Calendar

2004-2005







CALENDAR 2004–2005

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City University of Hong Kong

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University Motto 校訓

敬業樂群

Officium Et Civitas

The first two Chinese words "敬業" suggest the respect for one's professional knowledge; they encompass the requirement to combine academic professionalism and career ethics as called for in the modern era. The last two words "樂群" emphasize the relationship between the individual and society; they encourage personal growth and development, and advocate group spirit and the need to care for society.

Officium et Civitas is the Latin translation of the motto. Officium captures the rich connotations of the word "業" and denotes a high-minded sense of duty, including high office, with a very positive moral connotation. Civitas refers to both town/city and "union of citizens (commonwealth)", a spirit embraced by the word "群", which is most appropriate for City University.

Vision

City University of Hong Kong aspires to be internationally recognized as a leading university in the Asia-Pacific region.

Mission

The mission of City University of Hong Kong is to provide its students with quality higher education; to contribute to the advancement of knowledge; to interact with other institutions of higher education and professional bodies; to cooperate with industry, commerce and the community; and to offer access to the University's human, physical and technological resources for the benefit of society. Anticipating and responding to local and regional needs and the effects of rapid social and technical change, City University of Hong Kong emphasizes professional education and practice, and applied research.

Foreword

This *Calendar* provides information on the academic profile and activities of City University of Hong Kong.

The information in this *Calendar* was correct at the time of printing (September 2004), but is subject to continuous revision. Programmes offered and course information in 2004–2005 are listed on the following web sites:

- Programmes offered: http://www.cityu.edu.hk/cityu/course/programme/prg_ofrcurr.htm
- Course information: http://www.cityu.edu.hk/cityu/course/deptcurr/deptcurr.htm

Professor Edmond Ko

Edmond & Mo

Vice President (Undergraduate Education) and Dean of Students

September 2004

Abbreviations Used in this Calendar

Programmes

AA Associate of Arts

ABA Associate of Business Administration

ALS Associate of Legal Studies
ASc Associate of Science
ASocSc Associate of Social Sciences

BA(Hons) Bachelor of Arts with Honours Degree

BBA(Hons) Bachelor of Business Administration with Honours Degree

BEng(Hons)
Bachelor of Engineering with Honours Degree
BSc(Hons)
Bachelor of Science with Honours Degree
BSocSc(Hons)
Bachelor of Social Sciences with Honours Degree
BSW(Hons)
Bachelor of Social Work with Honours Degree

D Diploma

HD Higher Diploma

LLB(Hons) Bachelor of Laws with Honours Degree

LLM Master of Laws
MA Master of Arts

MBA Master of Business Administration

MEng Master of Engineering
MFA Master of Fine Arts
MPhil Master of Philosophy
MSc Master of Science

PCLL Postgraduate Certificate in Laws

PGC Postgraduate Certificate
PGD Postgraduate Diploma
PhD Doctor of Philosophy

Public Examinations

GCEAL General Certificate of Education Examination Advanced Level

GCE AS Level General Certificate of Education Examination, Advanced Supplementary

Level

GCEOL General Certificate of Education Examination Ordinary Level
GCSE General Certificate of Secondary Education Examination

HKALE Hong Kong Advanced Level Examination

HKALE AS Level Hong Kong Advanced Level Examination, Advanced Supplementary

Level

HKCEE Hong Kong Certificate of Education Examination

HKHLE Hong Kong Higher Level Examination

Organizations

CityU/City HK
CUHK
The Chinese University of Hong Kong
HKBU
HKU
HKU
City University of Hong Kong
Hong Kong Baptist University
The University of Hong Kong

HKUST The Hong Kong University of Science and Technology

PolyU The Hong Kong Polytechnic University

UGC University Grants Committee

JUPAS Joint University Programmes Admissions System

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Introduction

Quality Education

City University of Hong Kong is committed to providing quality higher education to its students. We strive to produce a new breed of graduates who will excel in their professions and possess a broad knowledge base to cope with the challenges of a changing world.

The educational philosophy of the university emphasizes whole person development so that students will receive ample opportunities to nurture both the "breadth" (analytical and problem-solving skills, knowledge of the world) and "depth" (subject knowledge and professional skills) of their minds. The University also expects its graduates to have a high proficiency of English and Chinese languages, as well as a good understanding of different cultures.

The University has a strong team of experienced academic staff with diverse research interests and professional expertise. Supported by top quality teaching and research facilities, City University provides students with an excellent environment for learning and research. The physical environment, infrastructure and teaching facilities have been adapted from time to time to create an ambiance that encourages intellectual curiosity, social interaction, self-expression and mutual support.

The University is proactive in reaching out to society and the world. It has built up strong links with local and overseas universities and organizations to develop collaboration in teaching and research. It has also developed close links with industry and commerce for consultancy and technology transfer.

City University feels the pulse of society and is quick to respond to its needs. While the University sees undergraduate education as its core competence, it also places due emphasis on developing part-time programmes, especially at the postgraduate level, to meet the growing demands of life-long learners in an ever-changing society.

Despite its youthfulness, the University has achieved phenomenal growth since its establishment in 1984. To date, it has a student population of 22,879 enrolled in over 100 programmes at the associate degree, undergraduate and postgraduate levels.

Academic Organization

The wide range of programmes is offered by three Faculties: Business, Humanities and Social Sciences, Science and Engineering, the School of Creative Media, the School of Law, the Community College of City University and the Division of Building Science and Technology. All bachelor's degree and postgraduate programmes are organized under the Faculties and the Schools. The College, the School of Creative Media and the School of Law run associate degree programmes. The School of Graduate Studies strengthens the operation and development of all postgraduate programmes and fosters an ambiance for graduate studies. The School of Continuing and Professional Education helps fulfil the University's role as a centre for life-long education by providing continuing educational opportunities for the community through self-financing degree, certificate and short programmes.

Introduction

The overall academic organization structure is set out below:

Faculty of Business Departments: Accountancy

Economics and Finance Information Systems

Management

Management Sciences

Marketing

Faculty of Humanities and

Social Sciences

Departments:

Applied Social Studies

Chinese, Translation and Linguistics English and Communication Public and Social Administration

Faculty of Science and

Engineering

Departments:

Biology and Chemistry

Building and Construction Computer Engineering and Information Technology Computer Science

Electronic Engineering

Manufacturing Engineering and Engineering Management

Mathematics

Physics and Materials Science

School of Creative Media

School of Law

School of Graduate Studies

Division of Building Science and Technology

School of Continuing and Professional Education

Community College of City

University

Divisions:

Commerce

Computer Studies

Language Studies Social Studies

Principal Officers of the University

Chancellor

The Honourable Tung Chee-hwa Chief Executive of the Hong Kong Special Administrative Region

Chairman of the Council

Sir Gordon Wu Ying-sheung GBS, KCMG, FICE

Deputy Chairman of the Council

Mr Chung Shui-ming GBS, JP

Treasurer

Mr Raymond Or Ching-fai

President

Professor H K Chang GBS, JP

Honorary Award Holders of the University

Honorary Founding Fellow

Chung Sze-yuen (November 1986)

Honorary Doctor of Business Administration

Chung Sze-yuen (November 1989)

Lee Quo-wei (November 1990)

Cheng Yick-chi (November 1993)

Wong Po-yan (November 1993)

Alice Cheng (May 1995)

Liu Hongru (May 1996)

John E Strickland (May 1996)

Ho Tim (November 1997)

Raymond Ho Chung-tai (November 1999)

David Eldon (November 2003)

Honorary Doctor of Engineering

Cheng Hon-kwan (May 1996)

Lu Yongxiang (November 1997)

Honorary Doctor of Laws

John J Swaine (November 1993)

Woo Po-shing (May 1995)

Lu Ping (November 1998)

Henry Tang Ying-yen (November 2003)

Honorary Doctor of Letters

Fong Yun-wah (November 2000)

Chow Yun-fat (November 2001)

Honorary Doctor of Science

Run Run Shaw (December 1988)

Wu Wenjun (May 1995)

Stephen Smale (November 1997)

Eric Albert Ash (November 1998)

Honorary Award Holders of the University

Pierre-Louis Lions (November 1999)

Xie Shengwu (November 1999)

Alfred Cho (November 2000)

Zhou Guangzhao (November 2000)

Harold W Kroto (November 2001)

Xu Zhihong (November 2001)

Myles Brand (November 2002)

Qu Geping (November 2002)

Andrew Yao Chi-chih (November 2003)

Zhang Junsheng (November 2003)

Honorary Doctor of Social Science

David Akers-Jones (November 1993)

Pamela Youde (May 1995)

Cha Chi-ming (May 1996)

Li Ka-shing (November 1998)

Oswald Victor Cheung (November 1999)

Payson Cha Mou-sing (November 2001)

William Mong Man-wai (November 2002)

Part I Preliminary

Short Title

This Ordinance may be cited as the City University of Hong Kong Ordinance.

2. Interpretation

In this Ordinance, unless the context otherwise requires:

"Chancellor" (監督) means the Chancellor of the University established by section 4 and includes a person acting as the Chancellor;

"Convocation" (評議會) means the Convocation of the University established by section 17B:

"Council"(校董會) means the Council of the University established by section 9;

"Court" (顧問委員會) means the Court of the University established by section 8A;

"Deputy President" (常務副校長) means the Deputy President of the University appointed under section 14 and includes a person acting as the Deputy President;

"faculty" (學院) means a faculty of the University established under section 17A and includes an equivalent body established under that section;

"President" (校長) means the President of the University appointed under section 14 and includes a person acting as the President;

"Pro-Chancellor" (副監督) means the Pro-Chancellor of the University appointed under section 4 (4) and includes a person acting as the Pro-Chancellor;

"Senate" (教務會) means the Senate of the University established by section 17;

"statutes" (規程) mean the statutes of the University made by the Council under section 21A:

"University" (大學) means the City University of Hong Kong established by section 3;

"Vice-President" (副校長) means the Vice-President of the University appointed under section 14(1)(c) and includes a person acting as a Vice-President.

Part II

The City University

- 3. Establishment, incorporation and objects of the University
 - (1) There is hereby established a corporation to be known as "City University of Hong Kong" ("香港城市大學"), which shall, in that name, be a body corporate with perpetual succession and be capable of suing and being sued.

(2) The objects of the University, shall, subject to this Ordinance, be to provide for studies, training and research and development in technology, engineering, science, commerce, arts and other subjects of learning.

4. Chancellor

- (1) There is a Chancellor of the University who is the head of the University.
- (2) The Chief Executive is the Chancellor.
- (3) The Chancellor may confer degrees and other academic awards in the name of the University including honorary degrees and honorary awards.
- (4) The Chancellor may, on the recommendation of the Council, appoint a person to be the Pro-Chancellor for a term to be determined by the Chancellor.
- (5) The Pro-Chancellor may with the authority of the Chancellor exercise the powers and perform the duties of the Chancellor.

5. Seal of the University

The University shall have a common seal, and the affixing of the seal shall:

- (a) be authorized or ratified by resolution of the Council; and
- (b) be authenticated by the signature of any two members of the Council, authorized by the Council either generally or specially to act for that purpose.

6. Documents of the University

- (1) The University may make and execute any document in the performance or exercise of its functions or powers or in connection with any matter reasonably incidental to or consequential upon the performance or exercise of its functions or powers.
- (2) Any document purporting to be duly executed under the seal of the University shall be admitted in evidence and shall, unless the contrary is proved, be deemed to have been duly executed.

7. The powers of the University

Subject to Section 8, the University shall have power to do all such things as are necessary for, or incidental or conducive to, or connected with, the furtherance of its functions and may in particular, but without prejudice to the generality of the foregoing:-

- (a) acquire, take on lease, purchase, hold and enjoy property of any description and sell, let or otherwise dispose of or deal with the same in such manner and to such extent as the law would allow if the property were held by a natural person in the same interest;
 - (aa) confer degrees and academic awards including honorary degrees and honorary awards;
- (b) (repealed)
- (c) erect, provide, equip, maintain, alter, remove, demolish, replace, enlarge, improve, keep in repair and regulate the buildings, premises, furniture and equipment and all other property;
- (d) set terms of remuneration and conditions of service for staff;

- (e) (repealed)
- (f) provide appropriate amenities, (including residential accommodation, facilities for social activities and physical recreation), for its students and persons in its employment;
- (g) receive and expend funds;
- (h) invest its funds in such manner and to such extent as it thinks necessary or expedient;
- (i) borrow money in such manner and on such securities or terms as it thinks expedient;
- apply for and receive any grant in aid for its functions on such conditions as it thinks fit:
- (k) engage any professional or expert person to advise it on any matter;
- fix and collect fees and charges for courses of study, facilities and other services
 provided by it, and specify conditions for the use of such facilities and services;
- (m) reduce, waive or refund fees and charges so fixed, generally or in any particular case or class of case:
- (n) receive and solicit gifts, whether on trust or otherwise, on its behalf and act as trustee of moneys or other property vested in it on trust;
- (o) (repealed)
- (p) employ staff, advisers and consultants, on a full time or part time basis;
- (q) provide financial assistance by way of grant or loan in pursuance of its objects;
- (r) enter into a contract, partnership or other form of joint venture with other persons;
- (s) acquire, hold and dispose of interests in other corporate bodies and take part in forming corporate bodies;
- provide for profit or otherwise advisory, consultancy, research and other related services.

8. (repealed)

Part II A The Court

8A. The Court

- (1) There is to be a Court of the University which is the supreme advisory body of the University.
- (2) The Court shall consist of the Chancellor as chairman and such other persons as the statutes specify.
- (3) The Court has the following functions:
 - (a) to receive an annual report from the President;
 - (b) to consider reports made to it by the Council;

- (c) to discuss any motion on general University policy;
- (d) to raise funds at the request of the University to further the University's objects;
- (e) to promote the interests of the University in Hong Kong and elsewhere.

Part III

The Council

- 9. Establishment of the Council
 - (1) There is hereby established a Council, to be known as the Council of City University of Hong Kong.
 - (2) The Council is the supreme governing body of the University.
 - (3) The Council may exercise the powers, and shall perform the duties, of the University.
- 10. Membership of the Council
 - (1) The Council shall consist of the following members:
 - (a) the President:
 - (b) the Deputy President;
 - (c) not more than 4 Vice-Presidents nominated by the President and appointed by the Council:
 - (d) not more than 5 Deans of the faculties or such office holders in an equivalent body of the University nominated by the Senate and appointed by the Council;
 - (e) not more than 3 public officers appointed by the Chief Executive;
 - (f) not more than 18 members who are not public officers or employees of the University of whom:
 - (i) not less than 10 have experience in commerce or industry in Hong Kong;
 - (ii) not more than 9 are appointed by the Chief Executive on the recommendation of the Council;
 - (iii) 9 are appointed by the Chief Executive;
 - (g) an academic member of the Senate nominated by the Senate and appointed by the Council;
 - (h) 2 members of staff elected from among their number and appointed by the Council:
 - (i) the Chairman of the Convocation; and
 - (j) the President of the Students' Union.
 - (2) (a) The Chief Executive shall appoint from the members appointed under subsection (1)(f):
 - (i) one member as Chairman:
 - (ii) one member as Deputy Chairman; and
 - (iii) one member as Treasurer.

- (b) The Deputy Chairman shall act as the Chairman if the Chairman is absent from Hong Kong or is, for any other reason, unable to act as Chairman.
- (c) If for any period both the Chairman and Deputy Chairman are unable by reason of absence from Hong Kong or incapacity to perform the functions of their respective offices, or if for any period both of those offices are vacant, the members may appoint one of the members appointed under subsection (1)(f) to act as Chairman during that period.
- (3) A member of the Council appointed under subsection (1)(e) shall hold office at the discretion of the Chief Executive.
- (3A) A member of the Council appointed under subsection (1)(f):
 - (a) shall be appointed for a period of 3 years or such lesser period as the Chief Executive may in any particular case appoint, but may from time to time be reappointed;
 - (b) may at any time by notice in writing to the Chief Executive resign from the Council.
- (3B) A member appointed by the Council under subsection (1)(g) or (h):
 - (a) shall be appointed for a period of 3 years or such lesser period as the Council may in any particular case appoint, but may from time to time be reappointed;
 - (b) shall cease to be a member of the Council:
 - (i) when he ceases to meet the criteria of eligibility for nomination by the body that nominated him; or
 - (ii) when he ceases to be a member of the body that elected him;
 - (c) may at any time by notice in writing to the Chairman of the Council resign from the Council.
- (4) Upon the expiry of the appointment of any member, other than an ex officio member, whether by effluxion of time or as a result of resignation or otherwise, the procedure for a new appointment, or reappointment, as the case may be, shall be as if the position thus vacated were being filled for the first time.
- (5) The provisions of this section are without prejudice to section 42 of the Interpretation and General Clauses Ordinance (Cap. 1).
- 11. Meetings and procedure of the Council
 - Meetings of the Council shall be held at such times and places as the Chairman may appoint.
 - (2) One half of the number of members for the time being shall form a quorum at a meeting of the Council.
 - (3) (a) If a member has an interest in any matters to be considered at a meeting of the Council and is present at such meeting, he shall as soon as possible after the commencement of the meeting disclose to the Council the fact and nature of the interest and shall, if required by the Council, withdraw from the meeting while the Council is considering the matter and in any case shall not vote thereon.

- (b) In this subsection "interest" (利害關係) includes a pecuniary interest.
- (4) A meeting of the Council may be adjourned by the Chairman or the person presiding or, where the Council so resolves, by the Council.
- (5) Subject to this Ordinance, the Council may determine its own procedure.

12. Transaction of business by circulation papers

The Council may transact any of its business by circulation of papers, and a resolution in writing which is approved in writing by a majority of the members shall be as valid and effectual as if it had been passed at a meeting of the Council.

13. Committees generally

- The Council may create and appoint such committees for any general or special purposes as it thinks fit and any such committee may consist partly of persons who are not members of the Council.
- (2) The chairman of any committee appointed under subsection (1) shall be appointed by the Council from among the members of the Council.
- (3) Subject to subsection (4), the Council may in writing, with or without restrictions or conditions as it thinks fit, delegate any of its powers and duties to any committee appointed under subsection (1).
- (4) The Council shall not delegate to any committee appointed under subsection (1) the power:
 - (a) to approve the terms and conditions of service of any class of persons in the employment of the University;
 - (b) (repealed)
 - (c) to authorize the preparation of the statements required under section 19(2);
 - (d) to make statutes under section 21A;
 - (e) to appoint the President and the Deputy President or to remove the President and the Deputy President from office or to approve the duties of the President and the Deputy President.
- (5) Subject to the directions of the Council, each committee may determine its own procedure at its meetings.

Part IV

President, Deputy President and other staff

- 14. Appointment of President and other staff
 - (1) The Council
 - (a) shall appoint a President who, subject to the control of the Council, is vested the management, conduct and administration of the University, and the welfare and discipline of staff and students;

- (b) may appoint a Deputy President who shall undertake such duties as the President may direct;
- (c) may appoint other persons as employees of the University.
- (2) The President and Deputy President are appointed by resolution of the Council passed by the votes of not less than three quarters of its members for the time being.
- (3) The President or Deputy President may be removed from office on the ground of his misconduct, incompetence, inefficiency or other good cause by resolution of the Council passed by the votes of not less than three quarters of its members for the time being.
- (4) The Council may appoint any person to act as President during the incapacity or absence from Hong Kong of the President or if that office is or becomes vacant for any reason.
- (5) The Council may appoint any person to act as Deputy President during the incapacity or absence from Hong Kong of the Deputy President or if that office is or becomes vacant for any reason.

15. Power of the Council to delegate to the President

- The Council may in writing, with or without restrictions or conditions as it thinks fit, delegate to the President its powers and duties.
- (2) The Council shall not delegate to the President the power to:
 - approve terms and conditions of service of any class of persons in the employment of the University;
 - (b) authorize the preparation of the statements required under section 19(2);
 - (c) make statutes under section 21A:
 - (d) appoint an acting President and Deputy President.

16. Power of the President to delegate

- (1) Subject to subsection (2), the President may in writing, with or without restrictions or conditions as he thinks fit, delegate, to such persons or committee of persons as he thinks fit, his powers and duties, including any power or duty of the Council delegated to him under section 15.
- (2) The power conferred by this section on the President to delegate any power or duty of the Council delegated to him under section 15, and the exercise by any person or committee of persons of any such power or duty delegated by the President under this section, shall be subject to any restriction or condition imposed in respect thereof by the Council under section 15

Part V

Senate, Faculties and Convocation

17. Senate of the University

(1) There is established a Senate, which is the supreme academic body of the University, to:

- (a) plan, develop, and maintain the academic programmes offered by the University;
- (b) direct and regulate the teaching and research at the University;
- (c) regulate the admission of persons to approved programmes of study and their attendance at the programmes;
- (d) regulate the examinations leading to the degrees and other academic awards of the University;
- (e) decide on the award of degrees and other academic awards of the University, other than honorary degrees and other honorary awards.
- (2) The Council may make statutes to determine the membership and procedures of the Senate.

17A. Faculties, etc.

- The Council on the recommendation of the Senate may establish faculties and other equivalent bodies.
- (2) A faculty is administered by a board of the faculty.
- (3) The Council may make statutes to determine the membership of the board of each faculty.

17B. Convocation

There is established a Convocation of the University whose constitution and membership may be set by statute made by the Council.

17C. Senate and faculty committees

The Senate and the board of a faculty may set up committees and, subject to the statutes, may determine the membership and procedures of a committee.

Part VI

Reports and Financial Statements

18. (repealed)

19. Accounts

- (1) The University shall maintain proper accounts and records of all income and expenditure.
- (2) After the end of a financial year, the University shall prepare statements of income and expenditure for the financial year and of the assets and liabilities of the University on the last day of the financial year.
- (3) The University may fix a period to be its financial year.

20. Auditors

(1) The University shall appoint auditors, who shall be entitled at any time to have access to all books of account, vouchers and other financial records of the University and to require such information and explanations thereof as they think fit.

(2) The auditors shall audit the financial statements prepared under section 19(2) and shall report thereon to the University.

21. Report to the Chancellor

The University shall not later than 6 months after the end of a financial year, or such longer period as the Chancellor may allow in a particular year, submit to the Chancellor

- (a) a report on the activities of the University;
- (b) copies of the financial statements prepared under section 19(2);
- (c) a copy of the auditors' report made under section 20(2).

Part VIA Statutes

21A. Statutes

The Council may make statutes for the administration of the University and for matters that this Ordinance provides for inclusion in a statute.

Part VII General

22. (repealed)

23. Unauthorized use of title

- (1) No person shall incorporate or form, or be a director, office bearer or organizer of, work in connection with, or be a member of, any company, body corporate, firm or organization which -
 - (a) falsely purports or holds itself out to be:
 - (i) the University or any branch or part thereof; or
 - (ii) connected or associated with the University in any manner whatsoever; or
 - (b) with intent to deceive or mislead, uses the title "City University of Hong Kong" or "香港城市大學" or a title in any language which so closely resembles the title "City University of Hong Kong" or "香港城市大學" as to be capable of deceiving or misleading any person into believing that the company, body corporate, firm or organization is:
 - (i) the University or any branch or part thereof; or
 - (ii) connected or associated with the University in any manner whatsoever.
- (2) Any person who contravenes subsection (1) shall be guilty of an offence and shall be liable on conviction to a fine of HK\$10,000.

24. (repealed)

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Statute 1: Interpretation

In these Statutes, unless the context otherwise requires:

- 'Academic staff' means the full-time teaching and research staff of the University appointed on Academic and Equivalent Administrative Staff terms of service;
- 'Academic year' means such period not exceeding twelve consecutive months, and 'semester' means such part of an academic year, as the Senate shall determine from time to time:
- 3. 'Chairman' means any person who chairs a meeting and the word shall be taken as gender neutral. Use of alternative terms, for example 'Chairperson', 'Chair', 'Chairlady' shall be at the absolute discretion of the person chairing the meeting;
- 'Course' means the basic units of instruction into which students are registered and for which grades may be assigned;
- 5. 'Member of staff' means any person who is in the full-time employment of the University excluding those appointed on temporary terms of service;
- 6. 'Ordinance' means the City University of Hong Kong Ordinance;
- 7. 'Polytechnic' means City Polytechnic of Hong Kong;
- 'Professor (Chair)' means any person appointed as a Professor of the University within the professorial salary range, and excludes Emeritus Professors, Honorary Professors, Visiting Professors and Adjunct Professors;
- 'Programme' means the structured academic programme leading to a named award of the University into which students are registered:
- 10. 'Regulation' means any regulation made pursuant to the Ordinance or these Statutes;
- 11. 'Student' means any student registered on a programme of study leading to the degrees or other academic awards of the University as approved by the Senate;
- 'University' 'Chancellor', 'Pro-Chancellor', 'Statutes', 'Court', 'Council', 'Convocation', 'Senate', 'Faculty', shall have respectively the same meaning as they have in the Ordinance;
- 13. Reference to faculties includes equivalent bodies as defined by Senate;
- 14. Reference to academic departments includes equivalent bodies as defined by Senate;
- 15. Words used throughout the Statutes are gender neutral;
- 16. Words in the singular shall include the plural, and vice-versa; and
- 17. Words defined in the Ordinance shall have the same meaning in the Statutes.

Statute 2: Making and Revision of the Statutes

- 1. Under the Ordinance, the Council may make Statutes for the administration of the University and for matters that the Ordinance provides for inclusion in a Statute.
- 2. The Council shall appoint a Committee on Statutes comprising an equal number of members from the Council, the Senate, and the Management Board for the purpose of considering proposals to make new Statutes, or to revise existing Statutes.

The approval by the Council of any proposal to introduce new Statutes, or to revise existing Statutes, must be passed by the votes of not less than three quarters of the members present and voting.

Statute 3: Principal Officers of the University

- 1. The following shall be the Principal Officers of the University:
 - The Chancellor, who, when present, shall preside at meetings of the Court and at Congregations of the University.
 - (2) The Pro-Chancellor, who shall be appointed by the Chancellor for a term to be determined by the Chancellor, and who, on the authorization of the Chancellor and on the Chancellor's behalf, may exercise any of the powers or perform any of the duties conferred or imposed on the Chancellor by the Ordinance.
 - (3) The Chairman of the Council, the Deputy Chairman, and the Treasurer, who shall be appointed by the Chief Executive from among those members of the Council appointed under subsection 10(1)(f) of the Ordinance, and who shall discharge such functions as may be determined by Statute or by the Council.
 - (4) The President, who shall be appointed for such period and on such terms as may be determined by the Council.
- 2. One of the Principal Officers shall preside at Congregations of the University in the absence of both the Chancellor and Pro-Chancellor.
- 3. The Chairman of the Council shall have the authority:
 - to consider and take action on behalf of the Council when a meeting of the Council is not imminent on any matter normally considered by the Council, with the exception of matters which are precluded from delegation by the Ordinance;
 - (2) to appoint Acting President and Acting Deputy President.
- 4. The President shall:
 - undertake such duties as may be determined by the Ordinance and supplemented by Statute or by the Council, and shall have a general responsibility to the Council for maintaining and promoting the efficiency and good order of the University, and to the Senate for the academic leadership of the University;
 - (2) have authority to make appointments of staff up to and including the rank of Vice President.

Statute 4: Powers of the Council

- The Council is the supreme governing body of the University and, as such, may exercise all
 powers conferred and shall perform all of the duties imposed on the University by the Ordinance.
 It shall have power to do all such things as are necessary for, or incidental or conducive to, or
 connected with, the furtherance of the University's objectives, and in particular those set out in
 Section 7 of the Ordinance.
- 2. The Council shall also have the power to:
 - (1) recommend to the Chancellor the appointment of a Pro-Chancellor;
 - appoint the President by a resolution passed by not less than three quarters of its members for the time being;

- (3) authorize or ratify the affixing to documents of the Common Seal of the University;
- (4) appoint auditors.
- 3. In addition to the particular powers set out in Sections 1 and 2 above, the Council may also discharge the following in accordance with the terms of the relevant section of the Ordinance:
 - appoint a Deputy President by resolutions passed by not less than three quarters of its members for the time being;
 - appoint an acting President or an acting Deputy President, as necessary, and delegate such appointment to the Council Chairman;
 - (3) remove from office the President or the Deputy President on grounds of misconduct, incompetence, inefficiency or other good cause, by resolution passed by not less than three quarters of its members for the time being;
 - (4) appoint other persons as employees of the University;
 - (5) make and execute any document in the performance or exercise of the University's objectives or powers, or in connection with any matter incidental to or consequential upon the performance or exercise of the same;
 - (6) make Statutes:
 - (7) create and appoint committees for any general or special purposes as it thinks fit;
 - (8) delegate in writing, with or without restrictions or conditions as it thinks fit, any of its power and duties to any person or committee, subject to the restrictions imposed by the Ordinance:
 - (9) establish Faculties and other equivalent bodies on the recommendation of the Senate;
 - (10) provide for by Regulations any matters which it is empowered to regulate by the Ordinance or the Statutes.

Statute 5: The Court

- 1. The Court shall discharge the functions assigned to it under Section 8A of the Ordinance.
- 2. The membership of the Court shall comprise:
 - (a) the Principal Officers of the University;
 - (b) the Deputy President, the Vice-Presidents, the Deans and their equivalent;
 - (c) the Members of the Council;
 - (d) the Members of the Senate;
 - (e) the Chairman of Convocation:
 - (f) five members nominated by the Court and appointed by the Chancellor;
 - (g) not more than 12 members of Convocation elected from among its members, other than those who are members of the Court by virtue of any other clause of this Statute;
 - (h) not more than 20 members, appointed by the Chancellor, on the recommendation of the Council.
- 3. The Secretary to the Court shall be appointed by the President.
- The Chancellor shall preside at meetings of the Court. In the absence of the Chancellor, the Pro-Chancellor or, in his absence, the Chairman of the Council, shall preside.

- 5. Ex officio members shall continue as members so long as they hold the office by virtue of which they are members of the Court.
- Members elected under Section 2(g) shall hold office for three years and shall be eligible for reelection.
- 7. Members appointed under Section 2(f) and (h) shall hold office for three years and shall be eligible for re-appointment.
- 8. Vacancies shall be filled as they occur or as soon thereafter as may be convenient, and such persons appointed shall normally hold office for the unexpired term of the person replaced.
- 9. Any member of the Court other than an ex officio member may resign in writing addressed to Secretary to the Court.
- 10. The Court shall meet at least once in each academic year, although the Chancellor may convene a meeting at any time.
- 11. One-fourth of the membership of the Court for the time being shall form a quorum for meetings.
- 12. The President may require any member of the University to be present at a meeting of the Court for the purpose of providing supplementary information on matters being considered by the meeting. Such persons shall not have the right to vote, nor shall they form part of the quorum required for the meeting.

Statute 6: The Senate

- 1. Subject to the provisions of the Ordinance, the Senate shall have the power:
 - to make decisions on the award of degrees and other academic awards of the University other than honorary degrees or other honorary awards;
 - (2) with respect to Associate Degree programmes offered by the Community College of City University (the College) leading to awards of the University, to make arrangements with the College Academic Board to maintain the academic standards and assure the quality of these programmes and to decide, on behalf of Senate, the awards of Associate Degree to students of the College who successfully complete programme requirements;
 - (3) to plan, approve, develop, maintain, regulate and promote all teaching, programmes of study, research and other academic work in the University, and to formulate policies accordingly;
 - (4) to approve the discontinuation of any programme of study;
 - (5) to advise the Council on any matter which is relevant to the educational work of the University;
 - (6) to make recommendations to the Council on the establishment of Faculties and other equivalent bodies, and to approve the establishment of academic departments;
 - (7) to make recommendations to the Management Board or the Council, as appropriate, on the criteria and methodologies for the allocation of resources to support the academic work of the University, and on the development and operation of required facilities;
 - (8) to prescribe the requirements for admission as a student of the University;
 - (9) to regulate the conditions for the conferment of academic awards, other than honorary degree and honorary awards, of the University;

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- (10) to regulate all examinations and assessments conducted by the University;
- (11) to terminate a student's programme of study on academic grounds;
- (12) to deprive, for reasons which the Senate shall deem to be good cause, any graduate of an academic award conferred by the University or the Polytechnic and/or to revoke any certification granted;
- (13) to advise the President on the welfare and discipline of students in the University;
- (14) to regulate the institution of scholarships, bursaries, prizes and other similar awards;
- (15) to nominate to membership of the Council, as provided for in Section 10(1) of the Ordinance;
- (16) to advise the Council on any matter which may be referred to the Senate by the Council;
- (17) to report to the Council as necessary;
- (18) to refer any matter to a Faculty Board or an equivalent body for consideration and report;
- (19) to appoint committees, working parties and similar bodies for the purpose of discharging the powers conferred on the Senate, and to approve their terms of reference and membership;
- (20) generally to take all necessary action to discharge the powers and duties conferred on the Senate by the Council or to further the purposes of the Senate set out in Section 17 of the Ordinance.

2. The Senate shall comprise:

- (1) the President, who shall be the chairman;
- (2) the Deputy President;
- (3) the Vice-Presidents;
- (4) the Chief Information Officer:
- (5) the Executive Director (CityU Extension);
- (6) the Deans of Faculties, and such office holders in an equivalent body of the University as are determined by the Senate;
- (7) the Dean of School of Graduate Studies:
- (8) the Dean of Students;
- (9) the Principal of the Community College of City University;
- (10) the Heads of academic departments or such office holders in an equivalent body of the University as are determined by the Senate;
- (11) all Professors (Chair) who are not otherwise members;
- (12) the Librarian;
- (13) the Director of the School of Continuing and Professional Education;
- (14) one member of the full-time academic staff of each academic department or equivalent body of the University as determined by the Senate, elected by and from among their number in that department or equivalent body, as appropriate;

- (15) one member of the full-time academic staff of each school as defined by the Senate to be equivalent to a faculty, elected by and from among their number in that school;
- (16) two students nominated by the Students' Union;
- (17) one postgraduate student nominated by the CityU Postgraduate Association.
- 3. The Secretary of the Senate shall be appointed by the President.
- One half of the number of members for the time being shall form a quorum at a meeting of the Senate.
- 5. The Senate shall meet at least once each semester, or more frequently as determined by the President or by a majority of its members for the time being. The dates of Ordinary meetings shall be specified in the *University Calendar*. Members shall receive advance notice of any Special meeting.

Statute 7: The Management Board

- The Management Board shall be established by the Council to provide assistance to the President on matters relating to the management of the University. In particular the Board will assist the President:
 - (a) to make recommendations to the Council regarding the internal management structure of the University;
 - (b) to develop a strategic plan for the University and monitor the implementation of the plan;
 - (c) to formulate and update policies, as appropriate, relating to administrative matters concerning staff, students, accommodation, security and safety, financial control, and external relations, taking into account the integration of such policies with any academic policies;
 - (d) to oversee all budgeting and resource allocation matters;
 - (e) to plan, co-ordinate and oversee all new activities of the University;
 - (f) to oversee performance evaluation and monitoring procedures.
- 2. The Management Board shall have the following powers and responsibilities:
 - (a) to receive information relating to the University's investments;
 - (b) to receive information on capital projects undertaken by the University;
 - (c) to advise the Council on any matter which may be referred to the Board by the Council;
 - (d) to make recommendations to the Council on the rules of procedure for committees of the Council;
 - (e) to report to the Council as necessary;
 - (f) to refer any matter, as appropriate, to the Senate, a Faculty Board and/or its equivalent and other committees for consideration and report;
 - (g) to receive reports on a regular basis, as appropriate, from committees of the Management Board and, as directed by the President, from administrative offices;
 - (h) to ensure that a manual of delegated authorities, responsibilities and accountabilities of respective positions and bodies in the University is issued and maintained;

- to appoint committees, working parties and similar bodies for the purpose of discharging the powers conferred on the Board by the Council and to agree their terms of reference and membership.
- 3. The Management Board shall comprise:
 - (a) the President, who shall be the chairman;
 - (b) the Deputy President;
 - (c) the Vice-Presidents;
 - (d) the Deans of Faculties or equivalent bodies;
 - (e) the Dean of School of Graduate Studies;
 - (f) the Dean of Students:
 - (g) such heads or other members of staff as determined by the President.
- 4. One half of the members for the time being shall form a quorum. No meeting shall be held if more than half of the substantive members are represented by staff discharging their office temporarily on an acting basis.

Statute 8: The Boards of the Faculties or equivalent bodies as defined under Statute 6, section 1(6)

8(A): The Boards of the Faculties

- Within the policies, procedures and priorities established by the Senate, a Faculty Board shall have the power:
 - to advise the Senate, Dean, or Heads of academic departments of the Faculty, as appropriate, on all matters pertaining to the planning, development, implementation and monitoring of the academic work of the Faculty;
 - (2) to be responsible for the establishment, maintenance and monitoring of academic standards in the Faculty, in particular through:
 - (a) the submission of proposals to the Senate for approval of all new programmes of study planned to be introduced in the Faculty and for the discontinuation of existing programmes of study;
 - (b) the monitoring and review of undergraduate programmes of study in the Faculty, and reporting thereon annually to the Senate;
 - (c) the monitoring and review of research studies and taught postgraduate programmes in the Faculty, and reporting thereon annually through the Board of Graduate Studies to the Senate:
 - (d) deciding on the minimum requirements for entry to particular programmes of study in the Faculty, including the identification of qualifications deemed to be equivalent, or appropriate, for entry;
 - (e) guidance to the Heads of academic departments of the Faculty on the implementation of Academic Regulations;
 - (f) the establishment of Examination Boards to review the results of assessments conducted in respect of programmes of study in the Faculty;

- to determine recipients of prizes, scholarships, bursaries and similar awards pertaining to the Faculty;
- (4) to establish such committees as the Board deems appropriate to assist in the exercise of its objectives and/or in support of the academic and research work of the Faculty;
- (5) to consider and make recommendations on all matters which may be referred to it by the Senate, President or Dean of the Faculty;
- (6) to exercise such additional responsibilities and powers as may be assigned to it by the Senate from time to time.
- 2. The Boards of the Faculties shall comprise:
 - (1) the Dean of the respective Faculty, who shall be the chairman;
 - (2) the Associate Deans of the respective Faculty, if any;
 - (3) the Heads of academic departments of the Faculty;
 - (4) all Professors (Chair) who are not otherwise members;
 - (5) not less than three members of the full-time academic staff, other than the ex officio members, of each academic department of the Faculty, elected by and from the fulltime academic staff of that department;
 - (6) two to four members of the full-time academic staff of academic departments outside the Faculty concerned, or of the staff of the Library, and academic support offices or centres, appointed by the Board, such that no department or centre or office shall be represented by more than one member;
 - (7) one student from each academic department of the Faculty elected by and from the students in that department;
- 3. The Faculty Secretary shall be the Secretary to the Board.
- One half of the number of members for the time being shall form a quorum at a meeting of the Faculty Board.

8(B): The Board of the School of Law

- Within the policies, procedures and priorities established by the Senate, the School Board shall have the power:
 - to advise the Senate or Dean of the School, as appropriate, on all matters pertaining to the planning, development, implementation and monitoring of the academic work of the School;
 - (2) to be responsible for the establishment, maintenance and monitoring of academic standards in the School, in particular through:
 - (a) the submission of proposals to the Senate for approval of all new programmes of study planned to be introduced in the School and for the discontinuation of existing programmes of study;
 - (b) the monitoring and review of undergraduate programmes of study in the School, and reporting thereon annually to the Senate;
 - (c) the monitoring and review of research studies and taught postgraduate programmes in the School, and reporting thereon annually through the Board of Graduate Studies to the Senate:

- (d) deciding on the minimum requirements for entry to particular programmes of study in the School, including the identification of qualifications deemed to be equivalent, or appropriate, for entry;
- (e) guidance to the Dean on the implementation of Academic Regulations;
- (f) the establishment of Examination Boards to review the results of assessments conducted in respect of programmes of study in the School.
- (3) to determine recipients of prizes, scholarships, bursaries and similar awards pertaining to the School:
- (4) to establish such committees as the Board deems appropriate, to assist in the exercise of its objectives and/or in support of the academic work of the School;
- (5) to consider and make recommendations on all matters which may be referred to it by the Senate, President or Dean of the School;
- (6) to exercise such additional responsibilities and powers as may be assigned to it by the Senate from time to time.
- 2. The Board of the School of Law shall comprise:
 - (1) the Dean of the School, who shall be the chairman;
 - (2) Associate Dean(s), if any;
 - (3) all full-time academic staff of the School:
 - (4) two to four members of the full-time academic staff of departments outside the School of Law, or of the staff of academic support offices or centres other than the Library, appointed by the Board, such that no department or centre or office shall be represented by more than one member;
 - (5) up to seven members appointed by the Board of the School of Law for a term of two years and including a representative from various segments of the legal profession, namely barristers, solicitors, the Judiciary, the Legal Department, the Legal Aid Department and the Consumer Council, and such other organizations as the Board may determine from time to time:
 - (6) the member of the University Library staff in charge of the Law Section of the University Library;
 - (7) four students elected by and from the students of the School of Law.
- 3. The School Secretary shall be the Secretary to the Board of the School of Law.
- 4. One half of the number of members for the time being shall form a quorum at a meeting of the Board of the School of Law.

8(C): The Board of the School of Creative Media

- Within the policies, procedures and priorities established by the Senate, the School Board shall have the power:
 - to advise the Senate or Dean of the School, as appropriate, on all matters pertaining to the planning, development, implementation and monitoring of the academic work of the School;
 - (2) to be responsible for the establishment, maintenance and monitoring of academic standards in the School, in particular through:

- (a) the submission of proposals to the Senate for approval of all new programmes of study planned to be introduced in the School and for the discontinuation of existing programmes of study;
- (b) the monitoring and review of associate and bachelor's degree programmes in the School, and reporting thereon annually to the Senate;
- (c) the monitoring and review of research studies and taught postgraduate programmes in the School, and reporting thereon annually through the Board of Graduate Studies to the Senate;
- (d) deciding on the minimum requirements for entry to particular programmes of study in the School, including the identification of qualifications deemed to be equivalent, or appropriate, for entry;
- (e) guidance to the Dean on the implementation of Academic Regulations;
- (f) the establishment of Examination Boards to review the results of assessments conducted in respect of programmes of study in the School.
- (3) to determine recipients of prizes, scholarships, bursaries and similar awards pertaining to the School;
- (4) to establish such committees as the School Board deems appropriate, to assist in the exercise of its objectives and/or in support of the academic work of the School;
- (5) to consider and make recommendations on all matters which may be referred to it by the Senate, President or Dean of the School;
- (6) to exercise such additional responsibilities and powers as may be assigned to it by the Senate from time to time.
- 2. The Board of the School of Creative Media shall comprise:
 - (1) the Dean of the School, who shall be the chairman;
 - (2) Associate Dean(s), if any;
 - (3) all full-time academic staff of the School:
 - (4) two to four members of the full-time academic staff of departments outside the School of Creative Media, or of the staff of academic support offices or centres, appointed by the Board, such that no department or centre or office shall be represented by more than one member:
 - (5) up to four students elected by and from the students of the School of Creative Media.
- 3. The School Secretary shall be the Secretary to the Board of the School of Creative Media.
- 4. One half of the number of members for the time being shall form a quorum at a meeting of the Board of the School of Creative Media

Statute 9: Board of Graduate Studies

- Within the policies, procedures and priorities established by the Senate and subject to the general oversight of the Senate, the Board of Graduate Studies shall:
 - (1) review and make recommendations on the Academic Regulations, Rules and Procedures governing all postgraduate programmes and studies;
 - (2) develop, implement, monitor and review policy pertaining to postgraduate work;

- (3) establish and maintain academic standards of all postgraduate programmes;
- (4) provide guidance and advice to Faculty/School Boards and the Examination Boards and Panels for all postgraduate programmes on the implementation of regulations and on individual cases where necessary and approve recommendations relating to examinations on behalf of the Senate:
- (5) advise and make recommendations to the Senate for the introduction of new postgraduate programmes;
- (6) submit an annual report to the Senate on matters relating to the Board's business during the year;
- (7) advise the Senate on any matter which may be referred to it by the Senate;
- (8) appoint sub-committees, working parties and similar bodies for the purpose of discharging its duties, and approve their terms of reference and membership.
- 2. The membership of the Board shall comprise:
 - (1) the Dean of School of Graduate Studies who shall be the Chairman;
 - (2) the Deputy Chairman shall be elected by and from members;
 - (3) the Deputy President/Vice-President (Academic Affairs);
 - (4) the Chairman of the Senate's Research Committee;
 - (5) Chairmen of Faculty/School Graduate Studies Committees;
 - (6) two members appointed from each Faculty Graduate Studies Committee;
 - (7) one member appointed from each School Graduate Studies Committee;
 - (8) five members appointed from and by the Senate;
 - (9) three postgraduate students, one of whom is to be the President of the CityU Postgraduate Association, appointed by the Board in consultation with the CityU Postgraduate Association.
- 3. The period of office of members shall be two years, except for members in category 9 whose term shall be one year. The membership in categories 6 to 8 above shall allow for overlapping periods to ensure continuity.
- A person appointed by the Dean of School of Graduate Studies shall be the secretary to the Board.

Statute 10: The Convocation

- 1. Subject to the provisions in the Ordinance, the Convocation shall have the following objectives:
 - to strengthen the relationship among members of the Convocation and between the Convocation and the University;
 - (2) to promote good relations between the University and the general public;
 - (3) to discuss any matter relating to the development of the University including any matter referred to it by the Council and to make recommendations to the Council;
 - (4) to promote the objectives and activities of the University.

- Each graduate on receipt of an academic award granted by the University or the Polytechnic, in accordance with the Academic Regulations as approved by the Senate, shall be a member of the Convocation.
- 3. Emeritus Professors and honorary award recipients on whom the titles have been conferred by the University shall be members of the Convocation.
- A register containing the names of all members of the Convocation shall be kept by the Secretary of the Convocation.
- 5. A member may at any time by giving notice in writing to the Secretary of the Convocation resign from membership of the Convocation.
- The Convocation shall, from its own members, elect a Chairman and a Vice-Chairman who shall respectively hold office for a period of two years. A retiring Chairman or Vice-Chairman shall be eligible for re-election.
- 7. In case of any vacancy in the office of the Chairman, the Convocation shall elect one of its members at the next annual general meeting to fill the vacancy. The person so elected shall hold office for the remainder of the term.
- 8. The Vice-Chairman shall, in the absence of the Chairman, perform the duties of the Chairman.
- Subject to the Ordinance and this Statute, the Convocation may appoint committees for any general or special purposes as it thinks fit, and to approve their terms of reference and membership.
- 10. The Convocation shall meet at least once in each calendar year and at such other times as it may determine.
- 11. Thirty members of the Convocation shall form a quorum for meetings.
- 12. The Secretary of the Convocation shall be appointed by the President.

Statute 11: Emeritus Professors

- 1. On the recommendation of the Senate, the Council may confer the title of Emeritus Professor upon any Professor (Chair) of the University on retirement from office and after being employed in the service of the University for not less than ten years, of which at least five shall have been as a full-time Professor (Chair), and who in the opinion of the Senate has made a distinguished contribution to his chosen academic field.
- Emeritus Professors shall be members of Convocation, and shall rank in precedence before Professors (Chair) of the University on any ceremonial or official occasion. In addition, they shall have the right to use University facilities, and be eligible to apply for office facilities within the University.
- Emeritus Professors shall not be entitled, solely by virtue of that title, to be a member of any other body of the University, or to exercise any administrative or executive functions, except as specified in this Statute.
- 4. Emeritus Professors may be requested to represent the University, or to carry out duties on the University's behalf, either in Hong Kong or elsewhere.

Statute 12: Honorary Awards and Award Holders

- 1. Honorary awards may be conferred by the Chancellor from time to time on the recommendation of the Honorary Awards Committee.
- 2. The Chancellor may confer the following honorary awards in the name of the University:

Honorary Doctor of Business Administration	(Hon DBA)
Honorary Doctor of Engineering	(Hon DEng)
Honorary Doctor of Laws	(Hon LLD)
Honorary Doctor of Letters	(Hon DLitt)
Honorary Doctor of Science	(Hon DSc)
Honorary Doctor of Social Science	(Hon DSocSc)

- 3. The Honorary Awards Committee shall determine which of the honorary awards to be conferred under section (2).
- 4. The criteria for the award of an honorary doctorate shall be distinctive contributions to learning, to the development of the University, or to the well-being of society in general.
- 5. The Certification of an honorary award conferred by the Chancellor shall be in Chinese and in English and shall record the full name of the recipient and the title of the award. It shall be authenticated by the signature of the Chancellor of the University, the Chairman of the Council and the President.
- 6. The recipient of an honorary award conferred by the Chancellor shall sign his name in the Register of Honorary Awards.
- 7. The holders of such honorary awards shall rank in precedence before the Emeritus Professors of the University on ceremonial occasions, and shall be members of the Convocation. They shall also have the right to use all University facilities.

Statute 13: The Community College of City University (hereinafter referred to as "the College")

- 1. The Community College of City University (the College) shall be established by the Council of the University as a company limited by guarantee.
- 2. The Objects of the College shall be:
 - (a) to provide educational programmes leading to the award of the Associate Degree of the City University of Hong Kong;
 - (b) to provide full-time and mixed mode educational programmes leading to the award of undergraduate degrees of other educational institutions;
 - (c) to provide educational programmes which fulfill the entry requirements to Associate Degree programmes of the City University of Hong Kong;
 - (d)) to provide other programmes of study, whether or not leading to formal awards, for the benefit of the community.
- 3. Members of the College shall be the City University of Hong Kong, and the members of the Executive Committee of the Council of the University.
- 4. There shall be a Board of Management of the College appointed by the Members.

- 5. The Board of Management shall be responsible for:
 - (a) determining the strategic direction of the College;
 - (b) determining its management structure;
 - (c) overseeing its contractual and business matters;
 - (d) advising the Principal on the management and operations of the College;
 - (e) ensuring that the operation of the College is consistent with its self-financing status.
- 6. The Board of Management shall comprise not fewer than 6 and not more than 10 members including:
 - (a) the Chairman who shall be a member of the Council of the University;
 - (b) the Vice-Chairman who shall be the Deputy President of the University;
 - (c) two external members who may or may not be members of Council of the University;
 - (d) the Director of Finance of the University;
 - (e) the Principal of the College.
- 7. Any new members shall be appointed where necessary by the Members of the College;
- 8. "Director of Finance" should be interpreted as the senior staff member of the University responsible for managing its financial affairs.
- 9. The Board of Management shall create and appoint committees for any general or specific purposes as it thinks fit.
- 10. There shall be an Academic Board of the College established by the Board of Management.
- 11. The Academic Board shall be responsible for:
 - (a) planning, developing and maintaining the Associate Degree programmes of the University run by the College and for deciding on the awards for students studying these programmes;
 - (b) directing and regulating the teaching at the College;
 - (c) regulating the admission of persons to the approved programmes run by the College;
 - (d) regulating the examinations leading to the awards of the University.
- 12. The Academic Board, under the delegated authority from the University Senate, takes full responsibility for the academic management of the CityU award-bearing Associate Degree programmes offered by the College.
- 13. The delegation covers:
 - (a) approving academic plans, student intakes and enrolments, and discontinuation of programmes subject to the agreement of the Board of Management of the College;
 - approving entrance requirements and maintaining an appropriate academic standard at entry;
 - (c) approving the curriculum of new programmes;
 - (d) approving changes to programmes;
 - approving academic regulations for student progress through programmes of study, assessment of students, and requirements for graduation;

Statutes of the University

- establishing principles and policies for the assurance of the academic standards and quality of programmes of study;
- (g) deciding, on behalf of Senate, awards of Associate Degree for students successfully completing their programmes.
- 14. The delegation of authority from Senate is conditional upon the College subscribing to quality assurance principles, policies and practices consistent with those of the University, and the submission of an annual report to Senate which should include the development of the Associate Degree programmes and any changes made to the academic policies of the College.
- 15. The Senate reserves the right to conduct periodic academic audits on the Associate Degree programmes and, if necessary, rescind its authorization if not satisfied as to quality.
- 16. The constitution of the Academic Board shall be as follows:
 - (a) the Principal, who shall be the Chairman;
 - (b) all Heads of Divisions;
 - (c) Secretary of Senate;
 - (d) Secretary of Quality Assurance Committee;
 - (e) two members of the full-time academic staff of each Division elected by and from among their number in that Division;
 - (f) one student from each Division, elected by and from among their number in that Division:
 - (g) up to three members from academic support units of the University.
- 17. The Secretary of the Academic Board shall be appointed by the Principal.
- 18. The Academic Board shall have the power to co-opt additional members.
- 19. The terms of office shall be two years for elected staff and nominated members, and a term of one year for the student members. The Academic Board shall meet at least once each semester or more frequently as determined by the Principal, or by a majority of its members. One half of the number of members shall form the quorum at a meeting of the Academic Board.
- 20. The Board of Management shall ensure that the College maintains financial accounts for its operations and shall submit its audited Annual Financial Report to the Council of the University.
- 21. The Board of Management shall submit an Annual Report to the Council of the University giving details of the activities of the College.

The Council

Membership of the Council

Chairman

Appointed under University Ordinance sections 10(1)(f)(iii) and 10(2)(a)(i):

Sir Gordon Wu Ying-sheung, GBS, KCMG, FICE

Deputy Chairman

Appointed under University Ordinance sections 10(1)(f)(iii) and 10(2)(a)(ii):

Mr Chung Shui-ming, GBS, JP

Treasurer

Appointed under University Ordinance sections 10(1)(f)(iii) and 10(2)(a)(iii):

Mr Raymond Or Ching-fai

President

Appointed under University Ordinance section 10(1)(a):

Professor H K Chang, GBS, JP

Members

Appointed under University Ordinance section 10(1)(b):

Deputy President

Professor David Tong Shuk-yin

Appointed under University Ordinance section 10(1)(c):

Vice-Presidents

Professor Edmond Ko Ing-ming

Professor Wong Yuk-shan, BBS, JP

Appointed under University Ordinance section 10(1)(d):

Dean, Faculty of Business

Professor Chan Lai-kow

Dean, Faculty of Humanities and Social Sciences

Professor Ian Michael Holliday

Dean, Faculty of Science and Engineering

Professor Chan Chi-hou

Dean, School of Law

Professor Peter Malanczuk

Appointed under University Ordinance section 10(1)(e):

Vacant

Appointed under University Ordinance section 10(1)(f)(ii):

Mr Edward Cheng Wai-sun

Mr Vincent Chow Wing-shing, BBS, JP

Mr Karl Kwok Chi-leung

Mrs Stella Lau Kun Lai-kuen

Mr John Lee Luen-wai. JP

Mr Richard Li Tzar-kai

Dr Dennis Sun Tai-lun, BBS, JP

Mr Michael Ying Lee-yuen

Appointed under University Ordinance section 10(1)(f)(iii):

Ms Ann Chiang Lai-wan

Mr Herman Hu Shao-ming, JP

The Hon Lau Ping-cheung, SBS

Mr Jack Lee Kwok-jing

Dr Leung Wing-tai

Ms Lo Kai-yin

Ms Marina Wong Yu-pok

Appointed under University Ordinance section 10(1)(g):

Professor David Randall

Appointed under University Ordinance section 10(1)(h):

Mrs Freda Ho Yu Chau-ngor

Mr Mak Hoi-wah

Appointed under University Ordinance section 10(1)(i):

Chairman of the Convocation

Vacant

Appointed under University Ordinance section 10(1)(j):

President of the Students' Union

Mr Kelvin Chan Ka-wang

Secretary to Council

Mr John Dockerill

Council Committees

Executive Committee

1. Terms of Reference

- 1.1 To review the work of the standing committees of Council and to consider committee reports and papers before they are presented to the full Council;
- 1.2 To consider and take action on behalf of the Council, when a meeting of the Council is not imminent, on any matter normally considered by the Council, with the exception of matters which are precluded from delegation by the Ordinance. Such action shall be reported at the next regular meeting of the Council;
- 1.3 To deal on behalf of the Council with all contractual matters personal to the post of President and Deputy President, and to make recommendations to the Council where appropriate; and
- 1.4 To advise the Council on any matters referred to it by the Council or any committees of the Council.

2. Constitution

Chairman

Chairman of the Council

Members

Officers of the University

Deputy Chairman of the Council

Treasurer

President

Standing Committee Chairmen unless included in the above

Audit Committee

Community Relations Committee

Finance Committee

Human Resources Committee

Strategic Development Committee

Secretary

Secretary to Council

Audit Committee

1. Terms of Reference

- 1.1 To monitor the executive decisions of the management of the University in relation to the mission and strategic directions set by the Council;
- 1.2 To monitor compliance with the agreed procedures of the University;
- 1.3 To commission value for money audits as appropriate;

Council Committees

- 1.4 To approve the annual work plan of the Internal Audit Unit and to review the Unit's reports and findings;
- 1.5 To make recommendations to the Council on the appointment of Auditors and to oversee the annual financial audit of the University accounts;
- 1.6 To ensure proper procedures are in place to prevent and to investigate fraud and any other financial irregularities; and
- 1.7 To review regularly the risk management policies of the University.

2. Constitution

Chairman

Lay member of Council

Members

Five lay members of Council

In attendance

Director of Finance

Head, Internal Audit

Secretary

Secretary to Council

Community Relations Committee

1. Terms of Reference

- 1.1 To approve strategies to communicate the work and achievements of the University to the community;
- 1.2 To assist the management in establishing a positive "image" of the University in the community;
- 1.3 To establish channels of communication with potential employers of the graduates of the University;
- 1.4 To initiate campaigns to raise funds to support the work of the University; and
- 1.5 To seek donations on behalf of the University.

2. Constitution

Chairman

Lay member of Council

Members

Four lay members of Council

President

Deputy President

One staff representative on Council

Student representative on Council

In attendance

Vice-President (Administration)

Vice-President (Undergraduate Education)

Director of Development and Alumni Relations Office

Director of Communications

Secretary

Secretary to Council

Finance Committee

1. Terms of Reference

- 1.1 To recommend to Council, the annual budgets for recurrent expenditure;
- 1.2 To prepare and submit for Council's approval the annual audited Financial Reports of the University and its subsidiary companies;
- 1.3 To recommend to Council the appointment of fund managers and other financial consultants and to monitor their performance;
- 1.4 To monitor the Board of Trustees' management of the superannuation schemes and to be responsible for the organization and management of any superannuation arrangements agreed by Council;
- 1.5 To approve the financial control mechanisms of the University and to monitor their effectiveness; and
- 1.6 To approve the establishment of "spin-off" companies to exploit the results of the research and development work of the University.

2. Constitution

Chairman

Treasurer

Members

Four lay members of Council

President

Deputy President

One staff representative on Council

In attendance

Vice-President (Administration)

Director of Finance

Secretary

Secretary to Council

Honorary Awards Committee

1. Terms of Reference

- 1.1 To make recommendations to the Chancellor for the conferment of honorary awards, including honorary degrees, in the name of the University; and
- 1.2 To determine the individual titles of honorary awards to be conferred.

2. Constitution

Chairman

Chairman of the Council

Members

Members of the Executive Committee Two academic staff nominated by the Senate

Secretary

Secretary to Council

Human Resources Committee

1. Terms of Reference

- 1.1 To recommend to Council the manpower planning policies of the University;
- 1.2 To recommend to Council the conditions of service and remuneration packages for the various categories of staff in the University;
- 1.3 To approve the procedures for the appointment of employees of the University;
- 1.4 To approve procedures and policies for the evaluation of staff performance;
- 1.5 To approve the disciplinary procedures of the University; and
- 1.6 To recommend to Council procedures for redundancy and voluntary departure schemes.

2. Constitution

Chairman

Lay member of Council

Members

Four lay members of Council

President

Deputy President

One staff representative on Council

In attendance

Vice-President (Administration)

Director of Human Resources

Secretary

Secretary to Council

Committee on Statutes

1. Terms of Reference

- 1.1 To review the University Statutes and to recommend any changes or additions to Council for approval; and
- 1.2 To propose any changes to the City University Ordinance required as a result of modifications to the Statutes

2. Constitution

Chairman

A member of the Council from amongst those appointed under section 10(1)(f) of the University Ordinance

Members

One Council member

Two Senate members

Two Management Board members

Secretary

Secretary to Council

Strategic Development Committee

1. Terms of Reference

- 1.1 To prepare and review the mission and core values of the University for the Council's consideration;
- 1.2 To work with the President to prepare the draft strategic plan for the Council's approval;
- 1.3 To work with the President to prepare the master plan for the development of the University campuses;
- 1.4 Together with the President, to review, from time to time, the organisational philosophy and structure of the University;
- 1.5 To formulate the methodology for resource allocation within the University;
- 1.6 To recommend to the Council the levels of delegation within the University;
- 1.7 To review, and recommend to Council, the long term overall deployment of resources, both recurrent and capital funding, and to ensure that the deployment of these resources is consistent with the strategic objectives of the University; and
- 1.8 To review plans for the development of the outreach activities of the University, including continuing education, consultancy, etc.

2. Constitution

Chairman

Deputy Chairman of the Council

Members

Treasurer

Four lay members of Council

President

Deputy President

Senate staff representative on Council

Student representative on Council

In attendance

Vice-President (Administration)

Vice-President (Undergraduate Education)

Secretary

Secretary to Council

Advisory Committee for Graduate Employment

1. Terms of Reference

- 1.1 To advise the President, the Council and the Senate, as appropriate, on matters relating to student employment and graduate employment;
- 1.2 To promote employment opportunities for the University's graduates by maintaining appropriate liaison with the Hong Kong community;
- 1.3 To advise the President and the Student Development Services, as appropriate, on careers counselling activities; and
- 1.4 To present an annual report to the Council and to the Senate on the activities of the Advisory Committee.

2. Constitution

Chairman

A prominent figure from commerce/industry

Members

One representative from each of a number of designated public bodies concerned with graduate employment, namely:

Hong Kong Government, Civil Service Bureau

Employers' Federation of Hong Kong

Federation of Hong Kong Industries

Hong Kong General Chamber of Commerce

Hong Kong Council of Social Service

Chinese Manufacturers' Association of Hong Kong

Chinese General Chamber of Commerce

Hong Kong Institute of Human Resource Management

Up to five individuals from local industry and commerce, invited in their personal capacity, preferably Personnel Managers

A member of the University Council selected from amongst those appointed under section 10(1)(f) of the University Ordinance

A representative from City University of Hong Kong Alumni Association

Director of Student Affairs, The Hong Kong Polytechnic University

Council Committees

Seven University staff, namely:

President (Deputy Chairman of the Committee)

Three academic Heads of Departments, nominated by the President and appointed by the Senate

Dean of Students

Director of Student Development Services

Associate Director of Student Development Services (Counselling)

Two students nominated by the Students' Union

One postgraduate student nominated by the CityU Postgraduate Association

Secretary

A member of the Student Development Services nominated by the Director of Student Development Services

The Senate

1. Terms of Reference

Subject to the provisions of the Ordinance, the Senate shall have the power:

- 1.1 to make decisions on the award of degrees and other academic awards of the University other than honorary degrees or other honorary awards;
- 1.2 with respect to Associate Degree programmes offered by the Community College of City University (the College) leading to awards of the University, to make arrangements with the College Academic Board to maintain the academic standards and assure the quality of these programmes and to decide, on behalf of Senate, the awards of Associate Degree to students of the College who successfully complete programme requirements;
- 1.3 to plan, approve, develop, maintain, regulate and promote all teaching, programmes of study, research and other academic work in the University, and to formulate policies accordingly;
- 1.4 to approve the discontinuation of any programme of study;
- 1.5 to advise the Council on any matter which is relevant to the educational work of the University;
- 1.6 to make recommendations to the Council on the establishment of Faculties and other equivalent bodies, and to approve the establishment of academic departments;
- 1.7 to make recommendations to the Management Board or the Council, as appropriate, on the criteria and methodologies for the allocation of resources to support the academic work of the University, and on the development and operation of required facilities;
- 1.8 to prescribe the requirements for admission as a student of the University;
- 1.9 to regulate the conditions for the conferment of academic awards, other than honorary degree and honorary awards, of the University;
- 1.10 to regulate all examinations and assessments conducted by the University;
- 1.11 to terminate a student's programme of study on academic grounds;
- 1.12 to deprive, for reasons which the Senate shall deem to be good cause, any graduate of an academic award conferred by the University or the Polytechnic and/or to revoke any certification granted;
- 1.13 to advise the President on the welfare and discipline of students in the University;
- 1.14 to regulate the institution of scholarships, bursaries, prizes and other similar awards;
- 1.15 to nominate to membership of the Council, as provided for in Section 10(1) of the Ordinance;
- 1.16 to advise the Council on any matter which may be referred to the Senate by the Council;
- 1.17 to report to the Council as necessary:
- 1.18 to refer any matter to a Faculty Board or an equivalent body for consideration and report;

- 1.19 to appoint committees, working parties and similar bodies for the purpose of discharging the powers conferred on the Senate, and to approve their terms of reference and membership;
- 1.20 generally to take all necessary action to discharge the powers and duties conferred on the Senate by the Council or to further the purposes of the Senate set out in Section 17 of the Ordinance.

2. Constitution

Chairman

President

Ex Officio Members

Deputy President

Vice-Presidents

Chief Information Officer

Executive Director (CityU Extension)

Deans of Faculties, and such office holders in an equivalent body of the University as are determined by the Senate

Dean of the School of Graduate Studies

Dean of Students

Principal of the Community College of City University

Heads of academic departments or such office holders in an equivalent body of the University as are determined by the Senate

All Professors (Chair) who are not otherwise members

Librarian

Director of the School of Continuing and Professional Education

Elected Members

One member of the full-time academic staff of each academic department, or equivalent body of the University as determined by the Senate, elected by and from among their number in that department, or equivalent body, as appropriate.

One member of the full-time academic staff of each school as defined by the Senate to be equivalent to a faculty, elected by and from among their number in that school.

Nominated Members

Two students nominated by the Students' Union

One postgraduate student nominated by the CityU Postgraduate Association

In Attendance

Director of the Admissions Office

Director of the Chinese Civilisation Centre

Director of Computing Services

Director of Student Development Services

Head of the Education Development Office

Head of the English Language Centre

Head of the Research Grants Office

Secretary to Management Board

Secretary

The Secretary of the Senate shall be appointed by the President

Senate Committees

Academic Policy Committee

1. Terms of Reference

- 1.1 To advise the Senate on:
- 1.1.1 the development, implementation, monitoring and review of those matters of academic policy affecting the University as a whole;
- 1.1.2 the criteria and methodologies for the allocation of resources required to support the academic work of the University;
- 1.1.3 policy for the development and operation of facilities required to support the academic work of the University;
- 1.1.4 the formulation of guidelines on the regulatory framework for the design and structure of programmes, levels of awards, and the admission and assessment of students.
- 1.2 On the basis of such policies and procedures as are agreed by the Senate, to prepare for submission to the Senate the University's triennial academic development proposals, to review these proposals annually, and to recommend modifications to the Senate for approval.
- 1.3 To appoint sub-committees, working parties and similar bodies for the purpose of discharging the duties of the Committee, and to approve their terms of reference and membership.
- 1.4 To report on its business to the Senate at such intervals as the Senate may decide.

2. Constitution

Chairman

Deputy President

Deputy Chairman

Elected by and from members

Ex Officio Members

President

Vice-President (Undergraduate Education)

Dean of Students

Dean of the School of Graduate Studies

Deans of Faculty

Dean of the School of Law

Dean of the School of Creative Media

Members

Three members nominated by and from the Senate

In Attendance

Vice-President (Administration)

Chief Information Officer

Head of the Academic Regulations and Records Office

Secretary

The Secretary shall be nominated by the Chairman of Senate

Board of Graduate Studies

1. Terms of Reference

Subject to the general oversight of the Senate, the Board of Graduate Studies shall:

- 1.1 review and make recommendations on the Academic Regulations, Rules and Procedures governing all postgraduate programmes and studies;
- 1.2 develop, implement, monitor and review policy pertaining to postgraduate work;
- 1.3 establish and maintain academic standards of all postgraduate programmes;
- 1.4 provide guidance and advice to Faculty/School Boards and the Examination Boards and Panels for all postgraduate programmes on the implementation of regulations and on individual cases where necessary and approve recommendations relating to examinations on behalf of the Senate;
- 1.5 advise and make recommendations to the Senate for introduction of new postgraduate programmes;
- 1.6 submit an annual report to the Senate on matters relating to the Board's business during the year;
- 1.7 advise the Senate on any matter which may be referred to it by the Senate;
- 1.8 appoint sub-committees, working parties and similar bodies for the purpose of discharging its duties, and approve their terms of reference and membership.

2. Constitution

Chairman

Dean of the School of Graduate Studies

Deputy Chairman

Elected by and from members

Members

- (a) Deputy President
- (b) Chairman of Research Committee
- (c) Chairmen of Faculty/School Graduate Studies Committees
- (d) Two members appointed from each Faculty Graduate Studies Committee
- (e) One member appointed from each School Graduate Studies Committee
- (f) Five members appointed from and by the Senate
- (g) Three postgraduate students, one of whom is to be the President of the CityU Postgraduate Association, appointed by the Board in consultation with the CityU Postgraduate Association

Secretary

A person appointed by the Dean of the School of Graduate Studies

In Attendance

Director of Student Development Services Head of the Academic Regulations and Records Office

Head of the Research Grants Office

The period of office of members shall be two years, except for members in category (g) whose term shall be one year. The membership in categories (d) to (f) above shall allow for overlapping periods to ensure continuity.

Committee on Information Services and Technology

1. Terms of Reference

- 1.1 To determine and keep under review policies governing the provision of information services and technology in the University.
- 1.2 To oversee the work of the major information services providers (Library, Computing Services Centre, Enterprise Solutions Unit) and to facilitate communication between the service providers and their users.
- 1.3 To advise the Senate on any special issues and matters relating to information services and technology provision in the University.
- 1.4 To appoint sub-committees, working parties and similar bodies for the purpose of discharging the duties of the Committee, and to approve their terms of reference and membership.
- 1.5 To report on its business to the Senate at such intervals as the Senate may decide.

2. Constitution

Chairman

Chief Information Officer

Ex-officio Members

Librarian

Director of Computing Services

Head of the Enterprise Solutions Unit

Members

- (a) One member of the full-time academic staff of each Faculty/School nominated by the respective Faculty/School Board.
- (b) One member of the full-time academic staff of the Community College of City University nominated by the Academic Board of the College.
- (c) Up to three members of the full-time staff nominated by the Management Board.
- (d) Two undergraduate student members nominated by the Students' Union.
- (e) Two postgraduate student members nominated by the CityU Postgraduate Association.

Secretary

The Secretary shall be appointed by the Chairman

Quality Assurance Committee

1. Terms of Reference

- 1.1 On behalf of the Senate, to promote quality assurance in the institution and to foster a culture of quality assurance.
- 1.2 To advise the Senate on principles, policies and procedures relating to the quality assurance of teaching, learning and assessment in the University.
- 1.3 To assist the Senate in the maintenance of academic standards relating to teaching, learning and assessment in the University.
- 1.4 On behalf of the Senate, to establish arrangements to promote self-reflection and peer review of teaching, learning and assessment in line with Senate's quality assurance principles, policies and practices.
- 1.5 To appoint sub-committees, working parties and similar bodies for the purpose of discharging the duties of the Committee, and to approve their terms of reference and membership.
- 1.6 To report on its business to the Senate at such intervals as the Senate may decide.

2. Constitution

Chairman

A senior academic appointed by the President

Deputy Chairman

Elected by and from members

Ex Officio Member

Vice-President (Undergraduate Education)

Members

- (a) The chair or the chair's nominee of the teaching and learning committee or its equivalent, or the chair or the chair's nominee of the validation and monitoring committee of the Faculty/School nominated by the Faculty/School Board.
- (b) The Principal of the Community College of City University or his/her nominee.
- (c) Three members nominated by and from the Senate.
- (d) Two undergraduate students nominated by the Students' Union.
- (e) One postgraduate student nominated by the CityU Postgraduate Association.

In Attendance

Head of the Education Development Office Director of Student Development Services

Secretary

Coordinator of Quality Assurance

The period of office of the Chairman and members shall be two years with the exception of student members whose term of office shall be one year.

Research Committee

1. Terms of Reference

- 1.1 To advise the Senate on policies for the promotion, conduct, oversight and funding of research in the University.
- 1.2 To allocate the University's internal research grants.
- 1.3 To oversee the submission of applications for financial support from the RGC Competitive Earmarked Research Grant.
- 1.4 To oversee other applications for external research funding submitted by the University.
- 1.5 To monitor the progress of internal and RGC-funded research projects, and those of other funding bodies (when requested) administered by the University.
- 1.6 To oversee internal and external reviews of the University's research activities.
- 1.7 To appoint sub-committees, working parties and similar bodies for the purpose of discharging the duties of the Committee, and to approve their terms of reference and membership.
- 1.8 To report on its business to the Senate at such intervals as the Senate may decide.

2. Constitution

Chairman

Deputy President or a senior academic staff appointed by the President

Deputy Chairman

Elected by and from members

Ex Officio Members

Chairmen of the Faculty/School Research Committees

Members

- (a) Two members of the full-time academic staff of each Faculty nominated by, but not necessarily from the Faculty Board.
- (b) One member of the full-time academic staff of each School nominated by, but not necessarily from the School Board.

Secretary

Head of the Research Grants Office

The period of office of members shall be two years.

Student Discipline Committee

1. Terms of Reference

- 1.1 To advise the Senate on policies and procedures relating to student discipline.
- 1.2 To determine and keep under review the University's Code of Student Conduct.
- 1.3 To determine the procedures for dealing with violations of the Code of Student Conduct or other regulations of the University by students, and the penalties relating thereto.

- 1.4 To appoint sub-committees, working parties and similar bodies for the purpose of discharging the duties of the Committee, and to approve their terms of reference and membership.
- 1.5 To report on its business to the Senate at such intervals as the Senate may decide.

2. Constitution

Chairman

Dean of Students

Deputy Chairman

Elected by and from members

Members

- (a) Four members appointed by and from the Senate
- (b) Two undergraduate students nominated by the Students' Union and appointed by the Senate
- (c) One postgraduate student nominated by the CityU Postgraduate Association and appointed by the Senate
- (d) Director of Student Development Services
- (e) Head of the Academic Regulations and Records Office

Secretary

Administrative staff of the Academic Regulations and Records Office

Student Discipline Panels

1. Terms of Reference

- 1.1 To exercise summary jurisdiction in respect of violations of the University's regulations and the Code of Student Conduct by students when such violations are referred to it by a University officer under the Code.
- 1.2 To deal with appeals from students in accordance with the Code of Student Conduct.

2. Constitution

Chairman

One Head of an academic department or such office holders in an equivalent body of the University as are determined by Senate, drawn from the membership of Senate

Members

- (a) Two academic staff members drawn from the following category of membership from Senate:
 - all Professors (Chair)
 - one member of the full-time academic staff of an academic department, or equivalent body of the University as determined by the Senate, elected by and among their number in that department, or equivalent body, as appropriate
- (b) Head of the Academic Regulations and Records Office

In cases where the subject of complaint is an undergraduate student:

(c) Students' Union President or his nominee

Senate Committees

- (d) One student nominated by the Students' Union
- OR in cases where the subject of complaint is a postgraduate student:
- (c) CityU Postgraduate Association President or his nominee
- (d) One student nominated by the CityU Postgraduate Association

Academic Calendar

Academic Year 2004-2005

Week	s	М	Т	w	Т	F	s	Events	Public Holidays
	June 2004							Summer Term 2004	
1	6	7	8	9	10	11	12	7 Jun-24 Jul	
2	13		_			18		Teaching Period	
3	20		22		24	25	26		22 Tuen Ng Festival
4	27	28	29	30					
	July								
					1	2	3		HKSAR Establishment
5	4	5	6	7	8	9	10		Day
6	11	12	13	14	15	16	17	15 Graduation Date	,
7	18	19	20	21	22	23	24	24 Last Day of Teaching	
	25	26	27	28	29	30	31	26–31 Student Revision Period	
	Aug	ust							
	1	2	3	4	5	6	7	2-7 Examination Period	
	8	9				13		9–28 Term Break	
	-	16				20		y 20 Term Break	
	22	23				27			
								Semester A 2004/2005	
1	29	30	31					30 Aug-27 Nov	
	C			^^^				Teaching Period	
	Sept	emi	ber .						
			_	1	2	3	4		
2	5	6	7	8		10			
3						17			
4	19					24	25		29 Day following
5	26	27	28	29	30				Mid-Autumn Festival
	Octo	ber							
						1	2		1 National Day
6	3	4	5	6	7	8	9	4 Graduation Date	
7				13			16		
8				20					22 Chung Yeung Festival
9		25	26	27	28	29	30		
	31								

Week	SI	/ T	w	Т	F	s	Events	P	ublic Holidays
	November 2004								
10 11		1 2	3 10	4 11	5 12	6 13			
12 13	14 1: 21 2: 28 2:	2 23		18 25	19 26	20 27	27 Last Day of Teaching 29 Nov–4 Dec Student Revision		
							Period		
	Decem	ber							
	5 12 1: 19 2:		1 8 15 22		3 10 17 24	4 11 18 25	6–18 Examination Period 20 Dec–8 Jan Semester Break	25	Christmas Day
	26 2			30				27	First week-day after Christmas Day
	Januai	ry 20	05						
1 2 3 4	9 10 16 1	7 18 4 25		6 13 20 27	21	8 15 22 29	Semester B 10 Jan-23 Apr Teaching Period	1	First week-day in January
	Februa	ary							
5 6 7	13 1	1 22	16	3 10 17 24	18	5 12 19 26	7–12 Lunar New Year Break 15 Graduation Date	9–11	Lunar New Year Holidays
	March								
8 9 10	6 13 14 20 2 27 23	1 22	23	17 24	4 11 18 25	_	24–30 Easter Break	25 26	Good Friday Day following Good Friday
	April							28	Easter Monday
11 12 13	3 10 1 17 13 24 23	8 19	13 20	7 14 21 28	1 8 15 22 29	2 9 16 23 30	23 Last Day of Teaching 25–30 Student Revision Period	5	Ching Ming Festival

Week	s	М	Т	w	Т	F	s	Events	Public Holidays
	May 2005								
	22		17 24	18	5 12 19 26	20	21	3–14 Examination Period 17 May–4 Jun Semester Break	Day following Labour Day Buddha's Birthday
	June	•							
1 2 3 4	19	20	21		16 23	10 17		Summer Term 2005 6 Jun-23 Jul Teaching Period	11 Tuen Ng Festival
	July								
5 6 7	17	18	19	6 13 20 27		22	9 16 23	15 Graduation Date 23 Last Day of Teaching 25–30 Student Revision Period	1 HK SAR Establishment Day
	Aug	ust							
	21		16 23	17 24	4 11 18 25	12 19		1–6 Examination Period 8 Aug–3 Sept Term Break	
	September 2005				5				
					1	2	3		

Note: represents public holidays including all Sundays

Provisional Academic Calendar 2005–2006

	Start Dates	End Dates
Semester A		
Teaching Period	5 September 2005	3 December 2005
Student Revision Period	5 December 2005	10 December 2005
Examination Period	12 December 2005	24 December 2005
Semester Break	28 December 2005	14 January 2006
Semester B		
Teaching Period	16 January 2006	29 April 2006
	(Tentative Lunar New Yo	ear holidays: 28–31 January 2006)
Student Revision Period	2 May 2006	6 May 2006
Examination Period	8 May 2006	20 May 2006
Semester Break	22 May 2006	10 June 2006
Summer Term		
Teaching Period	12 June 2006	29 July 2006
Student Revision Period	31 July 2006	5 August 2006
Examination Period	7 August 2006	12 August 2006
Term Break	14 August 2006	2 September 2006

Provisional Academic Calendar 2006–2007

	Start Dates	End Dates
Semester A		
Teaching Period	4 September 2006	2 December 2006
Student Revision Period	4 December 2006	9 December 2006
Examination Period	11 December 2006	23 December 2006
Semester Break	27 December 2006	13 January 2007
Semester B		
Teaching Period	15 January 2007	28 April 2007
	(Tentative Lunar New Ye	ar holidays: 18–20 February 2007)
Student Revision Period	30 April 2007	5 May 2007
Examination Period	7 May 2007	19 May 2007
Semester Break	21 May 2007	9 June 2007
Summer Term		
Teaching Period	11 June 2007	28 July 2007
Student Revision Period	30 July 2007	4 August 2007
Examination Period	6 August 2007	11 August 2007
Term Break	13 August 2007	1 September 2007

Admission of Students

Admission of Students

For admission to programmes of the University:

- 1. applicants must meet (a) the **general entrance requirements** as detailed in the section below; and (b) the **programme specific entrance requirements**, if any; OR
- 2. applicants must hold such other qualifications deemed acceptable by the University as equivalent to 1(a) and 1(b) above.

(The grades indicated below are the minimum acceptable but possession of the qualifications in no way guarantees acceptance.)

General Entrance Requirements for Bachelor's Degree Programmes

For admission to a Bachelor's Degree programme, an applicant must satisfy ONE of the following:

- 1. Hong Kong Advanced Level Examinations (HKALE)
 - (a) grade E or above in two A-level subjects, OR grade E or above in one A-level subject and two AS-level subjects, other than Use of English and Chinese Language & Culture; AND
 - (b) grade E or above in AS-level Use of English, or A-level Literature in English*; AND
 - (c) grade E or above in AS-level Chinese Language and Culture, or A-level Chinese Literature†.

2. Other Qualifications

Other qualifications may include an academic qualification from a local post-secondary institution or a professional qualification acceptable to the University. Qualifications attained by study at a local international school such as GCE Advanced Level or an International Baccalaureate Diploma are also accepted as satisfying the General Entrance Requirements.

For non-local qualifications, most school-leaving qualifications are acceptable. However, applicants from some countries may be required to supplement their studies with an appropriate foundation programme.

Applicants whose entrance qualification is obtained in a language other than English will need an acceptable result in an approved English language qualification such as TOEFL, IELTS, or the NEAB University Entrance Test in English.

• HKALE English Literature: Grade E or above

^{*} Equivalent English language qualifications include:

GCEAL English Literature: Grade E or above, or GCEOL/GCSE English Language: Grade C or above

Northern Examinations and Assessment Board (NEAB) University Entrance Test in English for Speakers of Other Languages: pass

Test of English as a Foreign Language (TOEFL): paper-based test: 550 or above, computer-based test: 213 or above

[•] International English Language Testing System (IELTS): Band 6 or above

The following are acceptable in place of the HKALE AS Chinese Language & Culture or the HKALE Chinese Literature:

[•] HKALE Chinese Language and Literature: Grade E or above

[•] HKCEE – a language subject other than Chinese or English: Grade C or above

[•] GCEOL/GCSE – a language subject other than Chinese or English: Grade C or above

3. Mature Applicants

Mature applicants are eligible to apply for given programmes notwithstanding that they do not satisfy the requirements in (1) or (2) directly above. Mature applicants must be over the age of 25 by 1 September of the year of admission and be able to demonstrate aptitude and suitability for the programme.

General Entrance Requirements for Associate Degree Programmes

For admission to an Associate Degree programme, an applicant must satisfy ONE of the following:

- 1. Hong Kong Advanced Level Examinations (HKALE)
 - (a) grade E or above in one A-level subject, OR grade E or above in two AS-level subjects, which may include Use of English and Chinese Language & Culture; AND
 - (b) grade E or above in five HKCEE subjects, which may include English Language (Syllabus B) or Chinese Language; AND
 - (c) grade E or above in AS-level Use of English, or A-level Literature in English*; AND
 - (d) grade E or above in AS-level Chinese Language and Culture, or A-level Chinese Literature†

2. Other Qualifications

Other qualifications may include an academic qualification from a local post-secondary institution or a professional qualification acceptable to the University. Qualifications attained by study at a local international school, or a non-local high school, at Grade 12 or equivalent are also accepted as satisfying the General Entrance Requirements.

Applicants whose entrance qualification is obtained in a language other than English will need an acceptable result in an approved English language qualification such as TOEFL, IELTS, or the NEAB University Entrance Test in English.

3. Mature Applicants

Mature applicants are eligible to apply for given programmes notwithstanding that they do not satisfy the requirements in (1) or (2) directly above. Mature applicants must be over the age of 25 by 1 September of the year of admission and be able to demonstrate aptitude and suitability for the programme.

^{*} Equivalent English language qualifications include:

[•] HKALE English Literature: Grade E or above

HKCEE English Language (Syllabus B): Grade E or above, or HKCEE English Language (Syllabus A): Grade C or above

[•] GCEAL English Literature: Grade E or above, or GCEOL/GCSE English Language: Grade C or above

Northern Examinations and Assessment Board (NEAB) University Entrance Test in English for Speakers of Other Languages: pass

Test of English as a Foreign Language (TOEFL): paper-based test: 550 or above, computer-based test: 213 or above

[•] International English Language Testing System (IELTS): Band 6 or above

The following are acceptable in place of the HKALE AS Chinese Language & Culture or the HKALE Chinese Literature:

[•] HKALE Chinese Language and Literature: Grade E or above

HKCEE Chinese Language: Grade E or above, or a language subject other than Chinese or English: Grade E or above

[•] GCEOL/GCSE – a language subject other than Chinese or English: Grade C or above

Programme Specific Entrance Requirements for Bachelor's Degree and Associate Degree Programmes

Programme specific entrance requirements are stipulated by the relevant Faculty/School/College Board. Details of these requirements are set out in the current prospectuses of the University.

For the purpose of satisfying the programme specific entrance requirement of a grade D in HKALE AS-level Use of English, grade D or above in HKALE Literature in English and GCEAL English Literature are accepted as equivalents.

For programmes which require an attainment of grade C, D or E in certain HKCEE subjects, grade C or above in the corresponding GCSE/GCEOL subjects are accepted as equivalents, with the exception of GCSE/GCEOL/GCEAL Chinese Language which cannot replace HKCEE Chinese Language.

General Entrance Requirements for Postgraduate Certificate, Postgraduate Diploma and Master's Degree (by Coursework and Examination) Programmes

To be eligible for admission to a taught postgraduate programme, an applicant must:

(a) hold a bachelor's degree of one of the universities in Hong Kong or of an overseas institution recognized for this purpose by the University;

OR

(b) have obtained an equivalent qualification, or provided evidence of academic and professional attainment acceptable for this purpose by the University.

Additional requirement, for implementation from 2005/06 onwards:

Applicants whose entrance qualification is obtained from an institution where the medium of instruction is not English should also fulfill the following minimum English proficiency requirements:

- A TOEFL score of 550 (paper-based test) or 213 (computer-based test); OR
- An overall band score of 6.5 in IELTS: OR
- Band 6 in the Chinese mainland's College English Test; OR
- Other equivalent qualifications.

(Individual Faculties and Schools may stipulate a higher English proficiency requirement, or equivalent acceptable qualifications, suitable for their disciplines.)

Candidates who do not fulfill the above requirements will be required to pass a test following guidelines stipulated by the School of Graduate Studies to ascertain their English standard.

Minimum Entrance Requirements for Degrees of Master of Philosophy and Doctor of Philosophy

Applicants seeking admission to a research degree programme should satisfy the following minimum entrance requirements:

Master of Philosophy (MPhil)

(a) hold a relevant bachelor's degree with first or second class honours (or equivalent qualification) from a recognized university;

OR

(b) hold a taught master's degree (or equivalent qualification) from a recognized university.

Doctor of Philosophy (PhD)

(a) hold a higher degree by research (or equivalent qualification) from a recognized university;

OR

(b) be a current MPhil student in the University who seeks transfer to PhD candidature.

Equivalent qualifications mentioned above include relevant professional qualifications or other scholarly achievements recognized by the University.

English Proficiency Requirements

Research degree applicants from a university where the language of teaching is not English should obtain at least 550 (paper-based test) or 213 (computer-based test) in the Test of English as a Foreign Language (TOEFL) or an overall band score of 6.5 in the International English Language Testing System (IELTS). Equivalent qualifications are also acceptable. Some Faculties/Schools have prescribed a higher English proficiency requirement suitable for their disciplines. For details, please refer to the Admissions Handbook for Research Degree Programmes.

Application for Admission

Applications for admission to associate degree, bachelor's degree and taught postgraduate programmes are invited in January/February. Non-government funded programmes may follow a different schedule and accept applications for admission in Semester A, Semester B or Summer Term. Enquiries should be directed to:

Bachelor's degree and taught postgraduate programmes

Admissions Office City University of Hong Kong Tat Chee Avenue

Kowloon Hong Kong

Telephone : (852) 2788 9094 Fax : (852) 2788 9086 Email : asadmit@cityu.edu.hk

Website : http://www.cityu.edu.hk/prospectus/

Associate degree programmes

Community College of City University City University of Hong Kong

Tat Chee Avenue

Kowloon Hong Kong

Telephone: (852) 2788 8524 Fax: (852) 2788 9356

Email : college.office@cityu.edu.hk

Website : http://www.cityu.edu.hk/col/admission.htm

Applications for admission to research degree programmes are accepted throughout the year and will be considered in two rounds annually. Enquiries should be directed to:

School of Graduates Studies City University of Hong Kong

Tat Chee Avenue

Kowloon Hong Kong

Telephone: (852) 2788 9076

Fax : (852) 2788 9940 or (852) 2788 7716

Email : sg@cityu.edu.hk

Website : http://www.cityu.edu.hk/sgs/

Visiting Students

The University also welcomes persons interested in its academic programmes to register as visiting students. Enquiries should be directed to the Admissions Office (for taught postgraduate or undergraduate levels) or School of Graduate Studies (for research degree level).

Applicants who do not wish to pursue a full programme of study at the University may apply for admission as a visiting student to attend selected course(s) and take the assessment as defined in the programme scheme. No qualification will be awarded to visiting students in respect of their studies at the University. A Certificate of Completion/Attendance, however, will be issued to visiting postgraduate students upon their fulfillment of the relevant course(s)/attendance requirements.

Visiting students will only be admitted if the relevant Head of School/Department/Division is satisfied with their academic suitability for the course(s) applied for, and only if there are places in the lecture groups for the course(s).

Admission Publications and Enquiries

The prospectuses for Associate degrees, Bachelor's degrees and Postgraduate programmes are obtainable at the Admissions Office. Prospective applicants can contact the Admissions Office, the School of Graduate Studies or the Community College of City University for relevant admission information, or visit the University's website at http://www.cityu.edu.hk/prospectus/.

Regulations

Academic Regulations

Glossarv

Academic Year/ The academic year is a period of twelve months starting Semester/Term

in September of each year. The academic year is divided

into two Semesters and a Summer Term.

The tests, coursework, examinations and other activities Assessment

undertaken to assess students' progress through courses

and to assign final grades.

Assessment Panels University bodies responsible for assigning grades to

students for their courses.

Code of Student Conduct The Code approved by the University governing the

conduct of students and providing for a process to deal

with breaches of the Code.

Course The basic units of instruction into which students are

> registered and for which grades may be assigned. University courses are approved for inclusion in the

course catalogue.

Course Catalogue The official record of University courses maintained by

the Academic Regulations and Records Office.

Course Examiner A Course Examiner is appointed by the Head of

department for each course offered by the department, to

coordinate the assessment of the course.

Credit Transfer The assignment of credit units toward the credit unit

> requirements of a programme on the basis of work done outside that programme. Credit units are normally assigned against specific courses for work equivalent in

content and standard.

Credit Unit Each course is assigned a number of credit units. A

credit unit is earned by approximately forty-to-fifty

hours of student work.

Cumulative Grade Point Average (CGPA)

$$CGPA = \frac{\sum_{i=1}^{n} G_{i}U_{i}}{\sum_{i=1}^{n} U_{i}}$$

For the calculation of Grade Point Average (GPA), G is the grade point awarded, U is the credit units earned for the ith course. CGPA is calculated for courses taken during enrolment for a specific programme, i=1-n are all courses completed at the time of the calculation, unless excluded under AR8.3, or AR11.3.

Dean Dean refers to Deans and other equivalent posts.

Department Department refers to "departments and equivalent bodies" as defined by Senate. A student's "programme department" is the department offering the programme

in which the student is enrolled.

Enrolment On entry to the University, students are enrolled in a

programme of study.

Equivalent Course Equivalent courses are courses where there is sufficient

overlap in content that students may, with approval, register in the course to meet a programme requirement, to recover a failure or to improve a course grade.

to recover a rantile of to improve a course grade.

Examination Board University bodies responsible for classifying students' awards, recommending to Senate conferment of awards, and terminating the studies of students on academic

grounds on behalf of Senate.

Exclusive Course Exclusive courses are courses where there is sufficient

overlap in their content to make it inappropriate for students to earn credits for more than one of the courses. Students may be restricted from registration in a course when they have earned credit units for an exclusive

course.

Exemption Students can be exempted from a requirement of a

programme. Credit units are **not** earned for an exemption

from a course.

Faculty Faculty refers to "faculties and equivalent bodies" as

defined by Senate, including Schools.

Graduation Date Dates set by Senate each year for the graduation of

students who have completed requirements for awards.

Mode of Study Students are enrolled in either a full-time, or a part-time

mode of study. Students' modes of study govern their

maximum and minimum course loads.

Academic Regulations

Operational Grade A course grade assigned for administrative purposes to

assist in the management of student records. Operational grades of I, IP, S, and X do not count in the calculation

of students' GPAs.

Postgraduate A student enrolled for a Postgraduate Certificate,

Postgraduate Diploma, or Master's Degree. These regulations do not cover students enrolled for a MPhil,

PhD, or Professional Doctorate.

Prerequisite A requirement that must be fulfilled before a student can

register in a particular course. **Precursors** are set for some courses. Precursors are not requirements, but students are advised to complete precursors before

registering in these courses.

Programme The structured academic programme leading to a named

award of the University into which students are enrolled.

Registration The inclusion of a student in the class list of a course.

Required Course A course that must be passed to complete a programme.

Semester GPA (SGPA) The GPA calculated for all the courses taken in a

semester, including F grades, but excluding courses

graded I, X, S, IP, or P.

Senate The University Senate of City University of Hong Kong.

Substitute Course Where the normal course requirements of a programme

cannot be completed, a "substitute" course may be approved by the programme department for a student,

replacing the required course.

Taught Programme A programme for which the requirements are chiefly the

completion of courses.

Transcript The official academic record of a student's progress

through their programme, including grades assigned for

courses.

Undergraduate Awards In these regulations, undergraduate awards are awards of

Bachelor's Degree, Associate Degree, Diploma, or

Higher Diploma.

University City University of Hong Kong

University Award An award of the University Senate granted on

completion of a programme approved by the University

Senate.

University Calendar Annual publication providing details of requirements

approved for University programmes.

University Requirement

A requirement set by the University Senate for all students at a particular level of study, irrespective of programme.

Academic Regulations

These Academic Regulations are made by the University Senate to govern student progress through taught programmes leading to awards approved by the University Senate. Regulations for studies leading to awards of MPhil, PhD, and Professional Doctorates are published separately.

Only the University Senate can amend the Regulations, or permit exceptions, exemptions, or variations from them. Any variation from the Regulations approved by Senate for a programme is set out in the requirements for the programme in the University Calendar.

The Regulations are supplemented by information on administrative procedures and about particular programmes to be found in the University Calendar.

1. Language of Instruction and Assessment

Unless otherwise determined by Senate for a specific course or programme, the medium of instruction and assessment at the University is English.

2. Admission

- 2.1 Admission to the University is based on academic criteria. The University does not discriminate on the basis of age, sex, colour, race, creed, nationality, social or ethnic origin, or physical disability. The University may have to consider whether its facilities are adequate, before admitting a disabled applicant.
- 2.2 To be eligible for admission to a University programme, the applicant must EITHER hold the general entrance requirements for the level of the programme as specified by Senate and the programme entrance requirements, if any, OR be a "mature applicant" as defined in the general entrance requirements, and be able to demonstrate aptitude and suitability for the programme.
- 2.3 Possession of the entrance requirements does not, in itself, entitle applicants to admission to the University.

3. Enrolment

- 3.1 On entry to the University, students are enrolled in a specific programme of the University, and in either the full-time or part-time mode of study.
- 3.2 Only in exceptional circumstances may students enrol for more than one programme. To enrol for an additional programme, students must apply in writing to the Academic Regulations and Records Office for approval by the University.
- 3.3 Students may change their programme of study. To change their programme, students must apply in writing to the Academic Regulations and Records Office for approval by the University. Changes of programme become effective only after at least one semester of study in a prior programme.

3.4 To maintain their enrolment, students must conform to the University's Code of Student Conduct, and must pay all fees and charges owed to the University by the due date.

4. Changes in Status

- 4.1 Students may take a leave of absence from their studies for an approved period. Periods of approved absence may not be less than one full semester/term, and may not accumulate to more than four semesters. Applications for leave of absence must be made in writing to the Academic Regulations and Records Office for approval by the University.
- 4.2 Students may change their mode of study. Applications to change mode of study must be made in writing to the Academic Regulations and Records Office for approval by the University. Changes in mode of study can become effective only at the beginning of a semester.

5. Credit Transfer

- 5.1 The University may allow previous educational or vocational experience to be counted toward the credit units required to earn an award of the University and appear on students' transcripts.
- 5.2 At least half of the credit units required for an award of the University must be earned by the successful completion of courses of the University.
- 5.3 Credit units earned outside the University and counted toward a University award do not count in the calculation of a student's GPA, except where special arrangements have been made.
- 5.4 Applications for credit transfer should be made in writing to the Academic Regulations and Records Office for approval by the University. Applications for credit transfer for work completed prior to entry to the University must be made in the first semester following the student's admission, before the deadline set by the University. Applications for credit transfer for outside work completed after admission to the University must be made immediately in the semester following attainment of the additional qualification.

6. Course Registration

- 6.1 Students registering for courses must follow the instructions issued by the Academic Regulations and Records Office.
- 6.2 Registration for some courses is restricted to students holding the necessary prerequisites.
- 6.3 The University reserves the right to restrict registration in courses, or permit registration only on a priority basis.
- 6.4 If students remain registered for a course after the last date for dropping the course, as determined by the Academic Regulations and Records Office, they will be assigned a course grade.

6.5 Students who have met all the requirements to graduate from a programme may not register in further courses.

7. Maximum and Minimum Credit-Unit Load

- 7.1 In each semester, except the Summer Term, full-time students must register for courses to a total of at least twelve credit units, and for not more than eighteen credit units; part-time students may register for courses to a total of no more than eleven credit units.
- 7.2 In the Summer Term, students may not register for courses to a total of more than seven credit units
- 7.3 Except where special arrangements are made for their programme, students seeking an exception to AR7.1 or AR7.2 should apply in writing to the Academic Regulations and Records Office for approval by the University.

8. Grading of Courses

8.1 Courses are graded according to the following schedule:

Letter Grade	Grade Point	Grade Definitions	
A+	4.3	Excellent:	Strong evidence of original thinking;
A	4.0		good organization, capacity to analyze
A-	3.7		and synthesize; superior grasp of subject matter; evidence of extensive knowledge base.
B+	3.3	Good:	Evidence of grasp of subject, some
В	3.0		evidence of critical capacity and
B-	2.7		analytic ability; reasonable understanding of issues; evidence of familiarity with literature.
C+	2.3	Adequate:	Student who is profiting from the
C	2.0	1	university experience; understanding of
C-	1.7		the subject; ability to develop solutions to simple problems in the material.
D	1.0	Marginal:	Sufficient familiarity with the subject matter to enable the student to progress without repeating the course.
F	0.0	Failure:	Little evidence of familiarity with the subject matter; weakness in critical and analytic skills; limited, or irrelevant use of literature.

D

P	Pass:	"Pass" in a pass-fail course. Courses to be graded on a pass-fail basis for a programme are specifically identified under the programme in the course catalogue.
Operation	nal Grades	
IP	In Progress	An IP grade is shown where students will register in subsequent Semesters to complete the assessment of the course.
I	Incomplete	A grade of incomplete may be granted (1) where there are extenuating circumstances that have prevented a student from completing required work, or attending the examination; (2) at the discretion of the Assessment Panel. Where an "T" grade is assigned, the Assessment Panel will approve a schedule for the completion of work, or a supplementary examination. An "T" grade will be converted into a "F" grade four weeks after the "T" grade is first reported to the Academic Regulations and Records Office, unless an alternative grade has been assigned.
S	Dissertation Submitted	In a dissertation-type course, an S grade is assigned by the Course Examiner when a student's dissertation has been submitted for assessment.
X		Assigned when a student is permitted to drop the course after the normal drop date.

- 8.2 Students assigned a grade of D or better, or a Pass grade in a pass-fail course, earn credit units for the course. Grades of F, IP, I, S, or X do not earn credit units.
- 8.3 Grades of P, I, IP, S and X are not counted in the calculation of a student's CGPA. Grades of F are counted, unless the fail is recovered under AR11.3.
- 8.4 Grades of P, I, IP, S and X are not counted in the calculation of a student's SGPA.

9. Illness or other Circumstances Affecting Assessment

If students wish the University to take into account illness or some other extenuating circumstances that affected their performance in an examination, or ability to attend an

examination, or to complete coursework, they must refer the circumstances of the case to the relevant Course Examiner in writing, within five days of the scheduled date for students to complete the assessment of the course.

10. Review of Course Grades

Informal Resolution

- 10.1 Where a student believes that there may have been: a miscalculation of marks; data errors; extenuating circumstances affecting his/her performance; or wishes to resolve other issues relating to course grades, the student should first contact the Course Examiner and the relevant staff member responsible for the assessment with a view to resolving the matter informally.
- 10.2 If a revision to the student's course grade is considered necessary, the Course Examiner should make a recommendation to amend the grade and seek approval through the Chair of the Assessment Panel.
- 10.3 If the student's concerns regarding course grades cannot be resolved by informal means, the student may seek resolution via the formal procedures outlined below.

Formal Procedures for Review

- 10.4 Formal requests for review of course grades may be made only if the assessment was not conducted in accordance with the Academic Regulations or with the arrangements prescribed for the course. Disagreement with the academic judgment of Course Examiners does not constitute valid grounds for review.
- 10.5 Any request for review of course grades must be made in writing to the Head of Department offering the course within one month of the announcement of grades by the Academic Regulations and Records Office. The written application must:
 - (i) describe the informal actions taken to resolve the issue;
 - (ii) state the grounds on which the request for review is made;
 - (iii) include a description of the relevant facts; and
 - (iv) provide supporting evidence.
- 10.6 When considering a formal request for review of course grade, the Head of Department may form a Departmental Review Committee to investigate the case. Membership of a Departmental Review Committee includes the Head (or nominee) as Chair and at least two other academic staff not involved in the teaching of the course under review. Where the student is from another programme department, the Departmental Review Committee may include the Head (or nominee) of the student's programme department. The Departmental Review Committee may interview the student and staff members concerned, arrange for an independent assessment of the student's work, or seek advice from an external assessor. The Committee should record its proceedings and resolutions.
- 10.7 If the Committee decides to recommend amendment of the course grade, endorsement through the Chair of the Assessment Panel is required. The decision will be communicated in writing to the student by the Head of Department with a brief

Academic Regulations

statement of the reasons for the decision. All reviews should be handled expeditiously by the parties concerned. A reply should be sent to the student no later than one month upon receipt of the formal request for review.

10.8 Formal requests for review of course grades should normally be resolved at the departmental level. If a student is not satisfied that his/her case has been dealt with appropriately at the departmental level, the student can convey his/her concern directly in writing to the Faculty Dean. The Dean will adjudicate the case and communicate the decision to the student in writing. The decision of the Dean is final. For courses offered by the School of Creative Media, School of Law, Chinese Civilisation Centre and the English Language Centre, students should convey their concern to the Vice-President (Undergraduate Education) or the Dean of Graduate Studies as appropriate whose decision is final

11. Students' Academic Progress and Academic Standing

Academic Standing

11.1 Academic standing provides an indicator of the student's academic progress and identifies students in academic difficulty needing academic advising and extra help. The four levels of academic standing are defined as follows:

Standing	Definitions
Good Standing	Students are making satisfactory academic progress.
Academic Warning	Students' most recent academic performance has been unsatisfactory, or their overall academic average is below minimum requirements. Students on warning are asked to seek academic advice from their programme advisor.
Probation	Students' most recent academic performance has been extremely unsatisfactory, or their overall academic average has continued to be below the minimum requirements for graduation. Students on Probation will be assigned an academic advisor by their programme department, and will not be permitted to register in courses in the following semester without the approval of the academic advisor. The programme department may also require students on Probation to take a reduced credit unit load in the semester.

Academic Regulations

Academic Suspension

Students who cannot benefit from course registration in the next semester may be suspended for an approved period of not less than one semester. Academic Suspension is designed to provide students with an opportunity to resolve the problems that are preventing them making academic progress. On return from their suspension, students may be given the opportunity for one additional course repeat in each failed course to recover failure(s).

Operational Standing

Review

A temporary status indicating that a student's performance may require a change of academic standing and has been referred to the student's department.

11.2 An academic standing decision is made for all students at the end of each semester, in accordance with rules adopted by Senate and published by the Academic Regulations and Records Office.

Repeating Courses to Improve Grades

- 11.3 Except for courses covered by 11.4, undergraduate students may repeat a course, or an equivalent course, to recover a failure or to improve a course grade of D. Students in taught postgraduate programmes may repeat a course, or equivalent course, to recover a failure or to improve a course grade of C or below. After the first attempt, only two repeat attempts are permitted. Course grades for all attempts will appear on the student's transcript, but only the final grade earned will be included in the calculation of the student's CGPA.
- 11.4 Courses may be designated 'dissertation-type' courses in the course catalogue. For dissertation-type courses, the catalogue will specify the normal duration for course registration and the maximum duration for course registration. Students are not permitted to repeat a dissertation-type course.

Academic Honours

11.5 At the end of each semester, or for part-time students on the completion of two semesters, students' GPAs are calculated. Where a student over that period has (1) earned twelve credit units or more, (2) achieved a GPA of 3.7 or greater, and (3) not failed any course, the student is placed on the Dean's List.

12. Conferment and Classification of Awards

Requirements for University Awards

12.1 To be granted an award of the University, students must successfully complete a programme of the University, including specific requirements of the named award for which they are registered, general University requirements, and faculty requirements, if any. The requirements for awards are set out in the University Calendar for each programme.

- 12.2 Credit units earned for courses at a level below the programme level are not normally counted toward requirements for an award.
- 12.3 Where two or more courses are defined as exclusive for a programme by the programme department, the credit units earned for only one of the courses will count toward the requirements for the award.
- 12.4 Where the normal course requirements of a programme cannot be completed, a "substitute" course may be approved by the programme department for a student, replacing the required course.
- 12.5 The University may allow credit units earned by students registered for a particular programme of the University to be counted toward the requirements of another programme for which they register.
- 12.6 The University may allow exemption from courses required for an award of the University. Credit units toward the award are not given when an exemption is granted.
- 12.7 Students may be granted an undergraduate award only if they have achieved a CGPA of 1.70 or above.
- 12.8 Students may be granted a postgraduate award only if they have achieved a CGPA of 2.00 or above.
- 12.9 Where a programme is designed to enable students to gain an intermediate award, students who meet the requirements for the intermediate award and who do not intend to complete the full programme may apply in writing to the Academic Regulations and Records Office for conferment of the award. Such applications must be received within one calendar year of the student's withdrawal from the programme.
- 12.10 Students completing the requirements for an award graduate on the next following graduation date.

Classification of Awards

12.11 The University grants awards with classifications as follows:

Award	Classification
Diplomas/Certificates/	Distinction
Higher Diplomas/Associate	Credit
Degrees	Pass
Bachelor's Degrees	First Class Honours
	Upper Second Class Honours
	Lower Second Class Honours
	Third Class Honours
	Pass (without Honours)
Postgraduate Certificates/	Distinction
Diplomas/Master's Degrees	Credit
_	Pass

- 12.12 University awards are classified by the relevant Faculty Examination Board, that makes a recommendation to Senate for the conferment of awards.
- 12.13 Faculty Examination Boards classify awards with regard to, but not necessarily in strict conformity with, a student's CGPA.

13. Termination of Studies

- 13.1 Where the student's record indicates that the student may have difficulty successfully completing the requirements for an award, the relevant Faculty Examination Board is informed. Where the Board is satisfied that the student cannot reasonably expect to complete the award, the Board will terminate the student's studies.
- 13.2 After termination of studies, students may not continue their studies at the University without readmission, with readmission to any programme no earlier than one academic year after the student's termination.

14. Review of Examination Board Decisions

Informal Resolution

- 14.1 Where a student is concerned that there might be data errors or that there were extenuating circumstances affecting his/her overall academic performance that have a bearing on the academic standing and award decisions made by the Examination Board, the student should attempt to resolve the matter informally by contacting the Programme Leader, Head of the Programme Department, or other relevant academic staff.
- 14.2 If the Head of Department wishes to recommend an amendment to the student's academic standing or award classification, this recommendation should be forwarded through the Chairman of the Examination Board for approval.

Formal Procedures for Review

- 14.3 Formal requests for review of an Examination Board's decision may be made only on the basis of procedural defects affecting the Board's decision. The academic judgment of the Examination Board, having acted in conformity with the University's policies and guidelines on assessment, shall not be subject to appeal.
- 14.4 If the student's concerns regarding the Examination Board's decision cannot be resolved satisfactorily via informal means, the student may lodge a formal request for review in writing to the Faculty Dean within one month of the publication of the Examination Board's decision by the Academic Regulations and Records Office. The application must:
 - (i) describe the informal actions taken to resolve the issue;
 - (ii) state the grounds on which the request for review is made;
 - (iii) include a description of the relevant facts; and
 - (iv)provide supporting evidence.
- 14.5 Upon receipt of the formal request for review, the Faculty Dean will review and decide on the case. If deemed necessary, the Dean may form a Faculty Review Committee to investigate the case. Membership of a Faculty Review Committee includes the Head (or

Academic Regulations

- nominee) of the student's programme department and another Head of Department not associated with the student's programme. The Faculty Review Committee will decide on the procedures it will follow in adjudicating the case. The Committee should record its proceedings and resolutions.
- 14.6 If the Faculty Review Committee decides to recommend changes to the student's academic standing or award classification, endorsement through the Chair of the Examination Board is required. The decision on the review will be communicated in writing to the student with a brief statement of the reasons for the decision. All reviews should be handled expeditiously by the parties concerned. A reply should be sent to the student no later than one month upon receipt of the formal request for review.
- 14.7 The decision of the Dean or the Faculty Review Committee, if formed, is final. For the School of Law and the School of Creative Media, formal requests for review of Examination Board decisions should be directed to the Vice-President (Undergraduate Education) or the Dean of Graduate Studies as appropriate whose decision is final.

Note: Some editorial changes have been made to Academic Regulations, which are subject to Senate's approval on 26 October 2004.

RD 1 General RD 2 Nature of the Degrees RD3 Admission to Candidature RD 4 Registration RD 5 Full-time and Part-time Modes of Study RD 6 **Duration of Study** RD 7 Leave of Absence and Residence Requirements RD 8 Structure of the Degrees RD 9 Qualifying Period RD 10 Qualifying Panel and Supervision RD 11 Termination of Study RD 12 Submission of Theses RD 13 Content of Theses RD 14 Thesis Examination RD 15 Examination Results RD 16 Appeal

RD1 General

- 1.1 The definitions in the University's Academic Regulations shall apply to these Regulations unless stated otherwise.
- 1.2 These Regulations are approved by the Senate upon the recommendation of the Board of Graduate Studies. The administration of the Regulations is handled by the School of Graduate Studies (SGS).

RD2 Nature of the Degrees

- 2.1 The degree of Master of Philosophy (MPhil) shall be awarded to a candidate who has:
- 2.1.1 successfully completed prescribed coursework requirements, if any;
- 2.1.2 presented the results of research in a thesis which gives evidence of a sound understanding of the area of study, its context and applicability and makes a contribution to knowledge; and
- 2.1.3 satisfied the examiners in an oral examination in the subject area of the thesis, and in such other examinations as may be prescribed.
- 2.2 The degree of Doctor of Philosophy (PhD) shall be awarded to a candidate who has:
- 2.2.1 successfully completed prescribed coursework requirements, if any;
- 2.2.2 presented the results of research in a thesis which gives evidence of a sound understanding of the area of study, its context and applicability and makes a substantial original contribution to knowledge in the subject area concerned; and
- 2.2.3 satisfied the examiners in an oral examination in the subject area of the thesis, and in such other examinations as may be prescribed.

RD3 Admission to Candidature

- 3.1 For admission to MPhil candidature, an applicant shall:
- 3.1.1 hold a relevant Bachelor's degree with first or second class honours (or equivalent qualification) from a recognized university; or
- 3.1.2 hold a taught Master's degree (or equivalent qualification) from a recognized university.
- 3.2 For admission to PhD candidature, an applicant shall:
- 3.2.1 be a current MPhil student in the University who seeks transfer to PhD candidature; or
- 3.2.2 hold a higher degree by research (or equivalent qualification) from a recognized university.
- 3.3 Equivalent qualifications mentioned above shall include relevant professional qualifications or other scholarly achievements recognized by the University.

- 3.4 In addition to the above, an applicant may be required to demonstrate a sufficient command of the English language in which the programme of study and research shall be pursued, or of the Chinese language, if permission is given to present the thesis in that language.
- 3.5 The University may prescribe other additional entry qualifications, as deemed appropriate.

RD4 Registration

- 4.1 A candidate shall register within a period specified by the University.
- 4.2 A candidate may, as a condition of registration, be required to take a preliminary course of study or an examination, written or oral, either before the date of commencement, or during the period of candidature.
- 4.3 A candidate is not allowed to register simultaneously in another programme of study in the University or in any other institution without the prior permission of SGS.

RD5 Full-time and Part-time Modes of Study

- 5.1 An applicant may be admitted, either as a full-time or a part-time candidate.
- 5.2 A candidate may apply for a change in mode of study. If approved, the candidate's period of study will be adjusted accordingly.

RD6 Duration of Study

6.1 The study periods for research degree studies are as follows:

Programme of Study	Full-time	Part-time
MPhil	2 years	4 years
PhD (students with a research master's degree)	3 years	6 years
PhD (students without a research master's degree)	4 years	8 years

- 6.2 The duration of candidature, where permission has been given to transfer from MPhil to PhD candidature, is inclusive of the period of MPhil candidature, but should not be less than nine months after the transfer.
- 6.3 Requests for extension of candidature beyond the stipulated study period shall not normally be entertained except in exceptional circumstances.

RD7 Leave of Absence and Residence Requirements

- 7.1 Candidates who wish to take a leave of absence for a period exceeding two months for the reasons stated below shall apply in writing, if possible, one month before the intended commencement date of leave.
- 7.2 A leave for interruption of studies for non-academic reasons requires the recommendation of the Head of Department and the Faculty/School. Approval of such

requests rests with SGS. The leave period, which will not be counted towards the candidate's period of study, should not normally accumulate to more than 12 months.

- 7.3 Study leave for academic purposes outside Hong Kong requires the recommendation of the Head of Department and the Faculty/School. Approval of such requests rests with SGS. The leave period, which will be counted towards the candidate's period of study, should not accumulate to exceed half of the stipulated study period.
- 7.4 A candidate who is receiving regular supervision in Hong Kong is classified as being in residence. The required residence period for research degree studies is equivalent to half of the relevant period of study.

RD8 Structure of the Degrees

- 8.1 The degrees of MPhil and PhD shall consist of coursework and independent research studies culminating in the submission of a thesis.
- 8.2 Candidates are required to fulfill the following coursework requirements during their period of candidature:

MPhil: 7 credit units (minimum requirement)
PhD: 14 credit units (normal requirement)

- 8.3 Exemption from coursework requirements may be granted only in exceptional circumstances. Such requests require the approval of the Faculty/School upon the recommendation of the Head of Department.
- 8.4 Credit transfer may be allowed for candidates who possess postgraduate or other qualifications of relevance to their research studies. Such requests require the approval of the Faculty/School upon the recommendation of the Head of Department.

RD9 Qualifying Period

9.1 Candidates are required to submit a qualifying report within the specified qualifying periods as follows:

Full-time: Within 6–12 months from commencement of study Part-time: Within 9–18 months from commencement of study

- 9.2 A qualifying report shall include a survey of the relevant literature, an identification of a specific research topic, the research methodology and a discussion on the possible outcome.
- 9.3 The qualifying report shall be assessed by the respective qualifying panels. Candidates who have been confirmed as qualified for their studies are required to submit a progress report on an annual basis until they complete their theses and other academic requirements.

RD10 Qualifying Panel and Supervision

10.1 The Faculty/School shall appoint a qualifying panel for each candidate, upon the recommendation of the Department.

- 10.2 The Panel shall consist of at least three members including the proposed supervisor of the candidate who shall be its chairperson. The supervisor, and at least one of the other members, shall be from the Department concerned.
- 10.3 The Panel shall:
- 10.3.1 identify and prescribe coursework for the candidate;
- 10.3.2 assess the qualifying report and monitor the candidate's performance in coursework;
- 10.3.3 assess the candidate's performance by conducting an interview, oral examination or presentation, as deemed appropriate, for the purpose of confirmation of candidature;
- 10.3.4 recommend to SGS, after the assessment mentioned above, on the candidate's suitability to continue the study, or to transfer from MPhil to PhD candidature or vice versa;
- 10.3.5 recommend termination of candidature if the candidate's academic performance is unsatisfactory;
- 10.3.6 monitor the progress of the candidate through the supervisor for the entire duration of the candidature and report to SGS annually;
- 10.3.7 certify, before a thesis is submitted for examination, that the candidate has satisfied all coursework requirements.

RD11 Termination of Study

- 11.1 A candidate's failure to observe the University's regulations and guidelines may result in termination of candidature.
- 11.2 Unsatisfactory academic performance may result in termination of a candidate's study.

RD12 Submission of Theses

- 12.1 A candidate shall give one month's notice of intention to submit the thesis. Such notice shall be given together with the proposed title of the thesis, an abstract of the thesis, and the examination fee
- 12.2 The candidate shall, by the intended submission date, submit a thesis embodying the results of the research undertaken, together with:
- 12.2.1 a short abstract of some 200–300 words summarising the content of the thesis;
- 12.2.2 a certificate signed by the candidate to the effect that the candidate is the author of the thesis and that it has not been submitted for a higher degree or any other award of this or any other institution;
- 12.2.3 a statement on the extent of the collaboration, if any part of the work has been carried out in collaboration with another person, identifying the parts of the thesis which are not the result of the candidate's own work.
- 12.3 The thesis submitted shall be in the form prescribed in the "Regulations for the Form of Theses".

12.4 Normally, a thesis is expected to be submitted not earlier than three months for MPhil candidates and six months for PhD candidates before the expiry of the period of study. Early submission of theses before the said date requires special approval of SGS.

RD13 Content of Theses

- 13.1 A candidate may not submit, as the main content of the thesis, work previously accepted for a degree or other awards of the University or any other institution, but may incorporate such work in the thesis if the work or material which has been so incorporated is specified.
- 13.2 The thesis shall include a detailed statement of the sources of information used in the preparation of the thesis.

RD14 Thesis Examination

- 14.1 The thesis examination will include an oral examination and such other examinations as may be required by the Panel of Examiners. The oral examination is compulsory.
- 14.2 The Panel of Examiners for the thesis shall be appointed by SGS upon the recommendation of the Faculty/School and the Head of Department. It shall consist of:
- 14.2.1 For MPhil —

Panel Chairperson

One Internal Examiner

One External Examiner

One additional External Examiner, if the candidate is a full-time member of the academic staff of the University

The supervisor of the candidate

14.2.2 For PhD —

Panel Chairperson

One Internal Examiner

Two External Examiners

One additional External Examiner, if the candidate is a full-time member of the academic staff of the University

The supervisor of the candidate

RD15 Examination Results

- 15.1 The recommendation of the Panel of Examiners shall be submitted to SGS.
- 15.2 A candidate who has satisfied all the requirements for the degree shall be recommended by the Panel of Examiners for award of the degree.
- 15.3 A candidate who is required to make minor revisions to the thesis, but has satisfied all other requirements, may be recommended for the award of the relevant degree, subject to resubmission of the thesis after making minor revisions, as indicated by the examiners

- 15.4 A candidate who is not recommended for the award of the relevant degree may be required to submit a revised thesis for a second examination.
- 15.5 A PhD candidate may be recommended for the award of an MPhil degree if the thesis is assessed to be below the standard expected of a PhD thesis but is considered to have fulfilled the standard required for an MPhil degree.
- 15.6 A candidate may be deemed to have failed in the examination and shall not be permitted to resubmit the thesis for a second examination.

RD16 Appeal

- 16.1 Candidates may make an appeal in writing to SGS on matters relating to their research degree studies.
- 16.2 An appeal against the examination results should be made in writing to the Board of Graduate Studies through SGS within 10 working days of notification of the results. The appeal shall be considered only if there has been a material administrative error, or some other material irregularity. The decision of the Board of Graduate Studies shall be final.

Regulations for the Form of Theses

1. Applicability

- 1.1 Research degree and professional doctorate students who have successfully completed their thesis examination are required to submit both printed and electronic copies of their thesis to the School of Graduate Studies. An electronic copy will be uploaded onto online databases for both internal and public access.
- 1.2 The submission of the printed and electronic copies of the thesis forms part of the graduation requirement. The required formats for the printed and electronic copies are given below:

2. Format of the Printed Copy

- 2.1 The thesis should be presented in a permanent and legible form either in original typescript, plain paper photocopy or a comparably permanent process.
- 2.2 The lower-case x-height of characters should not be significantly larger or smaller than 2mm. Double or one-and-a-half spacing should be used, except for indented quotations or footnotes where single spacing may be used.
- 2.3 International A4 size paper of good and opaque quality should be used for the thesis which should be typed on one side of the paper only. Exceptionally, paper other than international A4 size may be used when the nature of the thesis requires it.
- 2.4 Margins at the binding edge should not be less than 40mm and other margins should not be less than 20mm. Exceptionally, margins of a different size may be used when the nature of the thesis requires it.
- 2.5 Pages should be numbered through the thesis in Arabic numerals on the upper right hand corner, including appendices but excluding the table of contents and other material preceding the beginning of the general text which may be numbered with lower case Roman numerals.
- 2.6 The thesis should contain the following parts in the order shown:
 - (a) Title page, containing the following information in both Chinese and English:
 - the thesis title
 - the full name of the candidate
 - the degree for which the thesis is submitted
 - the name of the University
 - the month and year of the Faculty's/School's endorsement in recommending the award
 - (b) The abstract of contents
 - (c) Certification of approval by the Panel of Examiners
 - (d) Acknowledgment, if any

Regulations for the Form of Theses

- (e) The table of contents and, where appropriate, a list of plates, tables, figures, symbols or other abbreviations
- (f) The general text
- (g) Bibliography
- (h) Appendices and other addenda, if any.
- 2.7 Whenever practicable, diagrams, maps, illustrations, computer printouts, published papers and tables should be included in the thesis adjacent to the corresponding text.
- 2.8 Folded diagrams or charts included in the text should be arranged so as to open out to the top and left.
- 2.9 Photographic prints should be on single weight paper or permanently mounted on cartridge paper for binding and should be securely fixed in the thesis.
- 2.10 Illustrative material which cannot be conveniently bound in the text (such as maps and slides) should be packaged in such a way that it can be bound with the thesis. If the amount of such material is substantial, it should be gathered into a supplementary volume and packaged in a rigid container similar in format to the bound thesis. All loose material should be marked with the candidate's name and degree for which the work is submitted so that it can be readily linked with the thesis.
- 2.11 The thesis should be bound in boards covered in dark blue cloth or other suitable material. The binding should be of a fixed kind with leaves permanently secured by sewing.
- 2.12 The outside front cover should bear in gold lettering the title of the thesis, the full name of the candidate, the degree for which the thesis is submitted, the name of the University and the month and year of the Faculty's/School's endorsement in recommending the award.
- 2.13 The spine should bear in gold lettering:
 - 20 mm from the bottom and across CitvU
 - 70 mm from the bottom and across the degree and year of the Faculty's/School's endorsement in recommending the award e.g., MPhil 2003
 - Evenly spaced between the statement of the degree and year of endorsement and the top
 of the spine and across or down the name of the author and the title (or, if necessary,
 an abbreviated title) of the thesis.
- 2.14 Where lettering runs down the spine it should be printed in such a direction that it is upright when the thesis is lying flat with the front cover uppermost.
- 2.15 Notwithstanding the provisions of clause 2.11 of these Regulations, a candidate should present a thesis in an unbound form prior to examination in such a way that could be forwarded to the examiners without the risk of disarrangement. It should be the responsibility of the candidate to ensure that the thesis is properly bound after the examination, and prior to lodgment. No award shall be made until these arrangements have been completed.

3. Format of the Electronic Copy

- 3.1 Students are required to submit their theses in an electronic format in accordance with the specifications given in the Library's Webpage.
- 3.2 It is the responsibility of the student to ensure that an acceptable copy of his/her thesis in an electronic format is submitted to the School of Graduate Studies.
- 3.3 Students who wish to use newer technologies for their theses, such as digital multimedia, hyper linking, etc. should check early in their thesis production, on the viability of software involved vis-à-vis, library preservation, and incorporation of such theses in the Library's online database.

4. Waivers

Where a candidate would meet with serious difficulty in complying with the provisions of these Regulations, he or she may apply to the School of Graduate Studies for a particular Regulation(s) to be waived.

5. Further Advice

Candidates requiring further advice on the interpretation of these regulations should consult the School of Graduate Studies.

Principles, Policies and Practices for Quality Education

Principles, Policies and Practices for Quality Education

Introduction

The University Senate has approved Principles, Policies, and Good Practices and Guidelines (the 3 Ps) for Quality Education. The 3 Ps provide a framework for quality assurance of academic programmes, teaching, learning and assessment of students, and for benchmarking against international standards.

Part I (Principles) and Part II (Policies) are reproduced in the *University Calendar* in full. Part III (Good Practices and Guidelines for Quality Education) can be viewed, together with Parts I and II, at the following web site: http://www.cityu.edu.hk/qac.

I. Principles for Quality Education

- City University of Hong Kong is committed to the provision of a high-quality education and learning experience for all its students.
- The University believes that education quality and quality assurance are an institutional and collective responsibility. This responsibility is implemented through the University's system of governance, and through maintaining a culture of quality among staff and students.
- The University is committed to the continual development, recognition and reward of quality in all aspects of staffs' activity in the provision of high-quality education at the University.
- 4. The University ensures that the awards granted by the University Senate are equivalent in standard to similar awards granted by other internationally recognized universities.
- 5. The University recognizes an obligation to be accountable to stakeholders, including the community that funds the University.

II. Policies for Quality Education

Section A — Roles and Responsibilities

Governance

- Under the City University of Hong Kong Ordinance, the Senate of the University is required
 to "plan, develop, and maintain the academic programmes offered by the University", "direct
 and regulate the teaching of the University", and "decide on the award of degrees and other
 academic awards of the University".
- In undertaking these functions, Senate relies on the Quality Assurance Committee, the Academic Policy Committee and the Board of Graduate Studies to provide advice on policies and plans relating to the academic life of the University.
- 3. The day-to-day task of assuring the quality of education and maintaining academic standards at CityU falls to the "Faculties and equivalent bodies" and "Departments and equivalent bodies", established by Council, on Senate's recommendation. Under their statutes, the academic boards of faculties/equivalent bodies have the duty to advise Senate, the Dean (or

equivalent) and Heads of Departments (or equivalent) "on all matters pertaining to the planning, development, implementation and monitoring of the academic work of the Faculty", and "reporting thereon annually" to Senate (in the case of postgraduate programmes through the Board of Graduate Studies).

4. Under their statutes, the work of faculties and departments* should be undertaken "within the policies, procedures and priorities established by Senate". Notwithstanding its delegation of authority, Senate is available to all members and is the final authority for the resolution of disagreements.

A Quality Culture

- 5. The University has charged the Quality Assurance Committee with the responsibility to promote quality assurance, and to foster a culture of quality at the University.
- The University has established Teaching Excellence Awards to promote good teaching and reward our best teachers.
- The University expects all staff and students to participate in, and feel ownership of, policies and processes for the assurance of quality and academic standards.
- 8. The University supports a self critical and reflective approach to its work, and welcomes and responds appropriately to criticism, including criticism from students and other stakeholders.
- 9. The University's framework of governance provides for academic staff a wide range of opportunities to participate in the academic management of the University. Moreover, in their areas of expertise, the University expects academic staff to exercise the maximum discretion and professional autonomy to further educational goals.
- 10. Students are also included as members of key University committees, and are encouraged to participate in the work of departments and faculties. The University calls on students to make an active contribution to the improvement of education quality on their own behalf and on behalf of the University.

Section B — Arrangements for Quality Assurance and Maintaining Academic Standards

- Arrangements and activities to maintain and improve education quality and academic standards should be characterized by:
 - (a) A forward-looking view, oriented to the task of improving education quality.
 - (b) Coverage of all aspects of students' educational experience.
 - (c) Clear definition of policies and procedures.
 - (d) Regular monitoring and evaluation of delivered education quality within formal systems capable of operating independently of particular individuals.
 - (e) Recognition of the importance of feedback from 'stakeholders' (e.g. students, employers, professional bodies).
 - (f) Recognition of the importance of external benchmarks in the calibration of delivered quality and academic standards.

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[&]quot;faculties" include the schools

- (g) Establishment of mechanisms to identify and disseminate examples of good professional practice.
- (h) Provision of the facilities and resources necessary to support activities to enhance and improve quality.
- Arrangements to maintain and enhance education quality should be subject to regular review and periodic audit to ensure their continued effectiveness.

Section C — Academic Planning, and Curriculum Development

Senate's Responsibility

- Senate exercises its responsibilities for academic planning and the development of the curriculum by reserving key decisions for Senate consideration and delegating authority to faculties and departments. The decisions reserved for Senate consideration are:
 - (a) Approval of the titles in English and Chinese of all degrees and awards of the University.
 - (b) Approval of general regulations for the conferment of academic awards.
 - (c) Approval of academic plans on the basis of recommendations from the Academic Policy Committee (APC), including plans for the introduction or discontinuation of programmes of study, and student intakes and enrolment in academic programmes.
- In relation to these decisions, Senate seeks the advice of the Board of Graduate Studies, with respect to postgraduate academic programmes.
- Faculty boards/equivalent bodies have the authority to manage the curriculum of academic programmes, within the framework of Senate regulations, guidelines, and approved academic plans, making further delegation of this authority to departments/equivalent bodies, as appropriate.

Approval of Academic Plans

4. In making recommendations to Senate for the academic development of the University and the management of student numbers, Academic Policy Committee receives proposals for academic developments and student numbers from faculties and equivalent bodies, and acts on the advice of the Board of Graduate Studies. APC considers these proposals in the light of the broad criteria agreed by Senate.

Process for Curriculum Development

- 5. The details of arrangements for curriculum design, development and approval are matters for the relevant faculty to decide. However faculty boards exercising the delegated authority of Senate should establish arrangements for curriculum development that have the following features:
 - (a) Where changes or new developments under consideration go beyond the authority of individual academic staff delivering courses, proposals should be subject to scrutiny by colleagues, and students should be consulted.
 - (b) Where changes may have a significant impact on learning outcomes or academic standards, these changes should be subject to review by members of the University not directly involved with the academic programme, and the views of external experts, professional bodies, former students, and employers should be actively sought and taken into account

- (c) With regard to taught post-graduate programmes, approval should be sought from the Board of Graduate Studies.
- (d) Proposals for changes, and approved changes, should be documented clearly, so that stakeholders are informed of proposals that affect them, and the University catalogue of courses and programmes can be maintained accurately.

Approval of Changes to the Curriculum

- 6. The delegation of Senate authority over the curriculum of academic programmes is made on the understanding that faculties and equivalent bodies will ensure that:
 - (a) The structure of programmes is consistent with the academic regulations.
 - (b) The assignment of credit units to student work is consistent with University standards.
 - (c) The academic standard of programmes is appropriate, given the level of the award, and is comparable with the academic standard of similar programmes elsewhere.
 - (d) The curriculum of courses and programmes is consistent with the University's overall objectives for students' education.
 - (e) Teaching, learning and assessment strategies have been given appropriate attention, and are aligned with the objectives of courses and programmes.
 - (f) Resources to deliver programmes and courses are adequate.
 - (g) Where necessary, arrangements for the transition of students to new curriculum requirements have been made.

Section D — Assuring and Improving the Quality of Education

- In discharging its responsibility for the University's academic programme, Senate relies on departments to maintain and improve the quality of the educational provision for which they are responsible. Senate has adopted general guidelines for departmental quality assurance, under which departments are asked to operate.
- Departments should ensure that new, full-time academic staff, and any demonstrators, research assistants, and teaching assistants who are assigned significant teaching duties, have received an adequate orientation to their teaching role at City University.
- 3. Departments are asked to pay particular attention to the work of part-time teachers to ensure that the quality of instruction delivered by part-time staff is comparable to that of full-time staff in the University. In this regard, Departments should make reference to the Code of Good Practice for part-time teaching approved by the Senate.
- Departments are required to report annually to the relevant faculty board (or equivalent body) on the courses and programmes for which they are responsible.

Section E — The Evaluation of Teaching

- Faculties and equivalent bodies are required to evaluate the teaching of their staff on an individual basis. The primary purpose of any teaching evaluation scheme should be to improve teaching.
- 2. Faculties are responsible for devising, implementing and maintaining their own teaching evaluation schemes, including determining who should initiate evaluations, who should

- receive the results, how often evaluations should occur, how they should be administered, and what follow-up procedures will result from the evaluation outcomes.
- 3. Evaluation schemes should provide the most valid (accurate), reliable (consistent), comprehensive and credible information on the quality of an individual's teaching performance consistent with the costs of the scheme, where costs include the time and effort of both students and teachers.
- 4. Where evaluation of teaching is undertaken as part of a summative assessment of performance, in addition to student feedback, evidence must be included from other appropriate sources such as peer review, individual reflection, and expert observation.
- Faculty schemes for teaching evaluation should be consistent with the guidelines adopted by Senate.

Section F — Student Assessment and Academic Standards

Purpose of Student Assessment

- Assessment is the crucial link between effective teaching, student learning and educational standards.
- While allowing the necessary professional freedom to decide precisely when and how assessments should be conducted, the guidelines agreed by Senate should be taken into account.

Course Examiners

3. Heads of Department, or equivalent bodies, should appoint a Course Examiner for each course to be assessed by the Department. The Course Examiner is responsible for coordinating the assessment of the course, recommending course grades to the relevant Assessment Panel for the course, and ensuring that the Assessment Panel has the necessary information about the assessment of the course.

Assessment Panels

- 4. Heads of Department should establish an Assessment Panel for courses offered by the Department. Assessment Panels are chaired by the Head of Department, must include the Course Examiner for courses being considered, and may include members of the department associated with the course. No course may be considered by more than one Assessment Panel. The duties of Assessment Panels are:
 - (a) To maintain the academic standard of assessment in courses for which the Panel is responsible.
 - (b) To determine the final grades for students in courses, and report them to the Head of ARRO.
 - (c) To consider requests from students that illness, or other circumstances be taken into account in setting students' grades.

Grading and Grade Distributions

Course grades should be assigned on the basis of the "grade descriptions" provided in the Academic Regulations. Course Examiners and Assessment Panels should take into account Senate guidelines when assigning student grades.

Benchmarking against International Standards

- 7. In exercising their duty to maintain academic standards in courses for which they are responsible, Assessment Panels should have reference to the international norms for similar courses at other internationally recognized universities. The arrangements adopted by departments to assure the University that the relevant standard is being maintained should conform to the following principles.
 - (a) Assessment instruments and students' assessed work should be reviewed across a sufficiently wide range of courses, and with sufficient regularity, to provide a credible assurance that academic standards are being maintained by the department.
 - (b) Review of assessment should cover the academic level of the course syllabus, the full range of assessment activities in the course, and the extent to which course assessment is adequately aligned with the learning objectives set for the course.
 - (c) Review of assessment instruments and students' assessed work should benefit from the input of qualified peers, with the necessary experience of similar work in universities with an international reputation.
 - (d) Arrangements for the review of course assessment in a department should be clearly documented, and approved by the relevant faculty board.

Examination Boards and the Classification of Awards

- 8. University awards are classified by the relevant Examination Board, established by the faculty board/equivalent body.
- 9. For Faculties and the College*, the Examination Board should include: the Dean/Provost[†], as Chair, Heads of Department/Division[‡], and at least two members of the full-time staff of each Department/Division nominated by the Head of the Department/Division, as members, and the Dean/Provost's nominee as Secretary.
- 10. For Schools, the Examination Board should include the Dean/Director^{\$}, as Chair, at least five members of the full-time academic staff of the School appointed by the School Board as members, and the Dean/Director's nominee as Secretary.
- 11. The constitution and membership of Examination Boards should be reported to the Quality Assurance Committee for information.
- 12. A quorum of an Examination Board is fifty percent of its members.
- 13. Examination Boards should have reference to Senate's guideline for the distribution of academic awards

^{*} The College is now an independent unit and has its own policies.

[†] Reference to Provost of College is no longer relevant in view of * above.

[‡] Reference to Division of the College is no longer relevant.

[§] The Director of a School is now Dean of School.

Programmes of Study and Academic Departments

Programmes

Types of Programmes

The University's programmes range from associate degree to doctoral level studies in a wide variety of disciplines leading to the following awards: Associate Degree: AA/ABA/ASc/ASocSc/ALS, Bachelor's Degree: BA/BBA/BEng/BSc/BSocSc/LLB/JD, Master of Engineering (MEng) (which is an enhancement and extension of related BEng/BSc degree), Postgraduate Certificate (PGC), Postgraduate Diploma (PGD), Master's Degree: LLM/MA/MBA/MFA/MSc/MSocSc, Master of Philosophy (MPhil), Doctor of Philosophy (PhD) and Doctor of Engineering (EngD).

The three Faculties: Business, Humanities and Social Sciences, Science and Engineering, the School of Creative Media and the School of Law, offer bachelor's degree and postgraduate studies. The School of Law, the School of Creative Media, the Division of Building Science and Technology and the Community College of City University offer associate degree programmes.

Information of programme requirements and details are available at the website: http://www.cityu.edu.hk/cityu/course/programme/prg_ofrcurr.htm.

Programmes under the Credit Unit Structure

Under the credit unit system, students must earn the minimum number of credit units for the award being sought and must take designated courses to meet the core requirements of their programme. In addition, all undergraduate students must meet certain University requirements to earn their award, including: a language requirement; a requirement to take courses outside the students' main area of study; and a Chinese Civilisation requirement. The academic regulations for University awards are set out in more detail in section "Regulations" of the *University Calendar*. The full requirements for awards are indicated under each programme in the following section.

Note that requirements for awards may depend on students' year of entry, and in special circumstances, some requirements may be waived.

The Structure of University Academic Programmes

The academic curriculum of the University is organized into Programmes. Each
Programme leads to a named award of the University. Students are admitted to a
Programme and remain enrolled on this Programme unless they are permitted to change
their enrolment.

Credit Units

2. Programmes are organized on the basis of credit units defined in terms of student work, with one credit unit being earned for about forty-to-fifty hours of student work. In most cases, this notional student work input can be related to contact hours. The "rules of thumb" approved by Senate are that one lecture hour, or one tutorial hour per week for a Semester requires student work sufficient to earn one credit unit; and one laboratory hour per week for a Semester requires student work sufficient to earn one-half a credit unit. It is understood that Programme Committees may wish to deviate from these rules of thumb, where they do not reflect the actual circumstances of the Programme.

Number of Credit Units for University Awards

3. Senate has established a <u>minimum</u> number of credit units that students are required to earn for each award. These minimums are as follows:

Bachelor's Degree 90 credit units
Associate Degree 66 credit units
Master's Degree 30 credit units
Postgraduate Diploma 24 credit units
Postgraduate Certificate 12 credit units

4. No maximum for credit units required has been set, but Programme designers should be aware that full-time students are expected to carry no more than a maximum credit unit load per Semester of eighteen units.

Courses

- 5. The units of instruction at the University and the component parts of Programmes are "courses". Courses must be designed to earn whole credit units. To facilitate scheduling and therefore flexibility for students, departments are urged as far as possible to offer courses that earn multiples of three credit units.
- 6. Each course must be assigned a "level" to indicate the degree of academic difficulty associated with the course. Unless explicit approval is given, students may not meet programme requirements by studying courses at a level different than their programme level (i.e. P, B, A, or H). The levels approved by Senate are as follows:

Postgraduate: P5; and P6 Bachelor's Degree: B2; B3; and B4 Associate Degree: A1; and A2

- 7. Equivalent courses may be defined for programmes where there is sufficient overlap in content that students may use any equivalent course to meet programme requirements, recover a failure, or improve a course grade. Where necessary, substitute courses may be assigned to enable students to complete programme requirements.
- 8. Not all courses are designed for specific Programmes and may be suitable for students irrespective of the Programmes on which they are registered.
- 9. Courses should be designed so that assessment can be completed in the Semester in which the course is completed. Formal written examinations should have a duration of 1, 1.5, 2, 2.5, or 3 hours.

Structure of Programmes

10. The basic building blocks of Programme design are:

Required Courses: Courses that students must pass to earn the award.

Programme Electives: Courses "elected" by students from defined sets of courses

prescribed for the Programme.

Free Electives: Courses chosen by students from any available course, not

specifically excluded by the Programme and for which they

have the prerequisites.

- 11. Vertical structure can be introduced into a Programme by the use of prerequisites, or precursors. Prerequisites are requirements that must be fulfilled before a student is able to register in a particular course. Note that this might include educational or other achievements gained before entry to the University, e.g. a particular A level, or relevant work experience. Precursors to courses are not requirements, but students are advised to complete precursors before taking such courses.
- 12. While setting prerequisites will be necessary in some cases, once established they make it more difficult for students to progress through their studies. Prerequisites should therefore be used with discretion.

Programmes leading to Bachelor's Degrees and Associate Degrees

- 13. Programmes leading to Bachelor's Degrees and Associate Degrees must include:
- 13.1 A structured, integrated core—The structured core for Bachelor's Degrees must comprise at least sixty credit units, and for Associate Degrees at least forty-eight credit units. The core element of the Programme is normally based on a discipline, or professional area of specialization. The core provides for a planned, objective-oriented educational experience that requires students to progress from introductory to advanced material and to gain an in-depth appreciation of their specialist area, or areas.
- 13.2 Opportunities for studies "out-of-discipline"—Undergraduate Programmes must be designed to permit students to study courses outside their area of specialism. Programmes leading to Bachelor's Degrees must include at least nine credit units earned "out-of-discipline". Programmes leading to Associate Degrees must include at least six credit units earned out-of-discipline.

The definition of courses that lie outside a discipline area is the responsibility of the department offering the Programme, but is subject to approval by the relevant Faculty Board. Programmes may, if necessary, restrict the choice of students' out-of-discipline studies to courses approved for the Programme.

- 13.3 University Language Requirements—Senate requires that all Undergraduate Programmes include six credit units earned in fulfilment of the University language requirement. The language requirements must be met either through studies to meet the University English attainment requirement, or through study of language courses approved by Senate to meet the requirement.
 - **Chinese Civilisation Requirement**—All Bachelor's Degree Programmes must include six credit units earned in courses in Chinese Civilisation.
- 14. Exemption from the University Course Requirement—Faculty Boards may at their discretion exempt students in part-time, evening programmes from the University's language, Chinese Civilisation and out-of-discipline requirements.
- Faculty Requirements—Requirements may be established by Faculty Boards for the awards offered under the Board. Programme designers must incorporate these requirements in Programmes.
- 16. Free Electives—Senate encourages Programme designers to allow students sufficient room in their studies for courses freely chosen from those on offer in the University. Opportunities to develop one's own interests and talents should be an integral part of any education.
- 17. Minors—Programmes may allow students to select minors as part of their programme of study. Minors comprise a structured group of courses totaling at least 15 credit units, allowing for significant exposure to a subject area or topic of professional interest. Minors will be noted on student transcripts.

Faculty of Business

商學院

Dean: Professor Chan Lai-kow

MA, PhD W. Ont., FAAAS, FASQC, FASA, FIMS, FIMA

The Faculty of Business offers taught undergraduate and postgraduate programmes tailor-made to suit the specific needs of different professions, as well as research degrees leading to the awards of MPhil and PhD. Its graduates are well received by employers in the business community and have become a valuable pool of human resources in Hong Kong.

The Faculty is committed to providing quality business education for students, producing quality applied research with impact, promoting quality academic culture to help faculty members excel, and pursing pro-actively strategic linkages with academic and business organizations in Hong Kong, the Mainland and overseas. It consists of the Departments of Accountancy, Economics and Finance, Information Systems, Management, Management Sciences and Marketing, each contributing to the teaching of the Bachelor of Business Administration (Honours) programme (BBA) as well as the Master of Business Administration programme (MBA) and Executive Master of Business Administration programme (MBA) and Executive Master of Business Administration (EMBA). The Faculty has some 145 academic staff and eminent scholars recruited from around the world. This diversity ensures students have a global vision of the business environment.

The BBA programme admits students from a variety of backgrounds. It is designed to present an overall view of management while at the same time provide students with the necessary skills in a specialization so that they can acquire and succeed in a responsible position upon graduation.

At the postgraduate level, the Faculty offers 14 master's degrees and one postgraduate certificate, plus the research degrees MPhil and PhD programmes. Some of these programmes admit students with specific areas of expertise which build upon their undergraduate studies and lead to a Master of Arts or Master of Science in particular area.

The Faculty excels in selected areas of applied research which are of high international standard. Some of our work has made significant and timely impact on Hong Kong businesses. The research strengths of the Faculty are well aligned with our teaching programmes.

The mission of the Faculty is to be a centre of academic and professional excellence dedicated to meeting the educational needs of the Hong Kong business community and to maintain strong partnership with the academic and private sectors, namely, establishment of Hong Kong's first Knowledge Discovery Centre with the SAS Institute, the recognized leader in business intelligence and data mining; and forming a strategic alliance with the leading software solutions provider SAP to set up the first e-logistic laboratory.

The Faculty also emphasizes high value-added educational programmes for whole person development and professional competencies and skills; and regularly joins student and academic exchanges with renowned business schools in the US, Canada, Europe and Asia.

Department of Accountancy

會計學系

Acting Head: Dr Chen, Charles Jieping

BA Beijing I. Tour., BS MBA MHospMGT PhD Houston

The Department of Accountancy has acquired a leadership position in accounting education, professional training and accounting research in Hong Kong. The Department was established in 1984 to prepare undergraduate students for professional accountancy and company secretaryship. This original purpose has since been augmented with a substantial research endeavour and postgraduate programmes. By forging close links with the accountancy profession and business community in Hong Kong and the Chinese Mainland, the Department has attuned its mission in accounting education and research to the requirements of the marketplace. Its educational expertise embraces the primary fields of professional accountancy — financial accounting, management accounting, auditing, taxation and financial management — as well as the field of company secretarial practice. Special attention is given to the international dimensions of accounting, auditing and taxation including relevant systems in the Chinese Mainland, as well as inter-disciplinary dimensions between accounting and other specializations including finance, corporate law and management information systems.

Department of Economics and Finance

經濟及金融系

Head: Professor Yu, Eden S H BSSc CUHK, MA PhD Wash. (St.Louis)

The Department of Economics and Finance provides solid training in both the theory and application of economics and finance. The Department aims to train graduates with cutting-edge knowledge in modern economics and finance and to provide Hong Kong with the young financial executives, economists, and business analysts it needs. The mission of the Department is to be a centre of excellence in research and teaching, using economics and finance for business as well as public sector decision-making in Hong Kong, Mainland China, and other Asia-Pacific economies.

The Department offers three undergraduate programmes in Business Economics, Finance and Financial Engineering; and three postgraduate programmes in Banking, Finance and Financial Engineering. In addition, the Department offers two research degree programmes: MPhil and PhD in Economics and Finance.

Department of Information Systems

資訊系統學系

Head: Professor Wei, Kwok-kee BSc Nan., PhD York, MAIS, SMIEEE

The Department of Information Systems provides quality education and conducts innovative applied research to meet market needs. It offers a comprehensive range of degree programmes from Bachelor's level to PhD level in the areas of information systems, e-Commerce and e-Business. A quality mechanism is embedded in the Department to encourage close collaboration with local industry and to ensure the programmes and courses continue to meet the dynamic requirements of local business, industry and society. The Department is a pioneer in teaching innovations and is well-resourced with state-of-the-art information systems laboratories. Our staff members have won 8 teaching excellence awards from the University since 1995.

Being recognized globally as one of the best information systems departments in the world, our staff members have diversified research interests in the areas of e-Logistics, wireless and mobile commerce, e-Business and e-Government, knowledge and innovation management, and information systems security and auditing. We also have expertise in the development, application and management of information systems with particular emphasis on finance, tourism and research management.

Department of Management

管理學系

Head: Professor Leung, Kwok BSc CUHK, MA PhD Ill.

The Department of Management seeks to offer innovative research and management education programmes that develop graduates with the knowledge, skills and social awareness that they will need to be productive managers and responsible citizens.

The Department of Management takes quality research, teaching and community services seriously, and strives for the design and delivery of excellent programmes and services, as well as their continuous improvement. The Department is proactive and innovative in building a community atmosphere, and in responding to the changing needs of students, businesses and other stakeholders.

Department of Management Sciences

管理科學系

Head: Dr Lo, Hing-po

MSc PhD Calg., FHKSTS, MISI

The rapid globalization of business will affect companies and organizations of all sizes. The new generation of managers must possess analytical skills to handle complex problems related to forecasting, planning and management. It is to this demand of modern quantitative analysis as applied to business and management that the Department is responding to in its teaching and in its emphasis on strategic research in collaboration with industry and commerce. Graduates in management sciences, with a broad-based business education, are particularly equipped with such skills. Furthermore, they are better prepared to learn the professional skills necessary to take up new challenges in the years to come.

The Department of Management Sciences is one of the largest and strongest departments in this discipline in the Asia-Pacific region. The teaching staff of the Department value the Department's tradition of caring its students. Not only does it educate its students to be competent professionals with good work ethics, but it also educates them to be proficient communicators, to be responsible citizens, and to be life-long learners. Graduates are expected to find employment in business, and in non-profit and government organizations.

Department of Marketing

市場營銷學系

Head: Dr Zhou, Nan

GradCE Fuzhou, MBA Idaho State, PhD Utah

The Department offers Marketing and China Business majors under the BBA programme. The goal of these majors is to develop young men and women to be marketing and China business professionals to help firms excel in the dynamic Asia-Pacific region in a global context. Students proceed through core courses, minor courses and electives sequentially till they acquire the necessary concepts and skills for their career. The majors emphasize both breath (regional and global knowledge, language proficiency, communication skills, and creative thinking) and depth (problem-solving capability, subject area knowledge, and effective decision tools).

Students are provided with an all-round education through seminars, indigenous cases, contemporary projects, and professional talks.

Faculty of Humanities and Social Sciences

人文及社會科學學院

Dean: Professor Ian Holliday

MA Cantab. MPhil DPhil Oxon.

The Faculty of Humanities and Social Sciences is a multidisciplinary faculty comprising four departments: the Departments of Chinese, Translation and Linguistics; English and Communication; Public and Social Administration; and Applied Social Studies. It is a young and dynamic faculty committed to scholarship and excellence in teaching and research in the humanities and social sciences.

Since its inception in 1990, the Faculty has established a strong foundation for quality research and a good range of distinguished and often unique programmes of study at both the undergraduate and the postgraduate levels. The four departments together offer 26 taught programmes at various levels including master's degree, postgraduate diploma / certificate and bachelor's degree. The programmes are designed to meet Hong Kong society's rising demand for professionals: policy planners, urban managers, public administrators, human service practitioners, language educators and specialists in the fields of media, culture and communication. The Faculty also has research degree programmes at MPhil and PhD levels in the following areas: applications of linguistics and language technology, administrative and policy sciences, and communications.

The Faculty emphasizes solid professional education with a broad knowledge base in all its undergraduate and postgraduate programmes. It runs the largest undergraduate programmes in public administration and in translation and interpretation in the territory, and has established a strong reputation in all of its taught programmes.

The Faculty has a robust research culture and a broad research agenda in both basic and applied research, focusing on language, culture, society, government, public administration, social policy, and human service intervention. There are three Research Centres: the Governance in Asia Research Centre, the Southeast Asia Research Centre and the Centre for Cross-Cultural Studies. Currently the Faculty has an establishment of about 150 full-time academic staff drawn from all over the world. They constitute a dynamic and multidisciplinary team of scholars with strong international links and expertise in comparative studies. Teaching and research in the Faculty are well supported by many state-of-the-art specialist facilities. These include one of the best equipped Phonetics Laboratories in Asia, a New Media Laboratory with multimedia production and desktop publishing software and hardware, and a Quality Evaluation Centre with computer-assisted telephone interview facilities.

Department of Applied Social Studies

應用計會科學系

Head: Professor Ng, Sik-hung

BSocSc MSocSc HK, PhD Brist., FBPsS, FRSNZ

The strength of the Department lies in the diversity of its staff, who are sociologists, psychologists and social work educators and practitioners. The Department plays an active role in providing a broad range of social science courses to enhance students' personal growth and awareness of their relationship with the society in which they live. To fulfill this objective, the Department offers three undergraduate programmes, including a full-time Bachelor of Social Sciences with Honours [BSocSc(Hons)] that has three streams or programme options (East and Southeast Asian Studies, Psychology and Social Work), and two part-time programmes: Bachelor of Arts with Honours in Social Work and Bachelor of Arts (Hons) in Social Work with Minor in Counselling, which provide academic and professional education at a degree level to social work diploma/associate degree holders to fill senior posts offered in the professions.

At the postgraduate level, the Department offers a Postgraduate Diploma in Psychology and a Master of Social Sciences in Counselling. The former provides graduate students with a comprehensive and in-depth education in Psychology. Graduates of this programme are eligible to apply for graduate membership of the British Psychological Society and the Hong Kong Psychological Society. The latter programme addresses community needs for enhancing counselling skills in the workplace and strong demand for professional training.

The Department is also entrusted with teaching a variety of courses in social sciences, sociology and psychology to students throughout the University with the objective of broadening the curriculum of students under the credit-unit system. Additionally, the Department also offers 3 specialisms for the Bachelor of Arts (Hons) in Primary Education.

Department of Chinese, Translation and Linguistics

中文、翻譯及語言學系

Acting Head: Dr Jonathan Webster MA PhD SUNY Buffalo

The Department has designed its programmes in response to the growing needs of the community for graduates with training in Chinese, linguistics and language technology, and translation and interpretation. It is committed to producing language professionals with expertise in Chinese and linguistic computing, and professional translators and interpreters with the ability to use both languages skilfully and effectively. Students may also receive training in Putonghua, Japanese, Korean, Thai or other Asian languages. The Department specializes in applying modern linguistics to the study of language, translation and interpretation. Increasing use is also made of computer applications, including computational linguistics and computer-aided translation.

Department of English and Communication

英文與傳播系

Head: Professor Lee, Chin-chuan BA Nat'l Chengchi, MA Hawaii, PhD Mich.

The Department's programmes at both undergraduate and postgraduate levels focus clearly on the needs of Hong Kong for effective communication in business and the media and for the enhancement of the quality of English language learning and teaching at primary, secondary and tertiary levels. At the undergraduate level, the Department offers the BA(Hons) in English for Professional Communication, and the BA(Hons) in Teaching English as a Second Language. At the postgraduate level in addition to the Postgraduate Diploma in English Language Education, the Department offers MA in Teaching English as a Second Language, MA in Communication and New Media, and MA in English for Specific Purposes. The Department has an active research agenda and offers a small but highly vigorous PhD programme, with particular strength in various areas of communication and applied linguistics.

Department of Public and Social Administration

公共及社會行政學系

Acting Head: Dr Hon S Chan

BSSc MPhil CUHK, MA Syr., PhD Maxwell Sch. Of Citizenship & Pub. Aff.

The Department is responding to the growing demand for administrators who combine generalist skills with knowledge of specialist areas, and who can fill a wide range of middle management positions in the public and social service sector. In addition to meeting this need, the Department places emphasis on providing more senior administrators with opportunities for personal development that will help them cope with the demands of an environment which is undergoing rapid social and political changes. A central thrust of the Department's programmes is to develop students' capacity in both professional management and critical analysis.

The Department also pursues collaborative projects with community organizations in Hong Kong. It undertakes research in comparative studies in government and policy and in management accountability in the public sector. In addition, the Department has developed a reputation in research and analysis of contemporary China, which plays an increasingly important role in the globalizing world.

Faculty of Science and Engineering

科學及工程學院

Dean: Professor Chan, Chi-hou

BSc(EE) MSc Ohio, PhD Ill., FCIE, FIEE, CEng, FIEEE

Established in 1990, the Faculty of Science and Engineering comprises eight academic departments, namely Department of Biology and Chemistry, Department of Building and Construction, Department of Computer Engineering and Information Technology, Department of Computer Science, Department of Electronic Engineering, Department of Manufacturing Engineering and Engineering Management, Department of Mathematics, and Department of Physics and Materials Science.

With an enrolment of more than 4,250 students, the Faculty is the largest academic unit in the University offering the undergraduate and postgraduate study programmes.

Through its eight departments, the Faculty is committed to providing students with the most up-to-date academic knowledge, as well as the necessary practical skills to meet the future challenges upon graduation. Realizing that today's employers want more than textbook knowledge from our students, the Faculty organizes the Industrial Attachment Scheme (IAS), a two-month internship programme for second-year students. The IAS not only allows students to come to grips with real-time problems in work settings, the internship experience also sets a solid foundation for the students' future career development.

The success of the IAS has also led to the establishment of the Co-operative Education Centre and the launch of the full-year Co-operative Education Scheme in early 2003.

The Faculty places equal emphasis on research activities, as teaching and research are complementary to each other. The strong research ethos, coupled with a strong team of faculty members, including eight Academicians and nine IEEE Fellows, has earned the Faculty international recognition in several strategic areas. It also puts the Faculty at the forefront in winning joint research and consultancy projects, as well as developing opportunities for technology transfer.

Department of Biology and Chemistry

生物及化學系

Head: Professor David John Randall BSc PhD S'ton., FRS(Can)

The Department is committed to training science graduates so that they can contribute to the various technical, educational and industrial demands in Hong Kong. It aims to develop in students the knowledge, skills and attitudes required to achieve a fulfilling personal development and a successful career. The Department's degree programmes are applied in nature and designed to cater for specific requirements of Hong Kong and its adjacent regions. These include an increasing awareness of the need to protect the environment in the face of the rapid growth of the population and industrial development in the Pearl River Delta.

Department of Building and Construction

建築系

Head: Professor Leung, Andrew Yee-tak MSc PhD DSc Aston, CEng, FRAeS, MIStructE, MHKIE

The importance of the building industry to the economy of Hong Kong requires the Department to provide forward-looking graduates who can be employed as surveyors and engineers with generalist building management skills in a strong technological base. The Department promotes the benefits of research collaboration, consultancy services and extension programmes to assist the industry in meeting the challenges of technological change. The Department is expanding and upgrading its programmes and activities to meet the demand for advanced level education for key managers in the industry.

Department of Computer Engineering and Information Technology

電腦工程與資訊科技系

Acting Head: Professor YAN, Hong

BE Nanking Inst. of Posts & Telecommunications, MSE Mich., PhD Yale, FIAPR, FIEAust, SMIEEE, MISCB, MISMRM, MINNS, MSPIE

The Department of Computer Engineering and Information Technology (IT) was established in 2001 as a strategic move of City University of Hong Kong to echo the rapid and extensive developments in information technology. The IT Department, with its well-focused strengths in multimedia, computer and information technologies, has a clear vision – to take a leading role in education and research in the areas of computer engineering and information technology in Hong Kong and the Asia Pacific region.

Providing timely and quality education is a prime objective of the Department. At present, we offer the Bachelor of Engineering (Honours) Degree in Computer Engineering, the Master of Science in Multimedia Information Technology, MPhil and PhD studies. In addition, we are planning to offer more programmes in collaboration with other academic counterparts and the industry. In addition to nurturing the whole-person development of students, the Department, in collaboration with the industry, endeavours to build the competitive edge of students with hands-on experience and industrial exposure. By carrying out industrial projects in real working environment under the Industrial Attachment Scheme and the Cooperative Education Scheme, our students can integrate theoretical knowledge with practical skills. The exposures also develop student's independence and inter-personal skills. Besides, we receive generous support from the industry, in terms of software and hardware donations and collaborative projects, to enrich the teaching and learning resources for students.

As reflected in its slogan, "Providing Quality Education and Initiating Technology Advancements", the Department is committed to providing training to meet the challenges in this revolutionary information era and fostering continuous advancements in the fields of computer engineering and information technology.

Department of Computer Science

電腦科學系

Head: Professor Yao, Frances Foong BSc National Taiwan, PhD MIT, FAAAS

The Department offers a wide range of taught and research degree programmes aimed to equip our graduates with technical skills and professional knowledge to play leading roles in the digital revolution that is currently in progress, much of which is fueled by the advent of the internet, web computing, and interactive multimedia technologies.

The Department is also committed to continuing education, particularly, in the application of information technology (IT) in education and commerce. This is reflected in the variety of part-time programmes initiated by the Department.

The programmes, while giving graduates a solid theoretical foundation in software design and engineering, also emphasize practical system implementation skills. This strong combination of theory and practice is clearly demonstrated in the Department's research outputs in international journals, its software development and consultancy assignments for the local industries and the inclusion of an industrial placement year in the undergraduate programme in Computer Science.

Department of Electronic Engineering

電子工程學系

Head: Professor Luk, Kwai-man BSc(Eng) PhD *HK*, CEng, FCIE, FIEE, FIEEE, Member of Electromagnetic Academy

The Department offers three undergraduate programmes in Electronic and Communication Engineering, and Information Engineering; two taught master's level programmes and two research degree programmes. The Department aims to nurture professional engineers, who will possess innovative minds, and the technical knowledge and practical skills of designing and manipulating electronic devices and systems underpinning most of the exciting advances in modern information engineering, communications, automation and consumer technology. They will play a key role in advancing the development of modern global economy in Hong Kong and in the Pearl River Delta (PRD) Region.

In less than 20 years, the Department of Electronic Engineering's achievements rank among the highest in Hong Kong and are comparable to excellent departments internationally. Many of our 45 academic staff were recruited from top universities overseas. They excel in both basic and applied research, which also boosts their teaching and service work. In the last two Government Research Assessment Exercises, we boasted the highest number of active researchers in the electrical and electronics areas in the region. About 90% of our professors were assessed as research active in 1999, close to the highest in Hong Kong. We are actively involved in seven research centres and currently there are eight Fellows of IEEE, 2 Fellows of OSA, 2 Croucher Senior Research Fellows as well as three members of national academies.

Besides, the Department has excellent laboratories in applied electromagnetics, antennas and RF circuits, control systems, digital and mobile communications, electronic packaging, fibre optics, Linux, optoelectronics, power electronics and teletraffic and networking. There are also three general teaching laboratories and a student terminal room, with a total floor area of over 3,000 square metres. Our professors have also commercialized many ground-breaking technologies into marketable products, such as Base station antennas for 2G and 3G mobile communication systems; Compact antennas for duplex Global Positioning Systems (GPS); Dimming control for electronic ballast; the millimeter-wave receiving technology; and the TeleEye, the first publicly listed company arising from university research in Hong Kong. A further five subsidiary companies have been set up and so far a total of 40 patent applications have been filed with 13 granted.

In view of the rapid development of the electronics industry in the PRD Area, the Department pioneered a large-scale Industrial Attachment Scheme in 2001 for over 100 students with many multi-national and well-established companies to provide out-of-class learning experience for its students. With the support of these companies, this has been extended recently into a one-year co-operative education programme. Some of the students joining these schemes were offered jobs as engineers immediately upon completing the programmes. In 2003, **over 98% of our graduates from the undergraduate programmes** were engaged within a few months after graduation, some of whom pursuing further studies. Many of our alumni have now become presidents, R & D directors, engineer managers and IT managers of large corporations.

Department of Manufacturing Engineering and Engineering Management

製造工程及工程管理學系

Head: Professor Hung, Michael Yau-yan
PhD III., Fellow of SEM, Fellow of SPIE

The first objective of the Department is to meet Hong Kong's educational needs, at both undergraduate and postgraduate levels. Its academic programmes cover a variety of disciplines including manufacturing engineering, industrial engineering, mechatronic engineering, automation systems, engineering management, as well as design and technology.

Manufacturing and the related industries are the backbone of the Pearl River Delta's economy. The second objective is to support the regional industries in meeting the technological and managerial challenges of the 21st century, by engaging extensively in research and development as well as technology transfer. To expedite technology transfer, the Department has already fostered close links with the industries in the region through collaboration and consultancy activities. The activities are supported by a complex of state-of-the-art laboratories and a team of talented academics with considerable experience in cutting-edge industrial research and development.

For the manufacturing industry, the Department focuses on teaching modern computer-aided manufacturing technology aiming at equipping our graduates with the know-how to manage, develop and run modern integrated manufacturing systems. As products reflect increasing sophistication, especially in the integration of mechanical and electronic concepts, the Department places great emphasis on engineering design in product development. The Department also gives emphasis to the development of students' communication and management skills.

For other engineering and service industries, the Department focuses on teaching operational and management principles in order to produce graduates who can engineer, plan, evaluate and optimize operations in enterprises.

To enhance employability of graduates, the Department's programmes emphasize on experience-based learning. Students gain practical experiences through participation in the Industrial Attachment and the Co-operative schemes. Consequently, the employment rate of the Department's graduates is very high, exceeding 83% even in the difficult employment environment of 2002.

Department of Mathematics

數學系

Head: Professor Zhang, Qiang BSc Fudan, MSc PhD N.Y.

The Department specializes in applied and computational mathematics. Undergraduate teaching is backed up by extensive research in a wide range of topics. This places us in close contact with many modern uses of mathematics. Our programmes are both relevant and up-to-date.

The Department is conscious of rapid developments in Hong Kong's high technology industries and is keen to introduce programmes producing high-quality graduates in Mathematics capable of making a contribution to such industries.

Department of Physics and Materials Science

物理及材料科學系

Acting Head: Professor Chan, Johnny Chung-leung

BSc MPhil HK, PhD Colorado State, FHKMetS

The world of science and technology in the new millennium is facing scientific challenges in the areas of information technology, biotechnology, nanotechnology and environmental science. In all these endeavors, materials issues are ubiquitous and the understanding of the underpinning physics is essential. In 1993, the City University of Hong Kong, recognizing the importance of these frontier challenges as well as the need for a synergism between education and research encompassing both physics and materials, formed the Department of Physics and Materials Science — the first of its kind in Hong Kong. The Department's objectives are threefold: 1) to educate students with advanced knowledge and skills, 2) to conduct innovative research leading to the advancement of science and technology, and 3) to render professional services and provide resources for the professorial community in Hong Kong and the Pearl River Delta region.

The academic staff of the Department have all earned doctoral degrees from the world's leading academic institutions. Many acquired international reputation and substantial working experience in North America, Europe, Australia and China before joining the Department, bringing with them invaluable knowledge and skills to transfer to their students. Apart from education, the Department excels in research and collaborates with international scientific communities. Some of our current research areas include: applied optics, atmospheric and environmental physics, computational materials science, condensed matter physics, diamond-like hard coatings, electrical ceramics, instrumentation and measurements, medical radiation physics, nano science and technology, organic light emitting devices, shape memory alloys, and surface science.

The Department has well-equipped laboratories and a multimedia education facility to serve students and all research staff. It has a group of devoted teachers and researchers who welcome new challenges and are ready to bring state-of-the-art education to all students entering the undergraduate and postgraduate programmes.

School of Creative Media

創意媒體學院

Dean: Professor James S Mov

BA MA Ill., PhD Ill. (Urbana-Champaign)

Creative media encompasses a wide variety of positions in the media-related fields, including animation, multimedia design, advertising, television, film, publishing, arts administration and media production and in the business and manufacturing sectors where high-end technologies are increasingly used in the production processes.

If you are interested in developing yourself in such areas as computer animation, film and video production, multimedia design, art directing, production management, screenwriting, directing, digital art, or to become a critical media scholar, the School of Creative Media is the place for you.

Our mission is to train a new breed of multimedia specialists, professionals who are not only skilled in the technology of digital media but who are also versed in the art of storytelling, content creation and media production and who can master a multiplicity of media forms.

Our students are encouraged to develop their potential in critical thinking, innovation and the capacity to integrate technology and creativity. They are also trained to understand the business and legal environments in which media industries operate. In addition to the mastery over the technological skills, they will be well-equipped to fill the leading positions and face challenges from the ever-changing media landscape.

Artistic awareness and creativity require intellectual curiosity, critical thinking, imagination and an appreciation of an interdisciplinary approach to all fields of media production. These themes run through all of the courses taught at the School. In selecting our students, we look for those who are open-minded, with broad interests and a willingness to explore new fields and develop new skills. We advise the applicant to present a portfolio of creative work – of whatever kind – which can demonstrate his/her talents

School of Law

法律學院

Dean: Professor Peter Malanczuk

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The School of Law prepares its students for the legal profession and for law-related careers in the public service and private enterprise. It offers a variety of educational programmes to meet the needs of those whose careers will be involved in the legal profession in Hong Kong, mainland China, and the Asia-Pacific region. The School maintains regular contacts with the legal profession and strong links with universities in mainland China and overseas through collaboration in research projects, teaching programmes and student exchanges. It has an outstanding international academic staff and pursues excellence and innovation in teaching and research. Its faculty contributes articles, books and advice on legal issues of importance to Hong Kong and other jurisdictions.

Law facilitates human interaction and sets standards for conduct. Its object is to resolve and prevent conflicts, to maintain peace and order, and to assist individuals, companies, governments and others in solving problems. Law permeates every aspect of life. Lawyers are called upon to assist individuals in such varied areas as buying property, setting up businesses, resolving marital problems, negotiating contracts and dealing with government agencies. Those with legal training also assist companies and governmental agencies and others in equally diverse ways.

Programmes in the School of Law

In addition to the Bachelor of Laws with Honours and the Juris Doctor, the School offers the Associate of Legal Studies for legal executives; the Postgraduate Certificate in Laws for those preparing to become solicitors or barristers; the Master of Laws in Chinese and Comparative Law (Regular Mode); the Master of Laws (Fast-track Mode); the Master of Arts in Arbitration and Dispute Resolution; the Bachelor of Accountancy and Law in cooperation with the Department of Accountancy; and, in cooperation with the Department of Chinese, Translation and Linguistics, the Master of Arts in Language and Law. The School also provides service course teaching to other academic departments in the University.

Division of Building Science and Technology

建築科技學部

Head: Mrs Mo, Julie Kwok-wah Chu BA BArch MSc HK, FHKIA, CMRIBA

The Division of Building Science and Technology provides, at Associate Degree Level, programmes in Architectural Studies, Building Services Engineering, Construction Engineering and Management, Surveying (Building Surveying/Estate Surveying/Quantity Surveying), Digital Visual Design* and Facilities Management*. These programmes were established to meet the increasing demand for highly technical, creative and competent personnel in the building construction, facilities management and visual design industry.

The six Associate Degrees are vocational-based with special emphasis on industrial participation by employers and practising professionals, which has resulted in companies sponsoring the annual students projects competition and exhibition. All the programmes have recognition from the relevant professional institutions.

The graduates of all programmes are particularly attractive to potential employers and are also well prepared for furthering their academic advancement. The Division of Building Science and Technology has a team of well qualified academic staff, and with strong technical and clerical support. The Design Studios and Computer Studios are equipped with state-of-the-art hardware, software and equipment providing excellent hands-on opportunities for students.

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^{*} Non-government funded programme

Community College of City University

香港城市大學專上學院

Acting Principal: Mr John Dockerill BSc Manc.

The Community College of City University is a self-financed College with a high level of autonomy in its management and operation, set up by the University on 1 July 2004 to offer educational programmes leading to CityU award bearing Associate Degrees, undergraduate degrees of other educational institutions, and other educational programmes for the benefit of the community.

The Community College incorporates the Divisions of Commerce, Computer Studies, Language Studies, and Social Studies which, for the past twelve years, have been serving Hong Kong as providers of high quality education for work and further study. The Associate Degree programmes offered have set a high standard in terms of academic quality, comprehensive learning experience, graduate employability, and articulation to degree programmes. The Community College provides its students with excellent professional preparation, and adds value to each student's educational experience through its well-planned programmes of study, experienced teaching staff, and numerous out-of-class activities such as leadership training, overseas academic attachments, study tours, and career attachments, etc. The mission of the Community College is to help Hong Kong's young people to discover and develop their potential, and to contribute to the prosperity and welfare of Hong Kong as members of a high quality workforce.

In 2004-05, the College will offer a range of programmes at different entry levels to cater for the education needs of the community. These include a Pre-Associate Degree programme, 21 Associate Degree programmes which are offered in the full-time, part-time and on-line modes of study, and four top-up bachelor's degree programmes awarded by the Universities of Coventry, Napier, Swinburne and Northumbria at Newcastle.

Division of Commerce

商學部

Acting Head: Dr Ko, Sai-hong

BA *McM.*, MPhil *Lough.*, PhD *HK*, Barrister-at-Law of Middle Temple, Solicitor (Supreme Court of Hong Kong)

The Division of Commerce offers five full-time and part-time programmes for first year intake at the Associate Degree level: Associate of Business Administration in Accountancy, Associate of Business Administration in Electronic Commerce and Web Technology, Associate of Business Administration in Financial Services, Associate of Business Administration in General Management, and Associate of Business Administration. Except for the Associate of Business Administration in General Management and the Associate of Business Administration, which are self-financing programmes, all the other three programmes are UGC-funded.

All the programmes provide high quality education, focusing on meeting manpower needs at the junior managerial level in the areas of Accounting, Business Administration, Finance, Economics, Banking, Business Informatics, e-Commerce, Logistics, and Management Science, but sufficiently broad to facilitate further studies in a wide variety of commerce related fields.

The Division's Associate Degree is a valuable qualification in its own right and the majority of its graduates readily find employment upon graduation or articulate to local or overseas Programmes for completion of a first Degree.

Entry to these programmes is extremely competitive and the programmes have high recognition from professional and chartered institutions. The Division of Commerce has a projected student population of about 1,600 full-time and 200 part-time students for the academic year 2004–2005.

Division of Computer Studies

電腦學部

Acting Head: Dr Choi, Charlie Yiu-kuen

 ${\tt BSc}\ {\it CUHK}, {\tt MSc}\ {\it Leeds}, {\tt PhD}\ {\it Sund.}, {\tt CEng}, {\tt MIEE}, {\tt MACS}, {\tt MIE}({\tt Aust.}), {\tt MHKIE},$

RPE(ENS), CISCO Certified Academy Instructor

The programmes of the Division of Computer Studies aim to meet the increasing demand for higher level IT professionals in anticipation of the rapid and continuous expansion of the Hong Kong economy. The programmes support a variety of courses in the discipline and other interdisciplinary courses based on societal needs and articulation with Bachelor's Degree programmes.

To promote the use of IT in different aspects, we offer summer job placement, joint student projects with the private sector, technical visits, and overseas exchanges and tours. Seminars, competitions and social gatherings are also organized regularly to enhance students' peer learning, to discuss opportunities for further studies and future employment, and to reinforce links with the industry. The Associate of Science in Computer Studies is recognized by the Hong Kong Institution of Engineers for associate membership. The Division possesses 23 well-qualified academic staff supported by the technical and clerical staff. The computer laboratories are equipped with state-of-the-art hardware, software and equipment. These include two project laboratories, a Linux workstation laboratory, a network laboratory, a multimedia laboratory and four divisional computer laboratories, which provide students with excellent hands-on experience.

Division of Language Studies

語文學部

Acting Head: Ms Lau, Wanda Woon-yee BA MA HK, DipEd CUHK

The Division consists of six sections: Chinese, Japanese, English, Translation, French and Korean. To meet Hong Kong's need for qualified graduates with practical training in language and communication, UGC funded programmes at Associate Degree level are offered, which are Associate of Arts in Applied Chinese Studies, Associate of Arts in Applied Japanese Studies, Associate of Arts in English for Professional Communication and Associate of Arts in Translation and Interpretation. Unique features of these programmes include their close links with industry and strong emphasis on communication technology.

Besides these programmes, the Division also offers an Associate of Arts in Bilingual Communication Studies with four options (Chinese and English, Chinese and Japanese, English and Japanese, French and English) on a self-financed basis, and provides a full range of service language courses in English and Chinese, and language electives, including French, Korean, Japanese and Spanish to support associate degree and degree programmes in the Community College of City University.

Division of Social Studies

社會科學學部

Acting Head: Dr Wong, Pik-yuen Chan

BSSc, MSW CUHK, EdD Brist., RSWHK

The Division offers social science programmes at Associate Degree level. The Associate of Social Science in Social Work produces graduates qualified to work as Social Work Assistants in both government and non-government sectors. The Associate of Social Science in Community Services Management equips students with interpersonal and management competence to work in customer-related and community service settings. The Associate of Social Science in Public Administration and Management trains students to become competent junior and middle level administrators and managers for the public and social sectors. The Associate of Social Science in Leisure and Tourism Management*, which is offered in both classroom and on-line mode, provides students with knowledge and skills for taking up first-line management positions in the leisure and tourism industry. The Associate of Social Science in Applied Psychology* furnishes students with the knowledge of psychological concepts and principles which can be used in a wide variety of professional and interpersonal settings. The Associate of Social Science in Applied Social Studies* provides broad-based foundational knowledge in a wide spectrum of social science subjects, and more focused and in-depth studies in the disciplines of Applied Psychology, Urban Studies and Public Relations.

In addition, the Division also provides various social science subjects for other programmes offered within the Community College of City University.

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^{*} Non-UGC funded programme

School of Graduate Studies

School of Graduate Studies

Dean: Professor Wong, Roderick Sue-cheun BA San Diego State Coll., PhD Alta., FRSCan, Foreign Member, Academy of Sciences of Turin

Over the years, the University has successfully offered taught postgraduate and research degree programmes in the Faculties of Business, Humanities and Social Sciences, and Science and Engineering, as well as in the Schools of Creative Media, and Law. Many postgraduate programmes have been developed to meet the professional needs of Hong Kong.

To provide focus and support to the expanding postgraduate student population, the University established the School of Graduate Studies in 1994. The principal role of the School is to facilitate the educational experience of students during their course of study in the University. The School is committed to consistency of standards and academic quality throughout the University.

The School is headed by the Dean who is also the Chair of the Board of Graduate Studies. The Board is responsible to the Senate for the oversight of all taught postgraduate and research degree programmes. The School serves to: (i) promote postgraduate study and research opportunities offered by the University; (ii) facilitate student admissions and student financial support; (iii) monitor study and research progress, examinations and graduation; (iv) organize student forums and workshops; (v) coordinate research conferences and seminars; and (vi) compile student statistics as well as publications relating to graduate studies.

In general, the School advises and supports Faculties/Schools and academic departments in the dissemination of "best" practices as well as the promotion of new educational initiatives. It also serves to strengthen links with other institutions in order to encourage successful academic exchanges and facilitate the recruitment of non-local students. In addition, it helps to strengthen the research culture of the University through cementing links between the taught postgraduate and research degree programmes on one hand, and between student research degree projects and research and consultancy projects of staff on the other. The School works with the CityU Postgraduate Association (CUPA), an official postgraduate student body, to assure programmes which are sensitive to student concerns.

School of Continuing and Professional Education

School of Continuing and Professional Education

Director: Mr Wong Kit-hung, Charles MH

BSc Lond., MA Br. Col.

The School of Continuing and Professional Education (SCOPE) is part of CityU Extension, the extension arm of the University to serve the community. The mission of SCOPE is to provide quality continuing education for professional practice, retraining and self development which anticipate and respond to community needs and effects of social and technological changes. Continuing and professional education programme is one of the most important channels where the University can offer access to its human, physical and technological resources for the advancement of society. The School is committed to freedom of enquiry, the pursuit of excellence in teaching and interaction with the community.

The School has two main target groups. For the first group, working adults, there are short and certificate/diploma courses for general interest, leisure and continuing professional development. There are also progression certificate/diploma and top up degree programmes to enable those with HKCEE to obtain undergraduate degrees. Together with a range of masters and doctoral programmes, the School has a full range of programmes with different entry points for lifelong learners in various disciplines and professions.

The second target group are teenagers. The School provides preparatory programmes for higher education in the form of Pre-Associate Degree Programmes (in association with Community College of City University) for school-leavers and Project Yi Jin as a remedial programme for those who are not compatible for regular secondary school education. There are also a number of part-time and full-time programmes to allow achievers from this route to pursue further education.

SCOPE has close working relationships with various industries, professional bodies and a large number of overseas institutions in offering award bearing programmes, and is considered to be a major innovative provider of quality continuing education in many disciplines and professions. Given this international and professional perspective, the School is actively exploring opportunities for the provision of programmes in China.

With a total enrolment of over 25,000 per year and the full-time equivalent student load of 4,000, SCOPE is one of the major providers of continuing education in Hong Kong. The School also undertakes institutional work on behalf of the University by offering optional language courses for regular CityU students.

Research Centres

Research Centres

University Research Centres

Centre for Coastal Pollution and Conservation

Director: Professor Rudolf Wu Shiu-sun

The Centre aspires to be a leading research centre in the Asia-Pacific region and internationally, especially in studies relevant to tropical and sub-tropical environments. The mission of the Centre is to conduct and foster highest quality, multidisciplinary research on marine pollution and conservation; to make a significant contribution to the protection and management of the coastal environment of Hong Kong and the region through high level applied work; and to assume a leading role in the protection and management of the coastal environment through research, training, consultancy work and other professional services.

Research Focus

- Ecotoxicology
- Pollution Monitoring
- Pollution Control
- Risk Assessment
- · Conservation and Ecology

Centre of Super-Diamond and Advanced Films

Director: Professor Lee Shuit-tong

The Centre's mission is to nurture and reinforce collaborative research in the area of nanoscience and nanotechnology, diamond, organic electroluminescent materials and devices, and advanced thin films with the aim to become an internationally recognized centre of excellence; to assist Hong Kong industries in making use of the technologies based on nanoscience and nanotechnology, diamond, organic electroluminescent materials and devices, and advanced thin films; to enhance the image and reputation of the University as a university which cultivates high-quality research and technology of wide industrial applications; to promote and support collaborative research with institutions in China in the area of nanoscience and nanotechnology, diamond, organic electroluminescent materials and devices, and advanced thin films; and to become an eminent research centre with solid strength for attracting external funding.

Research Focus

- Synthesis and characterization of nanoscale materials and exploration of their novel properties
- Fabrication and characterization of nanoscale electronic and optoelectronic devices
- · Organic electroluminescent materials and displays
- Single crystalline and nanocrystalline diamond and cubic boron nitride films
- Superhard thin films, advanced coatings and tribology
- · Surface and interface materials science
- Computational materials physics on the above experimental topics

Language Information Sciences Research Centre

Director: Professor Benjamin Ka-yin T'sou

The Centre aims to: (1) foster interdisciplinary research in several areas; (2) provide a forum for experienced researchers and young scholars alike to work together on problems of language and information technology in Chinese speech communities; (3) play a major role in advancing language information sciences globally; (4) provide a new and useful bridge between technology and humanities and social sciences; and (5) inform the community about relevant research findings, especially within the Chinese context. It focuses on the structure of natural language, how information is encoded and decoded through it directly and indirectly, and how the processes involved can be studied and simulated with computational techniques for the advancement of the sciences and the humanities. This field of research integrates cognitive sciences, including linguistics and neuro-sciences on the one hand and advanced technology (including information engineering and computing science) on the other.

Research Focus

- · Chinese Linguistics
- · Corpus Linguistics
- Speech Sciences
- · Technical/Industrial/Commercial Applications
- Social/Educational/Humanities Applications

Liu Bie Ju Centre for Mathematical Sciences

Director: Professor Roderick Wong Sue-cheun

The Centre's mission is to contribute to the development of knowledge in all branches of mathematics, especially applied and computational mathematics; conduct first-class research in applied mathematics and computational mathematics; facilitate high-quality research by attracting eminent visiting scientists, and by supporting all levels of collaboration; further improve interaction and collaboration between mathematics institutes; extend and disseminate knowledge by organizing mathematics conferences, workshops, symposia, colloquia and half-year programmes; organize special programmes for graduate students and post-doctoral fellows; support the publication of journal articles, books, preprint series and lecture notes series; and attract outside funding and donations which will enhance research in mathematical sciences.

Research Focus

- · Asymptotics and Perturbation Methods
- Special Functions of Mathematical Physics
- Partial Differential Equations and Calculus of Variations
- · Learning Theory, Complexity and Computation
- · Applications of Differential Geometry
- · Fluid and Solid Mechanics, Computational Mechanics
- · Linear and Nonlinear Waves
- · Mathematical Finance
- Numerical Analysis and Optimization
- Finite Element Methods, Wavelets

Optoelectronics Research Centre

Director: Professor Chu Pak-lim

Optoelectronics is concerned with the study of generation, transmission, and management of light. The Centre's mission and objectives are to establish a leading international research centre of photonics and applied optics; to serve the Hong Kong, China, and international optoelectronics industries by providing consulting, training and technology transfer; and to serve the Hong Kong government by providing advice in connection with technology transfer.

The research activities of the Centre include:

- Design and fabrication of optical waveguides and devices
- Design and fabrication of optical fibre devices
- Optical Communication systems
- · Optical sensing
- Lasers
- · Optical holography and shearography
- Optical signal processing

Wireless Communications Research Centre

Director: Professor Edward Yung Kai-ning

The Wireless Communications Research Centre was established in 1994 with an aim to be one of the best institutions of its kind in the world. In line with the mission of the City University, we conduct curiosity-driven fundamental research in strategically selected areas in wireless communications and carry out product-inspired applied research relevant to the local electronics industry. Moreover, we also deal with application-specific contract research, consultancy, and other technology transfers to industry.

Unique Facilities

- Compact Antenna Range
- · Near Field Antenna Measurement
- Electromagnetic Compatibility
- · Failure Analysis and Reliability Engineering

Outstanding Contributions

- Patch Antenna
- Compact Microwave Resonant Cell
- · Ultra Wideband Systems

Spin Off Companies

- · Yantai Hi-Gain Hi-Tech Co Ltd
- GoldRadio Communications Co Ltd
- MaCaPS International Ltd
- Citycom Technology Ltd

Faculty Research Centres

Accounting and Corporate Governance Centre

Acting Director: Dr Chen, Charles Jieping

The Centre is dedicated to the achievement of high quality interdisciplinary research and teaching in the areas of accounting and corporate governance. The Centre will design state-of-the-art curricula and train professionals with a sound understanding in accounting and corporate governance for the private and public sectors. The Centre aims to identify key corporate governance issues and problems in the Chinese Mainland and the Asia Pacific region and to undertake collaborative research with international institutions and bodies designed to provide solutions and prescriptions. Furthermore, the Centre aims to enhance the international image and quality of the Asia-Pacific Journal of Accounting & Economics and provide a forum for collaborative and interdisciplinary research in accounting and corporate governance.

Key Ongoing Research Projects

- Corporate Governance Issues in Hong Kong
- Corporate Governance Issues in the Chinese Mainland
- · Asia Pacific and International Accounting Issues
- Corporate Financial Structure and Dividend Policies
- International Corporate Governance Issues

Centre for Chaos Control and Synchronization

Director: Professor Chen Guanrong

The Centre aims to promote fundamental research on the emerging and cutting-edge technology of chaos control and synchronization, targeting academic leadership and commercial and industrial applications. It provides a visible base for inter-institutional and inter-disciplinary cooperation, reaching out to the financial market of Hong Kong and beyond. It also plays a significant role in technological advances and transfer, as well as quality postgraduate training. It is a place for studying nonlinear science and engineering.

Research Focus

- Chaotic dynamical systems and their control and synchronization, with emphasis on fundamental theory studies, engineering design, and practical applications
- · Nonlinear circuits and computational algorithms
- Chaos generation via control methods and circuit design
- Chaos and bifurcation in power systems and power electronics
- Chaos technology for Internet and communications
- Complex dynamical networks: modelling, stability, control and synchronization

Centre for Chinese and Comparative Law

Acting Director: Professor Peter Malanczuk

The Centre aspires to become a research centre of excellence in the area of Chinese and comparative law in the Asia Pacific region through organizing, undertaking and facilitating research on Chinese and comparative law. The Centre focuses on both theoretical and practical aspects of legal research and emphasises studies in global issues from a Chinese and Asian perspective and with an interdisciplinary focus. The Centre disseminates research output in Greater China and overseas. Through its activities, the Centre endeavours to provide a platform

for creation, exchange, discussion and debate of ideas and perspectives on Chinese and comparative law and to develop a vigorous and cooperative research culture within the School of Law and the University.

Research Focus

- · Civil and Commercial Law
- · Cross-border Legal Issues
- Foreign Investment and Trade Law
- · Criminal Law and Criminal Justice
- Environmental law
- · Constitutional Law
- · Comparative Law Theory and Practice
- · Socio-legal Studies and Economic Analysis of Law

Centre for Cross-Cultural Studies

Director: Professor Zhang Longxi

The Centre promotes research on the interactions between Chinese and other cultural traditions, particularly but not exclusively East-West studies. It aims to enhance the international visibility and reputation of the University in humanistic studies. The Centre is devoted to the study of cross-cultural understanding with a clear humanistic emphasis. Taking advantage of the international characteristics of Hong Kong and maintaining connections with eminent scholars and research centres overseas, the Centre is well situated to support high quality research and to make significant contributions to scholarship locally and internationally.

Research Focus

- · Hermeneutic tradition in China and Western hermeneutics
- Chinoiserie
- Culture and cartography
- · Chinese-Western cultural relations since Matteo Ricci
- · Conception and Organization of Knowledge in Pre-Modern Asian and European Courts

Centre for Media Technology

Director: Professor Z Q Liu

Through close collaborations with leading institutions in the world and industry partners, the Centre aims to establish a world-class centre of excellence in advanced media technologies and applications that serve the masses and to enhance the competitive advantages of the Hong Kong's creative industry. The objectives of the Centre are (1) to conduct research and development in innovative media technology; (2) to provide cutting-edge technology to IT and creative industries in Hong Kong and the world; (3) o foster closer collaborations with industrial partners through technology transfers and market-oriented development; (4) to offer opportunities to train research students and media professionals.

Research Topics

- Cyber media space
- · Active media and technologies
- · Artificial life and computer animation
- Script visualization (ScriptViz)
- · Image processing and pattern analysis

- · Mixed reality
- · Multimedia content delivery: indexing, retrieval, streaming
- · Media applications over wireless and wireline networks

Governance in Asia Research Centre

Director: Dr Julia Tao Lai Po-wah

The Centre is committed to innovative, cutting-edge research on the ethical, the institutional and the policy aspects of governance in Asia. Its research agenda emphasizes the investigation of theoretical and practical issues of governance from a cross-cultural, interdisciplinary and comparative perspective. It operates at the intersection of philosophy, politics, public management and policy studies. The goal of the Centre is to develop awareness of the ethical and cultural aspects of governance, to contribute to new paradigms of institutional reform, and to enhance policy making and policy implementation in Asia.

On-going Research Programmes

- · Ethics, Culture and Governance
- Institutions, Management and Governance
- · Policies, Process and Governance

Southeast Asia Research Centre

Director: Professor Kevin Hewison

The Centre's mission is to develop a world-class research centre in Hong Kong for the study of contemporary Southeast Asia. The Centre's aim is to make new and valuable contributions to Southeast Asia studies, establishing City University of Hong Kong as an internationally recognized centre of excellence in this field. The Centre adopts a comparative and interdisciplinary perspective on thematic issues. Its research seeks to encompass multiple sectors of Southeast Asian societies, including central and peripheral, urban and rural, male and female, government and non-government.

Research Programmes

- Southeast Asia and globalizations: environment, people, markets
- Southeast Asian fault-lines: schisms, convergence, conflict
- Southeast Asian interactions: cross-border and inter-ethnic relations

Applied Strategic Development Centres and Applied R & D Centres

Applied Strategic Development Centres and Applied R & D Centres

Applied Strategic Development Centres

To further strengthen collaboration with industry, government and commercial sectors, the University has established three applied strategic development centres. These centres are designed to promote and stimulate applied R & D initiatives at the University with the aim of developing new products, processes and services that have potential commercial applications.

Centre for Electronic Packaging and Assemblies, Failure Analysis and Reliability Engineering (EPA Centre)

Director: Professor Chan Yan-cheong, Department of Electronic Engineering

Funded by the then Industry Department, the EPA Centre was established in July 1998 and aims at providing turnkey "one-stop-shop" full services to a wide range of electronics manufacturing industries. These include applied R&D, technology transfer, open-access laboratory, consultancy and manpower training. In February 2000, the Centre acquired the status of Applied Strategic Development Centre (ASDC) in City University of Hong Kong. The ASDC is a focal point to nurture applied R&D in advanced electronic packaging and assemblies which is of direct benefit to the community for commercial and industrial applications. It now holds the most comprehensive range of sophisticated equipment worth over \$20 million, the first of its kind ever found in a local tertiary institution, providing indispensable support to our activities in academic research and applied R&D. Backed by CityU's strong academic research support and excellent collaboration with both local and overseas top-notch research centres, the ASDC has already demonstrated excellent results in the applications of midstream R&D and providing valuable services to the industry. This is unique for our CityU's research team to integrate academic research and applied R&D, and to apply research results to the local industry with flying colours.

Centre for Innovative Application Development of Multimedia and Internet Technologies (AIMtech Centre)

Director: Professor Horace Ip Ho-shing, Department of Computer Science

The Centre for Innovative Application Development of Multimedia and Internet Technologies (AIMtech Centre) aims to establish itself as a centre of excellence for innovative applications of multimedia information and Internet related technologies. The AIMtech Centre responds directly to the University's call for emphasis on professional practice and applied research and to promote practical exploitation and effective deployment of technology through co-operation with industry to meet the local and regional needs.

AIMtech Centre draws on the existing strength of the Department of Computer Science in the area of multimedia information processing, visualisation and Internet computing. The core members of the AIMtech Centre, possessing an excellent record in securing external funding from government agency and industry are recognized as experts in multimedia and school-based Internet applications.

AIMtech Centre's work focuses on the following areas:

- The identification of challenging projects of multimedia and Internet systems which will
 create an impact on the society.
- The commercialization and/or technology transfer of applied R & D results in these strategic areas
- The promotion of exchange programmes and dissemination of knowledge between academia and industry in the area of multimedia and Internet application developments.

The Centre also hosts the SUN Centre of Excellence on Pervasive Computing and a sub-centre on Internet Security and PKI Applications.

Quality Evaluation Centre (QEC)

Director: Dr Leung Kwan-kwok, Department of Applied Social Studies

Quality Evaluation Centre (QEC) aims to promote and stimulate high quality applied research and development initiatives at CityU, to transfer their research results to the relevant sectors and to enhance the quality of social and public services in local and regional communities. It is established with functions to promote the development of evaluation guidelines, evaluation models, data archives, and publications in order to facilitate the governmental and non-governmental organizations in the utilization of our research materials in their service.

The QEC specializes in two niche areas of applied social research — survey and programme evaluation. There are four different levels of staff expertise in the area of service and evaluation. The first is expertise related to evaluation and assessment processes. Some of the components are: group communication skills, counselling, focus group interviews, data analysis, sampling, surveys, and telephone interviewing skills. The second is technical competence in dealing with programming and evaluation models as well as telephone marketing. The third is knowledge of specific service sectors. Examples include education, environmental services, health care, juvenile justice, media services, public health, recreational services, labour relations, and social services. The fourth is the provision of various training courses in social sciences and other related disciplines to different sectors in China, including Hong Kong SAR. It aims at enhancing the cooperation with both governmental and non-governmental organizations in the Chinese mainland and Hong Kong, and increasing their competitiveness as a whole.

Our expertise is coordinated under four initiatives: the Consultancy Project, the SDRU (NGOs and media services), the China Project (training programmes), and Tendered Project (social services). In terms of synergy, there is a sustained track record of collaboration with government departments, NGOs, and business sectors.

Over the past four years, the QEC has conducted over seventy projects of service and programme evaluation. Our investigators, in the areas of education, elderly, health care, and youth, have involved in a diverse range of research and consultation activities.

For further information, please refer to our homepage at http://www.cityu.edu.hk/qec.

Applied R & D Centres in the Pearl River Delta

As the Hong Kong economy is set to achieve greater integration with that of the Pearl River Delta region, the University has extended its research platform to the PRD through the establishment of three applied R & D centres in Shenzhen and Zhuhai in 2001. In so doing, the University aims to capitalize on the respective strengths of the PRD and Hong Kong, hoping to

contribute to the economic development of both areas. The centres will tap into the talent, facilities and opportunities for commercialization of research outputs available in the Mainland and will help strengthen our collaboration with sister universities, research institutes and business enterprises there. Their overall objectives include development of advanced technologies, offering training to research staff and students, provision of consulting services and commercialization of research results.

Biotech & Health Centre

Director: Professor Fong Wang-fun

Located in the Shenzhen Virtual University Park, the Biotech & Health Centre focuses on research relating to biotechnology and environmental studies. Its research programmes include traditional Chinese medicine and drug development, genomics and biochips, development of medical devices, and studies of mangrove wetland.

Industrial Technologies Centre

Director: Dr Albert Cheung

Also located in the Shenzhen Virtual University Park, the Industrial Technologies Centre conducts research in the fields of wireless communication, embedded devices, photonics, materials technology, manufacturing engineering, power electronics and others.

Information Technology Centre

Director: Professor Hong Yan

The Information Technology Centre is housed in the Zhuhai Southern Software Park. It currently focuses on computer software and system technologies, encompassing research projects in the following areas: multimedia systems for education and entertainment, medical imaging, Internet computing, language engineering, and information technology for building and construction.

Academic Support Facilities and Services

Academic Support Facilities and Services

The University provides a full range of advanced facilities and services in support of its academic activities through the academic support centres, namely, the Computing Services Centre, the Library, the Chinese Civilisation Centre and the English Language Centre.

There are a variety of laboratories and studios which are specifically designed to meet the particular needs of the academic discipline concerned. Students can make good use of the facilities which support practical sessions and workshops that aim to enhance their professional skills.

Computing Services Centre

Acting Director: Mr Raymond Poon

The Computing Services Centre (CSC) is the IT hub of the University. Its Student Terminal Area, located on the second floor of the Academic Building, is equipped with around 700 PCs and SUN Ray 1 workstations distributed in 16 rooms, 13 being teaching studios each with a big screen projector and an audio system, and 3 terminal rooms for open access. All PCs are equipped with multimedia devices as well as CD-RW drives. The main Computer Room at the far end of the CSC Student Terminal Area is home to over 50 powerful central servers including supercomputer-class systems and a 9-Tera bytes Storage Area Network (SAN) and Backup System. These servers serve around 9,800 PCs and workstations to support the teaching, research, administrative functions and offers more than 80 software packages catering for a wide spectrum of needs of users in various disciplines. The Service Counter, besides offering immediate, full-range services to users, also provides the Mobile Computer Service to lend wireless notebook computers or LAN cards to students for on-campus use.

The CSC manages the CTNET III, probably the largest and most sophisticated university campus network in Hong Kong. It consists of a Gigabit Ethernet backbone for data, video and voice transmission. Besides the central servers, 40 student Local Area Networks (LANs), 62 staff LANs (mainly supported by NAS), 300 dial-up lines (up to 56 Kbps) with a total of over 30,000 computer accounts, 5,200 staff workstations, 4,600 student workstations, and 366 printers are connected to the CTNET III.

In addition to the general data services/facilities such as email, intranet, Internet, facility booking and library resources access etc., the CTNET III also delivers video and multimedia services like video-on-demand, video conferencing, live TV broadcast, live Internet broadcast, multimedia courseware, and digital image library.

The CTNET III has a 300M bps Ethernet link to HARNET (the Hong Kong Academic and Research Network, which connects the campus networks of eight UGC funded institutions together), and shares with all HARNET members a 155M bps link to the Internet, a 45M bps link to Internet 2, a 1G bps link to HKIX, a 155M bps link to CERNET, and a 45M bps link to TANET. In addition, the CTNET III also has a 12M bps private link to the Internet.

The CSC also provides computing training and education to staff and students by organising staff computer courses, Student Computer Literacy Programme, CSC Forums and publishing all kinds of booklets and reference guides. As for enquiry on IT, CSC Service Counter and Help Desk provide immediate and useful assistance to the whole University community.

Hard Copy Service, located opposite to the main Computer Room, is the in-house multimedia production unit that serves the whole University. It is equipped with various necessary equipment and software for the production of different kinds of presentation materials that reach professional standard.

Library

Librarian: Professor Hsianghoo Steve Ching

The Run Run Shaw Library provides comprehensive library and information services covering the entire range of academic disciplines in the University. It is located on Level 3 of the Academic Building.

As a key agent for education and research support in the University, the Library is holding in its collection around 804,621 volumes of books, 172,895 bound serials and 39,523 pieces of media resource items. The Library also made available to its users some 27,000 serial titles of which about 22,000 are electronic journals. Together with some 500 electronic databases, these electronic resources can be accessed on or off campus. The entire Library is connected to the campus wireless LAN. It provides a total of 2,000 seats for its users and is open from 8:30 a.m. to 11 p.m. daily and during examination periods, until 1:00 a.m., thus providing staff and students with better access to library materials and enabling them to pursue their studies and research in the Library.

All materials are classified using the Library of Congress classification scheme. The media resources collection includes a multitude of audio-visual and multi-media materials for both academic and leisure use. All materials in the library collection can be searched and accessed via an online library system. Within the Library, workstations are provided for searching the online public catalogue, navigating the World Wide Web and accessing electronic resources while the computerised circulation system facilitates checking in and out of library materials. And through the online system, users can also have instant access to the library catalogues of local UGC-funded institutions and overseas universities. Staff and students are welcome to make recommendations to the Library to improve its services and its collection.

Chinese Civilisation Centre

Director: Professor Cheng Pei-kai

The Chinese Civilisation Centre is an independent teaching unit set up in July 1998 to develop and implement Chinese civilisation courses for the undergraduate students of the University. In recognition of the value of an all-round, and holistic education, the courses aim at widening the horizon of students and enhancing their cultural competence.

Given the present social matrix of Hong Kong, a broad and in-depth knowledge of Chinese culture is of particular relevance and importance. A familiarity with the essence and implication of different elements of Chinese civilisation will be a definite asset to our graduates. Not only will it enable them to understand and appreciate their own cultural background, it will also provide in their personal development the depth and breadth that facilitate the building of good interpersonal relations.

Instead of employing the conventional pedagogical approach, the majority of the teaching and learning done in the courses involves online teaching, open lectures, art demonstrations, field trips, self exploration and guided studies. Regarding Chinese culture as a profound entity, the Centre will invite distinguished scholars, artists and outstanding public figures to deliver lectures or conduct workshops. Apart from attending open lectures, participating in activities, students are

required to carry out an in-depth study on a self-selected topic. The Centre will provide students with access to a broad collection of both printed and multi-media reference materials. Students need to explore and interpret different aspects of the course content and incorporate them into their own experiences. To assist students in understanding difficult issues and to give them guidance, teaching staff will act as tutors and meet students regularly in a format of tutorial sessions.

Hence, besides transmitting knowledge, the Chinese Civilisation Centre is intended to serve as a foundation for the University's aim to bring students and staff together to develop a more productive balance between teaching and learning. With an open and lively learning environment, students will take the initiative to continue to learn more about Chinese culture and eventually form the habit of becoming life-long learners. After realizing both of these objectives, students will be aware of the impact of their cultural heritage and be able to recreate the spiritual bond that characterizes the unity of our civilisation.

English Language Centre

Head: Ms Jean Young

The English Language Centre (ELC), set up in September 1997, is an independent teaching unit within the University. It consists of several dedicated classrooms, a self-access centre and a language lounge where students can relax and chat in an English language environment.

The majority of the teaching done in the Centre involves the University and College English courses. These are courses designed to help students achieve the English attainment requirement of the University. Currently over 4,000 students are enrolled, from the Faculties and College. This represents around 70% of the new student intake each year.

The self-access centre and language lounge provide students with access to a range of focused instructional materials and other English language resources. In the language lounge, students can watch satellite television or movies, listen to music, use the language learning programmes on the computer, play one of the variety of games available, read magazines, or just chat to each other. The emphasis is on creating a relaxed environment for students to work in groups. For those who prefer to work alone in a quieter environment, the self-access language learning centre is equipped with a variety of computers and audio-visual equipment and well stocked with textbooks, reference books, language worksheets, CDs, videos and laser discs to provide language practice or focus specifically on language learning. Language learning advisors are on duty in the self-access centre at advertised times.

The Centre also organizes a range of informal activities, including a conversation club, a current affairs discussion group, a drama group, a film discussion group, karaoke sessions, singalong sessions, and provides support to student debating and public speaking societies.

The language lounge, self-access centre and informal activities are available free of charge to all students of the University, not just those taking the ELC Courses. The self-access centre is open seven days a week during the semester. The language lounge is closed on Sundays.

Faculty Laboratory Centre

Head: Dr Cheung Chi-tong, Albert

Laboratory work is instrumental in developing students' practical and experimental skills. To this end, the University has set up, under the administration of the Faculty of Science and Engineering, a number of well-equipped laboratories in a safe environment. Where there is an overlap of interest, facilities and support services are administered by the Faculty Laboratory Centre, providing cost-effectiveness, efficient operations and a basis for unified control.

Facilities and Services

Electronic Services Unit (ESU)

ESU provides electronic services support for the Faculty. The major responsibilities of the Unit are equipment maintenance, calibration services, electronic design and industrial training.

In-house equipment maintenance supported includes corrective and preventive maintenance for the instruments and equipment used in the departmental laboratories and research centres. Outside maintenance provided by the equipment suppliers or manufacturers, including warranty repairs, maintenance agreements and ad hoc services, can also be commissioned by ESU.

In order to achieve measurement accuracy traceable to international standards, periodic calibration services are carried out in the Calibration Laboratory for teaching and research equipment with high utilization rates such as digital multimeters, oscilloscopes, generators, electronic balances, pH meters and auto-pipettes. The provision of calibration services has been certified to conform to ISO9001:2000 Quality Standard.

ESU also performs electronic design and development works from users' specifications involving analogue, digital and RF electronic circuits. Products built range from instrument accessories, control devices, teaching aids, laboratory kits to stand-alone systems. Custom designs involving electromechanical requirements are co-operated effectively with the Mechanical Workshop.

In addition, ESU is one of the training providers for undergraduate industrial training. The components offered are electronics, and electrical installation.

Equipment Inventory Unit (EIU)

EIU coordinates the control of laboratory equipment and fixed assets of the Faculty, including registration, transfer and disposal. It maintains a database of teaching and research equipment to ensure accountability and sharing, and provides information for maintenance of the equipment.

Faculty Computing Services (FCS)

The Services support the central computing facilities within the Faculty, including tutorial rooms and department laboratories. In addition, it coordinates and provides technical support to the Integrated Teaching Studio, a UGC-funded inter-institutional project.

Laboratory Safety and Supplies (LSS)

LSS is responsible for the support and system management of laboratory safety, dangerous goods, compressed and liquefied gases for the laboratories in the Faculty; as well as co-ordinating consumable acquisition.

Heavy emphasis is placed on laboratory safety. The Unit provides safety supplies and compiles Materials Safety Data Sheets (MSDS) for chemicals used in the University laboratories. Copies of the MSDS for chemicals used in secondary schools (the MSDS for Hong Kong Secondary Schools) have been distributed to school teachers and technicians during safety seminars. LSS also co-ordinates laboratory safety training for all new staff and research students in the Faculty. In order to provide more interactive learning, the training has been placed in a web-based (WebCT) environment. Besides, LSS manages the DG stores assigned to the Faculty and the outdoor Central Liquid Nitrogen Tank. The Unit has also developed the Personal Alarm System (PAS) in the Faculty's laboratories to safeguard staff and students who are working alone.

In addition, staff of LSS with supports from other sections have formed a Laboratory Safety Group that conforms to the OHSAS 18001 Occupational Health & Safety Management System Certification.

Mechanical Workshop (MW)

MW performs mechanical and electrical services for the Faculty laboratories. It is professionally operated and is equipped with conventional and CNC machines. Common machining and fabrication works are metal and non-metal test specimens, mechanical parts, sample holders, racks, framework, special laboratory benches and trolley. Based on the given draft ideas, MW can design and build workpieces and devices to users' specifications.

To supply power and utilities to the laboratory equipment, qualified MW staff are performing electrical and mechanical works. These include installing single and 3 phase isolators and socket outlets, electrical wiring to equipment, safety tests and installation of plumbing and pipeline systems.

Besides, MW provides mechanical maintenance services. Preventive maintenance and ad hoc repairs are carried out for fumecupboards, compressors, vacuum pumps, clean rooms and machinery. The provision of fumecupboard maintenance services has been certified to conform to the ISO 9001:2000 Quality System Standard.

The Workshop is also one of the training providers for industrial training. Contents covered include bench-fitting, basic machining, sheetmetal work, CNC operation and welding.

Teaching Resources Services (TRS)

TRS provides scanning and archiving support and develops multimedia teaching aids in conjunction with the departments' teaching staff. It also produces CD-ROM's for storing final year student projects, laboratory safety guidelines, promotional and information kiosks and various tutorials.

Design Studios

Under the management of the Division of Building Science and Technology are two design studios with over 110 drafting tables and three Computer Aided Design Studios equipped with over 140 terminals and the latest computer-aided drafting and design technologies. The area also includes an easily accessible Resource Centre with building-related technical catalogues, product samples, models, bench books, selected student projects, etc. to support and facilitate teaching and learning. Project Studios are set up to host seminars and guest talks. Informal discussions amongst staff and students and model making can be carried out in an open, centralized area at the design studios. All these facilities are contained in a central site to facilitate interaction among students and for easy access to all the resources.

Facilities in the School of Creative Media

The School is well equipped with dark rooms, TV studio and sound studios with players, mixers, and sound effects system to produce and edit sound tracks and sound effects. The School also has a wide range of purpose-built facilities and equipment for teaching including large-format computers; visual graphic and animation computer laboratory; non-linear editing workstations; multimedia laboratory which supports the innovative application of computing and digital technology; and production center which provides the audio and visual equipment for use by staff and students in the School.

Video Laboratories

There are six video laboratories, each equipped with video cameras in the main classroom and monitors and recorder in the adjacent observation cubicle. These set-ups enable videotaping of teaching and learning, staff training or research activities for evaluation.

Three conventional classrooms in the Yellow Zone also perform similar function. They are equipped with ceiling concealed microphones, dome cameras and recorders for VCD, DV and VHS recording formats. All the equipment is controlled by a LCD touch panel which is rack-mounted in an equipment rack inside the classroom.

Language Laboratories

There are seven language laboratories, each equipped with 24 student booths with monitors and a teacher console. These set-ups enable interactive learning and teaching of languages by using various audio and video teaching materials, or direct practice between students and teacher.

Education Development Office

The Education Development Office supports the work of the University to enhance the quality of delivered education. The office assists in the development of academic plans, academic policy, and educational quality assurance, including work with the relevant Senate committees. It provides expert services and activities supporting student learning and the professional development of teachers, including the course Learning to Learn, academic learning support services to students, teaching enhancement courses and workshops, consultations, work with academic departments, and the management of grants for teaching development. These two areas of responsibility are underpinned by an "institutional research" function, including the planning, coordination, collection, organization, interpretation and dissemination of institutional data relevant to education.

Student Services

Student Services

The University provides a wide range of student services and amenities to ensure that students enjoy a rich campus life on one hand, and a supportive environment for academic pursuit on the other. The Student Development Services takes good care of student needs and helps them in every way possible to overcome personal and study problems during their course of study at the University. The Students' Union and various student societies/interest groups actively promote their respective causes, such that there are ample opportunities for student participation in career, social, cultural and sports activities.

Student Development Services

Director: Mr Joseph K N Chan

The Student Development Services (SDS) is dedicated to enhancing students' educational experience in the University. Its mission is to optimize students' whole person development, advocate and cater for students' welfare, facilitate an challenging and stimulating campus life, as well as develop a nurturing intellectual community.

SDS concerns itself with the students' whole person development in the spiritual, intellectual, physical, social, aesthetic, emotional and career aspects. It offers a comprehensive range of personal advice, training programmes, psychological assessment service, interest courses, recreational and sports facilities, welfare services, health education programmes, resources libraries, scholarships and financial support that will help students with diversified backgrounds and needs to make the best use of their university education. Students are encouraged to join its programmes, use its services and discuss with its staff any personal concern or plan they may have. Students are also welcome to browse around the Student Development Centre on Level 6, and the Career Centre on Level 4 of the Amenities Building.

Career Centre

The Career Centre offers individual counselling service, information on campus recruitment, career planning, psychological assessment services. It runs a drop-in career advice service daily from 9–11 am. Students are welcome to browse through the information available or talk to the counsellors about their career concerns.

Career Service

Effective Career planning should start early, and be continuous and systematic. We offer personal career advice, job search skills training, career planning, business orientation, internship as well as graduate / summer employment opportunities to students of all years. Please visit our Career Centre, next to Lift 13, our Career Service web-site: http://www.cityu.edu.hk/sds/car/index.htm and the on-line job information system – JOBPLUS, through the "Career Development" under "School Services" of "CityU e-Portal".

Executive Mentoring Scheme

Selected students are matched with senior professionals and business / community leaders for broaden exposure and accelerated personal development through healthy and successful role-models.

Financial Assistance and Scholarships

The Office assists students who are in financial need to apply for government grants and loans, and bursaries and loans donated by private organizations or individuals. It also administers scholarships and prizes which recognize students' academic and non-academic achievement.

Internship Schemes

Career Centre operates a series of internship schemes in which student interns work in real life situations for various employers, with close review and consolidation by industry professionals. This Workplace Education Programme enhances the student interns' career readiness and will heighten their employability.

Leadership and Life Skills

As future leaders, you are welcome to join our diversified activities to develop the personal qualities, skills and basics. Topics covered include communication, decision-making, thinking, interpersonal relationship, leadership, creativity, team-building, motivation, time management and life-long-learning.

Non-local Students Services

The University welcomes non-local student through organizing orientation programmes for them. Buddies are introduced to the non-local students to facilitate their adjustment.

Cultural programmes and activities are organized throughout the year to cultivate a multicultural atmosphere on campus for student enrichment. Local students are encouraged to participate in Student Exchange Programme and a Pre-departure Training Programme is organized for them to make their study a fruitful experience.

Peer Counsellor

Equipped with counselling basics, our peer counsellors bring warmth and personal touch to the Campus at critical times, such as first year student orientation, Valentine's day and examination week when stress is at its peak.

Personal Counselling

If you have any concerns about your studies, relationship with friends and family, or any others issues you may have, please talk to our counsellors. You can do so by calling 2788 8478 or approach our Service Counter at 6/F, Amenities Building. Strict confidentiality will be observed.

Project Star

This is a popular student-centered leadership development programme which provides a lot of opportunities for students to tailor-make their own programmes. A comprehensive list of outdoor activities, talks, workshops and community service opportunities are offered.

Psychological Education and Testing

A range of psychological and career assessment tools on personality, personal attributes and career interests are available to enhance your self-understanding, develop potential and plan personal growth. Enquire at 2788 8169 or visit our website http://www.cityu.edu.hk/sds/ for details about our testing service. We also offer a variety of programmes geared to extending your psychological knowledge in Whole Person Development to facilitate better life management.

Services for Students with Disabilities

Students with disabilities are welcome to discuss with counsellors on their personal needs, adjustment to college life, learning difficulty as well as any other concerns. Related departments will be liaised to make necessary arrangement for them.

Sports and Recreational Facilities

A wide range of sports facilities are available for students and staff.

Facilities include a multi-purpose sports hall for badminton, basketball, handball and volleyball; two full-height gymnasia for badminton and volleyball, two practice gymnasia for martial arts, dancing, judo etc., a table-tennis room, a well-equipped physical fitness room, an indoor sports climbing wall, an indoor golf driving area, six squash courts, an outdoor basketball court and a 50-metre Olympic-size swimming pool.

Off campus facilities are available in the Joint Sports Centre at Renfrew Road which has an international standard all-weather athletic track, a full size grass soccer pitch, a multi-purpose court for basketball, handball, 5-a-side-soccer and volleyball, four flood-lit tennis courts, and a golf driving area.

Physical education courses are organized throughout the year for students to participate on a voluntary basis. Students can also take part in various inter-collegiate and internal sports competitions.

Student Activities and Campus Life Enhancement

The office maintains a collaborating relationship with the Students' Union, the Postgraduate Student Association and their affiliated student societies. It offers leadership training for student leaders, and provide advice, subsidies and resources to support student-initiated programmes. To enhance students' campus life and development, the office orchestrates a variety of cultural programmes and art performances throughout the year in collaboration with student groups and staff members. It also manages a wide range of recreational facilities and equipment for the general student body so as to facilitate student interaction and participation.

Student Ambassadors Programme

The Student Ambassadors Programme is a year-long student development programme with the aims to foster students' whole person development, to enhance students' sense of belonging to the University through the practical experiences of serving the University and to develop a pool of Student Ambassadors to help promote the University's image and community relations. The Student Ambassadors are a selected group of students from different disciplines. They are either nominated by department/division/school heads or apply to join the programme themselves.

Student Development Centre

The Student Development Centre is equipped with reference books, information booklets, audiovisual materials and computer-aided learning packages on themes of personal growth, life skills, health, sports, activities organization, etc. These resources aim to help students identify and acquire the keys to success in spiritual, intellectual, physical, social, aesthetic, emotional and career development, as well as facilitate them to plan and organize activities, with the ultimate aim of achieving whole person development.

Student Health Service

The Young Chung-yee Health Centre provides out-patient medical service, basic dental care, first aid and nursing care for students and staff. Health education programmes are organized to promote health awareness.

Student Mentoring Scheme

The Student Mentoring Scheme is a university-wide programme which aims to help first-year students adjust to university education, to develop a supportive personal network amongst first-year students and senior students, to create a warm atmosphere and positive academic culture on campus and to assist first-year students in enhancing their educational experience and development as a person and as a professional in their chosen fields of study. All 26 academic departments and more than 750 senior students participate in the scheme annually.

Student Residence

The Student Residence Office has been set up at Cornwall Street to provide an one-stop service for the management of student residence for undergraduate and postgraduate students. Together with the Residence Masters and Tutors, the Office strives to make the student residence a home away from home, and to enhance students' learning experience and growth through community living.

Student Welfare

The office assists students to apply for Student Travel Subsidy and MTR Student Travel Card. It also provides lockers for students to apply.

Supplemental Instruction Scheme

Learning can be enjoyable and rewarding under this scheme organized by SDS and academic departments. Under the support of academic institutions, senior students will meet with participants regularly to clarify course materials and stimulate each other's intellectual thinking and explanation.

Whole Person Development Award Scheme

The Whole Person Development Award Scheme is established to encourage students to take positive, systematic steps to pursue whole person development, as foundation for academic learning in University and preparation for life after graduation. Students' participation and involvement in student activities or extra-curricular training programmes will add scores leading towards the Award. Those who fulfill the Scheme's requirements will be rewarded with certificates and souvenirs. Students can register for the Scheme at SDS.

Student and Academic Exchanges

CityU focuses on student exchange and academic exchange as important means to broaden the outlook of its students. Continuous efforts are made by the External Liaison and Cooperation Office to cultivate and strengthen relationships with academic institutions outside Hong Kong for this purpose. The office also seeks to promote mutual understanding and collaboration with reputable institutions outside Hong Kong.

Efforts over the years have resulted in 330 institutional and faculty/departmental agreements with some 197 universities in various countries/regions around the globe. The University has also signed 87 student exchange agreements with universities in 19 countries/regions. Further efforts are made continuously to maintain fruitful collaborative relationships with our partners,

and to expand the list of partner institutions. CityU's linkages with these institutions often have led to joint research projects, exchange of teaching and research staff members, exchange of students and joint conferences.

Students' Union

The City University of Hong Kong Students' Union was established by student initiative. The Students' Union is recognized as an independent official student body. It has its own autonomy in running its affairs. It operates under a constitution which endorses yearly election of Executive Committee, Editorial Board and Union Councillors. An Arbitration Committee under the Union was formed in October 1992.

All students registered in full-time or sandwich programmes (except postgraduate students) are de facto members of the Students' Union with all its amenities at their disposal. They have the right to stand for election as officers of the Union who are responsible for various aspects of student life. Part-time students, graduates and staff of the University may also apply for associate membership.

The main objectives of the Union are to foster a spirit of unity, independence and democracy as well as to promote and safeguard members' general rights and welfare. In addition, it aims at improving the relationship among its members and with those of other tertiary institutions and the entire community.

The ultimate authority of the Students' Union rests on its members who can exercise their power through General Meeting and General Polling. A noteworthy division of the Union is the

University Affairs Committee, the channel through which students can present their views to the University.

The Students' Union, through organizing regular social functions, provides a focal point for students' social life in the University. Every year it organizes a series of orientation programmes at the beginning of Semester A for newcomers to familiarize themselves with the various aspects of the Union and student life. Affiliated to the Students' Union are 19 departmental societies and 38 clubs formed by the students.

The Union publishes the magazine, *CityPrint*, and the newspaper for members. The Union also runs a cut-price shop and a photocopy centre located on the 4th floor of the Academic Building and the 4th floor of the Amenities Building respectively.

CityU Postgraduate Association

CityU Postgraduate Association (CUPA) is an official postgraduate student body in the University, with its membership covering both research and taught postgraduate students.

CUPA serves as a communication channel between postgraduate students and the University. Its key objective is to promote a better academic environment and research culture in the University by encouraging communication and interaction among postgraduate students.

Development and Alumni Relations

The Development and Alumni Relations Office is established to advance the University by strengthening its ability to secure alternative sources of funding, and to develop a long-term and mutually beneficial relationship between the University and its alumni.

Student Services

The Office identifies prospective benefactors for systematic cultivation with a view to securing donations to support University developments, and organizes various fund raising activities to cultivate support from both the internal and external community. It also organizes alumni programmes and provides support to other University departments and alumni groups on alumni relations matters. It works hand-in-hand with The City University of Hong Kong Alumni Association in uniting alumni to support University developments, and maintains connection with some 20 other alumni associations. To strengthen alumni's involvement in University development, the Office organizes the Alumni Ambassadors Scheme and Alumni Giving Club enabling alumni to provide support to the University through various means.

Financial Assistance and Scholarships

Financial Assistance for Students

Full-time and sandwich mode students who encounter financial difficulty may apply for various forms of financial assistance such as Government grants and/or loans, University bursaries, loans, emergency funds and temporary student loan funds listed below.

Local Student Finance Scheme

Administered by the Government, this scheme offers financial assistance to needy students in the form of grants and/or loans. The former relates to academic expenses, tuition fees and union fees and the latter to living expenses. Loans are on interest bearing basis and recipients are expected to repay them within a specified period after graduation from the University. For 2004–2005, the maximum loan is HK\$33,190 and the maximum grant ranges from HK\$36,365 to HK\$73,610. Continuation fees for undergraduate and postgraduate programmes are not covered by the Local Student Finance Scheme. Application forms are available from the Student Development Services.

Non-means Tested Loan Scheme for Full-time Students

With effect from the 1998–99 academic year, the Non-means Tested Loan Scheme (NLS) was established to provide financial assistance in the form of loan to all students who are eligible for assistance under the Local Student Finance Scheme. The NLS loans are solely used to settle tuition fees and will be paid direct to academic institutions concerned. Continuation fees for undergraduate and postgraduate programmes are not covered by the NLS. Application forms are obtainable from Student Development Services.

Non-means Tested Loan Scheme for Students Studying Part-time or Self-financed Programme

The NLS loans, same as that for full-time students, are solely used to settle tuition fees. Application forms are obtainable from the District Offices and Student Financial Assistance Agency.

Bursaries, Loans and Emergency Funds

Students in financial need may also apply for bursaries or loans donated by CityU academic departments, private organizations, firms, or individuals. University bursaries / loans available, which are administered under CityU Financial Assistance Scheme, as at 1 May 2004 include:

Business & Professional Women of Hong Kong Bursary C.Y. Ma Charity Fund Bursaries CHC Group Medical Practice Bursary Chiap Hua Cheng's Foundation Bursaries City Lions Club of Hong Kong Bursary CityU Alumni Bursary CUPA Bursary Dr. Wu Yee Sun Bursary Ernst & Young Bursary H.T.G. Bursaries

Financial Assistance for Students

Hong Kong Computer Society Bursary

Hsin Chong — K.N. Godfrey Yeh Bursaries

Joyce M. Kuok Foundation Bursaries

K.S. Lo Foundation Emergency Bursary Fund

Kowloon Chamber of Commerce Bursaries

Lam Kwok Pun Bursaries

Miss Leung Pui Han Bursaries

Mr. Chan Tai Ho Bursaries for Student Athletes

Mr. Cheung Man Chung Memorial Bursaries

Mr. David Szeto Bursaries

Oriental Press Charitable Fund Association Bursaries (For FT students)

Oriental Press Charitable Fund Association Bursaries (for PT students)

PricewaterhouseCoopers Bursary

Providence Foundation Bursaries

Rotary Club of Hong Kong Island East — William Ling Memorial Bursary

Standard Chartered Bank Bursary

Standard Chartered Community Foundation Bursary

Swire Bursaries

The Chinese General Chamber of Commerce Bursaries

The Croucher Foundation Fund for Students with Emergency Needs

The Department of Biology & Chemistry Emergency Bursaries

The Faculty of Business Exchange Programme Awards

The Graham Tate Memorial Bursaries

The Hongkong Bank Foundation Local Bursary and Scholarship Programme

Tsim Sha Tsui District Kai Fong Welfare Association Bursary Fund

University Lodge Golden Jubilee Bursary

Zonta Club of Victoria Bursary

Students in serious need of financial assistance due to unforeseen circumstances may apply for emergency assistance from the University Fund for Needy Students, the Croucher Foundation Fund for Students with Emergency Needs, Albert Wu Charitable Trust Fund, C.Y. Ma Charity Fund Bursaries, H.T.G. Bursaries, K.S. Lo Foundation Emergency Bursary Fund, Mr. Chan Tai Ho Bursaries for Student Athletes, Mr. Cheung Man Chung Memorial Bursaries, Oriental Press Charitable Fund Association Bursaries, Oriental Press Charitable Fund Association Emergency Fund, Pong Ding Yuen Emergency Bursaries, The Department of Biology & Chemistry Emergency Bursaries, The Faculty of Business Exchange Programme Awards, William Wu Emergency Fund.

Further information about the bursaries, loans and emergency funds can be obtained from Student Development Services.

In addition to the above, financial assistance for research degree students also includes:

Studentship Research Tuition Scholarship Residence Allowance Conference Grants

Details can be obtained from the School of Graduate Studies.

Donations of Scholarships, Prizes and Student Activities Fund

Scholarships and prizes are donated by private organizations, firms, professional bodies and individuals. They are normally awarded on the recommendation of heads of academic departments to students on the basis of academic merits. Scholarships and prizes available as at 1 May 2004 include:

AIA Foundation Scholarships

Alice Chau Prize

American Chamber of Commerce Charitable Foundation Prize Book Award

Anthony Chan & Co Prizes

Armstrong-Hilton Ltd Best Student Award

Association of Chartered Certified Accountants (HK) Scholarships

Association of International Accountants Accountancy Prize

Automated Systems (HK) Ltd. Prizes

Automated Systems (HK) Ltd. Student Project Scholarship

Automatic Manufacturing Limited Company Scholarships

Bachelor of Social Sciences Foundation Courses Prizes

Bachelor of Social Sciences Outstanding Student Prize

Baker & McKenzie Prize in Contract

Baker & McKenzie Prize in Economic Law of China

Bank of Communications Scholarships

BNP Paribas Peregrine Scholarship

Boase Cohen & Collins Prize

BOCHK Charitable Foundation Scholarships

Chen Hsong Industrial Scholarships

Chiap Hua Cheng's Foundation Scholarships

Chu & Chu Scholarship

Chung Hwa Travel Service Scholarships

CIM Prizes

CIMA Prizes

CITINet Scholarship

City University of Hong Kong Alumni Association Scholarships

City University Outstanding Graduate Award

City University Outstanding Service Awards

CMA and Donors Scholarships

Compass Scholarship

CPA Australia Hong Kong China Division Excellence Award

Daikin Scholarships (for BC students)

Daikin Scholarships (for BST students)

Davis Langdon & Seah Scholarships for Quantity Surveying Career Development in PRC

Deacons Prizes

Dean's Scholarships of the Faculty of Science and Engineering

Dr. Allen Lee Scholarship

Dr. H L Chan Memorial Prizes in Chinese Management

Dr. John C T Chan Scholarships

Dr. John S Y Lee Scholarships

Dr. S W Lam Scholarships

Dr. William Tai-Wo Ng Scholarships

Ease Billion Hospitality Management Consultant Company Scholarship

EDKO Films Company Scholarship

Environmental Scholarship for the Best Final Year Project on Environmental Science / Ecology

Environmental Scholarship for the Best Graduate of the BSc(Hons) in Environmental Science and Management Programme

Environmental Scholarship for the Best MSc Dissertation on Ecology / Biodiversity / Conservation

EPSON Foundation Scholarship

Ernst & Young Young Fellow Scholarships

Faculty Medal of the Faculty of Science and Engineering

Fang Brothers Whole Person Development Scholarship Fund

Formica Scholarship

George Y C Mok & Co's Prizes

George Y C Mok & Co's Scholarship

GM International Group's Book Prizes

Grant Thornton Scholarship

Hanbo Enterprises Limited Scholarship

Hang Seng Bank Scholarships

Hanison Construction Company Ltd. Scholarship for MEng Building Engineering Student

Helen A Lo Book Prize

Hip Hing Further Education Scholarship

Hitachi (H K) Ltd Scholarships

Hong Kong & Kowloon Electrical Appliances Merchants Association Ltd. Scholarship

Hong Kong Association of Accounting Technicians Scholarship

Hong Kong Chiu Chow Chamber of Commerce Ltd Elite Athlete Scholarships

Hong Kong Computer Society Book Prize

Hong Kong Environmental Law Association Prize in Environmental Law

Hong Kong Institute of Human Resource Management Scholarship

Hong Kong Metal Finishing Society Prize

Hong Kong Science and Technology Parks Corporation Scholarships

Hong Kong Society of Accountants Scholarships

Hong Kong Translation Society Lu's Scholarship

Humanities and Social Sciences International Exchange Scholarship for Huron University

College, The University of Western Ontario

Humanities and Social Sciences Scholarships

IEE Prize

IEEE (Hong Kong Section) Prizes

International Fiscal Association Prize in Revenue Law

John Lam Prize

Johnson Controls Hong Kong Scholarships for Surveying / Building Services Engineering Students

Johnson Stokes & Master Prize for Overall Excellence

Joint Law Society of Hong Kong / Bloomsbury Book Prizes

Key Technology System Ltd. Student Project Scholarship

KHI Management Ltd. Scholarship

Korean Residents Association (HK) Scholarships

Kyung Hee University Scholarships

Donations of Scholarships, Prizes and Student Activities Fund

Li Po Chun Charitable Trust Fund Scholarships

LLM (Fast-Track Mode) Scholarships

LLM (Global Gateway) Scholarships

Lovells Prize for Overall Excellence

MACAPS International Ltd. Student Project Scholarships

MAQAB Outstanding Student Awards

Mizuho and Chekiang First Bank Scholarships

Mr. Arthur M Chan Scholarship

Mr. Chuang Shih Ping Outstanding Student Athletes Scholarships

Mr. Edinson H P So Scholarships

Mr. Frederick Kan Scholarship

Mr. K Y Lam Scholarship

Mr. Lam Tai Fai Scholarships

Mr. Matsubara Mitsunobu Scholarship

Mr. P Y Ngan Scholarships

Mr. Raja M Daswani Awards

Mr. Sze Tung Hoi Memorial Scholarships

Mr. Wallace C K Siu Scholarships

Mrs. Chiu Fuk San Memorial Scholarship

Mrs. Ng Ho Lai Ngan Prizes

Oriental Logistics Scholarship

Outstanding MS Students Scholarships

Outstanding Research Thesis Awards

Part-time PCLL Annual Scholarship

PCCW Foundation Scholarships

Pong Ding Yuen Memorial Fund for Bilateral Exchange of Students with Mainland China

Pong Ding Yuen Memorial Scholarship

PricewaterhouseCoopers Scholarships

Primary Education Outstanding Project Awards

Primary Education Outstanding Student Award

Principal Insurance Scholarships for the Most Outstanding Students of the Year

Programme Entrance Scholarships of the Faculty of Science and Engineering

Providence Foundation Scholarship

REUTERS Foundation Scholarship

Robertsons Prize

Rohm and Haas Electronic Materials Asia Limited Scholarship

School of Law Legal Practice Manuals Prizes

Seen-Youth Project Prizes

Shun Hing Education & Charity Fund Scholarship

Shun Hing Electronic Trading Scholarship

Simatelex Charitable Foundation Scholarships

Spanish Chamber of Commerce Summer Exchange Scholarships

Sports Scholarship for Elite Athletes

Sports Scholarship for Valuable Athletes

Spring-Time Outreach Scholarships

Surface Mount Technology (Holdings) Ltd Scholarships

Swire Scholarship

Swire Scholarships for Associate Degree Programmes

Sylva Entrance Scholarships

Taxation Institute of Hong Kong Prize

Donations of Scholarships, Prizes and Student Activities Fund

Technology Prizes for FSE Students

Temple Chambers International Mooting Prize

The Advocacy Institute of Hong Kong Prize in Advocacy

The Beacon College Scholarships

The Chartered Institution of Building Services Engineers Prize

The China Tax Society Scholarship

The Chinese General Chamber of Commerce Scholarships

The Clifford Chance Prizes for Most Improved Advocate

The College of Higher Vocational Studies Award on Contribution to Art and Culture

The College of Higher Vocational Studies Service Awards

The College of Higher Vocational Studies Sports Award

The Daniel R. Fung Q C Prize

The Department of Computer Science Outstanding Student Scholarships

The Department of Economics and Finance BBA Scholarships

The Department of Economics and Finance MSc Scholarships

The Department of Information Systems Outstanding Student Prize

The Department of Marketing Active Learner Awards

The Department of Marketing Exchange Program Awards

The Department of Marketing IELTS Awards

The Department of Marketing IELTS Most Improved Awards

The Department of Marketing Outstanding Student Scholarships

The Department of Marketing Outward Bound Awards

The Department of Marketing Whole Person Development Awards

The Department of Public & Social Administration Outstanding Academic Achievement Awards

The Department of Public & Social Administration Outstanding Achievement Book Prizes

The Department of Public & Social Administration Service Book Prizes

The Division of Building Science and Technology Further Education Awards

The Division of Building Science and Technology Scholarships

The Division of Building Science and Technology Service Awards

The Division of Commerce Exchange Study Scholarships

The Division of Commerce Outstanding Student Awards

The Faculty of Business EMBA Awards

The Faculty of Business Sports Awards

The Faculty of Humanities and Social Sciences Book Prizes for Promotion of Learning

The FSE Co-operative Education Scheme Awards

The FSE Industrial Attachment Scheme Awards

The Hong Kong Institute of Company Secretaries Prizes

The Hong Kong Institute of Company Secretaries Scholarship

The Hong Kong Institute of Surveyors (HKIS) Prizes

The Hong Kong Jockey Club Scholarships

The Hong Kong Management Association IT Management Club Scholarship

The Hongkong Bank Foundation Overseas Scholarship Scheme

The Honourable Mr. Justice Cheung Prize

The K Y SHAM — AAEF Scholarship

The Law Society of Hong Kong Prize in Professional Conduct

The LexisNexis Butterworths Legal Education Award

The S H Ho Foundation Ltd Student Project Scholarship

The Society of Builders, Hong Kong Scholarship

The Society of Chinese Accountants & Auditors Scholarship

Tian An China Scholarships

Wei Lun Foundation Scholarship
Whole Person Development Prizes
Wing Lung Bank Prizes
WLS Holdings Limited Scholarships for Building and Construction Students
Yau Lee Construction Company Ltd. Scholarships
Young Chung Yee Memorial Scholarships

For details on regulations for the scholarships and prizes, please go to SDS webpage or consult Student Development Services.

Student Activities Fund

The HongkongBank Foundation donated a fund of HK\$20,013 to the University to support student activities in the 2003–2004 academic year. The subsidy has been allocated to student societies for organization of 15 programmes. The amount of fund to be donated for the year 2004–2005 will be confirmed later.

Appendices

Appendix I: External Examiners

The following have been invited to serve as **External Examiner (EE)**, **Associate External Examiner (AEE)**, **External Academic Advisor (EAA)** or **Associate External Academic Advisor (AEAA)** for the programmes/departments indicated.

Faculty of Business

Prof Wee Chow Hou

Professor of Strategy, Management and EE Master of Business Administration Organization September 2003 – August 2006

Nanyang Business School

Nanyang Technological University

Singapore

Prof T S Chan

Associate Vice President EAA Master of Business Administration

Lingnan University (Executive)

HK October 2001 – September 2004

Prof Cheng Tai Chiu Edwin

Chair Professor EAA Master of Business Administration

Department of Logistics (in collaboration with Shanghai Jiao

The Hong Kong Polytechnic University

Tong University)

HK January 2004 – December 2004

Prof Nyaw Mee Kau

Vice President EAA Master of Business Administration

Lingnan University (in collaboration with Shanghai Jiao

HK Tong University)

January 2004 – December 2004

Accountancy

Prof Gary C Biddle

Head and Professor EE Department of Accountancy
Department of Accounting [BBA(Hons) Accountancy]

[BBA(Hons) Accountancy]

The Hong Kong University of Science October 2003 – September 2007

and Technology

HK

Prof Grace Pownall

Professor of Accounting EAA MA International Accounting

Goizueta Business School September 2002 – August 2006

Emory University

USA

Mr Maurice Ngai

Hong Kong EAA MA Professional Accounting and

Information Systems

(Corporate Administration Stream) December 2000 - November 2004

Prof Jeong-Bon Kim

Acting Head and Professor EAA MA Professional Accounting and Department of Accountancy

Information Systems

The Hong Kong Polytechnic University HK

(Professional Accounting Stream) February 2001 – January 2005

EE. Department of Accountancy

[BBA(Hons) Accountancy and Management Information Systems] October 2002 – September 2006

Dr Roger Debreceny

Associate Professor EAA MA Professional Accounting and

Information Systems

Division of Auditing and Taxation Nanyang Business School Nanyang Technological University Singapore

(Information Systems Stream) February 2001 – January 2005

MA International Accounting

Prof Brian Harold Andrew

School of Accounting EE Department of Accountancy

Banking and Finance [BBA(Hons) Accountancy and Law] Faculty of Management October 2003 - September 2007 University of Canberra

Australia **Dr Shimin Chen**

EAA Associate Professor PGC Professional Accounting

Department of Accounting and Finance October 2003 – September 2007 Lingnan University

HK

Dr Lin Zhiiun Head and Associate Professor EAA

Department of Accountancy & Law (in collaboration with Harbin Institute of

Hong Kong Baptist University Technology)

HK April 2004 – March 2008

Economics and Finance

Prof Pasquale Michael Sgro

Professor of Economics EAA Department of Economics and Finance School of Economics [BBA (Hons) Business Economics] Deakin University October 2002 - September 2005

Australia

Prof Maurice David Levi

Chairman of Finance Division EAA Department of Economics and Finance Faculty of Commerce [BBA (Hons) Finance]

University of British Columbia October 2002 – September 2005

Canada

Prof Kian Guan Lim

Professor of Finance EAA Department of Economics and Finance School of Business [BBA (Hons) Financial Engineering] October 2002 – September 2005 Singapore Management University

Singapore

Prof Eric Chang

Chair of Finance EAA MSc Finance

School of Business October 2002 - September 2005 The University of Hong Kong

HK

Prof. Jia He

Professor EAA MSc Financial Engineering

Department of Finance October 2002 - September 2005

The Chinese University of Hong Kong

HK

Prof Jacky So Yuk-chow

Professor of Finance EAA MSc Banking

School of Business October 2003 - September 2006 Southern Illinois University

USA

Information Systems

Prof Robert Zmud

EE. Professor Department of Information Systems Michael F Price College of Business [BBA(Hons) Electronic Commerce]

September 2003 – August 2005

University of Oklahoma

USA

Prof Sid L Huff

EE. Chair of Information Systems Department of Information Systems Faculty of Commerce and [BBA(Hons) Information Systems]

Administration

October 2002 – September 2004 Victoria University of Wellington

New Zealand

Prof Ting-peng Liang

EAA Professor of Information Systems MA Information Systems (IS Development Stream) Department of Decision Sciences and

Managerial Economics December 2002 - November 2005 Faculty of Business Administration

Chinese University of Hong Kong

HK

Prof Robert D. Galliers

Provost EAA MA Information Systems
Office of the Provost (IS Management Stream)
Bentley College October 2001 – September 2004

Massachusetts USA

Prof R Brent Gallupe

Queen's University, Kingston

Professor of Information Technology EAA MA Electronic Business

Management October 2003 – September 2005 School of Business

Ontario Canada

Management

Prof John Schaubroeck

Department of Management
Bennet LeBow College of Business
Drexel University

EE
Department of Management
[BBA(Hons) International Business
(Japan Studies)

Philadelphia BBA(Hons) Human Resources

USA Management]

October 2002 – September 2005

Prof Joseph L C Cheng

Professor of International Business and EAA MA International Business Management

Management September 2002 – August 2005

Department of Business Administration University of Illinois at Urbana

Management Sciences

Prof Wai-keung Li

USA

USA

Professor and Head EE Department of Management Sciences
Department of Statistics & Actuarial [BBA(Hons) Managerial Statistics

University of Hong Kong

BBA(Hons) Management

Science/Quantitative Analysis for

HK Business

October 2002 – September 2005

Prof Yupo Chan

Professor and Founding Chair

Department of Management Sciences

Department of Management Sciences

MA Quantitative Analysis for Business

Donaghey College of Information

October 2002 – September 2005

Science & Systems Engineering
University of Arkansas

Prof Scott T Young

Chairman EEDepartment of Management Sciences

Department of Management [BBA(Hons) Service Operations

DePaul University Management]

College of Commerce October 2002 - September 2005

Chicago USA

Marketing

Prof Gerald Albaum

Visiting Scholar EE. Department of Marketing University of New Mexico [BBA(Hons) Marketing]

Anderson Schools of Management November 2001 – October 2004

Albuquerque, NM87131

USA

Prof Allan Kit-kwong Chan

Associate Dean EE Department of Marketing Department of Marketing [BBA(Hons) China Business]

November 2001 – October 2004

School of Business Hong Kong Baptist University

HK

Faculty of Humanities and Social Sciences

Applied Social Studies

Dr Ira C Colby

Dean and Professor of Social Work **EAA** Social Work

Graduate School of Social Work October 2003 - September 2007

University of Houston

USA

Prof Philip Evans

Director of Graduate Centre EAA Applied Psychology School of Social Sciences, Humanities June 2002 – August 2004

and Languages

University of Westminster

UK

Prof Frederic C Devo

Professor of Sociology EAA East and Southeast Asian Studies **SUNY Binghamton** December 2003 - November 2007

Department of Sociology State University of New York -

Binghamton

USA

Prof Cho-yee To

Professor of Education School of Education University of Michigan USA EAA Primary Education

May 2003 – April 2006

English and Communication

Prof William Briggs

Professor School of Journalism and Mass Communication San Jose State University

California USA

UK

EAA English for Professional Communication October 2002 – September 2005

Teaching English as a Second Language

Dr Michael John Wallace

ELT Consultant Teacher Training Qualifications International Examinations Board Trinity College London

(Undergraduate) January 2003 – December 2004

EAA

Prof Thomas N Huckin

Professor of English and Writing Writing Program University of Utah Salt Lake City USA EAA English for Specific Purposes January 2003 – December 2004

Prof James H Watt

Professor and Chair Department of Language, Literature and Communication Rensselaer Polytechnic Institute Troy, NY USA EAA Communication and New Media

September 2003 – August 2006

Prof Diana Slade

Associate Dean Teaching and Learning Faculty of Education University of Technology Sydney Australia EAA Teaching English as a Second Language

(Postgraduate)

October 2003 – August 2006

Dr Pauline Gibbons

Senior Lecturer Faculty of Education University of Technology Sydney Australia English Language Education January 2003 – December 2006

EAA

Public and Social Administration

Prof Alan Murie

Professor of Urban and Regional Studies EAA Housing Studies

Director

October 2002 - September 2004 Centre for Urban and Regional Studies

University of Birmingham

UK

Prof Bert A Rockman

Director EAA Policy Studies and Administration

The School of Public Policy and November 2001 – October 2005

Management The Ohio State University

USA

Mr Simon Li Pak Ho

AEAA Housing Studies Chief Executive

Quality HealthCare Elderly Services Ltd November 2000 - September 2004

HK

Prof Deborah Davis

EAA Policy Studies and Administration Professor of Sociology

Chair (China Studies)

Department of Sociology October 2002 - September 2005

Yale University

USA

Dr Dorothy Chan Yuen Tak Fai

Associate Director EAA Policy Studies and Administration

School of Professional and Continuing (Transport Studies)

Education September 2003 – August 2007 The University of Hong Kong

HK

Prof Jan-Erik Lane

Professor of Political Science EAA Public Policy and Management

November 2000 - September 2004 University of Geneva

Suisse

Faculty of Science and Engineering

Building and Construction

Prof Peter Reginald Lansley

Professor of Construction Management EE October 2000 - September 2004

Department of Construction Management and Engineering

The University of Reading

Berkshire

UK

Dr Chan Man-wai

Head of Estates Office AEE October 2000 – September 2004

The Hong Kong Institute of Education

HK

Prof Martin Betts

Dean of Faculty of Built Environment EE October 2000 – September 2004

and Engineering

Queensland University of Technology

Brisbane Australia

Dr Mohan M Kumaraswamy

Department of Civil Engineering
The University of Hong Kong

HK

Associate Professor EAA September 2002 – August 2006

Prof Ko Jan-ming

Dean of Faculty of Construction and EE October 2003 – September 2004

Land Use

Vice President (Research) Chair Professor of Structural

Engineering

The Hong Kong Polytechnic University

HK

Prof Roger Flanagan

Professor of Construction Management EE October 2000 – September 2004

Department of Construction Management and Engineering

The University of Reading Berkshire

Berksnire

UK

Mr Yeung Kwok-on

Director AEAA May 2003 – August 2006

Ove Arup & Partners HK Ltd Arup East Asia Board

HK

Prof Eddie Leonardi

Professor and Director EAA March 2003 – August 2006

School of Mechanical and Manufacturing Engineering The University of New South Wales

Sydney Australia

Prof Paul T Y Chang

Emeritus Professor EAA December 2002 – August 2006

Department of Civil Engineering Hong Kong University of Science & Technology

HK

Mr Arthur H T Yung

Director AEAA January 2004 – August 2006

Arthur Yung & Associates Company Limited

HK

Computer Engineering and Information Technology

Prof Thomas S Huang

William L Everitt Distinguished EAA September 2003 – August 2007

Professor

Department of Electrical and Computer

Engineering

University of Illinois at Urbana-

Champaign

USA

Computer Science

Prof Dennis Longley

Professor EE July 2000 – June 2004

Information Security Research Centre Faculty of Information Technology Queensland University of Technology

Brisbane Australia

Australia

Prof Justin Douglas Tygar

Professor EAA July 2002 – June 2006

Department of Electrical Engineering and Computer Science & School of Information Management Systems University of California

Berkeley

USA

Electronic Engineering

Prof Chew Weng-cho

Director EAA November 2003 - October 2004

Centre for Computational

Electromagnetics and Electromagnetics

Laboratory

Department of Electrical and Computer

Engineering

University of Illinois

Urbana

USA

Prof Moshe Zukerman

Department of Electrical and Electronic EAA June 2003 - August 2006

Engineering

The University of Melbourne

Victoria

Australia

Manufacturing Engineering and Engineering Management

Mr Sze Wing-suen

Associate Professor and Deputy Head EAA October 2003 – September 2006 Department of Mechanical Engineering

The University of Hong Kong

HK

Dr Kevin D Barber

Professor of Operations Management EAA September 2002 – August 2005

Bradford University School of Management

Bradford

UK

Prof B G Dale

Head of School and United Utilities EAA October 2002 – September 2005

Professor of Quality Management Manchester School of Management

Manchester

UK

Prof Mooyoung Jung

Professor EAA October 2002 – September 2005

Department of Industrial Engineering Pohang University of Science and Technology (POSTECH)

Pohang

Korea

Prof Kazuo Yamazaki

Professor Department of Mechanical & Aeronautical Engineering College of Engineering University of California

Davis USA

Prof Paul G Ranky

Professor Newark College of Engineering

New Jersey Institute of Technology Newark

USA

Physics and Materials Science

Prof Tu King-ning

Professor & Chairman
Department of Materials Science &

Engineering UCLA Los Angeles

USA

Prof Lih J Chen

MOE Chair Professor and Dean Department of Materials Science and Engineering

College of Engineering

National Tsing Hua University

Hsinchu Taiwan

School of Creative Media

Dr Richard Allen

Associate Professor Department of Cinema Studies New York University

New York

USA

Prof Daniel J Sandin

Director Electronic Visualization Laboratory The University of Illinois at Chicago Chicago

USA

EAA October 2002 – September 2005

EAA

October 2003 – September 2006

EAA

October 2003 – September 2007

EE

October 2000 - September 2004

EAA

April 2003 - August 2005

EAA

April 2003 - August 2005

EAA

Prof Scott Fisher

Chair Interactive Media Division School of Cinema - Television University of Southern California Los Angeles

December 2003 - August 2005

School of Law

Mr Clement Shum

Dean of Students Lingnan University

HK

USA

Mr Andrew Bruce, SC

Barrister Gilt Chambers

HK

Prof H P Lee

Faculty of Law Monash University Australia

Dr Chiang Huang-chih

School of Law National Taiwan University

Taiwan

Prof Dong Shizhong China

Prof Michael Palmer

Head of Department of Law and Director of East Asian Law Centre School of Oriental & African Studies University of London

UK

Prof Michael Purdue

Chair of Law City University of London Department of Law UK

Prof Malcolm Smith

Law School Chuo University Japan

EAA Associate of Legal Studies

October 2002 - September 2004

AEAA

Bachelor of Laws with Honours November 2000 - September 2004

AEAA

Bachelor of Laws with Honours October 2001- September 2004

Bachelor of Laws with Honours AEAA

January 2001 - September 2004

Bachelor of Laws with Honours April 2001 – September 2005

AEAA

AEAA

Bachelor of Laws with Honours/Master of Laws (Fast-track Mode)

December 1997 – September 2004

AEAA Bachelor of Laws with Honours

October 2000 - September 2004

AEAA

Bachelor of Laws with Honours

April 2001 - September 2006

Prof Dr Rudolf Streinz

Full Professor AEAA Bachelor of Laws with Honours

Faculty of Law & Economics April 2001 – September 2006

Universität Bayreuth Germany

Prof A Dan Tarlock

Chicago Kent College of Law AEAA Bachelor of Laws with Honours

Illinois Institute of Technology May 1999 – September 2005

USA

Mr Kevin Paul Zervos, SC

Section Head of ICAC (Private Sector) AEAA Bachelor of Laws with Honours
Prosecutions Division March 2001 – September 2006

Department of Justice

HK

Prof Francis Trindade

Faculty of Law AEAA Bachelor of Laws with Honours Monash University March 2002 - September 2004

Australia

Prof Daniel Bradlow

Professor of Law and Director AEAA Master of Laws (Fast-track Mode)
International Legal Studies Program

November 2002 – October 2005

International Legal Studies Program Nove Washington College of Law

American University

USA

Mr Martin Dixon

Fellow and University Senior Lecturer in AEAA Bachelor of Laws with Honours Law April 2003 – September 2005

Queen's College University of Cambridge

UK

The Hon Mr Justice Michael Hartmann

Court of First Instance AEAA Bachelor of Laws with Honours High Court April 2003 – September 2005

HK

Prof Wang Chenguang

Dean AEAA Bachelor of Laws with Honours School of Law July 2003 – September 2006

School of Law Tsinghua University

PRC

Prof Sun Nanshen

Law School EAA Master of Laws in Chinese and

Fudan University Comparative Law (Regular Mode)
Shanghai October 2002 – September 2004

PRC

Prof	Pitman	Potter
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Professor of Law AEAA Master of Laws (Fast-track Mode) Faculty of Law April 1998 – September 2003

University of British Columbia

Canada EAA October 2003 – September 2005

Prof V V Veeder

Barrister EAA Master of Arts in Arbitration and

Essex Court Chambers Dispute Resolution

UK September 2001 – September 2004

The Hon Mr Justice Pang Kin Kee

Court of First Instance EAA Postgraduate Certificate in Laws High Court October 2000 – September 2006*

HK

Mr Benjamin Chain

Barrister AEAA Postgraduate Certificate in Laws

HK October 2000 – September 2006*

Mr William Kwok

Solicitor AEAA Postgraduate Certificate in Laws Y C Lee, Pang & Kwok Solicitors December 1999 – August 2005*

Y C Lee, Pang & Kwok Solicitors HK

Mr Kenneth K C Leung

Solicitor AEAA Postgraduate Certificate in Laws

Clifford Chance October 2000 – August 2005*

HK

Mr Peter K P Sit

Solicitor AEAA Postgraduate Certificate in Laws

Partner October 1997 – September 2006*

Sit, Fung, Kwong & Shum

HK

Mr Stewart K M Wong

Barrister AEAA Bachelor of Laws with Honours

Temple Chambers February 2004 – September 2006*

HK

Mr John C K Chan

Solicitor AEAA Postgraduate Certificate in Laws

W I Cheung & Co October 2001 – September 2004*

HK

Mr Clifford Smith, SC

Barrister AEAA Postgraduate Certificate in Laws

HK October 2001 – September 2004*

^{*} Period of appointment: or such other period as is consistent with a joint appointment with HKU.

AEAA	Postgraduate Certificate in Laws October 2001 – September 2004
AEAA	Postgraduate Certificate in Laws September 2002 – August 2005*
AEAA	Postgraduate Certificate in Laws October 2002 – August 2005*
AEAA	Postgraduate Certificate in Laws October 2001 – September 2004
AEAA	October 2002 – September 2005
AEAA	October 2002 – September 2005
AEAA	October 2002 – September 2005
AEAA	October 2002 – September 2005
AEAA	October 2002 – September 2005
AEAA	Bachelor of Laws with Honours October 2003 – September 2006
	AEAA AEAA AEAA AEAA AEAA

^{*} Period of appointment: or such other period as is consistent with a joint appointment with HKU.

The Hon Mr Justice Lunn

Judge of the Court of First Instance AEAA Bachelor of Laws with Honours High Court October 2003 – September 2006

Hong Kong

Dr Arthur McInnis

Consultant AEAA Bachelor of Laws with Honours

Clifford Chance October 2003 - September 2006

Hong Kong

Ms Harrlet Samuels

School of Law AEAA Bachelor of Laws with Honours

October 2003 – September 2006 University of Westminster

London UK

Prof Wang Zhenmin

Vice-Dean AEAA Master of Laws (Fast-track Mode)

School of Law November 2003 – September 2006

Tsinghua University PRC

Mr Dennis C K Ho

Solicitor AEAA Postgraduate Certificate in Laws

Ho & Ip October 2003 - September 2006

Hong Kong

Division of Building Science and Technology

Prof Brian Eugene Lee

International Director EAA Associate of Science in Construction International Recruitment Office Engineering and Management October 2002 - September 2005

University of Portsmouth

UK

Prof Francis Yik Wai-hung

Professor **EAA** Associate of Science in Building

Department of Building Services Services Engineering

Engineering October 2003 - September 2007

Hong Kong Polytechnic University

HK

Mr Patrick Lau

EAA Associate of Science in Architectural

Studies

September 2004 – August 2008

Prof Francis Ng Hang-kwong, JP

Past President of The Hong Kong EAA Associate of Science in Surveying October 2003 – September 2007

Institute of Surveyors

HK

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Mr Cheung Tat-tong

Director AEAA Associate of Science in Surveying
Aria and Associate Ltd.

AEAA Associate of Science in Surveying

March 2003 – September 2006

HK

Community College of City University

Mr Freeman Lau

Chairman of the Hong Kong EAA Associate of Arts in Digital Visual

Federation of Designer Design

HK October 2002 – September 2005

Mr Kenneth Chan Jor-kin

Managing Director EAA Associate of Science in Facilities

KC Surveyors Limited/ KCS Projects Management

Limited October 2003 – September 2007 HK

Division of Commerce

Mr Clement Shum Chun-yau
Dean of Students & Associate Professor EAA Associate of Business Administration in

Department of Accounting & Finance Financial Services

Lingnan University October 2002 – September 2005

HK

Prof Brian Andrew

Head of Campus EAA Associate of Business
Brisbane Campus Administration in Accountancy
University of Canberra October 2001 – September 2007

Australia

Dr Sherriff Luk Ting-kwong
Associate Professor EAA Associate of Business Administration

Department of Business Studies October 2003 – September 2005

Hong Kong Polytechnic University

Division of Computer Studies

Dr Chow Kam-pui

Associate Professor EAA Associate of Science in Computer

Department of Computer Science Studies

and Information Systems October 2002 – September 2005
The University of Hong Kong

HK

HK

Dr Reggie Ching-ping Kwan

Associate Professor EAA Associate of Science in Information

School of Science and Technology Technology

The Open University of Hong Kong October 2003 – September 2006

HK

Dr Eugenia Ng Mee-wah

Deputy Head and Senior Lecturer Department of Information & Applied Technology

The Hong Kong Institute of Education HK

EAA Associate of Science in Web

Technology

October 2003 – September 2006

Division of Language Studies

Prof Sin Chow-viu

Professor and Head EAA Associate of Arts in Applied Chinese

Department of Chinese Studies

The University of Hong Kong October 2003 - September 2006 HK

Mr Cheung Shu Wing Alfred

Director of Reefer Trade of EAA Associate of Arts in Bilingual

OOCL (Asia Pacific) Limited Communication

HK September 2004 – August 2006

Division of Social Studies

Prof Lee Kam-hon

Professor of Marketing EAA Associate of Social Science in Department of Marketing Community Services Management

The Chinese University of Hong Kong October 2003 - September 2007

HK

Prof Peter Richard Brown

Professor and Head Associate of Social Science in Leisure EAA

School of Leisure Studies and Tourism Management

Faculty of Commerce and Management November 2002 – September 2005

Griffith University

Australia

Dr Ian Thynne

Chair of Governance **EAA** Associate of Social Science in Public Governance Programme

Administration and Management

Charles Darwin University October 2002 - September 2005 Australia

Chinese Civilisation Centre

Prof Leo Ou-fan Lee

 EC^* Professor of Chinese Literature Chinese Civilisation Courses

Harvard University January 2004 –December 2005 USA

The External Academic Advisor (EAA) of Chinese Civilisation Centre has been entitled "External Consultant (EC)".

English Language Centre

Dr Thomas Lumley

Language Testing Research Centre The University of Melbourne Australia

EE English Language Courses July 2003 – June 2005

Appendix II: Staff List (Academic and Equivalent Administrative Grades)

Office of the President

President and University Professor

Chang, Hsin-kang (H K Chang) 張信剛

BS National Taiwan, MS Stan., PhD Northwestern, FREng, Légion d'Honneur, GBS

Assistant to the President (Community Relations)

Chan, Pauline Hing-yan 陳慶茵

BSW HKP

Abbreviations used in the staff list:

Asst Prof : Assistant Professor UL : University Lecturer

SL: Senior Lecturer

^{*} The staff list is as of August 2004 and the conventions in the Commonwealth Universities Yearbook on the presentation of staff qualifications have been adopted in the listing with modifications.

Office of the Deputy President

Deputy President

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Law, Danny Chi-kin 羅子健 MSc Salf.

Leung, Agnes Bo-wah Siu 梁蕭寶華 HD *HKP*, PGD(Eng for Prof.) *HKPU*Tang, Ringo Sai-chung 衛世鍾 BSSc *CUHK*, DipMS *HKP & HKMA*.

Cert(Ter. Ed. Admin. & Mgt.) HK, MBIM

Executive Officers I

Cheung, Portia Wai-hin 張偉軒 BSocSc HK

Fok, Chi-ying 霍志英 BBA CUHK, LLB LLM Peking,

PGCHKLaw CPHK

Li, Helen Yuk-yin 李玉燕 GradDipCompStud CNAA, MBA Kent

Lo, Belinda Yee-wah 盧李綺華 BA HK

Executive Officers II

Hui, Andra Mee-sheung 許美嫦 BSc CPHK, MBA H.-W., PGD (Eng. for the

Professions) MA HKPU, MBCS

Lam, Sam Hoi-sum 林海深 BBA CUHK

Luk, Cecilia Man-ping 陸萬平 DipBM HKP & HKMA, BCom Curtin

Wu, Joy Kin-lok 胡建樂 BA BEd Regina

Admissions Office

Director

Kwok, Joseph Kin-fun 郭鍵勳 BS (Associate Professor, Department of Applied

Social Studies)

BSocSc HK, MSW CUHK, PhD Nott.

Associate Director

Cheng, Emily Kit-ching Kwong 鄭鄺潔貞

BSocSc HK, DipDevStud Camb.,
MA Gloucestershire, EdD Leic.

Executive Officers I

Ip, Jane Tai-ching 葉帶貞 BA W. Ont., CertEd HK

Lam, Helen 林海倫 BA HK

Mak, Wing-han 麥詠衍 BA HK, MSc HKPU

Executive Officers II

Cheng, Lamy Lai-ping 鄭麗萍 BA City HK

Lee, Queenie Wing-yan 李泳欣 BSocSc HK, MA CUHK

Campus Planning Office

Director

Leung, Arthur Tat-yung 梁達勇 BSc CNAA, DipArch N. Lond. Poly., RIBA,

Reg. Architect(UK), Authorized Person List 1(HK), Reg. Architect(HK), CFM, MaPS,

FHKIA, FCIOB

Associate Director

Mitchenere, Brian C 梅清寧 MArch PhD Calif., RegArchitect(UK),

RIBA, CArchitect, AMArbInst(UK),

ACIArb, MaPS

Project Director

McBride, Samuel BSc MSc Belf., Reg Architect (UK), RIBA,

MHKIA, Reg Architect (Architects Reg.

Board)

Engineer

Lai, Elvis Kim Ming 黎劍明 BEng, MSc(BS) HK, CEng, MIEE, MHKIE

Associate Managers

Lau, Kenneth Kwok-on 劉國安 Dip HD Asso HKP, Dip CEM, RPEng,

AMICES, MACE, MCIOB, MHKIE,

MHKIS, ARICS

Man, Chin-ho 文展豪 BEng Sheff., MSc(Eng) HK, CEng,

MIMechE, MHKIE, MCIBSE

Wong, Leo Kwok-leung 黃國樑 HC Morrison Hill TI,

AdvDipSPM HKPC&ACE, AMCIOB

BSc S. Calif.

Executive Officer II

Wong, Meithy Mei-fu 黃美芙

City University of Hong Kong Press

Director

Kwong, Patrick Tze-hea 鄭子器 BSc HK

Graphics Manager

Chan, Toni Tuen-nin Hui 陳許團年 MA CNAA

Administrative Officer

So, David Wai-wing 蘇偉榮 BSc CUHK, CertEd HK

Assistant Editorial Manager

Chan, Edmund Ka-yeung 陳家揚 BA HKPU, MA HKBU

Senior Reprographic Officer

Yuen, Paul Poh-beng 阮坡民 BA City HK

CityU Enterprises Limited

Managing Director

Ng, James Kam-ming 伍金銘 (Executive Director, Office of CityU Extension; Chief Executive Officer, CityU Professional Services Limited) BCom NSW, ACA(Aust.), CPA(Aust.), FHKSA, MInstPS(HK)

Company Secretary

Lam, Shirley Siu-lai 林小麗 (Associate Director, Office of CityU Extension; Company Secretary, CityU Professional Services Limited) MA Macq.

Finance and Administration Manager

Man, Michael Kai-kwong 文啟光 BSc Minn., GradDip (Financial

Management) N.S.W., MEcon Macq., CPA(Aust.), AHKSA, ACIS(Aust.)

Company Administrator

Lam, Agnes Mok-lan 林木蘭 HC HK Poly, MCIS, AHKICS

CityU Professional Services Limited

Chief Executive Officer

Ng, James Kam-ming 伍金錎 (Executive Director, Office of CityU Extension; Managing Director, CityU

FHKSA, MInstPS(HK)

BCom NSW, ACA(Aust.), CPA(Aust.).

Enterprises Limited)

Company Secretary

Lam, Shirley Siu-lai 林小麗 (Associate Director, Office of CityU

Extension; Company Secretary, CityU

Enterprises Limited)

MA Macq.

Executive Manager

Cheuk, Fandy Ho-fan 卓可芬 BSc HK, MBA MA City HK

Executive Officer

Shun, Gill Chi-kwan 沈芷筠 BA City HK, MBA Portsmouth

Communications Office

Acting Director

Chan, Betty Pik-hang 陳利碧衡 BA W. Ont.

Publications Manager

Ho, Peter Kei-kwong 何圻光 BSSc CUHK, MA Missouri

Administrative Officer

Lam, Shirley Yuen-ping 林婉萍 BA HK, MA City HK

Supervisory Executive Officers

Ho, Grace Shiu-pai 何秀蓓 BA CUHK, MA City HK

Ho, Claudia Sin-ka 何倩嘉 BA HKBC

Executive Officer I

Mackenzie, Shiona Maree 麥美詩 BA Tor.

Executive Officers II

Chan, Edward Wai-yiu 陳偉堯 BSocSc HKBU

Chen, Shuyee 陳舒萱 BA National Taiwan, MA City HK

Ho, Fanny Ming-chong 何明莊 Lai, Karen Pui-ming 黎佩明 Lau, Regina Shuk-kwan 劉淑君 BA CPHK BA HK, MA City HK

BSocSc HKBU

Computing Services Centre

Acting Director

Poon, Raymond Kin-chung 潘建中 MS Col., MIEEE

Associate Director

Mok, Peter For-che 莫戈芝 BSc CUHK

Systems Managers

Chan, John Chun-pong 陳振邦 BS(Math) BS(Phy) MS Wash.

Kwok, Chi-yuen 郭子淵 MSc Lond., DipCS Glas., MHKCS
Lee, Joe Che-sut 李子寶 BSc Essex, MBA Sur., MSc HKBU

Computer Officers

Chan, Manfred Chi-fai 陳志輝 BEng MSc(EE) HKP, MIEE, CEng

Chow, Kin-yip 鄒建業 BSc(EE) BSc(Phy) *Iowa*Chow, Joe Shu-chau 周樹秋 BSc *Essex*, MSc *HKBU*Chu, Francis Chi-mo 朱自武 MSc *City HK*, MACS
Ho, Joseph Hin-kay 何顯基 BS(CS) *Texas Tech.*

Ho, Dennis Siu-chung 何小聰 BSc Warw.

Kong, Edmond Chi-tat 江志達 BSc Ulster, MSc Nott., MA City HK

Loa, Billy Kwok-leung 羅國良 BSc(Eng) HK

Tang, Angela Wai-yee 鄧慧儀 BSc CUHK, MS Chic.
Tsui, Billy Kwok-leung 徐國樑 DMS HKPU & HKMA

Tsui, Siu-ki 徐兆基 BSc New Br.

Wong, Henry Hon-yu 黄漢儒 BSc Jinan, MEngSc N.S.W. Wong, Dick Kwok-leung 黄國良 BEng HKP, MSc CPHK

Wong, Wilson Yip-san 黃業新 BSc MPhil HK

Wong, Clevin Yuk-yin 黃玉彥 BSc PhD CUHK, MSc PGCAccT CPHK,

CEng, MIEEE, MBCS, MHKIE

Yeung, Man 楊敏 MSc Nott., PGDipMS HKP, MA CPHK,

BSc Lond., BSc(Eco) Lond., MStat HK,

MBCS

Yu, Annie 于安妮 BSc City, MSc Lond.

Executive Officer I

Chong, Jessica Man-ying 莊文瑛 BSSc CUHK, PGDHumResMgt UEA,

MBA City HK

Executive Officer II

Laam, Noel Wai-sum 藍慧心 BA HK, MA Lanc.

Council Secretariat

Secretary to Council

Dockerill, John 杜國維 BSc Manc.

(Acting Principal, Community College of

City University)

Manager (Projects)

Lee, Beatrice Yin-ling 李燕玲 BA HK, MA City HK

Executive Officer I

Wong, Sophia Wai-kuen 黃慧娟 BA HK, MA City HK

Development and Alumni Relations Office

Acting Director

Chan, Kathy Yin-ling 陳燕玲 BSW HKP, GradDip(Admin) Aust. Cath.,

(Acting Director, Academic Exchange MEdAdmin N.S.W., RSW

Office)

Executive Officers I

Chan, Alice Yuen-ching 陳苑菁 BA HKP

Cheung, May Yuk-ying 張玉英 BA HK, MBA Hull

Tang, Delcie Yuet-po 鄧月寶 BSW HKP, MEdAdmin N.S.W., RSW

Executive Officer II

Tsang, Pheony Yee-ping 曾綺萍 BA HK, MA City HK

Education Development Office

Head

Mole, David S 毛大偉 BA Camb., MA Br. Col., PhD Tor.

Coordinator of Quality Assurance

Shah, Mohmed A 沙雅文 MCom Osm., MSocSc CertEd HK, MDPCert

Harv.

Senior Education Development Officer

MEd Nott.. PhD NSW Kwan, Anna Siu-fong 關笑芳

Education Development Officers

Lo, Tracy Mei-ha 盧美霞 BAHK, MA Lond., DipEd CUHK,

MApplSc Charles Sturt

Mok, Yan-fung 莫引鳳 MEd EdD Georgia

Administrative Officers

Mak, Geraldine Ping-ting 麥娉婷 BA PGCEd HK, MA City HK.

Cert(Ter. Ed. Admin. & Mgt) HK

Tse, Adeline Suk-han Lau 謝劉淑媚 BS Alta., DipMComm CUHK, PGD HK

Executive Officer I

Lo, Kenneth Wing-keung 羅永強 BA CNAA, MSocSc Birm., PhD City

Enterprise Solutions Unit

Acting Head

Yu, Wan-kam Chan 庾陳韻琴 BSc HK, MBA CUHK, CEng, MBCS

Systems Managers

Chin, Maria Po-mon 錢寶雯 BSc W Ont

Tang, Louisa Wai-ming Ling 鄧凌惠明 BSc Tor., MMath Wat.

Computer Officers

Chan, Dennis Yeung-chun 陳陽春 BA CPHK Cheung, Kin-chung 章建中 BSc HK

Fung, Gary Kong-yow 馮港瑤 BSc Manc., MSc(Eng) HK, MBCS, MHKIE

Lam, Lap-yan 林立仁 BSc(CS) Kent Lee, Mei-ling 李美玲 BSc CNAA Leung, Man-hei 梁文熙 BSc CUHK Mui, Kitty Ping-kit 梅冰潔 BA(CS) Tennessee

Shiu, Stephen Chin-keung 邵展強 Wong, Philip Ping-kit 黃秉傑 BA MPhil CUHK, MSc N. Carolina,

MSc N. Y. State

BS(CS) Houston

External Liaison and Cooperation Office

Acting Director

Zhu, Guobin 朱國斌 MHist People's U of China,

(Associate Professor, School of Law) LLD Aix-Marseilles III, LLM HK, Associate

Member Int'l Acad. of Comparative Law, Member Int'l Assoc. of Constitutional Law

Supervisory Executive Officer

Wong, Alice Yuet-yau 黃月有 BA HK, DipEd CUHK, GradDip(Com) NSW

Executive Officer I

Chouk, Candy Yin 卓燕 HDBS CPHK, BA Northumbria

Executive Officer II

Chan, Rosita Sheung-wai 陳尚蕙 BA HKPU

Facilities Management Office

Director

Wong, Ka-yu 黃家裕 BSc CNAA, MSc Ulster, PGDipBIT CPHK,

CEng, RPEng(HK), MIEE, FHKIE, FCIBSE

Associate Director

Chan, Kong-yau 陳剛友 BSc(Eng) MSc(Const. Project Mgt) HK,

MIME, MCIBSE, MHKIE, MIEE

Facilities Managers

Chan, Po-keung 陳保強 BSc(Eng) MSc(Eng) MSc(Const. Project

Mgt) HK, MCIBS, MIMechE, MHKIE, MIE, MASHR&ACEngg, MBIM, RPEng(HK), ACIArb, MIEE,

RegCMechEng

Sun, Kingston Kin-sang 辛建生 BSc CNAA, ARICS

Tung, Tony Chun-hung 董鎮洪 BSc Tunghai, MSc Aston, MHKOSHA,

MIOSH, RSO, AMIFireE, CSP, ProMASSE

Associate Managers

Chin, Shu-ho 錢樹豪 BApSc(EE) Ott., CEng, MCIBSE, MHKIE,

ACIArb, RPEng, Cert of Reg Elec

Worker(HK)

Fung, Ping-yan 馮炳欣 BSSc *CUHK*, MIH
Jim, Tommy Chi-wa 詹子華 DipBS *Coll. of Est. Mgt.*

List of Staff 2004-2005

Lau, Kwok-wah 劉國華 BSc Bath

Ling, Philip Chi-ming 淩志明 Dip HKP&HKMA, MAB Aust. Cath., MCIB,

MABE

Assistant Facilities Manager

Wong, Thomas Yiu-sang 黃耀生 HC HKP, PD HKMA, BHMgt HK, MIH,

MCIH

Engineer

Wong, Vincent Wang-shun 黃弘汎 MSc Herts.

Executive Officer II

Tong, Wandy Chui-po 湯翠寶 BA CUHK, PGCHKL City HK

Finance Office

Director

Chan, Gabriel Sai-man 陳世民 FCMA, FCIS, FCIM, FCPA, MIIA, AHKSA

Associate Director

Chau, Maggie Choi-ying 周彩英 BSocSc HK, PGDipBIT CPHK, MSc Ulster,

FCCA, FHKSA

Finance Manager

Au, Albert Yiu-fong 歐耀晃 Dip HKP, MBA HKPU, MInstPS,

MInstPS(HK)

Assistant Finance Managers

Lai, Willy Wai-kuen 黎偉權 Dip HKP, BBus RMIT, FInstPS, MCIPS,

MIMM. MNAPM

Tam, Louretta Miu-ying So 譚蘇妙英 MBA S.Q'ld, ACIS, AIMM, MInstPS(HK),

MInstPS

Supervisory Executive Officer

Chui, Olinda Sau-ching Ip 徐葉秀貞 Cert HKP, MA Macq.

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Au, Nerissa Yuk-fong Chan 陳玉芳 DMS HKP & HKMA

Cheung, Amy Hung Leung 張梁虹 BBA CUHK

Leung, Philip Ming-kwong 梁明光 BBA CUHK, MPracAcc Monash,

MA City HK, FCCA, AHKSA, CMA,

CPA (Aust)

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Look, Michael Kam-wing 陸錦榮 DipAcc Shue Yan College, AHKSA, ACCA,

FCCA

Executive Officer I

Lee, Katy Ming-tak 李銘德 BA HKPU

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Leung, Ada Mun-ling 梁敏玲 Dip HKP & HKMA, BBus Monash Tong, Lynda Wai-yu 湯慧愉 BCom C'dia., MBA Strath.

Wong, Mei-yin 黃美燕 Cert Morrison Hill TI, AHKSA

Human Resources Office

Director

Ko, Ellen Yin-lan Law 古羅燕蘭 BSSc CUHK, MPubAdmin HK, EdD Brist.,

FCIS, FCS, MIHRM

Associate Director

Ng, Eva Yee-wah Li 伍李綺華 BSocSc HK, ACIS

Human Resources Managers

Chan, Cecilia Chun-woon 陳轉煥 BA HK, MSc Ulster, MPracAcc Monash, PGDipBIT CPHK, DipMS HKP, MIHRM,

MHKCS, ACIS, ASA

Chow, Kit Kit-yi 鄒潔儀 BA W. Ont., GradDipBA Monash, PGDAPsy

City HK, MSc Lond., GradMBPsS, MHKPsyS, RPsychol(HKPsyS)

Fung, Rita Hay-mond 馮稀文 HND CNAA, MCom GradDipER W. Syd.,

MIHRM, MAHRI

Lee, Bernard Sin-chuen 李善銓 BS Nevada, MIHRM Lo, Rosa Lai-man Chu 羅朱麗零 BA HK, AIHRM

Leung, Helen Lai-wa 梁麗華 BA HK, PGDipMS CPHK, MA City HK,

MLabour Lw & Relations Syd., MLegal

Studies Technol. Syd., MIHRM

Administrative Officers

Kwok, Angela Man-ying 郭文英 BA HK, MIHRM, MHKIRA, MICSA

Yung, Lydia Mei-fong 翁美芳 BSocSc HK, MA CPHK, HKICS, ACIS,

MHKCS

Executive Officers I

Kwan, Eva Wan-chong 關媛莊 BBA Hawaii

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Lau, Marinda Tai-lam 劉大琳 BSSc CUHK, MMan Macq.

Lui, Susan Suk-kwan 呂淑群 BA Manit.

Tso, Ludmilla Yuen-tak Cheng 曹鄭婉德 BA York(Can.), MA City HK

Wong, Angela Ming-yee 黃明儀 BA HK Yeung, Anne Yee-kam 楊綺琴 BA HK

Executive Officer II

Lee, Gary Tak-man 李德民 BBus Monash

Internal Audit Unit

Head

Chow, Libby Ming-chu 周明珠 BBA CUHK, MCom Auck., CA(New

Zealand), AHKSA

Internal Audit Managers

Lau, May Mei-sze 劉美施 BSc Calg., BCom Alta., MSc CUHK, CISA,

CMA

Lau, Karen Shuk-yin 劉淑賢 BSocSc HK, AHKSA, ACCA, FACCA,

CISA

Management Board Secretariat

Secretary to Management Board

Wong, Peggy Bik-wah Chick 王戚碧華 MSocSc HK, DipMComm CUHK

Research Grants Office

Head

Cheng, Linda Lai-sheung Lui 鄭呂麗嫦 BSocSc HK

Administrative Officers

Sun, Cecilia Siu-ling 孫少玲 BA BAdminStud York (Can.), MBA City HK

Tsang, Helena Hing-ni 曾慶妮 BSocSc HKBC

Exeuctive Officer I

Geall, Vicki M BA Wolv., MA C. L. Eng.

Exeuctive Officers II

Chau, Karen Lai-ming 周麗明 BA *HK* Wan, Karen Wan-nam 溫運南 BSocSc *HK*

Run Run Shaw Library

Librarian

Ching, Hsianghoo S 景祥結 MBA PhD Nebraska

Head of Access Services

Yeung, Kai-sum 楊啟深 BSc CUHK, MLS W. Ont., MBA H.-W.

Acting Head of Digital Academic Resources

Wong, Eva Brenda Yee-wah Chow 王周綺華 BSc Lond., MPhil CNAA, PhD Dundee

Senior Assistant Librarians

Chiao, Lee Chieh-yu Li 喬李潔子 BA Tunghai, MA(Lib Sc) MA(Fine Arts)

Indiana

Lee, Madeleine Chiu-hsia Chen 李陳秋霞 BA National Taiwan, MA(Lib Sc) Indiana

Assistant Librarians I

Fung, Peggy Siu-ngo 馮小娥 BA HK, MLib Wales Leung, Maria Wai-hing 梁惠卿 MLIS Texas, BA OUHK

Li, Kit Kit-Ha 李潔霞

BA HK, MLib Wales, MCLIP
So, Edward Yiu-kwong 蘇羅光

BSc Lond., MLS Alabama

Tai, Alice Shuk-yi 戴淑兒 BA HK, MApplSc Charles Sturt,

GradDipIM-Lib N.S.W.

Assistant Librarians II

Cheung, Celine Hiu-ling 張曉寧 BSc CUHK, MS Florida

Lau, Lai-chu 劉麗珠 BSSc CUHK, GradDipIM-Lib MLib N.S.W.

Lau, Milly Mei-wan 劉美雲 BSocSc HK, MLibInfoStud Hawaii,

MA City HK

Lee, Shun-wa 李巽華 BA PGCEd MPhil HK, MSc Ill.

Pong, Joanna Yi-hang 龐懿行 BA HK, MSc(InfoSci) City, MSc CityHK

Tsang, Jane Siu-kwan 曾少鈞 BEd Nott., MLib Wales,

PGC (Computing) City HK

Wong, Lai-king 黃麗琼 BA CUHK, MLib Wales,

MInfoMgt & Sys Monash

Executive Officers II

Ng, Flora Wai-chu 吳惠珠 BBus Q'ld., MApplSc Charles Sturt,

MA City HK

Shum, Sheena Wai-man 沈維文 BA Alta., MA City HK

Student Development Services

Director

Chan, Joseph Kai-nin 陳棨年 BA DipSW HK, MBA Strath., MEd CUHK,

FHKIHRM

Associate Directors

Davies, Dorothy Ka-yiu Wong 戴王嘉瑤 BA(Ed) Hull, AHKIHRM

Yee, Ruth Wing-yu 余詠宇 BA Gordon Coll., MS(Soc Serv) MS(Mass

Comm) Boston, PhD CUHK

Senior Physical Education Officer

Ngai, Roy Hoi-yee 魏開義 BEd Nat'l Taiwan Normal,

MPE Springfield Coll.

Senior Student Development Officers

Chan, Rebecca Po-yu 陳寶瑜 BSSc CUHK, MA City HK, RSW

Li, Roslyn Wai-yee Hung 李孔惠儀 BSSc CUHK

Senior Counsellors

Chan, Holly Kit-ling Wong 王潔玲 BSSc MEd CUHK, RSW, MAmCol.

Counselling Assoc.

Chan, Janet Yuen-ying 陳婉瑩 BPsych W. Aust., MSc Lond., MAPS,

RPsychol(NSW)

Cheung, Raysen Wai-leung 張偉良 BSSc HK, MBA Strath, MSc Lond.,

PGD(AppPsy) City HK, MIHRM, RPsychol

Cheung, Elizabeth Yee-mei 張懿媚 BSSc CUHK, MA Mich. State

Chung, Po-yi 鍾寶儀 BSSc CUHK, MBA Wales, PGD(Psy) City HK,

RSW, GMBPS

Leung, James Sing-chung 梁誠忠 DipMS HKP, MBA Hull, MEd CUHK,

MHKIPM, MIHRM

Leung, Theseus Siu-tong 梁兆棠BSSc CUHK, MA City HK, MIHRMLum, Cherry Wai-mun 林慧敏BA HK, MBA CUHK, MHKIPMTam, Rock Lup-hang 譚立恆BSSc CUHK, RSW, MIHRM

Physical Education Officers

Chau, Sunny Yat-kwong 周日光 BEd Liv., MA Victoria U.T.

Lai, Rebecca Yuk-lan 賴玉蘭 BA(Ed) Hull

Administrative Officer

Leung, Winnie Wing-yee 梁詠儀 BA CUHK, MEd Nott.

Assistant Physical Education Officers I

Kwan, Vincent Wing-sang 關榮生 BEd Liv., DipRMgt CUHK,

GradDipRMgt MA Victoria U.T.

Wan, Denis Chung-yin 尹中言 PCEd HK, BSc(PhysEd) St. Francis Xavier,

MPE Springfield Coll.

Wong, Winnie Wan-sze 黃韻詩 BEd Liv., MA Victoria U.T.

Wu, Peter Ka-shun 胡家信 BEd MSc Liv. Yau, Gordis Tak-man 邱德民 BEd Liv., MSc Leic.

Assistant Physical Education Officer II

Yip, Matthew Fu-sang 葉富生 BEd Nat'l Taiwan Normal, MSc Mich. State

Executive Officers I

Kirkwood, Alice Pik-wah 梁碧華 BSc Brist.

Kwok, Karen Lai-fan 郭麗芬BA HK, MEd Nott.Lee, Esther Tak-fan 李德芬BA HK, MEd Sheff.

Student Residence Life Co-ordinator II

Ng, Grace Ching-man 吳靜雯 BA HK, MSc Leic.

Technology Transfer Office

Director

Wong, Hon-yee 黄漢儀 BS(Eng) HK, MSc Calif., MIEE, FHKIE

Manager

Chik, Eunice Wai-ling 戚惠玲 BA HK, EMBA City HK

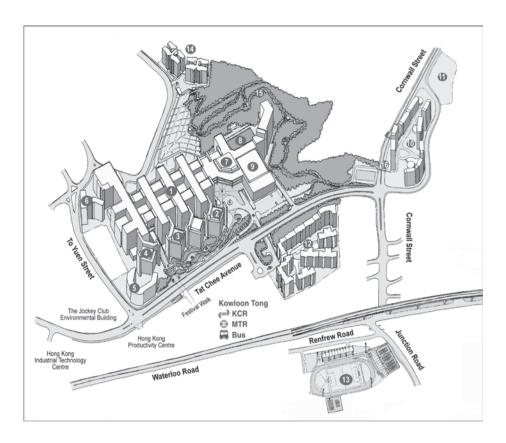
Executive Officer I

Leung, Karen Ka-yin 梁嘉燕 BSSc CUHK, PGC(Bus Admin) MBA City HK

Executive Officer II

Yeung, Veronica 楊韻琴 BA Fu-Jen U.

City University Campus Map



- ◆ Academic Building 教學樓
- Cheng Yick-chi Building 鄭翼之樓
- Fong Yun-wah Building 方潤華樓
- ❹ Mong Man-wai Building 蒙文偉樓
- 6 Academic Exchange Building 學術交流大樓
- ⑥ To Yuen Building 桃源樓
- Amenities Building 康樂樓
- 8 Swimming Pool 游泳池
- 9 Sports Complex 綜合運動場館

- ⑤ Student Residence 學生宿舍 (Phase 1 and 2 completed; Phase 3 construction-in-progress) (第1及第2期落成;第3期興建中)
- Multi-media Building 多媒體大樓 (Planning-in-progress) (籌建中)
- 12 Tak Chee Yuen 德智苑
- 13 Joint Sports Centre 聯校運動中心
- 1 Nam Shan Yuen 南山苑
- (5) University Hillside Trail 大學園林徑
- ⑥ Footbridge 天橋