap-yan 林立仁

BSc(CS) *Kent*

Leung, Anne Chui-man Ho 梁何翠雯

BSc *Calif. State*

Leung, Man-hei 梁文熙

BSc *CUHK*

Mui, Kitty Ping-kit 梅冰潔

BA(CS) *Tennessee*

### **Information Technology Officers I**

Chiu, Eric Kwing-ming 趙炯明

BSc PGCEd *HK*, MSc *Leeds*, AMHKCS,  
AMACS

Lam, Wilson Wai-pong 林偉邦

BA *Winn.*, MSc *HK*

Siu, Lily Har 蕭霞

BSc *CUHK*, MSc *Lond.*

### **Information Technology Officer II**

Mak, Edmund Hon-chung 麥漢忠

BA(CS) MSc *HKPU*, MPhil *City HK*

---

## *External Liaison and Cooperation Office*

---

### **Director**

Zhu, Guobin 朱國斌

MHist *People's U of China*,  
LLD *Aix-Marseilles III*, LLM *HK*, Associate  
Member Int'l Acad. of Comparative Law,  
Member Int'l Assoc. of Constitutional Law

### **Exchange Programmes Manager**

Wong, Alice Yuet-yau 黃月有

BA *HK*, MA *HKUST*, DipEd *CUHK*,  
GradDip(Com) *NSW*

### **Senior External Liaison Officer**

Chouk, Candy Yin 卓燕

BA *Northumbria*

### **External Liaison Officers II**

Cheung, Elaine Sheung-ching 張姍清

BA *City HK*, MA *HK*

Ho, Jennifer Ching 何靜

BA *Tianjin Foreign Studies*

Lam, Kelly Yuen Ping 林婉萍

BSocSc *HK*

So, Renee Ka-lai 蘇家麗

BA *City HK*

---

## *Facilities Management Office*

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### **Director**

Wong, Ka-yu 黃家裕

BSc *CNAU*, MSc *Ulster*, PGDipBIT *CPHK*,  
CEng, RPEng(HK), MIEE, FHKIE, FCIBSE

### **Associate Director**

Chan, Kong-yau 陳剛友

BSc(Eng) MSc(Constr. Project Mgt) *HK*,  
MIME, MCIBSE, MHKIE, MIEE

## **Facilities Managers**

Chan, Po-keung 陳保強	BSc(Eng) MSc(Eng) MSc(Const. Project Mgt) HK, MCIBS, MIMEchE, MHKIE, MIE, MASHR&ACEngg, MBIM, RPEng(HK), ACIArb, MIEE, RegCMechEng
Sun, Kingston Kin-sang 辛建生	BSc <i>CNAA</i> , ARICS
Tung, Tony Chun-hung 董鎮洪	BSc <i>Tunghai</i> , MSc <i>Aston</i> , MHKOSHA, MIOSH, RSO, AMIFireE, CSP, ProMASSE

## **Associate Managers**

Chin, Shu-ho 錢樹豪	BApSc(EE) Ott., CEng, MCIBSE, MHKIE, ACIArb, RPEng, Cert of Reg Elec Worker(HK)
Fung, Ping-yan 馮炳欣	BSSc <i>CUHK</i> , MIH
Jim, Tommy Chi-wa 詹子華	DipBS <i>Coll. of Est. Mgt.</i>
Lau, Kwok-wah 劉國華	BSc <i>Bath</i>
Ling, Philip Chi-ming 凌志明	Dip <i>HKP&amp;HKMA</i> , MAB <i>Aust. Cath.</i> , MCIB, MABE, CFMIFMA

## **Assistant Facilities Manager**

Wong, Thomas Yiu-sang 黃耀生	HC <i>HKP</i> , PD <i>HKMA</i> , BHMgt <i>HK</i> , MIH, MCIH
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## **Engineer**

Wong, Vincent Wang-shun 黃弘汎	MSc <i>Herts.</i>
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## *Finance Office*

### **Director**

Chan, Gabriel Sai-man 陳世民	FCMA, FCIS, FCIM, FCPA, MIIA, AHKSA
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### **Associate Director**

Chau, Maggie Choi-ying 周彩英	BSocSc <i>HK</i> , PGDipBIT <i>CPHK</i> , MSc <i>Ulster</i> , FCCA, FHKSA
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## **Finance Managers**

Au, Albert Yiu-fong 歐耀晃	Dip <i>HKP</i> , MBA <i>HKPU</i> , MInstPS, MInstPS(HK)
Ip, Olinda Sau-ching 葉秀貞	Cert <i>HKP</i> , MA <i>Macq.</i>
Lau, Paulette Pui-yin 劉佩賢	BA <i>Tor.</i> , MBA <i>W. Syd.</i> , MIIA

### **Assistant Finance Managers**

Lai, Willy Wai-kuen 黎偉權

Dip *HKP*, BBus *RMIT*, FInstPS, MCIPS,  
MIMM, MNAPM

So, Louretta Miu-ying 蘇妙英

MBA *S.Q'ld*, ACIS, AIMM, MInstPS(HK),  
MInstPS

### **Supervisory Executive Officer**

Au, Nerissa Yuk-fong Chan 陳玉芳

DMS *HKP & HKMA*

### **Accounting Officers I**

Cheung, Amy Hung Leung 張梁虹

BBA *CUHK*

Lee, Bruce Lap-tak 李立德

BSc *NSW*, MBA *Hull*

Look, Michael Kam-wing 陸錦榮

DipAcc *Shue Yan College*, AHKSA, ACCA,  
FCCA

Wong, May Mei-yin 黃美燕

Cert *Morrison Hill TI*, AHKSA

### **Executive Officers I**

Lam, Sau-man 林秀民

BSc MSc *Lond.*, MCom *Q'ld*, FHKSA  
FACCA

Lee, Katy Ming-tak 李銘德

BA *HKPU*

### **Accounting Officers II**

Cheung, Fanny Feng-yeo 張鳳儀

Dip in Business Studies *Hang Seng School of  
Commerce*, Cert (Higher Acct) *Sha Tin  
Technical Inst.*, AHKSA, MACCA

Leung, Ada Mun-ling 梁敏玲

Dip *HKP & HKMA*, BBus *Monash*

Tong, Lynda Wai-yu 湯慧榆

BCom *C'dia.*, MBA *Strath.*

Yip, Wendy wan-yeo 葉韻儀

BBA MBA *S. Fraser*

Yuen, Edith Pik-shan 阮碧珊

BBus *Monash*, AHKSA

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### *Human Resources Office*

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### **Acting Director**

Ng, Eva Yee-wah Li 伍李綺華

BSocSc *HK*, MEd *Bristol*, ACIS

### **Associate Director**

Leung, Helen Lai-wa 梁麗華

BA *HK*, PGDipMS *CPHK*, MA *City HK*,  
MLabour Lw & Relations *Syd.*, MLegal  
Studies *Technol. Syd.*, MIHRM

## **Human Resources Managers**

Chan, Cecilia Chun-woon 陳轉煥	BA <i>HK</i> , MSc <i>Ulster</i> , MPracAcc <i>Monash</i> , PGDipBIT <i>CPHK</i> , DipMS <i>HKP</i> , MIHRM, MHKCS, ACIS, ASA
Chow, Kit Kit-yi 鄒潔儀	BA <i>W. Ont.</i> , GradDipBA <i>Monash</i> , PGDAPsy
	<i>City HK</i> , MSc <i>Lond.</i> , MEd <i>CUHK</i> , GradMBPsS, GradMHKPsyS, RPsychol(HKPsyS)
Fung, Rita Hay-mond 馮稀文	HND <i>CNAA</i> , MCom GradDipER <i>W. Syd.</i> , MIHRM, MAHRI
Kwok, Angela Man-ying 郭文英 (Acting)	BA <i>HK</i> , MIHRM, MHKIRA, MICSAA
Lee, Bernard Sin-chuen 李善銓	BS <i>Nevada</i> , MIHRM

## **Administrative Officer**

Yung, Lydia Mei-fong 翁美芳	BSocSc <i>HK</i> , MA <i>CPHK</i> , HKICS, ACIS, MHKCS
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## **Supervisory Executive Officers**

Kwan, Eva Wan-chong 關媛莊	BBA <i>Hawaii</i>
Lui, Susan Suk-kwan 呂淑群	BA <i>Manit.</i>

## **Executive Officers I**

Lau, Katherine Kit-ying 劉潔瑩	BCom <i>Alta.</i>
Lau, Marinda Tai-lam 劉大琳	BSSc <i>CUHK</i> , MMan <i>Macq.</i>
Tso, Ludmilla Yuen-tak Cheng 曹鄭婉德	BA <i>York(Can.)</i> , MA <i>City HK</i>
Wong, Angela Ming-yeo 黃明儀	BA <i>HK</i>

## **Executive Officers II**

Chan, Lotus Kwok-po 陳幘寶	BA <i>City HK</i>
Lee, Gary Tak-man 李德民	BBus <i>Monash</i> , MBA <i>OUHK</i>
Lo, Maidie Ngan-cho 羅雁離	BBA <i>W. Syd.</i>

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## *Internal Audit Unit*

### **Director**

Chow, Libby Ming-chu 周明珠	BBA <i>CUHK</i> , MCom <i>Auck.</i> , CA(New Zealand), AHKSA
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### **Internal Audit Managers**

Lau, May Mei-sze 劉美施	BSc <i>Calg.</i> , BCom <i>Alta.</i> , MSc <i>CUHK</i> , CISA, CMA
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Lau, Karen Shuk-yin 劉淑賢

BSocSc *HK*, AHKSA, ACCA, FACCA,  
CISA

**Audit Officer I**

Chui, Hovey Kit-chun 徐潔真

PD *HKP*, CPA, ACCA, FCCA

**Audit Officer II**

Fu, Christina Tsz-ting 傅紫綾

BBA *City HK*

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*Management Board Secretariat*

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**Secretary to Management Board**

Wong, Peggy Bik-wah Chick 王威碧華

MSocSc *HK*, DipMComm *CUHK*

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*Research Grants Office*

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**Director**

Cheng, Linda Lai-sheung Lui 鄭呂麗嫦

BSocSc *HK*

**Research Grants Manager**

Sun, Cecilia Siu-ling 孫少玲

BA BAdminStud *York (Can.)*, MBA *City HK*

**Administrative Officer**

Tsang, Helena Hing-ni 曾慶妃

BSocSc *HKBC*

**Executive Officer I**

Geall, Vicki M

BA *Wolv.*, MA *C. L. Eng.*

**Executive Officers II**

Chan, Katherine Man-yee 陳敏儀

BA MPhil *HKBU*

Wan, Karen Wan-nam 溫運南

BSocSc *HK*

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*Run Run Shaw Library*

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**Librarian**

Ching, Steve Hsianghoo 景祥祐

MBA PhD *Nebraska*

**Associate Librarians**

Yeung, Kai-sum 楊啟深

BSc *CUHK*, MLS *W. Ont.*, MBA *H.-W.*

Chan, Diana Lai-ha 陳麗霞

BBA *CUHK*, MLib *San Jose State*

## **Senior Assistant Librarian**

To, Teresa Wan-fung 杜芸芬

BAPSc *Technol. Syd.*, BA *C. Sturt*, MLib N.S.W.

## **Assistant Librarians I**

Fung, Peggy Siu-ngo 馮小娥

BA *HK*, MLib *Wales*

Lau, Lai-chu 劉麗珠

BSSc *CUHK*, GradDipIM-Lib MLib N.S.W.

Leung, Maria Wai-hing 梁惠卿

MLIS *Texas*, BA *OUHK*

Li, Kit Kit-Ha 李潔霞

BA *HK*, MLib *Wales*, MCLIP

So, Edward Yiu-kwong 蘇耀光

BSc *Lond.*, MLS *Alabama*

Tai, Alice Shuk-yi 戴淑兒

BA *HK*, MApplSc *Charles Sturt*,  
GradDipIM-Lib N.S.W.

## **Assistant Librarians II**

Cheung, Celine Hiu-ling 張曉寧

BSc *CUHK*, MS *Florida*

Hui, Ka-ying 許嘉盈

BBA *HKUST*, MLIS *Wis.*

Lau, Milly Mei-wan 劉美雲

BSocSc *HK*, MLibInfoStud *Hawaii*,  
MA *City HK*

Lee, Shun-wa 李巽華

BA PGCED MPhil *HK*, MSc *Ill.*

Pong, Joanna Yi-hang 龐懿行

BA *HK*, MSc(InfoSci) *City*, MSc *CityHK*

Tsang, Jane Siu-kwan 曾少鈞

BEd *Nott.*, MLib *Wales*,  
PGC (Computing) *City HK*

Wong, Jade Lai-king 黃麗琼

BA *CUHK*, MLib *Wales*,  
MInfoMgt & Sys *Monash*

Wong, Philip Ping-kit 黃秉傑

BA MPhil *CUHK*, MSc *N. Carolina*,  
MSc *N. Y. State*

## **Computer Officer**

Cheng, Michael Sai-fuk 鄭世福

BEng MSc *HK*, MCSE

## **Executive Officer I**

Shum, Sheena Wai-man 沈維文

BA *Alta.*, MA *City HK*

## **Executive Officers II**

Chow, Ngan-foon 周顏歡

BA *CUHK*, GradDipIM N.S.W.,  
MApplSc *C. Sturt*

Chung, Stella Sze-yuk 鍾時玉

BSc *HKBU*, GDLIS *Lond.*

Lam, Cyrus Wui-chit 林暉哲

BA *HK*

Ng, Flora Wai-chu 吳蕙珠

BBus *Q'ld.*, MApplSc *Charles Sturt*,  
MA *City HK*

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## *Student Development Services*

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### **Director**

Chan, Joseph Kai-nin 陳槩年

BA DipSW HK, MBA Strath., MEd CUHK,  
FHKIHRM

### **Associate Directors**

Davies, Dorothy Ka-yiu Wong 戴王嘉瑤

BA(Ed) Hull, AHKIHRM

Yee, Ruth Wing-yu 余詠宇

BA Gordon Coll., MS(Soc Serv) MS(Mass  
Comm) Boston, PhD CUHK

### **Senior Physical Education Officer**

Ngai, Roy Hoi-yeo 魏開義

BEd Nat'l Taiwan Normal,  
MPE Springfield Coll.

### **Senior Student Development Officers**

Chan, Rebecca Po-yu 陳寶瑜

BSSc CUHK, MA City HK, RSW

Lam, Helen 林海倫

BA HK

Li, Roslyn Wai-yeo Hung 李孔惠儀

BSSc MEd CUHK

### **Senior Counsellors**

Chan, Janet Yuen-ying 陳婉瑩

BPysch W. Aust., MSc Lond., MAPS,  
RPsychol(NSW)

Cheung, Raysen Wai-leung 張偉良

BSSc HK, MBA Strath, MSc Lond.,  
PhD Lough., PGD(AppPsy) City HK,  
MIHRM, RPsychol

Cheung, Elizabeth Yee-mei 張懿媚

BSSc CUHK, MA Mich. State

Chung, Po-yi 鍾寶儀

BSSc CUHK, MBA Wales, PGD(Psy) City HK,  
RSW, GMBPS, RPsychol

Leung, James Sing-chung 梁誠忠

DipMS HKP, MBA Hull, MEd CUHK,  
MHKIPM, MIHRM

Leung, Theseus Siu-tong 梁兆棠

BSSc CUHK, MA City HK, MIHRM

Lum, Cherry Wai-mun 林慧敏

BA HK, MBA CUHK, MHKIPM

Tam, Rock Lup-hang 譚立恆

BSSc CUHK, RSW, MIHRM

Wong, Holly Kit-ling 王潔玲

BSSc MEd CUHK, RSW, MAmCol.  
Counselling Assoc.

### **Supervisory Executive Officer**

Lee, Esther Tak-fan 李德芬

BA HK, MEd Sheff.

### **Physical Education Officers**

Chau, Sunny Yat-kwong 周日光

BEd Liv., MA Victoria U.T.

Lai, Rebecca Yuk-lan 賴玉蘭

BA(Ed) *Hull*

### **Counsellor**

Leung, Winnie Wing-yeo 梁詠儀

BA *CUHK*, MEd *Nott.*

### **Assistant Physical Education Officers I**

Kwan, Vincent Wing-sang 關榮生

BEd *Liv.*, DipRMgt *CUHK*,  
GradDipRMgt MA *Victoria U.T.*

Wan, Denis Chung-yin 尹中言

PCEd *HK*, BSc(PhysEd) *St. Francis Xavier*,  
MPE *Springfield Coll.*

Wong, Winnie Wan-sze 黃韻詩

BEd *Liv.*, MA *Victoria U.T.*

Wu, Peter Ka-shun 胡家信

BEd MSc *Liv.*

Yau, Gordis Tak-man 邱德民

BEd *Liv.*, MSc *Leic.*

Yip, Matthew Fu-sang 葉富生

BEd *Nat'l Taiwan Normal*, MSc *Mich. State*

### **Assistant Physical Education Officers II**

Chan, Chi-hung 陳志雄

BEd *CUHK*

Wong, Choi-ki 黃彩琪

BBA *City HK*

### **Executive Officers I**

Kirkwood, Alice Pik-wah 梁碧華

BSc *Brist.*

Kwok, Karen Lai-fan 郭麗芬

BA *HK*, MEd *Nott.*

Pong, Winnie Yuen-lan 龐婉蘭

MLib *Wales*

### **Executive Officers II**

Lo, Pancy Oi-yeo 盧靄儀

BA MSc *CUHK*

Wong, Sara Lai-ling 黃麗玲

BA *HK*

### **Student Residence Life Co-ordinator I**

Ng, Grace Ching-man 吳靜雯

BA *HK*, MSc *Leic.*

### **Student Residence Life Co-ordinator II**

Kwok, Maria Yuk-ling 郭玉玲

BA *Ulster*, AdvDip *HK*

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### *Technology Transfer Office*

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#### **Director**

Wong, Hon-yeo 黃漢儀

BS(Eng) *HK*, MSc *Calif.*, MIEE, FHKIE

#### **Senior Technology Transfer Officer**

Lau, Daniel Kit 劉傑

MSc *Gals.*, CEIEE

**Technology Transfer Officer**

Chan, Po-kwok 陳保國

BSc CUHK

**Executive Officers I**

Chau, Karen Lai-ming 周麗明

BA HK

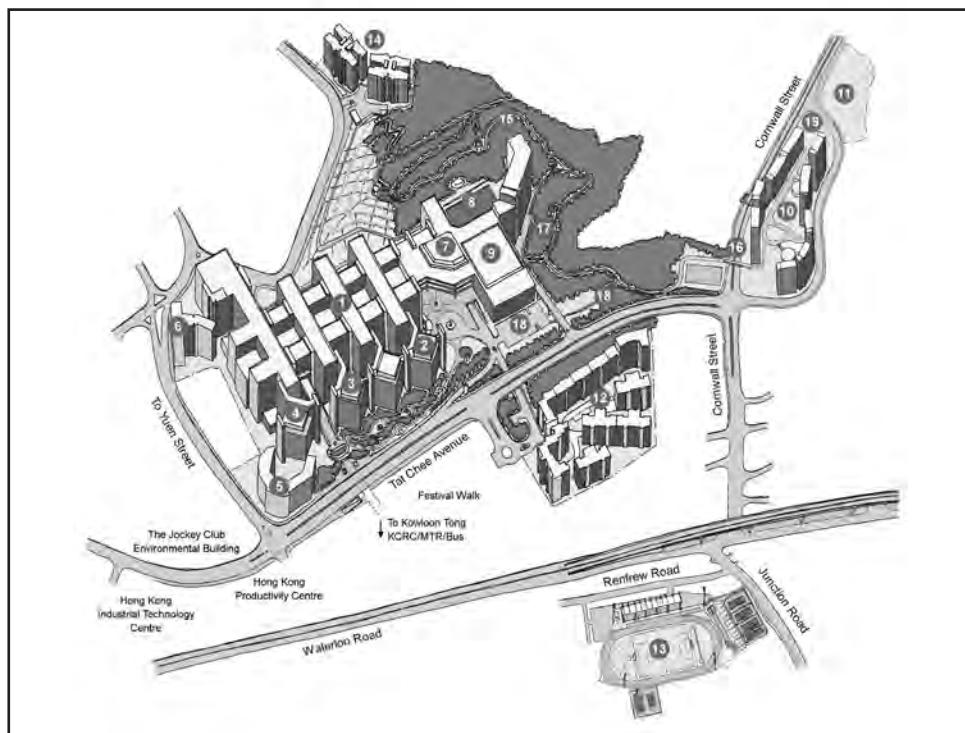
Chu, Stella Li-fung 朱莉鳳

BA CUHK

Leung, Karen Ka-yin 梁嘉燕

BSSc CUHK, PGC(Bus Admin) MBA City HK

# City University Campus Map



- ① Academic Building 教學樓
- ② Cheng Yick-chi Building 鄭翼之樓
- ③ Fong Yun-wah Building 方潤華樓
- ④ Mong Man-wai Building 蒙文偉樓
- ⑤ Academic Exchange Building 學術交流大樓
- ⑥ To Yuen Building 桃源樓
- ⑦ Amenities Building 康樂樓
- ⑧ Swimming Pool 游泳池
- ⑨ Sports Complex 綜合運動場館
- ⑩ Student Residence 學生宿舍
- ⑪ Multi-media Building 創意媒體大樓 (Planning-in-progress) (籌建中)
- ⑫ Tak Chee Yuen 德智苑
- ⑬ Joint Sports Centre 聯校運動中心
- ⑭ Nam Shan Yuen 南山苑
- ⑮ University Hillside Trail 大學園林徑
- ⑯ Footbridge 天橋
- ⑰ Community College of City University Building (Construction-in-progress) 香港城市大學專上學院大樓 (興建中)
- ⑱ Academic and Administrative Building (Planning-in-progress) 教學行政大樓 (籌建中)
- ⑲ Student Residences Phase 4 (Planning-in-progress) 第四期學生宿舍 (籌建中)